

# Board of County Commissioners Meeting

## Agenda - Final-revised

Historic Courthouse  
310 W 19th Street  
Cheyenne, WY 82001



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**Tuesday, November 1, 2022**

**3:30 PM**

**Commissioners Board Room**

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### **AGENDA UPDATED 10-28-2022 AT 2:00 P.M.**

Visit <https://laramiecounty.legistar.com/Calendar.aspx> to attend the meeting virtually and comment online. During the meeting, comments may be called in at 633-4422.

*Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.*

### **Roll Call/Call to Order**

### **Minutes**

1. Consideration of the Minutes of Proceedings for Oct 18, 2022.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [Draft Minutes Oct 18, 2022](#)

### **Consent Agenda**

2. Consideration of a US Dept of the Treasury Coronavirus State and Local Fiscal Recovery Fund subaward contract between Laramie County, WY, and Cheyenne Regional Medical Center in an amount not to exceed \$7,000 from ARPA funds to fund a strangulation prevention training.

Dept: Grants

Agent: Sandra Newland

Applicant: CRMC

**Attachments:**     [SLFRF Subgrantee Contract, US Dept of the Treasury, CRMC](#)

3. Consideration of an administrative services agreement between Laramie County, WY, and Blue Cross Blue Shield of WY. The agreement pertains to an employee welfare benefit plan which is maintained by the County as plan sponsor and plan administrator for the benefit of its participants and beneficiaries.

Dept: Human Resources

Agent: Heather Rudy

Applicant: BCBC of WY

**Attachments:**     [Administrative Services Agreement, BCBS of WY](#)

4. Consideration of five FY23 annual compensation agreements between the Laramie County, WY, and the University of Wyoming.

Dept: Extension Service

Agent: Brittany Newland

Applicant: University of Wyoming

**Attachments:**     [FY23 Annual Compensation Agreements, UW Extension](#)

5. Consideration of seven one-day manufacturer's off-premise permits submitted by WMC-PDB, LLC dba Pine Bluffs Distilling, for an event on Nov 15, 16, 17, 19, 25, 26, and 27, 2022 at the Archer Complex.

Dept: County Clerk

Agent: Debra Lee

Applicant: Pine Bluffs Distilling

**Attachments:**     [24-Hour Permit, Pine Bluffs Distilling, Nov 15, 16, 17, 19, 25, 26, and 27, 2022](#)

6. Consideration of the following fees collected by various County entities for Sept 2022: County Clerk, \$136,844.04; Sheriff, \$107,819.80; Clerk of District Court, \$20,648.14; Shooting Sports, \$27,807.57; Planning & Development, \$286,381.82; Circuit Court, \$38,945.00; DUI Court, \$920.00; Drug Court, \$140.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [Sept Fees 2022](#)

7. Consideration of the following part-time salaries in the amount of \$36,569.65 for Oct 2022: Grants, \$1,954.05; Planning, \$749.95; Shooting Sports, \$3,701.84; Events Dept, \$759.00; Buildings/Maintenance, \$15,405.33; Sheriff Operations, \$3,187.68; Detention, \$9,580.78; Drug/DUI Courts, \$1,231.02.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [Oct Part-Time Salaries 2022](#)

## Warrants

8. Consideration of warrants in the amount of \$2,130,679.42 for Oct 2022.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [October Warrants 2022](#)

## Report & Public Petitions

9. Presentation of sentinel land acquisition activities by the US Air Force. (no action required)

Dept: Commissioners

Agent: D. Taylor Walton

Applicant: USAF

## Resolutions

10. Consideration of a resolution adopting the Walterscheid Blvd reconstruction plan.

Dept: Commissioners

Agent: Tom Mason

Applicant: Cheyenne MPO

**Attachments:**     [Resolution, Walterscheid Blvd Reconstruction Plan](#)  
[Walterscheid Blvd Reconstruction Plan](#)  
[Walterscheid Blvd Reconstruction Plan with Appendix](#)

11. Consideration of a resolution adopting the E Pershing Blvd plan.

Dept: Commissioners

Agent: Tom Mason

Applicant: Cheyenne MPO

**Attachments:**    [Resolution, E Pershing Plan](#)  
[E Pershing Blvd Plan](#)  
[E Pershing Blvd Plan Appendix A](#)  
[E Pershing Blvd Plan Appendix B-G](#)

## Grants

12. Consideration of an agreement between Laramie County, WY, and QLess, Inc in an amount not to exceed \$12,542.52 to provide a mobile queuing and appointment platform for the Laramie County Clerk's Office.

Dept: Grants

Agent: Sandra Newland

Applicant: County Clerk

**Attachments:**    [Agreement, QLess, Inc](#)

## Contract/Agreement/Leases

13. Consideration of an agreement between Laramie County, WY, and Cheyenne Regional Air Service Focus Team (CRAFT) in c/o LEADS. The purpose of the agreement is for the County to pay a portion of the Minimum Revenue Guaranteed funds to CRAFT for payments to SkyWest Airlines to provide scheduled flight service between Cheyenne and Denver. The County shall pay CRAFT up to \$500,000.

Dept: Commissioners

Agent: Wendy Volk

Applicant:

**Attachments:**    [Agreement, CRAFT, MRG](#)

14. Consideration of an addendum between Laramie County, WY, Rave Wireless, Inc, dba Rave Mobile Safety, and Swiftreach Networks, LLC to assist Laramie County with setup, configuration and licensing of the Rave Alert Public Safety System for Emergency Management and associated products and services as described in attachment A.

Dept: Emergency Management

Agent: Jeanine West

Applicant: Rave Wireless, Inc

**Attachments:**    [Addendum, Rave Wireless, Inc and Swiftreach Network, LLC](#)

### **Public Hearings/Rules & Reg's**

15. PUBLIC HEARING for the formation of the proposed Ironhorse Improvement & Service District. (no motion required)

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**    [Notice of Public Hearing, Proposed Ironhorse Improvement and Service District](#)

### **Land Use:Variances/Board App./Plats**

16. PUBLIC HEARING regarding a Zone Change from AR - Agricultural Residential to CB - Community Business for Sunset Tracts, 3rd Filing, Tracts 7 & 8, less the east 15' of Tract 8 to State Hwy, plus 1.68 acres vacated with Longhorn Road Adjacent, Laramie County, WY. (Postponed from Oct 18, 2022 meeting)

Dept: Planning & Development

Agent: AVI, PC

Applicant: Eldon Stellpflug Rev Tr

**Attachments:**    [Eldon Stellpflug Revocable Trust, Zone Change](#)

17. PUBLIC HEARING regarding board approval for a vacation of Tract 2, Bauman Subdivision, Laramie County, WY.

Dept: Planning & Development

Agent: Brett and Tamara Bauman

Applicant:

**Attachments:**     [Bauman, Board Approval Vacation](#)

18. PUBLIC HEARING regarding a Subdivision Permit and Plat for Open Range Estates, located in Sect 4, less a portion, T15N, R67W, of the 6th PM, Laramie County, WY.

Dept: Planning & Development

Agent: Lovas Engineering, LLC

Applicant: Double B Ventures, LLC

**Attachments:**     [Range Estates, Subdivision Permit and Plat](#)

### **Reasonable Accommodations**

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or [lchr320@laramiecounty.com](mailto:lchr320@laramiecounty.com) at least two business days prior to the meeting.