

6

**LARAMIE COUNTY CLERK**  
**BOARD OF COUNTY COMMISSIONERS**  
**AGENDA ITEM PROCESSING FORM**

1. DATE OF PROPOSED ACTION: February 7, 2012

2. AGENDA ITEM: ☐ Appointments ☐ Bids/Purchases ☐ Claims  
☐ Contracts/agreements/leases ☐ Grants ☐ Land Use: Variances/Board App/Plats  
☐ Proclamations ☐ Public Hearings/Rules & Reg's ☐ Reports & Public Petitions  
☐ Resolutions ☒ Other

3. DEPARTMENT: Public Works

APPLICANT: Don Beard AGENT: Don Beard

4. DESCRIPTION: Consideration of asset deletion of 10 two-way radios to be destroyed and 1 07 4x4 Ranger PU CO495 for trade in to Spradley Ford.

Amount \$ \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

5. DOCUMENTATION: 1 Original (4) four copies

Clerks Use Only:

Commissioners

Signatures

Woodhouse \_\_\_\_\_  
Thompson \_\_\_\_\_  
Humphrey \_\_\_\_\_  
Action \_\_\_\_\_

Co Attny \_\_\_\_\_  
Assist Co Attny \_\_\_\_\_  
Grants Manager \_\_\_\_\_  
Outside Agency \_\_\_\_\_

Postponed/Tabled \_\_\_\_\_

I, Gay Woodhouse duly elected County Commissioner and  
Chairman of the Board for Laramie County do hereby state that my  
signature below acknowledges approval of the disposal of all fixed  
assets described on the attached documents.

Gay Woodhouse  
Chairman's Signature

2-8-12  
Date

ATTEST:

Rebekah L. Lutz

c. L. Lutz  
Public Works

# Laramie County Government

## Fixed Asset Inventory Control System

### ASSET DELETION FORM

Tag Number: 90979 Asset Number: CO495

Asset Description: 2007 4X4 RANGER PU

Asset Manufacturer: FORD

Asset Model Number:

Serial Number: 1FTYR15E57PA66404

Asset Type: VEH-VEHICLE Assigned Location: 505000


Deletion Code: TR-TRADE-IN Deletion Date:       /      /      

Sold/Traded to Whom: SPRADLEY FORD TOYOTA

Asset Value:

Voucher Number:  Vendor Name:

Acquisition Date:       /      /       Acquisition Check Number:

Dept. Head Signature:  Date: 1/11/12

Commissioner's Signature:  Date:       /      /      

### ACCOUNTING DEPARTMENT USE ONLY

Entered By:  Date:       /      /      

Action:



# Laramie County Government

## Fixed Asset Inventory Control System

### ASSET DELETION FORM

Tag Number: 87581 Asset Number: \_\_\_\_\_

Asset Description: TWO-WAY RADIO

Asset Manufacturer: MIDLAND

Asset Model Number: 70-1495B

Serial Number: 9102-0171

Asset Type: EQU-EQUIPMENT Assigned Location: 505000

Deletion Code: DS-DESTROYED Deletion Date: 12 / 20 / 2011

Sold/Traded to Whom: \_\_\_\_\_

Asset Value: \_\_\_\_\_

Voucher Number: \_\_\_\_\_ Vendor Name: \_\_\_\_\_

Acquisition Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Acquisition Check Number: \_\_\_\_\_

Dept. Head Signature: [Signature] Date: 1/11/12

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

### ACCOUNTING DEPARTMENT USE ONLY

Entered By: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Action: \_\_\_\_\_

Print Form

# Laramie County Government

## Fixed Asset Inventory Control System

### ASSET DELETION FORM

Tag Number: 87963 Asset Number: \_\_\_\_\_

Asset Description: TWO-WAY RADIO

Asset Manufacturer: MIDLAND

Asset Model Number: 70-1395B

Serial Number: 137681

Asset Type: EQU-EQUIPMENT Assigned Location: 505000

Deletion Code: DS-DESTROYED Deletion Date: 12 / 20 / 2011

Sold/Traded to Whom: \_\_\_\_\_

Asset Value: \_\_\_\_\_

Voucher Number: \_\_\_\_\_ Vendor Name: \_\_\_\_\_

Acquisition Date:    /    /    Acquisition Check Number: \_\_\_\_\_

Dept. Head Signature:  Date: 11/11/12

Commissioner's Signature: \_\_\_\_\_ Date:    /    /   

### ACCOUNTING DEPARTMENT USE ONLY

Entered By: \_\_\_\_\_ Date:    /    /   

Action: \_\_\_\_\_

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# Laramie County Government

## Fixed Asset Inventory Control System

### ASSET DELETION FORM

Tag Number: 82110 Asset Number: \_\_\_\_\_

Asset Description: TWO-WAY RADIO

Asset Manufacturer: MIDLAND

Asset Model Number: 70-380B

Serial Number: 132036

Asset Type: EQU-EQUIPMENT Assigned Location: 505000

Deletion Code: DS-DESTROYED Deletion Date: 12 / 20 / 2011

Sold/Traded to Whom: \_\_\_\_\_

Asset Value: \_\_\_\_\_

Voucher Number: \_\_\_\_\_ Vendor Name: \_\_\_\_\_

Acquisition Date: 1 / 1 / 2011 Acquisition Check Number: \_\_\_\_\_

Dept. Head Signature: [Signature] Date: 1/11/12

Commissioner's Signature: \_\_\_\_\_ Date: 1 / 1 / 2011

### ACCOUNTING DEPARTMENT USE ONLY

Entered By: \_\_\_\_\_ Date: 1 / 1 / 2011

Action: \_\_\_\_\_

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# Laramie County Government

## Fixed Asset Inventory Control System

### ASSET DELETION FORM

Tag Number: 87962 Asset Number: \_\_\_\_\_

Asset Description: TWO-WAY RADIO

Asset Manufacturer: MIDLAND

Asset Model Number: 70-1395B

Serial Number: 137682

Asset Type: EQU-EQUIPMENT Assigned Location: 505000

Deletion Code: DS-DESTROYED Deletion Date: 12 / 20 / 2011

Sold/Traded to Whom: \_\_\_\_\_

Asset Value: \_\_\_\_\_

Voucher Number: \_\_\_\_\_ Vendor Name: \_\_\_\_\_

Acquisition Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Acquisition Check Number: \_\_\_\_\_

Dept. Head Signature: [Signature] Date: 1/11/12

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

### ACCOUNTING DEPARTMENT USE ONLY

Entered By: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Action: \_\_\_\_\_

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# Laramie County Government

## Fixed Asset Inventory Control System

### ASSET DELETION FORM

Tag Number: 87964 Asset Number: \_\_\_\_\_

Asset Description: TWO-WAY RADIO

Asset Manufacturer: MIDLAND

Asset Model Number: 70-1395B

Serial Number: 137683

Asset Type: EQU-EQUIPMENT Assigned Location: 505000

Deletion Code: DS-DESTROYED Deletion Date: 12 / 20 / 2011

Sold/Traded to Whom: \_\_\_\_\_

Asset Value: \_\_\_\_\_

Voucher Number: \_\_\_\_\_ Vendor Name: \_\_\_\_\_

Acquisition Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Acquisition Check Number: \_\_\_\_\_

Dept. Head Signature: [Signature] Date: 1/11/12

Commissioner's Signature: \_\_\_\_\_ Date:    /    /   

### ACCOUNTING DEPARTMENT USE ONLY

Entered By: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Action: \_\_\_\_\_

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# Laramie County Government

## Fixed Asset Inventory Control System

### ASSET DELETION FORM

Tag Number: 87144 Asset Number: \_\_\_\_\_

Asset Description: TWO-WAY RADIO

Asset Manufacturer: MIDLAND

Asset Model Number: 70-1395B

Serial Number: 064268

Asset Type: EQU-EQUIPMENT Assigned Location: 505000

Deletion Code: DS-DESTROYED Deletion Date: 12 / 20 / 2011

Sold/Traded to Whom: \_\_\_\_\_

Asset Value: \_\_\_\_\_

Voucher Number: \_\_\_\_\_ Vendor Name: \_\_\_\_\_

Acquisition Date: 1 / 1 / \_\_\_\_\_ Acquisition Check Number: \_\_\_\_\_

Dept. Head Signature: [Signature] Date: 1/11/12

Commissioner's Signature: \_\_\_\_\_ Date: 1 / 1 / \_\_\_\_\_

### ACCOUNTING DEPARTMENT USE ONLY

Entered By: \_\_\_\_\_ Date: \_\_\_\_\_

Action: \_\_\_\_\_

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# Laramie County Government

## Fixed Asset Inventory Control System

### ASSET DELETION FORM

Tag Number: 83503 Asset Number: \_\_\_\_\_

Asset Description: TWO-WAY RADIO

Asset Manufacturer: MIDLAND

Asset Model Number: 70-380B

Serial Number: 234514

Asset Type: EQU-EQUIPMENT Assigned Location: 505000

Deletion Code: DS-DESTROYED Deletion Date: 12 / 20 / 2011

Sold/Traded to Whom: \_\_\_\_\_

Asset Value: \_\_\_\_\_

Voucher Number: \_\_\_\_\_ Vendor Name: \_\_\_\_\_

Acquisition Date: 1 / 1 / 2011 Acquisition Check Number: \_\_\_\_\_

Dept. Head Signature: [Signature] Date: 1/11/12

Commissioner's Signature: \_\_\_\_\_ Date: 1 / 1 / 2012

### ACCOUNTING DEPARTMENT USE ONLY

Entered By: \_\_\_\_\_ Date: 1 / 1 / 2012

Action: \_\_\_\_\_

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# Laramie County Government

## Fixed Asset Inventory Control System

### ASSET DELETION FORM

Tag Number: 83506 Asset Number: \_\_\_\_\_

Asset Description: TWO-WAY RADIO

Asset Manufacturer: MIDLAND

Asset Model Number: 70-380B

Serial Number: 234511

Asset Type: EQU-EQUIPMENT Assigned Location: 505000

Deletion Code: DS-DESTROYED Deletion Date: 12 / 20 / 2011

Sold/Traded to Whom: \_\_\_\_\_

Asset Value: \_\_\_\_\_

Voucher Number: \_\_\_\_\_ Vendor Name: \_\_\_\_\_

Acquisition Date: 1 / 1 / 2011 Acquisition Check Number: \_\_\_\_\_

Dept. Head Signature: [Signature] Date: 11/11/12

Commissioner's Signature: \_\_\_\_\_ Date: 1 / 1 / 2011

### ACCOUNTING DEPARTMENT USE ONLY

Entered By: \_\_\_\_\_ Date: \_\_\_\_\_

Action: \_\_\_\_\_

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# Laramie County Government

## Fixed Asset Inventory Control System

### ASSET DELETION FORM

Tag Number: 83505 Asset Number: \_\_\_\_\_

Asset Description: TWO-WAY RADIO

Asset Manufacturer: MIDLAND

Asset Model Number: 70-380B

Serial Number: 234515

Asset Type: EQU-EQUIPMENT Assigned Location: 505000

Deletion Code: DS-DESTROYED Deletion Date: 12 / 20 / 2011

Sold/Traded to Whom: \_\_\_\_\_

Asset Value: \_\_\_\_\_

Voucher Number: \_\_\_\_\_ Vendor Name: \_\_\_\_\_

Acquisition Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Acquisition Check Number: \_\_\_\_\_

Dept. Head Signature: [Signature] Date: 1/11/12

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

### ACCOUNTING DEPARTMENT USE ONLY

Entered By: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Action: \_\_\_\_\_

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# Laramie County Government

## Fixed Asset Inventory Control System

### ASSET DELETION FORM

Tag Number: 83504 Asset Number: \_\_\_\_\_

Asset Description: TWO-WAY RADIO

Asset Manufacturer: MIDLAND

Asset Model Number: 70-380B

Serial Number: 234513

Asset Type: EQU-EQUIPMENT Assigned Location: 505000

Deletion Code: DS-DESTROYED Deletion Date: 12 / 20 / 2011

Sold/Traded to Whom: \_\_\_\_\_

Asset Value: \_\_\_\_\_

Voucher Number: \_\_\_\_\_ Vendor Name: \_\_\_\_\_

Acquisition Date:    /    /    Acquisition Check Number: \_\_\_\_\_

Dept. Head Signature:  Date: 1/11/12

Commissioner's Signature: \_\_\_\_\_ Date:    /    /   

### ACCOUNTING DEPARTMENT USE ONLY

Entered By: \_\_\_\_\_ Date:    /    /   

Action: \_\_\_\_\_

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