

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, May 6, 2025

3:30 PM

Commissioners Board Room

To attend the meeting virtually and comment online please visit:
www.laramiecountywy.gov - Commissioner meeting

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for April 15, 2025.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes April 15, 2025](#)

Consent Agenda

2. Consideration of the ratification of a resolution authorizing submission of a grant application to the WY Office of Homeland Security, FFY25 State and Local Cybersecurity Grant Program, to request funds to purchase Darktrace, a security solution that delivers preventive and live threat detection in the amount of \$281,113.98.

Dept: Grants

Agent: Sandra Bay

Applicant: Information Technology

Attachments: [FFY25 SLCGP Grant Application, IT Dept](#)

3. Consideration of the ratification of a resolution authorizing submission of a grant application to the WY Office of Homeland Security, FFY25 State and Local Cybersecurity Grant Program, to request funds for the purchase of Silverfort, a cybersecurity software specializing in adaptive multi-factor authentication and identity and access management in the amount of \$55,292.91.

Dept: Grants

Agent: Sandra Bay

Applicant: Information Technology

Attachments: [FFY25 SLCGP Grant Application, IT Dept](#)

4. Consideration of the ratification of a resolution authorizing submission of a grant application to Cheyenne Regional Medical Center, General Community Benefit Grant, to request funds to purchase suicide prevention materials for the Coroner's office in the amount of \$2,500.

Dept: Grants

Agent: Sandra Bay

Applicant: Coroner

Attachments: [General Community Benefit Application, CRMC, Coroner](#)

5. Consideration of the ratification of a resolution authorizing submission of a grant application to Cheyenne Regional Medical Center, General Community Benefit Grant, to request funds for the Laramie County Law Enforcement Assisted Diversion Program to minimize food insecurity of program participants in the amount of \$1,500.

Dept: Grants

Agent: Sandra Bay

Applicant: LEAD Program

Attachments: [General Community Benefit Application, CRMC, LEAD Program](#)

6. Consideration of the ratification of amendment one to the Highway Safety Program FFY25 subaward agreement between Laramie County, WY, and the WY Dept of Transportation to amend deliverables by replacing attachment B with Attachment B-1.

Dept: Grants

Agent: Sandra Bay

Applicant: Sheriff

Attachments: [Amendment One, FFY25 HSP Subaward, WYDOT, DRE](#)

7. Consideration of the ratification of an agreement to change order three between Laramie County, WY, and Capitol Roofing, Inc, in the amount of \$7,900 to replace roof system at 2020 Carey.

Dept: Building Maintenance

Agent: Jerry Pribble

Applicant: Capitol Roofing, Inc

Attachments: [Agreement to Change Order Three, Capitol Roofing, Inc](#)

8. Consideration of an agreement to change order four between Laramie County, WY, and Capitol Roofing, Inc, in the amount of \$12,600 to replace roof system at 2020 Carey.

Dept: Building Maintenance

Agent: Jerry Pribble

Applicant: Capitol Roofing, Inc

Attachments: [Agreement to Change Order Four, Capitol Roofing, Inc](#)

9. Consideration of an agreement between Laramie County, WY, and Dennis Baer to purchase water at a rate of \$9.50 per one thousand gallons.

Dept: Public Works

Agent: Molly Bennett

Applicant: Dennis Baer

Attachments: [Water Purchase Agreement, Dennis Baer](#)

10. Consideration of a catering permit submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for an event on June 14, 2025, at 7816 Sorrento Ln.

Dept: County Clerk

Agent: Debra Lee

Applicant: DeLancey Enterprises, LLC

Attachments: [24-hour Permit, Hell on Wheels Package Liquor, June 14, 2025](#)

11. Consideration of a catering permit submitted by Viper, Inc, dba The Den Gentleman's Club, located at 8 US Hwy 85 for an event on June 21, 2025.

Dept: County Clerk

Agent: Debra Lee

Applicant: The Den Gentleman's Club

Attachments: [24-Hour Permit, The Den Gentleman's Club, June 21, 2025](#)

12. Consideration of a nine-day catering permit submitted by Bullseye Operations, LLC, dba Outlaw Saloon, for events on July 18 through 26, 2025, at 312 S Greeley Hwy, lot area.

Dept: County Clerk

Agent: Debra Lee

Applicant: Outlaw Saloon

Attachments: [24-hour Permit, Bullseye Operations, July 18 - 26, 2025](#)

13. Consideration of the following fees collected by various county entities for March 2025: County Clerk, \$118,816.47; Sheriff, \$92,580.94; Clerk of District Court, \$26,170.43; Shooting Sports, \$19,266.18; Planning & Development, \$159,739.15; Circuit Court, \$85,289.00; DUI Court, \$660.00; Drug Court, \$905.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [March Fees 2025](#)

14. Consideration of the following part-time salaries in the amount of \$53,305.14 for April 2025: Planning, \$847.02; Shooting Sports, \$5,671.99; Buildings/Maintenance, \$17,314.78; Sheriff Operations, \$2,029.95; Detention, \$23,324.68; District Court, \$684.77; Drug/DUI Courts, \$3,431.95.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [April Part-time Salaries 2025](#)

Warrants

15. Consideration of warrants in the amount of \$2,416,817.62 for April 2025.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [April Warrants 2025](#)

Report & Public Petitions

16. Presentation of the Cheyenne Passenger Rail Station Site Selection Study. (No action required)

Dept: Planning & Development

Agent: Cheyenne MPO

Applicant: Christopher Yaney

Resolutions

17. Consideration of a resolution approving fee changes for various services and inspections pursuant to WS 35-1-305.

Dept: Health Department

Agent: Kathy Emmons

Applicant:

Attachments: [Resolution, Health Dept Fees](#)
 [Fee Schedule 2025, Environmental Health](#)

Contract/Agreement/Leases

18. Consideration of a memorandum of understanding between Laramie County, WY, and the city of Cheyenne to specify financial reimbursement by the county to the city for the shared cost of a contract modification to the Metropolitan Planning Organization Safe Routes to School Plan.

Dept: Public Works

Agent: Molly Bennett

Applicant: City of Cheyenne

Attachments: [MOU, City of Cheyenne, MPO Safe Routes to School Plan](#)

19. Consideration of an agreement between Laramie County, WY, and Top Flight Maintenance to provide mowing, trimming and landscaping maintenance of the county building grounds, parks, and common areas as described in attachment A.

Dept: Public Works

Agent: Molly Bennett

Applicant: Top Flight Maintenance

Attachments: [Agreement, Top Flight Maintenance](#)

20. Consideration of an addendum to service agreement between Laramie County, WY, and Motorola Solutions, Inc, in the amount of \$236,026.20 to provide services at the Combined Communications Center from July 1, 2025, through June 30, 2030.

Dept: Combined Communications

Agent: Amber Young

Applicant: Motorola Solutions, Inc

Attachments: [Addendum, Motorola Solutions, Inc](#)

21. Consideration of an addendum to service order between Laramie County, WY, and ClearGov, Inc, in the amount of \$79,988.33 to provide setup and subscription services.

Dept: County Clerk

Agent: Stanley Walker

Applicant: ClearGov, Inc

Attachments: [Addendum, ClearGov, Inc](#)

License/Permits

22. PUBLIC HEARING regarding a seasonal fireworks permit submitted by Jolly Jacs, LLC, dba Fireworks Outlet, located at 251 I-25 Service Rd.

Dept: County Clerk

Agent: Debra Lee

Applicant: Fireworks Outlet

Attachments: [Permit, Fireworks Outlet, 251 I-25 Service Rd](#)
[Permit Conditions](#)

23. PUBLIC HEARING regarding a yearly fireworks permit submitted by Jolly Jacs, LLC, dba Pyro City, located at 245 I-25 Service Rd.

Dept: County Clerk

Agent: Debra Lee

Applicant: Pyro City

Attachments: [Permit, Pyro City, 245 I-25 Service Rd](#)
[Permit Conditions](#)

24. PUBLIC HEARING regarding a yearly fireworks permit submitted by Wholesale Fireworks, Inc, dba Wholesale Fireworks, located at 3229 W College Dr.

Dept: County Clerk

Agent: Debra Lee

Applicant: Wholesale Fireworks

Attachments: [Permit, Wholesale Fireworks, 3229 W College Dr](#)
[Permit Conditions](#)

Public Hearings/Rules & Reg's

25. Consideration of a resolution giving public notice of Laramie County's intent to adopt the 2025 Laramie County Land Use Regulations.

Dept: Planning & Development

Agent: Justin Arnold

Applicant:

Attachments: [Resolution, Public Notice to adopt the 2025 Laramie County Land Use Regulations](#)

26. Consideration of a resolution giving public notice of Laramie County's intent to amend the unincorporated Laramie County zone district map.

Dept: Planning & Development

Agent: Justin Arnold

Applicant:

Attachments: [Resolution, Public Notice to amend the Unincorporated Laramie County Zone District Map](#)

27. Consideration of a resolution giving public notice of Laramie County's intent to adopt updated Planning and Development fee schedule for FY25/26.

Dept: Planning & Development

Agent: Justin Arnold

Applicant:

Attachments: [Resolution, Public Notice to adopt Planning and Development FY25/26 Fee Schedule](#)

Land Use:Variances/Board App./Plats

28. PUBLIC HEARING regarding a subdivision permit and plat for Frontier Tracts, 4th Filing, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Riatta Holdings, LLC

Attachments: [Frontier Tracts, 4th Filing, Subdivision Permit and Plat](#)

29. PUBLIC HEARING regarding a zone change from MR - Medium Density Residential to CB - Community Business for Terry Homesites, Lot 10, Block 2, Laramie County, WY, and board approval for surface storage use. (Two motions required)

Dept: Planning & Development

Agent: Bailey McHenry

Applicant:

Attachments: [Terry Homesites, Zone Change and McHenry, Board Approval](#)

30. PUBLIC HEARING regarding a subdivision permit and plat for Capitol Tracts, 4th Filing, located at Tract 4, Capitol Tracts, Laramie County, WY.

Dept: Planning & Development

Agent: Marc A & Jane R Harrington

Applicant:

Attachments: [Capitol Tracts, 4th Filing, Subdivision Permit and Plat](#)

31. PUBLIC HEARING regarding a subdivision permit and plat for Skyview Estates, 3rd Filing, Laramie County, WY.

Dept: Planning & Development

Agent: Jones Land Surveying, Inc

Applicant: Various Owners

Attachments: [Skyview Estates, 3rd Filing, Subdivision Permit and Plat](#)

32. PUBLIC HEARING regarding White Antelope Barn site plan, located at Tract 33, Mountain Shadow, Laramie County, WY.

Dept: Planning & Development

Agent: BenchMark Engineers, PC

Applicant: Heidi A Pulcipher Rev Tr

Attachments: [White Antelope Barn Site Plan](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or humanresources@laramiecountywy.gov at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.