

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, October 21, 2025

3:30 PM

Commissioners Board Room

**To attend the meeting virtually and comment online please visit:
www.laramiecountywy.gov - Commissioner meeting**

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for Oct 7, 2025.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes Oct 7, 2025](#)

Consent Agenda

2. Consideration of a resolution authorizing the acceptance of a grant award from the Cheyenne Community Recreation District in the amount of \$55,000 to purchase playground equipment for Orchard Valley in partnership with the Laramie County Recreation Planning and Advisory Board.

Dept: Grants

Agent: Sandra Bay

Applicant:

Attachments: [Grant Award, CCRD](#)

3. Consideration of a grant award agreement between Laramie County, WY, and the WY Office of Homeland Security in the amount of \$55,292.91 for a FY22 State and Local Cybersecurity Grant Program award to purchase and install SilverFort, an adaptive multi-factor authentication and identity access management, to run through Nov 30, 2026.

Dept: Grants

Agent: Sandra Bay

Applicant: Information Technology

Attachments: [FY22 SLCGP Award Agreement, IT Dept](#)

4. Consideration of a grant award agreement between Laramie County, WY, and the WY Office of Homeland Security in the amount of \$281,113.98 for a FY23 State and Local Cybersecurity Grant Program award to purchase and implement DarkTrace, a security solution that delivers preventive and live threat detection, to run through Nov 30, 2027.

Dept: Grants

Agent: Sandra Bay

Applicant: Information Technology

Attachments: [FY23 SLCGP Grant Award Agreement, IT Dept](#)

5. Consideration of an agreement between Laramie County, WY, and Hopdox, LLC, for electronic recordings in the County Clerk's office.

Dept: County Clerk

Agent: Debra Lee

Applicant: Hopdox, LLC

Attachments: [Agreement, Hopdox, LLC](#)

6. Consideration of the deletion from the Sheriff's fixed asset inventory of a 2012 GMC Savana to be sold at public auction.

Dept: Sheriff

Agent: Chance Wilkama

Applicant:

Attachments: [Asset Deletion, Sheriff, 2012 GMC](#)

Grants

7. Consideration of a resolution authorizing submission of a grant application to the National Rifle Assoc to request funds in the amount of \$165,407 for a gun safe and update of 14 shooting stalls at the Shooting Sports Complex .

Dept: Grants

Agent: Sandra Bay

Applicant: Shooting Sports Complex

Attachments: [NRA Grant Applicaton](#)

8. Consideration of an agreement between Laramie County, WY, and Bintel, Inc, in an amount not to exceed \$90,005 to update and expand the Community Wildfire Protection Plan, to run through July 31, 2026.

Dept: Grants

Agent: Matt Butler

Applicant: Bintel, Inc

Attachments: [Agreement, Bintel, Inc, CWPP](#)

Contract/Agreement/Leases

9. Consideration of a memorandum of understanding for HUD use agreement between Laramie County, WY, and Cheyenne Housing Authority for the Senior Activity Center.

Dept: Commissioners

Agent: Brad Lund

Applicant:

Attachments: [MOU, CHA, HUD Use Agreement](#)

10. Consideration of a second addendum to the communications site lease between Laramie County, WY, and Union Telephone Co for rooftop space on the building at 2020 Carey Ave.

Dept: Commissioners

Agent: Brad Lund

Applicant: Union Telephone Co

Attachments: [Second Addendum, Union Telephone Co](#)

11. Consideration of an agreement between Laramie County, WY, and Absolute Solutions, Inc, in an amount not to exceed \$41,875 for siren maintenance and installation services.

Dept: Emergency Management

Agent: Jeanine West

Applicant: Absolute Solutions, Inc

Attachments: [Agreement, Absolute Solutions, Inc](#)

12. Consideration of an agreement between Laramie County, WY, and Fremont Motor Co in an amount not to exceed \$88,518 to purchase two 4x4 pickup trucks with spray-in bedliners.

Dept: Public Works

Agent: Molly Cook

Applicant: Fremont Motor Co

Attachments: [Agreement, Fremont Motor Co](#)

License/Permits

13. PUBLIC HEARING regarding a new retail liquor license submitted by Riedel Ventures, LLC, dba Bit-O-Wyo Ranch Wedding & Event Venue, located at 470 Happy Jack Rd.

Dept: County Clerk

Agent: Debra Lee

Applicant: Riedel Ventures, LLC

Attachments: [Riedel Ventures, LLC, Retail Liquor License Application](#)

Appointments

14. Consideration of a resolution appointing a member to the Laramie County Planning Commission to complete the term left vacant by Natacha Gaspar, expiring June 30, 2028.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Planning Commission Appointment](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or humanresources@laramiecountywy.gov at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.