

Board of County Commissioners Meeting

Agenda - Final-revised

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, October 7, 2025

3:30 PM

Commissioners Board Room

Agenda updated Oct 7, 2025 at 11:14 am

To attend the meeting virtually and comment online please visit:
www.laramiecountywy.gov - Commissioner meeting

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for Sept 19, 2025.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes Sept 16, 2025](#)

Consent Agenda

2. Consideration of the ratification of a contract between WY State Parks and Cultural Resources and Laramie County, WY, and the city of Cheyenne in an amount not to exceed \$12,710 to set forth the terms and conditions by which the subgrantees shall expend Semiquincentennial Grant Program funds for the student exploration of the Revolutionary War ideals and Wyoming's unique role in the Our American Story project.

Dept: Commissioners

Agent: Commissioners

Applicant: WY State Parks

Attachments: [Contract, WY State Parks and Cultural Resources](#)

3. Consideration of a memorandum of understanding between Laramie County, WY, and Laramie County School District #1 to set forth the terms and conditions by which the school district will provide educational programs and services at the Laramie County Juvenile Services Center to students who are not enrolled in the school district.

Dept: Sheriff

Agent: Chance Walkama

Applicant: LC School District #1

Attachments: [MOU, Laramie County School District #1](#)

4. Consideration of an agreement between Laramie County, WY, and Laramie County Community College to outline the roles and responsibilities of each party in cosponsored community shooting courses.

Dept: Sheriff

Agent: Chance Walkama

Applicant: LCCC

Attachments: [Agreement, LCCC](#)

5. Consideration of an addendum to service agreement between Laramie County, WY, and Power Systems West in the amount of \$8,580 with a yearly increase by 3% as described in attachment A.

Dept: Combined Communications

Agent: Amber Young

Applicant: Power Systems West

Attachments: [Addendum, Power System West](#)

6. Consideration of first amendment to a memorandum of agreement between Laramie County, WY, and National Foundation for the Centers of Disease Control and Prevention, Inc, to amend Section II, Terms and Termination, by deleting Sept 29, 2025, and inserting Sept 29, 2026.

Dept: Coroner

Agent: Rebecca Reid

Applicant: CDC

Attachments: [First Amendment to MOA, CDC](#)

7. Consideration of an addendum to agreement between Laramie County, WY, and Schlosser Signs, Inc, in an amount not to exceed \$31,225 to fabricate and install cover boxes and "Archer Complex" lettering for three entry marker signs at the Archer Complex.

Dept: Events

Agent: Dan Ange

Applicant: Schlosser Signs, Inc

Attachments: [Addendum, Schlosser Signs, Inc](#)

8. Consideration of a contract for services between Laramie County, WY, and the city of Cheyenne, Office of Youth Alternatives, in an amount not to exceed \$91,237 to provide crisis shelter services to remain in effect until June 30, 2026.

Dept: County Clerk

Agent: Debra Lee

Applicant: Youth Alternatives

Attachments: [FY26 Contract for Services, Youth Alternatives, Crisis Shelter](#)

9. Consideration of an annual agreement between Laramie County, WY, and the city of Cheyenne, Office of Youth Alternatives, in the amount of \$82,194 to provide juvenile probation services to remain in full force and effect until June 30, 2026.

Dept: County Clerk

Agent: Debra Lee

Applicant: Youth Alternatives

Attachments: [FY26 Agreement, Youth Alternatives, Juvenile Probation Services](#)

10. Consideration of the following fees collected by various county entities for Aug 2025: County Clerk, \$139,209.34; Sheriff, \$85,659.36; Clerk of District Court, \$22,787.60; Shooting Sports, \$17,184.40; Planning & Development, \$173,207.63; Circuit Court, \$79,340.00; DUI Court, \$600.00; Drug Court, \$180.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Aug Fees 2025](#)

11. Consideration of the following part-time salaries in the amount of \$57,668.16 for Sept 2025: Planning, \$676.13; Shooting Sports, \$6,973.18; Buildings/Maintenance, \$19,184.54; Sheriff Operations, \$2,061.18; Detention, \$23,199.60; Events, \$1,090.95; District Court, \$1,931.40; Drug/DUI Courts, \$2,551.18.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Sept Part-time Salaries 2025](#)

Warrants

12. Consideration of warrants in the amount of \$3,190,030.73 for Sept 2025.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Sept Warrants 2025](#)

Grants

13. Consideration of a subrecipient agreement between Laramie County, WY, and Cheyenne Health and Wellness, dba HealthWorks, for an opioid settlement award in the amount of \$500,000 to run through May 31, 2028.

Dept: Grants

Agent: Sandra Bay

Applicant: HealthWorks

Attachments: [Subrecipient Agreement, HealthWorks](#)

Contract/Agreement/Leases

14. Consideration of an addendum to agreement between Laramie County, WY, and Paladin Technologies (USA), Inc, in the amount of \$64,220 to provide, install, and mobilize the Evolv single-lane system and Evolv eXpedite x-ray scanner with subsequent years of this agreement, being paid an annual lease amount of \$41,700.

Dept: Information Technology

Agent: Ross Moore

Applicant: Paladin Technologies

Attachments: [Addendum, Paladin Technologies \(USA\), Inc](#)

15. Consideration of an addendum to agreement between Laramie County, WY, and GW Mechanical, Inc, in the amount of \$125,480 to remove and replace the sump pump at 2020 Carey Ave.

Dept: Building Maintenance

Agent: Jason Smallwood

Applicant: GW Mechanical, Inc

Attachments: [Addendum, GW Mechanical, Inc](#)

16. Consideration of an agreement between Laramie County, WY, and Good Earth Tools, Inc, in an amount not to exceed \$41,940 to purchase a hydraulic-powered municipal culvert cleaner attachment as detailed in exhibit A.

Dept: Public Works

Agent: Molly Bennett

Applicant: Good Earth Tools, Inc

Attachments: [Agreement, Good Earth Tools, Inc](#)

17. Consideration of an addendum to counteroffer to contract to buy and sell real estate between Laramie County, WY, and Cheyenne Housing Authority in the amount of \$200,000 and to comply with HUD requirements concerning the purchase of the Foxcrest Community Building.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Addendum to Counteroffer, Cheyenne Housing Authority](#)

Resolutions

18. Consideration of a resolution giving public notice of Laramie County's intent to amend the 2024 Edition of the International Residential Code, Section R105.2-work exempt from permit.

Dept: Planning & Development

Agent: Daniel Peters

Applicant:

Attachments: [Resolution, Amending 2024 Edition of the Intern'l Residential Code Section R105.2-work exempt from permit.](#)

Land Use:Variances/Board App./Plats

19. PUBLIC HEARING regarding a vacation, administrative plat, and zone change from MR - Medium Density Residential to MU - Mixed Use for the York Subdivision, 2nd Filing, Laramie County, WY. (Two motions required)

Dept: Planning & Development

Agent: Jones Land Surveying, Inc

Applicant: Fox Properties 440S, LLC

Attachments: [Fox Properties 440S, LLC, Vacation and Administrative Plat and Zone Change for York Subdivision, 2nd Filing](#)

20. PUBLIC HEARING regarding a zone change from LU - Land Use to PUD - Planned Unit Development for a portion of Sects 5, 6, 7, T12N, R66W, of the 6th PM, Laramie County, WY.

Dept: Planning & Development

Agent: Tallgrass Integrated Logistic

Applicant: Lazy D Grazing Assoc, Inc

Attachments: [Zone Change, Switchgrass Industrial Park](#)

21. PUBLIC HEARING regarding a vacation of Polk Addition, 2nd Filing, Tract 1, and subdivision permit and plat for Polk Addition, 3rd Filing, Laramie County, WY.

Dept: Planning & Development

Agent: AVI, PC

Applicant: High West, LLC

Attachments: [High West, LLC, Vacation and Subdivision Permit and Plat Polk Addition, 3rd Filing](#)

Further Business

22. Consideration of an agreement between Laramie County, WY, and the city of Cheyenne to lease approximately 12,728 sq ft of general office space on the third and fifth floors of the building located at 2020 Carey Ave.

Dept: Commissioners

Agent: Commissioners

Applicant: City of Cheyenne

Attachments: [Lease Agreement, City of Cheyenne](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or humanresources@laramiecountywy.gov at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.