

# LARAMIE COUNTY CLERK BOARD OF COUNTY COMMISSIONERS AGENDA ITEM PROCESSING FORM

1. DATE OF PROPOSED ACTION: April 15, 2014

2. AGENDA ITEM: ☐ Appointments ☐ Bids/Purchases ☐ Claims  
☐ Contracts/agreements/leases ☐ Grants ☐ Land Use: Variances/Board App/Plats  
☐ Proclamations ☐ Public Hearings/Rules & Reg's ☐ Reports & Public Petitions  
☐ Resolutions ☐ Other

3. DEPARTMENT: County Clerk

APPLICANT: AGENT: Debbye Lathrop

4. DESCRIPTION: Consideration of the Minutes of Proceeding, April 1.

Amount \$ From To

5. DOCUMENTATION: Originals

Clerks Use Only:

Commissioner

Humphrey\_\_\_\_\_

Holmes\_\_\_\_\_

Thompson\_\_\_\_\_

Ash\_\_\_\_\_

Hausenauer\_\_\_\_\_

Action \_\_\_\_\_

Postponed/Tabled\_\_\_\_\_

Signatures

Co Attny \_\_\_\_\_

Assist Co Attny \_\_\_\_\_

Grants Manager\_\_\_\_\_

Outside Agency\_\_\_\_\_

**Minutes of the Proceedings  
Board of County Commissioners  
Prepared by the Office of the Clerk of Laramie County  
Laramie County Wyoming**

Tuesday, April 01, 2014

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- 140401 00** The Laramie County Commissioners met in regular session Tuesday, April 1, 2014 at 3:30 p.m. Those in attendance were Commissioner Diane Humphrey, Chairman; Commissioner Troy Thompson, Vice-Chairman; Commissioner, K.N. Buck Holmes; Commissioner Amber Ash; Commissioner Moses Hasenauer; County Attorney Mark Voss and Laramie County Clerk Debbye Lathrop.

Those signing the register were Phil Breeden; Don Beard, Laramie Count Public Works; Milford Lockwood, EOG Resources; Linda Heath; Dan Cooley, Laramie County Planning; Sandra Newland, Laramie County Grants; Rick Fortney, Information Technology; Delores J. Wilson; John Shepard, Laramie County Planning; Keith R. Tast, Laramie County Shooting Sports Complex; Lynne Iversen, CASA; Lindsay Woznick, Hirst, Applegate, LLP; Kaylene Gardner, EOG Resources; Matt Crockett, EOG Resources; Matthew Hall, EOG Resources; Cristin Rhinehart, EOG Resources; Carol Tullio, CASA of Laramie County; Kathy Thompson, CASA of Laramie County; Michelle Robles, EOG Resources; CB Lackey, EOG Resources, Inc.; Anja Bendel, Cheyenne LEADS; Stephen Stone, CRMC Foundation; Kevin Schei, CASA of Laramie County; Patty Epler; Lucas High, Wyoming Tribune Eagle; Boyd Wiggam, Wyoming Liberty Group; Jeremiah Sandberg; Casey Palma, Steil Surveying.

- 01** Commissioner Hasenauer moved to approve the Minutes of Proceedings for March 11 and 18, 2014. Commissioner Thompson seconded the motion, which passed unanimously.
- 02** Commissioner Hasenauer moved to approve warrants in the amount of \$1,203,813.20 for March 2014. Commissioner Ash seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 03** Commissioner Hasenauer moved to approve the following fees collected by various County entities for February 2014: Sheriff's Department, \$124,131.58; County Clerk, \$106,793.18; DUI Court, \$570.00; Drug Court, \$390.00; Clerk of District Court, \$14,200.61; Planning & Development, \$68,458.20; Circuit Court, \$66,644.00; Shooting Sports Complex, \$16,266.13. Commissioner Ash seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 04** Commissioner Hasenauer moved to approve an addendum to agreement (030804-06) between Laramie County and Swanson Service Corporation to provide services at the Laramie County Sheriff's Department under all the same terms and conditions except extending the contract to run April 1, 2014

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through March 31, 2015. Commissioner Ash seconded the motion, which passed unanimously. The addendum is filed in central files with the County Clerk.

- 05** Commissioner Hasenauer moved to approve an amendment to the agreement (130521-05) between Laramie County and Correctional Healthcare Companies, Inc. for Juvenile Health Care Services changing the financial limitation amount to \$20,000 for the period from July 1, 2013 through June 30, 2014. Commissioner Ash seconded the motion, which passed unanimously. The amendment is filed in central files with the County Clerk.
- 06** Commissioner Hasenauer moved to approve the following part-time salaries in the amount of \$41,743.78 for March 2014: Planning, \$360.00; Shooting Sports Center, \$3,706.33; Buildings/Maintenance, \$12,132.00; Sheriff Operations, \$1,100.00; Detention, \$8,350.45; District Court, \$9,625.00; Coroner, \$5,550.00; Drug Court, \$920.00. Commissioner Ash seconded the motion, which passed unanimously.
- 07** Commissioner Hasenauer moved to approve a Legal Services Agreement between Laramie County and Robert R. Rose III to represent indigent parents in accordance with W.S. 14-3-422(b) and W.S. 14-3-434(b) in the amount of \$90 per hour beginning April 1, 2014. Commissioner Ash seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 08** Commissioner Hasenauer moved to approve an additional Third Party Products and Services Agreement and Addendum between Laramie County and New World Systems for the implementation of a new mobile messaging switch in the amount of \$14,350. Commissioner Ash seconded the motion, which passed unanimously. The agreement and addendum is filed in central files with the County Clerk.
- 09** Commissioner Hasenauer moved to approve a Legal Services Agreement between Laramie County and Zenith S. Ward to represent indigent parents in accordance with W.S. 14-3-422(b) and W.S. 14-3-434(b) in the amount of \$90.00 per hour beginning April 1, 2014. Commissioner Ash seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 10** Commissioner Hasenauer moved to approve the disposal of the following vehicles in an estimated amount of \$56,425 either by trade to Spradley Barr or sale at auction submitted by Public Works: 2004 GMC Yukon XL; 2000 GMC Sierra; 2008 Ford F-250; 2008 GMC Sierra GMC; 2008 Toyota Tundra; 2010 GMC Sierra. Commissioner Ash seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 11** Commissioner Hasenauer moved to approve a 36-month lease agreement between Laramie County and Neopost/Complete Mailing Solution for new mail processing equipment from Neopost, Inc./Mail Finance Company governed by the provision of the Western States Contracting Alliance Master Price Agreement ADSP011-0000411-4 and State of Wyoming Participating

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Addendum and separate agreement with Complete Mail Solutions of Englewood, Colorado in the amount of \$23,100 beginning May 2014 and ending June 2017. Commissioner Ash seconded the motion, which passed unanimously. After obtaining all signatures, the agreement is to be filed in central files with the County Clerk.

- 12 Commissioner Thompson moved to approve a resolution proclaiming April, May, and June 2014 as "Hand of Hope" months in Laramie County. Commissioner Holmes seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 13 Commissioner Thompson moved to approve a grant agreement between Laramie County and the Wyoming Business Council for the successful Pine Bluffs Medical Clinic Community Readiness Grant application in the amount of \$1,000,000 with matching funds being provided by multiple sources to construct a 4,354 square foot medical clinic and pharmacy building that will replace the current 2,300 square foot facility located at 117 East 4th Street in Pine Bluffs, Wyoming. Commissioner Ash seconded the motion, which passed unanimously. After obtaining all signatures, the agreement is to be filed in central files with the County Clerk.
- 14 Casey Palma, Steil Surveying and agent for the applicant presented a Subdivision Permit and Plat for Deerhaven Subdivision Third Filing, located within Deerhaven Subdivision First Filing: Lot 1, Block 2, Laramie County, Wyoming. The reason for the plat is to resolve some ownership issues. Barbara Kloth, Laramie County Planning Department, presented the staff report and recommended approval with the following conditions: 1) The title block shall be amended to add "Final Plat of" prior to recordation; 2) Deerhaven Land Company shall be responsible for completion and certification of all drainage detention on the site according to the existing approved Site Plan; 3) No direct access shall be allowed to or from Fox Farm except for emergency service vehicles; a barrier restricting access shall be installed to prohibit access for all other vehicles from the apartment units into said emergency access; 4) Block 2 shall be changed to Block 3 to avoid confusion with previous plats; 5) The minor corrections on the plat be made per the Real Estate Recording Office's comments prior to recordation. Chairman Humphrey opened the meeting as a PUBLIC HEARING. Hearing no public comment, the Chairman closed the PUBLIC HEARING. Commissioner Thompson moved to approve the Subdivision Permit and Plat for Deerhaven Subdivision Third Filing with conditions one through five and adopt findings of fact a and b. Commissioner Holmes seconded the motion, which passed unanimously. The resolution is to be recorded in the Recording Department.
- 15 Michelle Robles, representing EOG Resources, presented a request for a Board Approval for the Fairway Pipeline, approximately 15 miles of a natural gas pipeline and produced water pipeline in Southeastern Laramie County. Barbara Kloth, Laramie County Planning Department, presented the staff report and recommended approval with the following condition: 1) Approved GESC, Floodplain Development, and Roadway Crossing permits shall be obtained prior to construction. Vice Chairman Thompson opened the

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meeting as a PUBLIC HEARING. Delores J. Wilson (Jeannie), voiced concerns about oil exploration in general, which is occurring in her neighborhood. Kayleen Gardner, EOG responded to the concerns about flaring from the EOG wells and stated that this pipeline project is intended to address some of the concerns she voiced. Hearing no further comment, the Vice Chairman closed the PUBLIC HEARING. Commissioner Holmes moved to approve the Board Approval with condition one and findings and facts a through c. Commissioner Ash seconded the motion, which passed unanimously. Chairman Humphrey recused herself. The resolution is to be recorded in the Recording Department.

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**CERTIFICATION**

I, Debra K Lathrop, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, April 01, 2014

**SEAL**

Approved by : \_\_\_\_\_

Debra K. Lathrop  
County Clerk

Reviewed by : \_\_\_\_\_

Diane Humphrey, Chairman  
Board of County Commissioners

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources, 310 West 19th Street, Cheyenne, WY 82001, (307)633-4355 within a reasonable time.