

Board of County Commissioners

Minutes of the Proceedings - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, April 18, 2023

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Chairman Troy Thompson, Vice Chairman Brian Lovett, Commissioner Linda Heath, Commissioner K. N. Buck Holmes, Commissioner Gunnar Malm

Minutes

1. Consideration of the Minutes of Proceedings for April 4, 2023.

[23 - 156](#)

Attachments: [Draft Minutes April 4, 2023](#)

A motion was made by Commissioner Holmes, seconded by Vice Chairman Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

Consent Agenda

Approval of the Consent Agenda

A motion was made by Vice Chairman Lovett, seconded by Commissioner Holmes, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

2. Consideration of the ratification of a resolution authorizing the submission of a grant application to the WY Office of Homeland Security, FFY23 Homeland Security Program, to purchase two "All Combtant" skill training kits in the amount of \$5,400.

[23 - 141](#)

Attachments: [FFY23 SHSP Grant Application, Risk Management](#)

This agenda item was approved.

3. Consideration of the ratification of a resolution authorizing the submission of a grant application to the WY Office of Homeland Security, FFY23 State Homeland Security, Grant Program, to purchase four rifle-rated ballistic shields for the Sheriff's Office in the amount of \$40,000.

[23 - 142](#)

Attachments: [FFY23 SHSP Grant Application, Sheriff](#)

This agenda item was approved.

4. Consideration of the ratification of a resolution authorizing the submission of a grant application to the WY Office of Homeland Security, Emergency Management Planning Grant Program, to request Emergency Management operational funding for FY24 in the amount of \$168,189 with a 50% match. [23 - 143](#)

Attachments: [FY24 EMPG Grant Application, EMA](#)

This agenda item was approved.

5. Consideration of the ratification of a resolution authorizing the submission of four combined applications to the WY Dept of Family Services for the Temporary Assistance to Needy Families, Community Program Initiative for FFY24 program requesting funding for Boys and Girls Club \$62,571.43; CLIMB WY \$75,000; Greater WY Big Brothers Big Sisters \$13,757.14 and My Front Door \$9,171.43. [23 - 144](#)

Attachments: [FFY24 TANF Grant Applications](#)

This agenda item was approved.

6. Consideration of an agreement between Laramie County, WY, and Blue Cross Blue Shield of WY to handle protected health information. [23 - 154](#)

Attachments: [Agreement, BCBS of WY](#)

This agenda item was approved.

Proclamations

7. Consideration of a resolution proclaiming April 2023 as the month of the military child. [23 - 153](#)

Attachments: [Resolution Proclaiming April 2023 Month of the Military Child](#)

A motion was made by Commissioner Heath, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

Grants

8. Consideration of a US Dept of the Treasury Coronavirus State and Local Fiscal Recovery Fund contract between Laramie County, WY, and the Laramie County Senior Services, Inc. in an amount not to exceed \$250,000 from ARPA funds to run through Dec 31, 2024. [23 - 157](#)

Attachments: [SLFRF Subgrantee Contract, US Dept of Treasury, Laramie County Senior Services, Inc](#)

A motion was made by Commissioner Holmes, seconded by Vice Chairman Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

9. Consideration of an agreement between Laramie County, WY, and Great Western Installations in the amount of \$126,695.78 to provide a picnic shelter located at Archer.

[23 - 148](#)

Attachments: [Agreement, Great Western Installations](#)

A motion was made by Commissioner Heath, seconded by Vice Chairman Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

License/Permits

10. PUBLIC HEARING regarding a seasonal fireworks permit submitted by Jim Landis, dba USA Fireworks, located at 102 W College Dr.

[23 - 92](#)

Attachments: [Permit, USA Fireworks -102 W College Dr](#)

Matt Butler, County Fire Warden advised the Board that the required inspections were performed and everything was in order,

Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing.

A motion was made by Vice Chairman Lovett, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

11. PUBLIC HEARING regarding a seasonal fireworks permit submitted by Michael Johnson, dba Fireworks Outlet, located at 251 I-25 Service Rd.

[23 - 149](#)

Attachments: [Permit, Fireworks Outlet - 251 I-25 Service Rd](#)

Matt Butler, County Fire Warden, advised the Board that the required inspections were performed and everything was in order.

Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing.

A motion was made by Commissioner Malm, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

Items #12 and #13 were consolidated into one public hearing.

12. PUBLIC HEARING regarding a seasonal fireworks permit submitted by Michael Johnson, dba Pyro City Fireworks, located at 3115 W College Dr.

[23 - 151](#)

Attachments: [Permit, Pyro City Fireworks - 3115 West College Dr](#)

Matt Butler, County Fire Warden, advised the Board that the required inspections were performed and everything was in order.

Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing.

A motion was made by Commissioner Malm, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

13. PUBLIC HEARING regarding a yearly fireworks permit submitted by Michael Johnson, dba Pyro City, located at 245 I-25 Service Rd.

[23 - 150](#)

Attachments: [Permit, Pyro City - 245 I-25 Service Rd](#)

Matt Butler, County Fire Warden, advised the Board that the required inspections were performed and everything was in order.

Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing.

A motion was made by Commissioner Holmes, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

Report & Public Petitions

14. PUBLIC HEARING regarding a request for the vacation of a public right-of-way known as 1st St described as beginning at the west line of Burg St running west to the east line of Central Ave, length of said road is approximately 300.10 feet. Request for vacation will include all of the alleyway, Blk 15, Town of Egbert, beginning at the south line of 1st St and running south to the north line of 2nd St, length of said

[23 - 155](#)

alleyway is approximately 350 feet.

Attachments: [Road Petition Viewer's Report, 1st St and Alleyway, Egbert](#)
[Resolution, 1st St and Alleyway, Egbert](#)

Molly Bennett, Planning, said a petition was submitted to vacate the right-of-way (ROW) known as 1st St described as beginning at the west line of Burg St running west to the east line of Central Ave, length of said road is approximately 300.10 feet and all of the alleyway, Blk 15, Town of Egbert, beginning at the south line of 1st St and running south to the north line of 2nd St, length of said alleyway is approximately 350 feet. As the appointed viewer, she recommended vacation of the ROW to the Board of County Commissioners. She also recommended that the property be returned to the adjacent land owners as described in attachments A and B.

Ms. Bennett read into the record a list of parcels/lots that could potentially be impacted by vacation of the ROW.

Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing.

A motion was made by Commissioner Malm, seconded by Vice Chairman Lovett, to accept the recommendation of the viewer and vacate the road listed in the staff report, the vacation will take effect May 18 pending any claims or damages. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

The meeting adjourned at 3:52 pm.

CERTIFICATION

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, April 18, 2023.

Approved by : Debra K. Lee, County Clerk

Reviewed by : Troy Thompson, Chairman,
Board of County Commissioners

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.