

Board of County Commissioners Meeting

Agenda - Final-revised

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, July 5, 2022

3:30 PM

Commissioners Board Room

Agenda updated July 1, 2022 at 8:19 am

Visit <https://laramiecounty.legistar.com/Calendar.aspx> to attend the meeting virtually and comment online. During the meeting, comments may be called in at 633-4422.

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for June 21, 2022.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes June 21, 2022](#)

Consent Agenda

2. Consideration of a memorandum of understanding between Laramie County, WY, and the City of Cheyenne in an amount not to exceed \$88,000 for the Cheyenne Transit Program to provide public transportation service to Laramie County Community College and for an area of Laramie County immediately adjacent to the City of Cheyenne. MOU shall remain in full force and effect until June 30, 2023.

Dept: Commissioners

Agent: Renae Jording

Applicant: Cheyenne Transit Program

Attachments: [MOU, City of Cheyenne Transit Program](#)

3. Consideration of change order #1 to the Tobin and Associates Architecture agreement (210216-5) to add bidding and construction administration services in the amount of \$27,250 for EMA and Cheyenne/Laramie County Health Dept storage facility at the Archer Complex.

Dept: Commissioners

Agent: Ben Hornok

Applicant: Tobin and Assoc Archit

Attachments: [Change Order #1, Tobin and Assoc Architecture](#)

4. Consideration of the ratification of amendment one to contract between the WY Secretary of State and Laramie County, WY, for additional funds for election security in a new award amount of \$44,025 to run through Aug 15, 2022.

Dept: Grants

Agent: Sandra Newland

Applicant: County Clerk

Attachments: [Amendment One, SoS, Election Security](#)

5. Consideration of an agreement between Laramie County, WY, and KGA-Chey, LLC in an amount not to exceed \$64,080 to purchase a 2023 Ford F350 for the Fire Warden.

Dept: Grants

Agent: Sandra Newland

Applicant: Fire Warden

Attachments: [Agreement, KGA-Chey, LLC](#)

6. Consideration of an addendum and service agreement between Laramie County, WY, and Motorola Solutions, Inc in the amount of \$45,417.96. Term of agreement is from July 1, 2022 through June 30, 2023.

Dept: Combined Communications

Agent: Amber Young

Applicant: Motorola Solutions, Inc

Attachments: [Addendum and Service Agreement, Motorola Solutions, Inc, Combined Communications](#)

7. Consideration of an addendum and service agreement between Laramie County, WY, and Motorola Solutions, Inc in the amount of \$47,535.48. Term of the agreement is from July 1, 2022 through June 30, 2023.

Dept: Sheriff

Agent: Kevin James

Applicant: Motorola Solutions, Inc

Attachments: [Addendum and Service Agreement, Motorola Solutions, Inc, Sheriff](#)

8. Consideration of an addendum and lease agreement between Laramie County, WY, and CEW Enterprises, Inc in the amount of \$35,880 to provide the Events Dept temporary bleachers for the Laramie County Fair.

Dept: Events

Agent: Dan Ange

Applicant: CEW Enterprises, Inc

Attachments: [Addendum and Lease Agreement, CEW Enterprises, Inc](#)

9. Consideration of an addendum to agreement 220419-14 between Laramie County, WY, and High West Energy to change the name of contractor from High West Wiring to High West Energy.

Dept: Events

Agent: Ronnie Lopez

Applicant: High West Energy

Attachments: [Addendum, High West Energy](#)

10. Consideration of an addendum between Laramie County, WY, and Outlaw Truck and Tractor Pulling Assoc in the amount of \$9,650 to provide a tractor pulling event at the Laramie County Fair.

Dept: Events

Agent: Dan Ange

Applicant: Outlaw Truck & Tractor

Attachments: [Addendum, Outlaw Truck and Tractor Pulling Assoc](#)

11. Consideration of an addendum between Laramie County, WY, and Matthew Davis dba Adventure Quest Events in the amount of \$5,000 to provide mini golf services at the Laramie County Fair.

Dept: Events

Agent: Dan Ange

Applicant: Matthew Davis

Attachments: [Addendum, Adventure Quest Events](#)

12. Consideration of a catering permit submitted by S&W Properties, dba Vino's Wine and Spirits for an event on Aug 12, 2022 at the Hereford Ranch.

Dept: County Clerk

Agent: Debra Lee

Applicant: Vino's Wine and Spirits

Attachments: [24-hour Permit, Vino's Wine and Spirits, Aug 12, 2022](#)

13. Consideration of the following fees collected by various County entities for May 2022: County Clerk, \$136,726.88; Sheriff, \$444,431.78; Clerk of District Court, \$18,045.00; Shooting Sports, \$14,917.76; Planning & Development, \$420,707.97; Circuit Court, \$47,516.00; DUI Court, \$810.00; Drug Court, \$782.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [May Fees 2022](#)

14. Consideration of the following part-time salaries in the amount of \$31,711.13 for June 2022: Planning, \$620.00; Shooting Sports, \$4,126.35; Events Dept, \$1,419.00; Buildings/Maintenance, \$13,737.63; Sheriff Operations, \$2,771.57; Detention, \$8,182.44; Drug/DUI Courts, \$854.14.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [June Part-time Salaries 2022](#)

15. Consideration of warrants in the amount of \$2,722,774.33 for June 2022.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [June Warrants 2022](#)

Proclamations

16. Consideration of a resolution proclaiming July 13, 2022 as WYOGIVES Day.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Proclamation WYOGIVES Day](#)

Resolutions

17. Consideration of a resolution imposing stage one fire restrictions for Laramie County as a result of extreme fire danger.

Dept: Emergency Management

Agent: Matt Butler

Applicant:

Attachments: [Resolution, Stage One Fire Restrictions](#)

Grants

18. Consideration of 16 ARPA nonprofit subrecipient agreements between Laramie County, WY, and The Boys and Girls Club of Cheyenne \$144,767.67; Cheyenne Frontier Days Old West Museum \$36,135.75; COMEA House and Resource Center \$45,000; Cheyenne Downtown Development Foundation \$111,920; Funding the Future \$6,230; HealthWorks \$87,543; Habitat for Humanity of Laramie County, Inc \$80,120; Laramie County Community College Foundation \$63,100; Meals on Wheels of Cheyenne, Inc \$105,093.36; My Front Door \$91,069; Needs, Inc, Food Pantry \$161,232.70; Pine Bluffs Senior Center \$7,200; Recover WY \$15,050; Safe Harbor \$12,325.46; Safe House Services \$121,026.87; and the Zonta of Cheyenne Foundation \$23,542.00. Agreements are to run through May 31, 2023.

Dept: Grants

Agent: Sandra Newland

Applicant:

Attachments: [Agreements, ARPA Nonprofits](#)

19. Consideration of an addendum between Laramie County, WY, and Pictometry International Corp in the amount of \$548,771 for two projects as set forth in attachment A.

Dept: Grants

Agent: Sandra Newland

Applicant: Pictometry Int'l Corp

Attachments: [Addendum, Pictometry International Corp](#)

Contract/Agreement/Leases

20. Consideration of a memorandum of understanding between Laramie County, WY, and Laramie County School District #1 to permit use of the premises located at the Archer Complex for Fair participation and FFA Division shows during the dates of the Fair.

Dept: Events

Agent: Dan Ange

Applicant: LCSD #1

Attachments: [MOU, Laramie County School District #1, FFA](#)

21. Consideration of a memorandum of understanding between Laramie County, WY, and Laramie County School District #2 to permit the use of premises located at the Archer Complex for Fair participation and FFA Division shows during the dates of the Fair.

Dept: Events

Agent: Dan Ange

Applicant: LCSD #2

Attachments: [MOU, Laramie County School Dist #2, FFA](#)

22. Consideration of an agreement between Laramie County, WY, and Uncle Fred's Catering to allow use of the Event Center at Archer in accordance to the terms of the agreement.

Dept: Events

Agent: Dan Ange

Applicant: Uncle Fred's Catering

Attachments: [Agreement, Uncle Fred's Catering](#)

23. Consideration of an agreement between Laramie County, WY, and BenchMark Engineers, PC to provide engineering and surveying services.

Dept: Public Works

Agent: Molly Bennett

Applicant: BenchMark Engineers, PC

Attachments: [Agreement, BenchMark Engineers, PC](#)

24. Consideration of an agreement between Laramie County, WY, and AVI Professional Corp to provide engineering and surveying services.

Dept: Public Works

Agent: Molly Bennett

Applicant: AVI Professional Corp

Attachments: [Agreement, AVI Professional Corp](#)

- 25. Consideration of an addendum between Laramie County, WY, and NICE Systems, Inc in an amount not to exceed \$359,228 to provide software and recording services at the Laramie County Combined Communications Center.

Dept: Combined Communications

Agent: Amber Young

Applicant: NICE Systems, Inc

Attachments: [Addendum, NICE Systems, Inc](#)

License/Permits

- 26. PUBLIC HEARING regarding a new resort liquor license submitted by Laramie County Community College dba LCCC - Dining Services located at 1400 E College Dr.

Dept: County Clerk

Agent: Debra Lee

Applicant: Shawn Eby

Attachments: [LCCC Resort Liquor License Application](#)

Appointments

- 27. Consideration of a resolution appointing Sheriff Danny Glick to the Laramie County Community Juvenile Services Joint Powers Board for a three-year term expiring June 30, 2025.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Community Juvenile Services JPB Appointment, Danny Glick](#)

28. Consideration of a resolution appointing Julie Torres representing the Laramie County School Dist #1 to the Laramie County Community Juvenile Services Joint Powers Board for a three-year term expiring June 30, 2025.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Community Juvenile Services JPB Appointment, Julie Torres](#)

29. Consideration of a resolution appointing Elizabeth (Beth) Lance to represent the Office of the Public Defender as a member of the Laramie County Community Juvenile Joint Powers Board for a three-year term expiring June 30, 2025.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Community Juvenile Services JPB Appointment, Elizabeth \(Beth\) Lance](#)

30. Consideration of a resolution appointing Chad Dunlay representing the Dept of Family Services as a member of the Laramie County Community Juvenile Services Joint Powers Board for a three-year term expiring June 30, 2025.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Community Juvenile Services JPB Appointment, Chad Dunlay](#)

Land Use:Variances/Board App./Plats

31. PUBLIC HEARING regarding a Subdivision Permit and Plat for Bristol Ridge Estates, located in a portion of the SE1/4 NE1/4 Sect 19, and the S1/2 NW1/4 Sect 20, T18N, R67W, of the 6th PM, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Michael Galluzzo

Attachments: [Bristol Ridge Estates, Subdivision Permit and Plat](#)

32. PUBLIC HEARING regarding a Zone Change from A1 - Agricultural and Rural Residential to AR - Agricultural Residential for a portion of the NE1/4 SW1/4 Sect 16, T14N, R65W, of the 6th PM, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: M and R Simmons

Attachments: [Simmons, Zone Change](#)

33. PUBLIC HEARING regarding a Subdivision Permit and Plat for North Range Business Park, 13th Filing, being a replat of Lots 1 and 2, Block 14, North Range Business Park, 7th Filing, Laramie County, WY.

Dept: Planning & Development

Agent: AVI, PC

Applicant: Cheyenne LEADS

Attachments: [North Range Business Park, 13th Filing, Subdivision Permit & Plat](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.