

NEW OR TRANSFER LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY		
Customer #:	_____	
Trf from:	_____	
Reviewer:	Initials	Date
Agent:		/ /
Chief:		/ /

To be completed by City/County Clerk

License Fees

Annual Fee: \$ _____

Prorated Fee: \$ 2967.42

Transfer Fee: \$ _____

Publishing Fee: \$ 100.00

Publishing Fee Direct Billed to Applicant:

License Term: 07 / 05 / 2022 Through 06 / 30 / 2023
Month Day Year Month Day Year

Local License #: _____

Date filed with clerk: 6 / 9 / 2022

Advertising Dates: (2 Weeks) 6/12/2022 & 6/19/2022

Hearing Date: 7 / 5 / 2022

LICENSING AUTHORITY: Begin publishing promptly. As W.S. 12-4-104(d) specifies: **NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.**

Applicant: Laramie County Community College

Trade/Business Name (dba): LCCC - Dining Services

Building to be licensed/Building Address: Existing Campus at 1400 E. College Dr. Cheyenne, WY 82007
Number & Street City State Zip County

Local Mailing Address: 1400 E. College Dr. Cheyenne WY 82007
Number & Street or P.O. Box City State Zip

Local Business Telephone Number: (307) 778-1287 Fax Number: ()

Business E-Mail Address: Diningservices@LCCC.WY.EDU

FILING FOR <input checked="" type="checkbox"/> NEW LICENSE <input type="checkbox"/> TRANSFER OF LOCATION	FILING IN (CHOOSE ONLY ONE) <input type="checkbox"/> CITY OF: _____ <input checked="" type="checkbox"/> COUNTY OF: <u>Laramie</u>	FILING AS (CHOOSE ONLY ONE) <input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> LP/LLP <input type="checkbox"/> LLC <input type="checkbox"/> CORPORATION <input type="checkbox"/> LTD PARTNERSHIP <input type="checkbox"/> ORGANIZATION <input checked="" type="checkbox"/> OTHER <u>Political Subdivision of State of Wyoming</u>
<input type="checkbox"/> TRANSFER OWNERSHIP FORMERLY HELD BY: _____	<input type="checkbox"/> ASSIGNMENT LETTER ATTACHED	

TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)

RETAIL LIQUOR LICENSE <input type="checkbox"/> ON-PREMISE ONLY (BAR) <input type="checkbox"/> OFF-PREMISE ONLY (PACKAGE STORE) <input type="checkbox"/> COMBINATION ON/OFF PREMISE (BOTH BAR & PACKAGE STORE)	<input type="checkbox"/> RESTAURANT LIQUOR LICENSE <input checked="" type="checkbox"/> RESORT LIQUOR LICENSE <input type="checkbox"/> BAR AND GRILL LIMITED RETAIL (CLUB) <input type="checkbox"/> VETERANS CLUB <input type="checkbox"/> FRATERNAL CLUB <input type="checkbox"/> GOLF CLUB <input type="checkbox"/> SOCIAL CLUB	<input type="checkbox"/> MICROBREWERY <input type="checkbox"/> WINERY <input type="checkbox"/> DISTILLERY SATELLITE <input type="checkbox"/> WINERY SATELLITE <input type="checkbox"/> COUNTY RETAIL/SPECIAL MALT BEVERAGE PERMIT
---	--	---

SPECIAL DESIGNATIONS

CONVENTION FACILITY
 CIVIC CENTER/EVENT CENTER/ PUBLIC AUDITORIUM
 GOLF CLUB
 GUEST RANCH
 RESORT

To Assist the Liquor Division with scheduling inspections: **OPERATIONAL STATUS**

FULL TIME (e.g. Jan through Dec) (specify months of operation) from Jan to Dec
 SEASONAL/PART-TIME DAYS OF WEEK (e.g. Mon through Sat) from Sun to Sat.
 NON-OPERATIONAL/PARKED HOURS OF OPERATION (e.g. 10a - 2a) from 7a to Mid-night

ALL APPLICANTS MUST COMPLETE QUESTIONS 1- 4

1. BUILDING OWNERSHIP: Does the applicant? W.S. 12-4-103(a)(iii)

- (a) **OWN** the licensed building? YES (own)
- (b) **LEASE** the licensed building? (Lease must be through the term of the liquor license) YES (lease)

If Yes, please submit a copy of the lease and indicate:

- (i) When the lease expires, located on page _____ paragraph _____ of lease.
- (ii) Where the **Sales** provision for alcoholic or malt beverages is located, on page _____ paragraph _____ of lease.
(MUST contain a provision for SALE OF ALCOHOLIC or MALT BEVERAGES.)

2. To operate your liquor business, have you assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license and the licensed building? W.S. 12-4-601(b)

YES NO

3. Does any manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm: W.S. 12-5-401, 12-5-402, 12-5-403

- (a) Hold any interest in the license applied for? YES NO
- (b) Furnish by way of loan or any other money or financial assistance for purposes hereof in your business? YES NO
- (c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs? YES NO
- (d) If you answered **YES** to any of the above, explain fully and submit any documents in connection there within:

4. Does the **applicant** have any interest or intent to acquire an interest in any other liquor license issued by **this** licensing authority? W.S. 12-4-103(b)

YES NO

If "YES", explain: _____

5. BAR AND GRILL LICENSE OR RESTAURANT LICENSE:

Have you submitted a valid food service permit or application? W.S. 12-4-413(a)

YES NO

6. RESORT LICENSE:

Does the resort complex:

- (a) Have an actual valuation of at least one million dollars, or have you committed or expended at least one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i) YES NO
- (b) Include a restaurant and a convention facility which will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii) YES NO
- (c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii) YES NO
- (d) If no on question (c), have a ski resort facility open to the general public in which you have committed or expended not less than 10 million dollars (\$10,000,000.00)? W.S. 12-4-401(b)(iv) YES NO
- (e) Are you contracting/leasing the food and beverage services? W.S. 12-4-403(b)
 - 1. If Yes, have you submitted a copy of the food and beverage contract/lease? YES NO

7. MICROBREWERY LICENSE:

Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii)

YES NO

- (a) If "YES", please specify type: RETAIL RESTAURANT RESORT
 BAR AND GRILL WINERY

- (b) Do you self distribute your products? W.S. 12-2-201(a) YES NO
(Requires wholesale malt beverage license with the Liquor Division)

8. WINERY LICENSE:

Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii)

YES NO

- (a) If "YES", please specify type: RETAIL RESTAURANT RESORT
 BAR AND GRILL MICROBREWERY

9. LIMITED RETAIL (CLUB) LICENSE:

FRATERNAL CLUBS W.S. 12-1-101(a)(iii)(B)

- (a) Has the fraternal organization been actively operating in at least thirty-six (36) states? YES NO
- (b) Has the fraternal organization been actively in existence for at least twenty (20) years? YES NO

10. LIMITED RETAIL (CLUB) LICENSE:

VETERANS CLUBS W.S. 12-1-101(a)(iii)(A):

- (a) Does the Veteran's organization hold a charter by the Congress of the United States? YES NO
- (b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary? YES NO

11. LIMITED RETAIL (CLUB) LICENSE:

GOLF CLUBS W.S. 12-1-101(a)(iii)(D)/W.S. 12-4-301(e):

- (a) Do you have more than fifty (50) bona fide members? YES NO
- (b) Do you own, maintain, or operate a bona fide golf course together with clubhouse? YES NO
- (c) Are you a political subdivision of the state that owns, maintains, or operates a golf course? YES NO
 - 1. Are you contracting/leasing the food and beverage services? W.S. 12-5-201(g) YES NO
 - 2. If Yes, have you submitted a copy of the food and beverage contract/lease? YES NO

12. LIMITED RETAIL (CLUB) LICENSE:

SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E)/W.S. 12-4-301(b):

- (a) Do you have more than one hundred (100) bona fide members who are residents of the county in which the club is located? YES NO
- (b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state? YES NO
- (c) Is the club qualified as a tax exempt organization under the Internal Revenue Service? YES NO
- (d) Has the club been in continuous operation for a period of not less than one (1) year? YES NO
- (e) Has the club received twenty-five dollars (\$25.00) from each bona fide member as Recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues? YES NO
- (f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club? YES NO
- (g) Have you filed a true copy of your bylaws with this application? YES NO
- (h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition Attached) YES NO

13. If applicant is filing as an Individual, Partnership or Club: W.S. 12-4-102(a)(ii) & (iii)

Each individual, partner or club officer must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, list on a separate piece of paper and attach to this application.)

14. If the applicant is a Corporation, Limited Liability Company, Limited Liability Partnership or Limited Partnership: W.S. 12-4-102(a)(iv) & (v)

Each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation, limited liability company, limited liability partnership, or limited partnership, and every officer, and every director must complete the box below.

Table with 8 columns: True and Correct Name, Date of Birth, Residence Address No. & Street City, State & Zip, Residence Phone Number, No. of Years in Corp or LLC, % of Corporate Stock Held, Have you been Convicted of a Felony Violation?, Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages? Rows include Joseph Michael Schaffer and Richard C. Johnson.

(If more information is required, list on a separate piece of paper and attach to this application)

REQUIRED ATTACHMENTS:

- Checkboxes for required attachments: A statement indicating the financial condition and financial stability of the applicant W.S. 12-4-102(a)(vi), Attach any lease agreements..., If transferring a license from one ownership to another...

OATH OR VERIFICATION

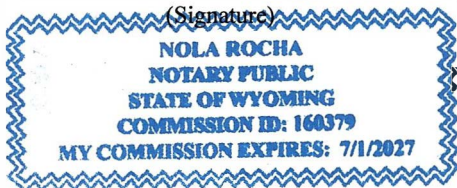
(Requires signatures by ALL Individuals, ALL Partners, ONE (1) LLC Member, or TWO (2) Corporate Officers or Directors except that if all the stock of the corporation is owned by ONE (1) individual then that individual may sign and verify the application upon his oath, or TWO (2) Club Officers.) W.S. 12-4-102(b)

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF WYOMING)) SS. COUNTY OF Laramie)

Signed and sworn to before me on this 22nd day of April, 2022 that the facts alleged in the foregoing instrument are true by the following:

Table for signatures and titles of witnesses. Includes entries for Joe Schaffer (President) and Richard Johnson (Vice President).



Witness my hand and official seal: [Signature] Signature of Notary Public

(SEAL) My commission expires: 7-1-2027

How many sleeping rooms are on the property?

LARAMIE COUNTY CLERK
CHEYENNE, WY

LCCC has a total of 630 beds on the property, all contained within a three-building complex. Currently, LCCC students rent 241 of these beds. Next year student occupancy is projected to rent 350-400 beds. Rooms not occupied by LCCC students are made available to external parties for rent for short and long-term stays.

Are they owned/operated by LCCC or privately owned, or both?

The entire complex is owned by the College.

Do you charge lodging tax for rooms rented for short-term occupancy by non-students (e.g., CFD visitors, Highway Patrol, etc.)?

We haven't, assuming we were exempt as a political subdivision of the state, but will be doing so, and appreciate that this application process has brought this to our attention

Do you advertise availability of rooms? If so, where? (Website, social media, tourism office, sites like Expedia?)

We have not advertised, but rather, provide these vacant rooms for rent through short term and long-term rental agreements, or word of mouth. Interest in renting our rooms by external parties is growing as we have grown room capacities, and have the availabilities to do so.

Examples of room rentals by external parties:

- Wyoming Highway Patrol rents rooms to house academy cadets during periods of the year
- Cheyenne CRMC rents rooms for visiting health care professionals
- Retail vendors coming to Cheyenne for Cheyenne Frontier Days rents rooms
- Numerous conference activities coming to Cheyenne rent rooms, such as Statewide Girls State Conference
- Holly Frontier contractors coming to Cheyenne rent rooms during their extended stays in Cheyenne
- Various group reunions coming Cheyenne have rented rooms for their activities
- UW Family Medicine rents rooms for medical rotations in Cheyenne
- Wyoming high school welding teachers rent rooms for activities they have in Cheyenne
- Wyoming high school thespians traveling to Cheyenne have rented rooms
- New employees arriving in Cheyenne rent rooms while sourcing permanent housing

Restaurant – defined as building maintained, advertised and held out to public as a place where individually prices means are prepared and served primarily for on-premise consumption...

On College property we have a full-service, marche style, dining center that seats about 300 guests, and a complete catering operation for group/conference activities. This is owned and operated by the College. Our dining center is open to the public at large, with general public

pricing, serving breakfast, lunch and dinner, and has become popular within the Cheyenne community.

We do catering on campus and off <https://laramieccc.catertrax.com/>

Many of our off-campus caterings have been with Meridian Trust, Civic Center, & the Capitol Building. We are also catering two sponsorship lunches for CFD this year.

RESTAURANT-QUALITY FOOD AN UNBEATABLE PRICE

Laramie County Community College is all about options when it comes to programs and when it comes to food. Our dining hall offers a wide selection of meals everyday and paying for them is flexible, too.

BUY MEALS A LA CARTE

	COMMUTER STUDENT	LCCC EMPLOYEE	GENERAL PUBLIC PRICE
BREAKFAST	\$4.50	\$5.00	\$7.00
LUNCH	\$7.00	\$7.50	\$9.00
DINNER	\$8.50	\$9.00	\$11.00
SALAD BAR ONLY	\$4.00	\$4.00	\$7.00

* Tax included for a la carte and meal blocks

BUY MEALS IN BLOCKS

60 (PLUS 10 FREE) – \$420
 25 (PLUS 5 FREE) – \$182
 10 (PLUS 2 FREE) – \$74

GET

Download the GET APP to
make paying even easier

Scan
me to
get the
app

HOURS

Main Dining Hall (CCC 151)
 Dining Hall is always open to hang out, watch tv, snacks, & salad bar with meals provided at the following times:

Monday – Friday

- Breakfast: 7:30 a.m. – 9:30 a.m.
- Continental Breakfast: 9:30 a.m. – 10:30 a.m.
- Lunch: 11 a.m. – 1:30 p.m.
- Continental Lunch: 1 p.m. – 1:30 p.m.
- Dinner: 5 p.m. – 7 p.m.
- Salad Bar - All Day (11-7)

Saturday – Sunday

- Brunch: 11 a.m. – 1 p.m.
- Dinner: 5 p.m. – 6:30 p.m.

Emporium, CCC 145
 Monday – Friday

- 7:30 a.m. – 3 p.m.

The Market, Gold Hall Commons

- 24 hour grab and go market for residence hall students and accompanying guests.

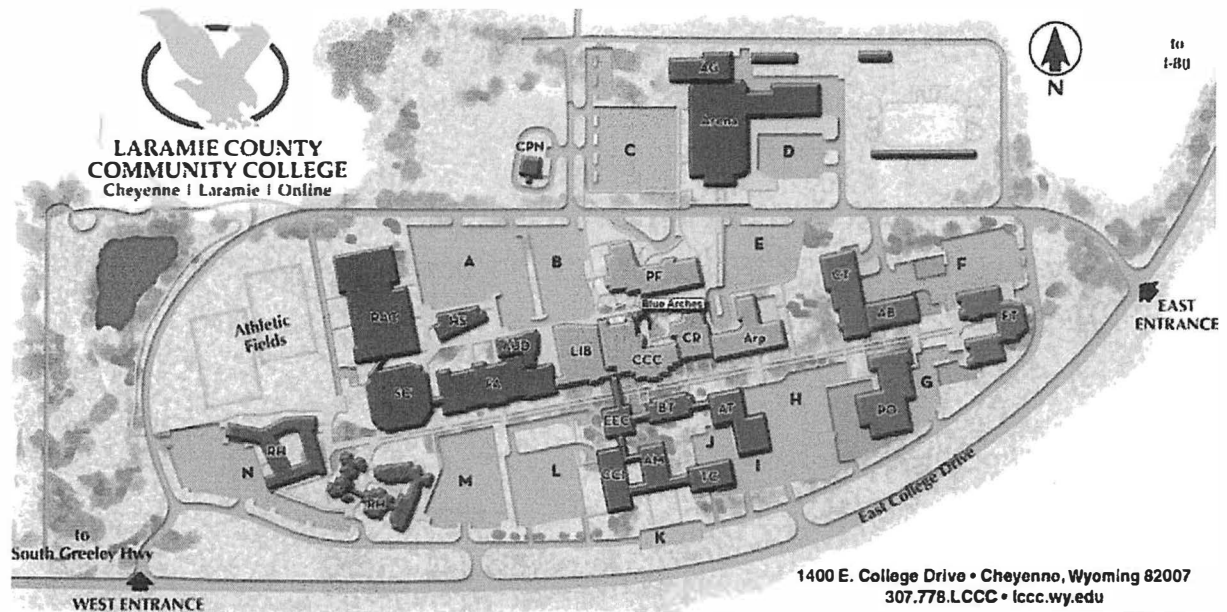
Questions about the meal plans or the GET app?
 Contact us at 307-778-1237, lcccdiningservices@lccc.wy.edu or visit lccc.wy.edu/life/food.aspx/

LCCC does not discriminate based upon any protected status.
 Please see lccc.wy.edu/NDIS. MCI 588-0121

Map of property submitted as attachment to application.

Our residence hall complex is denoted in the purple buildings, adjacent to College Drive. Our dining center operation is located in the building denoted as CCC.

Main Campus - Main



Administration (AM)	Auto Body (AB)	Clay Pathfinder (PF)	College Community Ctr (CCC)	Ludden Library (LB)
Business Services	UAV SBDC	Admissions & Academic Advising	Dining Room	Plant Operations (PO)
Human Resources	Auto Tech (AT)	ANB Bank Leadership Center	Playhouse	Prentice/Surbrugg Health Sciences (HS)
President's Office	Boyd Agriculture (AG)	Bookstore	Student Lounge	Recreation & Athletic Complex (RAC)
Andrikopoulos Business & Technology (BT)	Career & Technical (CT)	Campus Safety	Concessions (CR)	Residence Halls (RH)
Arena (Aren)	ACES	Career Services	GEAR UP	Merrell Student Activity Lounge
Arp (Arp)	Center for Conferences & Institutes (CCI)	Counseling & Campus Wellness	Student Computer Ctr/Support Desk	Science Ctr (SC)
Children's Discovery Center	Boys & Girls Club	Disability Support Services	Student Engagement & Diversity	Dental Hygiene Clinic
	Central Plant North (CPN)	Exam Lab / Meeting Center	Education & Enrichment Ctr (EEC)	Surbrugg/Prentice Aud (AUD)
		Student Accounts	Fine Arts (FA)	Esther & John Clay Fine Art Gallery
		Student Health	LCCC Foundation	Training Ctr (TC)
		Financial Aid / Student Records	Marketing & Communications	
		UAV Extension	Flex Tech (FT)	
			WHP Academy	



TRUDY L. EISELE
LARAMIE COUNTY Treasurer
MISCELLANEOUS RECEIPT

*** ORIGINAL RECEIPT ***

Misc Receipt Nbr: 78263

Trans Date: 06/29/2022

Received from/Description:
LARAMIE COUNTY COMMUNITY COLLEGE

On Account Of:
LIQUOR LICENSE \$2967.42
ADVERTISING \$100.00
CK#360467

Entered by: cande

Batch: 20220629-000435

Amount: 3,067.42

Payment Type	Doc#	Description	Amount
CHECK	360467	LARAMIE COUNTY COMMUNITY COLLEGE	3,067.42
		TOTAL:	3,067.42