050705-15

COOPERATIVE SERVICE AGREEMENT BETWEEN THE WYOMING DEPARTMENT OF AGRICULTURE AND THE LARAMIE COUNTY BOARD OF COMMISSIONERS

- 1. Parties. The parties to this Cooperative Service Agreement (Agreement) are the Wyoming Department of Agriculture, 2219 Carey Avenue, Cheyenne, WY 82002 (Agency) and the Laramie County Board of Commissioners, 310 West 19th Street, Room 300, Cheyenne, WY 82001 (Grantee).
- **2.** Purpose of Agreement. The purpose of this Agreement is to set forth the terms and conditions by which the Agency shall provide financial support through a Rural and Urban Pesticide Disposal grant to the Grantee for the Laramie County Pesticide Collection and Disposal Project (hereafter "Project")outlined in Grantee's Grant Application. Grantee's Rural and Urban Pesticide Disposal Grant Application is hereby attached to this Agreement as Attachment "A" and incorporated herein by this reference.
- 3. Term of Agreement and Required Approvals. This Agreement is effective when all parties have executed it and all required approvals have been granted hereafter ("Effective Date"). The term of this Agreement is from the Effective Date through June 30, 2006. All services shall be completed during this term. There is no right or expectation of renewal and any renewal will be determined at the discretion of the Agency. By law, contracts for professional or other services must be approved by the Attorney General and A&I Procurement, Wyo. Stat. § 9-1-403(b)(v), and all contracts for services costing over one thousand five hundred dollars (\$1,500.00) must be approved by the Governor or his designee as well, Wyo. Stat. § 9-2-1016(b)(iv).
- 4. Payment. Agency agrees to give Grantee grant money to perform the services described in Attachment A. The total amount of grant money given to Grantee by the Agency under this Agreement shall not exceed Thirty Four Thousand Dollars (\$34,000.00) (hereafter "Grant Money). Agency shall give Grantee the Grant Money upon submission of a voucher signed by a Laramie County Board of Commissioners Representative, based on the grant process and as approved by the Agency. No Grantee Money shall be given to Grantee for work done prior to the Effective Date.
 - **Responsibilities of Grantee.** The Grantee agrees to:
 - A. Submit a signed voucher to the Agency requesting the Grant Money.
 - B. Perform the proposed tasks and activities for the Project described in Attachment A.
- C. Submit a final report on the form provided by the Agency. The final report is due upon completion of the program and no later than June 30, 2006. Failure to submit the final report by the due date shall disqualify Grantee for future grant funding. The final report shall include:
 - (i) Status of Project tasks and activities performed;
 - (ii) The purpose and recipients of expended Grant Money for the Project;
 - (iii) Information about hard-dollar and in-kind matching funds used for the Project;



- (iv) The success of the Project.
- **D.** Return to the Agency with the final report, any grant funds provided by the Agency, but not expended by Grantee as of June 30, 2006.

Responsibilities of Agency. Agency agrees to:

- A. Give Grantee the Rural and Urban Pesticide Disposal grant money specified in Section 4 above after:
- (i) This Agreement is fully executed by the parties and all required approvals have been granted;
 - (ii) Grantee has submitted a proper voucher to the Agency; and
 - (iii) Agency has approved Grantee's voucher.

7. General Provisions.

- A. Amendments. Any changes, modifications, revisions or amendments to this Agreement which are mutually agreed upon by the parties to this Agreement shall be incorporated by written instrument, executed and signed by all parties to this Agreement.
- **B.** Americans with Disabilities Act. The Grantee shall not discriminate against a qualified individual with a disability and shall comply with the Americans with Disabilities Act, P.L. 101-336, 42 U.S.C. 12101, et seq., and/or any properly promulgated rules and regulations related thereto.
- C. Applicable Law/Venue. The construction, interpretation and enforcement of this Agreement shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties, and the venue shall be the First Judicial District, Laramie County, Wyoming.
- D. Assignment/Agreement Not Used as Collateral. Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set forth in this Agreement without the prior written consent of the other party. The Grantee shall not use this Agreement, or any portion thereof, for collateral for any financial obligation, without the prior written permission of the Agency.
- E. Compliance with Law. The Grantee shall keep informed of and comply with all applicable federal, state and local laws and regulations in the performance of this Agreement.
- **F.** Confidentiality of Information. All documents, data compilations, reports, computer programs, photographs, and any other work provided to or produced by the Grantee in the performance of this Agreement shall be kept confidential by the Grantee unless written permission is granted by the Agency for its release.
 - G. Entirety of Agreement. This Agreement, consisting of four (4) pages, and

parties and supersede all prior negotiations, representations, and agreements, whether written or oral.

- **H.** Ethics. Grantee shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat. § 9-13-101, et seq.), and any and all ethical standards governing Grantee's profession.
- I. Independent Grantee. The Grantee shall function as an independent Grantee for the purposes of this Agreement, and shall not be considered an employee of the State of Wyoming for any purpose. The Grantee shall assume sole responsibility for any debts or liabilities that may be incurred by the Grantee in fulfilling the terms of this Agreement, and shall be solely responsible for the payment of all federal, state and local taxes which may accrue because of this Agreement. Nothing in this Agreement shall be interpreted as authorizing the Grantee or its agents and/or employees to act as an agent or representative for or on behalf of the State of Wyoming or the Agency, or to incur any obligation of any kind on behalf of the State of Wyoming or the Agency. The Grantee agrees that no health/hospitalization benefits, workers' compensation and/or similar benefits available to State of Wyoming employees will inure to the benefit of the Grantee or the Grantee's agents and/or employees as a result of this Agreement.
- J. Kickbacks. The Grantee certifies and warrants that no gratuities, kickbacks or contingency fees were paid in connection with this Agreement, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Agreement. If the Grantee breaches or violates this warranty, the Agency may, at its discretion, terminate this Agreement without liability to the Agency, or deduct from the Agreement price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.
- **K.** Notices. All notices arising out of, or from, the provisions of this Agreement shall be in writing and given to the parties at the address provided under this Agreement, either by regular mail, facsimile, e-mail, or delivery in person.
- L. Prior Approval. This Agreement shall not be binding upon either party, no services shall be performed under the terms of this Agreement, and the Wyoming State Auditor shall not draw warrants for payment on this Agreement, until this Agreement has been reduced to writing, approved as to form by the Office of the Attorney General, filed with and approved by A&I Procurement, and approved by the Governor of the State of Wyoming or his designee if required by Wyo. Stat. § 9-2-1016(b)(iv)(D).
- M. Sovereign Immunity. The State of Wyoming, the Agency, and the Grantee do not waive their sovereign immunity by entering into this Agreement and each fully retains immunity and all defenses available to them as sovereigns pursuant to Wyo. Stat. § 1-39-104(a) and all other state law.
- N. Taxes. The Grantee shall pay all taxes and other such amounts required by federal, state and local law, including but not limited to federal and social security taxes, workers' compensation, unemployment insurance and sales taxes.
- O. Termination of Agreement. This Agreement may be terminated immediately for cause if the Grantee fails to perform in accordance with the terms of this Agreement.
- P. Third Party Beneficiary Rights. The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Agreement shall not be construed so as to

between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring an action for the breach of this Agreement.

- Q. Time is of the Essence. Time is of the essence in all provisions of the Agreement.
- **R.** Titles Not Controlling. Titles of paragraphs are for reference only, and shall not be used to construe the language in this Agreement.
- S. Waiver. The waiver of any breach of any term or condition in this Cooperative Service Agreement shall not be deemed a waiver of any prior or subsequent breach.
- 8. <u>Signatures.</u> By signing this Agreement, the parties certify that they have read and understood it, that they agree to be bound by the terms of the Agreement, that they have the authority to sign it.

This Agreement is not binding on either party until approved by A&I Procurement and the Governor of the State of Wyoming or his designee, if required by Wyo. Stat. § 9-2-1016(b)(iv).

AGENCY John Etchepare, Director	<u>17-15-05</u> Date
GRANTEE	
(Signature) Nane Humohrey	7-6-05 Date
(Print Name)	
(Title) AHEST: Delvak. Sathra	Received And Approved As To Form Only By The County Attorney
ATTORNEY GENERAL'S OFFICE APPROVAL AS T	O FORM PAJ 6-20-05
Robert Of Oranter # 1534	6-15-2005

Date

Robert L. Lanter, Senior Assistant Attorney General

2005/6 PROJECT PROPOSAL Rural and Urban Pesticide Disposal

Funds for this program are to be used strictly for the <u>collection and disposal of unwanted</u> <u>pesticides</u> for rural and urban use. Some of the funds may be used for advertising the project.

Name of Organizarion: <u>Laramie County Board of Commissioners</u>					
Address: <u>310 West 19th Street – Room 300</u>					
City: <u>Cheyenne</u> St	State: Wyoming Zip Code: 82001				
Contact Name: <u>John W. Kluever, Grants Manager</u> Phone: <u>307-633-4201</u>					
E-mail: <u>jkluever@laramiecounty.c</u>	om				
Project Name: Laramie County Pesticide Collection and Disposal Program					
\$ Funding requested	Description of Project				
\$30,000.00 (Collection/Disposal)	Description of Project				
\$ 2,500.00 (Collection/Disposal)	Funding will be used to collect and				
\$ 2,500.00 (Advertising) \$ 1,500.00 (Administration)	dispose of pesticides on an as needed basis prior to June, 2006. In addition, a				
\$34,000.00	county-wide collection day will be completed in May, 2006 in coordination with the county-wide tire and battery				
	collection day. Laramie County has an existing contract with Rocky Mountain				
	Pump Service, Inc. to collect/dispose of pesticides in a proper manner.				
Diane Humphung	5-5-05				
Diane Humphrey, Chairman	Date				
Albrax Sathra	5-9-05				
Debbye Lathrop, Clerk	Date				
Apprøved As To Form Only:					
	•				

Peter Froelicher, Laramie County Attorney

LARAMIE COUNTY CLERK BOARD OF COUNTY COMMISSIONERS AGENDA ITEM PROCESSING FORM

1. DATE OF PROPOSED ACTION: July 5, 2005

2. AGENDA ITEM:	Appointments	Bids/Purchases	Claims		
Townselfactor Grants Land Use: Variances/Board App/Plats					
Proclamations Pr	ıblic Hearings/Rule	s & Reg's Reports	& Public Petitions		
Resolutions Othe	r				

3. **DEPARTMENT**: Grants

APPLICANT: John Kluever

AGENT: John Kluever

4. DESCRIPTION: Consideration of an Agreement with the Wyoming Department of Agriculture to collect and dispose of rural and urban pesticides.

Amount \$34,000.00

From: July 5, 2005

To: June 30, 2006

5. DOCUMENTATION: 2 originals and (4) four copies

>	John Jal	MOLI	and	7-8-05
_	Commissioner		Clerks Use Only:	<u>Signatures</u>
	Humphrey Knudson Ketcham Action Postponed/Tabled			Co Attny Assist Co Attny Grants Manager Outside Agency



LARAMIE COUNTY PLANNING DEPARTMENT

Planning • Zoning • Addresses • Mapping • Permits

June 21, 2005

MEMO

TO:

Rhonda Reed, Deputy County Clerk

FROM:

John Kluever

SUBJECT:

Agenda Item

Could you please place the attached on the Commissioners Agenda for their July 5, 2005 meeting? You should find one original Agenda Item Processing Form, four copies of this form, two original Agreements and four copies of this document.

Please let me know if you should have any questions.



