RESOLUTION NO.

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE CHEYENNE COMMUNITY PUBLIC RECREATION DISTRICT, FOR FUNDING TOWARDS A PLAYGROUND TO BE LOCATED AT THE NORTH END OF CLEAR CREEK PARK, ON BEHALF OF THE GOVERNING BODY OF LARAMIE COUNTY, WYOMING IN THE AMOUNT OF \$50,000.

FOR THE PURPOSE OF: REQUESTED FUNDS WILL BE USED BY THE COUNTY TO REMOVE AND REPLACE THE PLAYGROUND EQUIPMENT ON THE NORTH SIDE OF CLEAR CREEK PARK.

WITNESSETH

WHEREAS, the Governing Body of Laramie County desires to participate in the Cheyenne Community Public Recreation District grant by sponsoring this grant application to assist in financing this project; and

WHEREAS, the Governing Body of Laramie County has been provided with preliminary cost estimates and information on this project; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LARAMIE COUNTY that a grant application in the amount of \$50,000 be submitted to the Cheyenne Community Public Recreation District for consideration of assistance in funding a playground at Clear Creek Park. Overages on the project are being funded out of the Laramie County Planning and Recreation Board's sixth penny funds for Clear Creek Park.

BE IT FURTHER RESOLVED, that Sandra Bay, or her successor in the position of Laramie County Grants Manager, is appointed as agent of the Laramie County Board of Commissioners to execute and submit applications and certifications for these funds and to receive funds and implement the programs funded under this grant.

PASSED, APPROVED AND ADOPTED THIS 4th DAY OF JUNE 2024.

By:	Date:
Chairman Laramie County Commissioners	
ATTEST:	
Debra Lee, Laramie County Clerk	Date:
Pagained and Approved as to Form only By:	
Received and Approved as to Form only By:	
Laramie County Attorney's Office	Date: 5/29/24

CHEYENNE COMMUNITY PUBLIC RECREATION DISTRICT PROJECT SUBMISSION FORM

		Cost Estir	mate Form		
School, Department or Gove	rnm	nent Entity: _	Laramie County,	Wyom	ing
Project: C	lear	Creek Park No	orth Playground		
<u> </u>					
Funding Sources:	_		Estimated Cost:		
Requested from Rec Board	\$		Item Description:	^	212 22
Matching Funds	\$	120,873.06	Turf Surfacing Removal of existing	\$	67,210.00
PTO Contributions	\$	-	equipment	\$	8,985.00
In-Kind Contributions	\$	-	Installation & Labor	\$	38,280.00
Other: (Please describe)	\$	-	Concrete Curb	\$	5,665.00
Services to be provided		1	Playstructure	\$	46,628.92
by District:			Welcome Sign	\$	703.12
			Estimated Freight	\$	3,401.02
Total Funding Sources	\$	170,873.06	Total Estimated Cost	\$	170,873.06
 on the cover letter to the Please include source doc information, quotes, etc. 	d tot clude ng e e ap cum	tal estimated control e ALL funds availestimates, please oplication. The nentation for control for control e a con		es, ven	
Signature			Date		
Brian Lovett			Chairman		
Print Name			Title/Position	_	
For Official District Use Only					
Reviewed by: Date:					

(Reviewed subject to final approval by Rec Board)

Cheyenne Community Public Recreation District Narrative 2024

1. In 2014 the County Commissioners allocated funds to the Laramie County Recreation Planning and Advisory Board for the purpose of re-imagining a dilapidated Laramie County Park, named Clear Creek Park. The board has worked with an engineering firm (AVI) to come up with a conceptual design and several components of this revitalization have occurred to include new restrooms, picnic shelter, new playground, a bicycle playground, basketball court and a pickle ball court. The CCRD board has contributed funding to the playground, bicycle playground and the basketball court at Clear Creek Park.

There are no parks or schools within walking distance of Clear Creek Park. The park is located by the I-80 and I-25 Interchange. The closest school is Goins Elementary School located three miles Southeast of Clear Creek Park, a seven minute commute by vehicle and requires crossing of I-80. There are three parks that are all around three miles away; one to the East (Martin Luther King Park), one to the North (Pioneer Park) and one to the Southeast (Civitan Park). All of these parks require a commute by vehicle.

The County Commissioners and the Recreation Board have collaborated to revive this park and make it a destination place for families and groups in the community. We are requesting funding to expand on the recreational opportunities at Clear Creek Park, by bringing in a new playground to the north side. The existing equipment located in the north section of the park is from the early 90s and is showing wear and tear. It is subject to occasional graffiti and requires monitoring for safety. The equipment is small and only allows a limited number of youth to play on it any given time.

Our request provides another avenue for the youth to pursue physical activity. Clear Creek Park is Laramie County's only formal park outside of the Archer Complex. A large park that is 45 acres welcomes a wide variety of youth activities and has space to add additional recreational opportunities targeting youth and families.

2. Laramie County in partnership with the Laramie County Recreation Planning and Advisory Board is seeking funding to assist in replacing outdated playground equipment on the north end of Clear Creek Park. Our expected outcomes are very simple; we anticipate greater usage of the park by providing new playground equipment. Playground equipment provides youth with several tangible benefits to include exercise, balance, hand/eye coordination, good sportsmanship, agility, strategy, and social skills.

This project would enhance recreational opportunities afforded to youth in Laramie County.

Clear Creek Park is located in an area that is considered low to moderate income and the youth that live and play in this area do not always have the best access to safe recreational activities. This project would aid in creating a safe area for fun and socialization along with promoting exercise and fitness.

If selected for funding, we could start immediately with the formal quote and bid process to select qualified vendors to provide this equipment. We have conducted basic research into existing vendors who might be interested in our project; some of this documentation is attached providing pictures on the type of equipment that we are requesting. Great Western Recreation has the ability to work through OMNIA Partners for discounts in play equipment.

3. This public park is open from 7am until dusk, seven days a week. On average, we estimate that fifteen kids play in the park per day and that one hundred twenty five kid's access the park on a weekly basis. Per year we reviewed our rental usage of the shelter and park and the weekly usage associated with outside activities. There is a higher usage of the park in the warmer months than there is during the Wyoming winter. Being a public park, the park is open to everyone.

The shelter at Clear Creek Park is the largest picnic shelter in Laramie County, allowing large groups and families to gather to utilize the park. On average, the park shelter is rented continuously throughout the summer months. Clear Creek Park is primarily utilized by local residents, but often attracts pass thru traffic as it can be seen from I-80. If a new playground is located at the park, we anticipate it being used daily to coincide with other recreational opportunities such as the south playground, bicycle playground and new basketball and pickle ball courts.

Budget Details

We are requesting \$50,000 towards our north playground equipment project; we are open and flexible to the vendor and details of the equipment. The Laramie County Recreation Board will provide all matching funds through a voter approved 6th penny project.

Play Structure Ages 5-12 \$46,628.92

Welcome Sign \$703.12

Sprint Turf Surfacing \$67,210.00

Installation mobilization \$4,840.00

Remove and disposal of old equipment \$8,985.00

Installation of play equipment \$26,255.00

Installation of concrete curbs \$5,665.00

Installation of compact subbase \$7,185.00

Total Cost \$170,873.06 Grant Request \$50,000.00 County matching \$120,873.06

At this time, Laramie County has funded over \$750,000 towards the shelter, restroom and infrastructure. CCRD has contributed \$135,000 to the park through the south playground, bicycle playground and basketball court.

Laramie County Contacts

a. <u>Brian Lovett-Chairman</u>
 310 W. 19th Street, Suite 300
 Cheyenne, WY 82001
 307-633-4260
 commissioners@laramiecountywy.gov

- b. <u>Sandra Bay-Laramie</u> County Grants Manager 310 W. 19th Street, Suite 320 Cheyenne, WY 82001 307-633-4201 <u>Sandra.Bay@laramiecountywy.gov</u>
- c. <u>Laramie County Recreation Board-President</u> Brad Emmons <u>Emmons@avipc.com</u>
- 4. Please see additional attachments

The Laramie County School District #1 (LCSD#1) Board annually authorizes a recreation mill levy which generates funding for the Cheyenne Community Recreation District Board (CCRD) that can be used to improve and enhance recreational opportunities for youth in our community. CCRD has an interest in equalizing recreational opportunities throughout the community, addressing safety issues, and enhancing the City of Cheyenne and Laramie County projects. (According to the CCRD By-Laws, outside governmental agencies are limited to receiving 15% of the annual mill levy, however; is not obligated to provide funding.)

It is once again time to submit project applications for the upcoming funding year. The application guidelines are as follows:

- Applications are due by 4:30 p.m. on Friday, June 14th to the LCSD#1 Planning and Construction
 Office. Any applications received after this time will NOT be considered.
- Applications should be typed and submitted in either electronic or printed format. Please do NOT bind applications (i.e., comb or spiral bindings).
- Applications must be complete including the cost estimate. Incomplete applications will <u>NOT</u> be
 processed. Projects that go over budget because of inaccurate cost estimates may result in
 project delays and the applicant being required to cover the project deficit.
- Any item requested over \$25,000 must be accompanied by 3 quotes and any item over \$50,000 will require a formal bid.
- If you are requesting a District department to do work associated with your project (i.e. Planning or Facilities Management), the application MUST be signed by the Program Administrator of that department. It is your responsibility to obtain this signature prior to submitting your application.
- If you are requesting playground equipment, your application <u>MUST</u> be reviewed and signed by either Braxton Restivo, Planning and Construction, or Larry Malcom, Integrated Trades, prior to submission. Failure to do so means if the project goes over budget, the requesting school will be required to pay the excess. The project will not proceed until funds have been collected.
- Assistance determining project cost estimates and obtaining vendor quotes is available from Braxton Restivo, Planning and Construction (771-2228 or ext. 10345). Any additional questions can be addressed through Shannon Fertig, Planning and Construction (771-2232 or ext. 10351) or Larry Malcom, Integrated Trades (771-2633 or ext. 11216).
- PTO, activity, or general funds being contributed to a project will be collected at the time the project is approved.
- All applications received by the deadline will be reviewed and evaluated collaboratively by CCRD and LCSD#1 personnel. Projects will be evaluated based on the benefit provided to the community, safety issues addressed, the quality of information provided, cost estimates provided and the availability of funds.
- Project updates for all approved projects are required by January 15th and July 15th of the following year. In-District project updates will be provided by the appropriate Planning and Construction technician. Out of District project updates can be submitted via email to Kristine.Sara@laramie1.org.
- Applicants may be responsible to cover any budget shortfall if the above steps and approvals are not properly completed.

Thank you for your attention to these items. We look forward to your applications!

CHEYENNE COMMUNITY RECREATION DISTRICT (CCRD) PROJECT SUBMISSION FORM

School, Department or Government entity requesting project: Laramie County, Wyoming

Please complete the following questions on a separate sheet of paper and attach to the project submission form with required signatures.

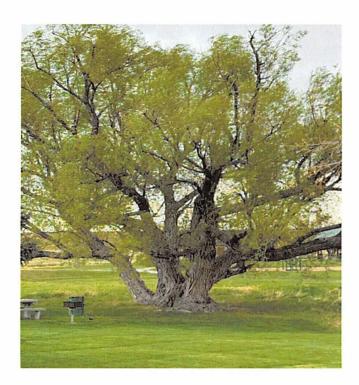
- 1) Describe the need for the requested project based on the current situation.
- 2) Outline your proposed resolution to the above stated need. (i.e., scope of work, equipment, time frame, other mitigating factors)
- 3) Who in LCSD #1 and the community will benefit from the project? (i.e., specific groups/users, general public, visitors, community-wide residents, etc.) Approximately how many people will benefit from the project?
- 4) Provide an itemized list of project equipment and cost. If there is a specific source/vendor you would like to use for your project, please identify. Please also include any PTO, activity or general funds and in-kind donations that will be contributed to the project. If you would like assistance preparing your cost estimate, please contact any of the personnel listed in the application instructions.
- 5) Provide contact information for all project sponsors, including summer contact information.
- 6) Please attach project documentation (i.e., catalog pages, vendor information, pictures, maps, drawings, etc.)

Signature of Principal	Date	
Brian Lovett		
Print Name	Title/Position	

Forms to be submitted on or before <u>June 14th</u> at 4:30 PM to: LCSD #1 Planning and Construction Office 2810 House Avenue Room 205 Cheyenne, WY 82001

If June 15th falls on a weekend, the deadline moves to the preceding Friday

^{*}Funding for proposed project is expressly contingent upon approval by the CCRD Board.



CLEAR CREEK PARK LARAMIE CO. RECREATION BOARD WYOMING RECREATION COMMISSION BUREAU OF OUTDOOR RECREATION DEPARTMENT OF INTERIOR

Clear Creek Park North Playground Request

Laramie County would like to bring new playground equipment to the north section of Clear Creek Park.

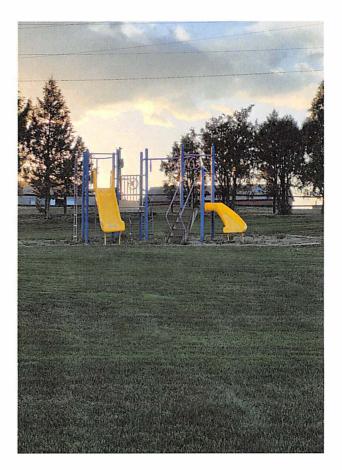
251 Southwest Drive

Clear Creek Park has already seen several new developments over the past couple years to include restrooms, picnic shelter, playground, bicycle playground and a basketball and pickle ball court.

Property is owned by Laramie County.



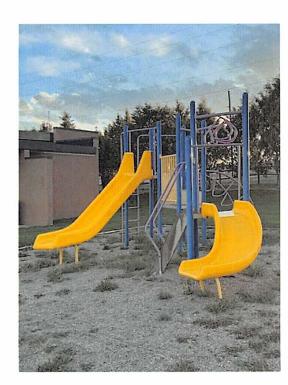




Existing playground equipment and surface in the north portion of Clear Creek Park.







Wear and tear on existing playground equipment over 30 years old.







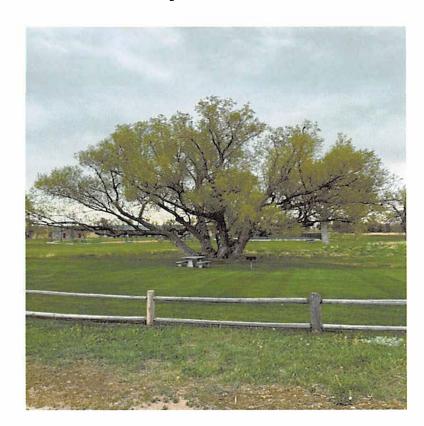
Type of equipment we would like to replace old playground with.





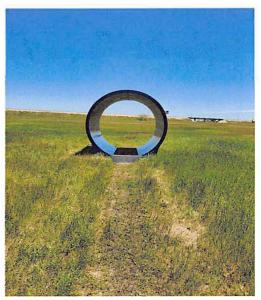
Clear Creek is Laramie County's only park and the Commissioners along with the Laramie County Recreation Board have worked hard to revitalize this space to be more family friendly and attractive for all citizens.

The next few pages show improvements made and several previous CCRD Projects.









Bicycle Park (tunnels, bridges and half pike)



Thanks to CCRD
funding, we
added a
Bicycle Playground to
Clear Creek Park in
2019.

Alligator Bike Rack



A new playground was added to Clear Creek Park in 2017 thanks in part to a previous CCRD application!



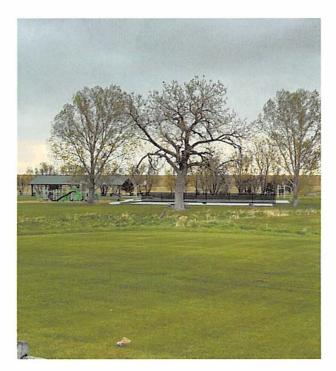


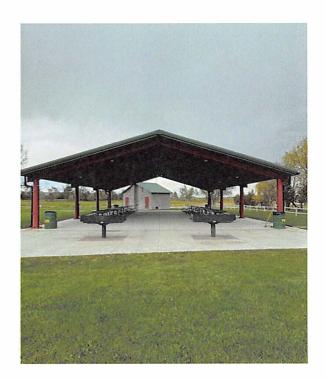










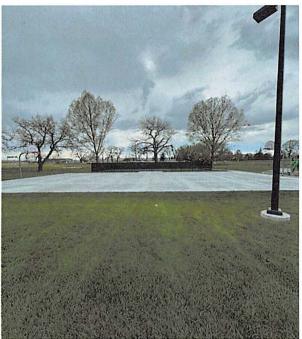




In 2016 a new restroom facility and a large picnic shelter were added in the south portion.

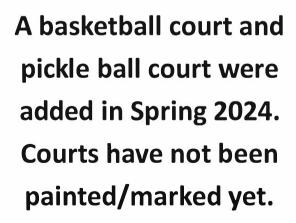














Proposal for

Laramie County

Prepared by



O5-21-2024 Job # 112580-01

Clear Creek Park Playground Option 2





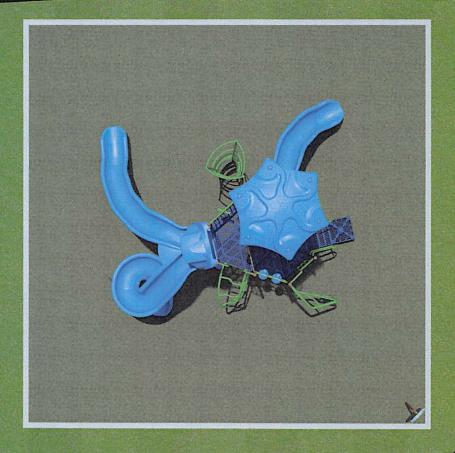








Clear Creek Park Playground Option 2 - Project 112580-01-Opt 2 Cheyenne, WY





Project: 112580-01-Opt 2 Surfacing:



PALETTE COLOR SELECTIONS

Approved by:_



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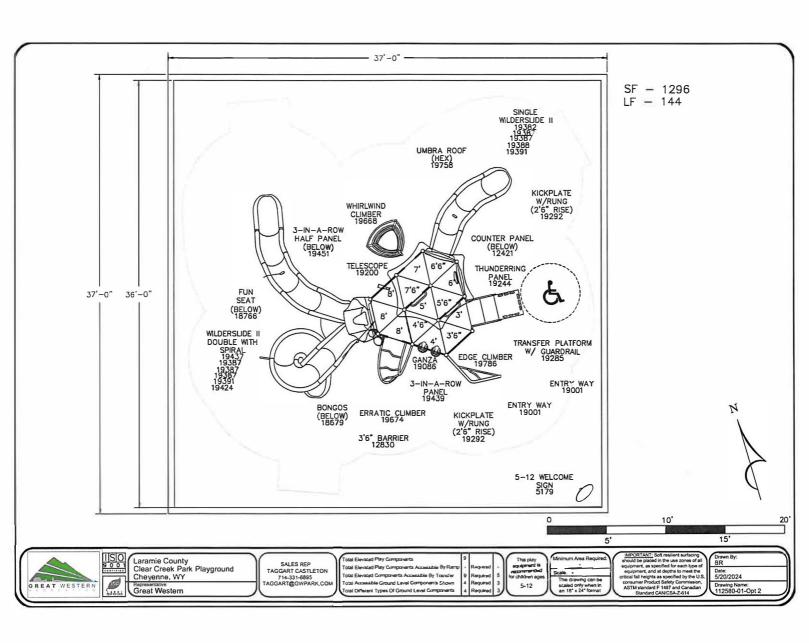
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GameTime C/O Great Western Recreation P.O. Box 680121 Fort Payne, AL 35967 Office: 435-245-5055 Fax: 435-245-5057

www.gwpark.com

A PLAYCORE Company WWW.gv

Clear Creek Park Playground Option 2

Laramie County Attn: Sonja Carlson-Fornstrom 251 Southwest Dr

Cheyenne, WY 82007 Phone: 307-633-4670 Ship to Zip 82007

Qty	Part #	Description	List\$	Selling \$	Ext. Selling \$
1	RDU	GameTime - Alchemy PT18018 Play Structure- Ages 5-12 112580-01-02	\$61,198.00	\$46,628.92	\$46,628.92
1	5179	GameTime - Welcome Sign (5-12)	\$748.00	\$703.12	\$703.12
1	TURF	GT-Impax - SprintTurf Surfacing- **List Price \$81,963.41, discounted per OMNIA Contract 1300 SF Regular Wages	\$67,210.00	\$67,210.00	\$67,210.00
1	INSTALL	Install - Mobilization- Regular Wages	\$4,840.00	\$4,840.00	\$4,840.00
1	INSTALL	Install - Remove and Dispose of Existing Equipment- Remove and Dispose of Equipment, Gravel, concrete, and sod Regular Wages	\$8,985.00	\$8,985.00	\$8,985.00
1	INSTALL	Install - Install Play Equipment- Install Play Equipment, Reference Drawing #112580-01-Opt 2 Regular Wages	\$26,255.00	\$26,255.00	\$26,255.00
1	INSTALL	Install - Install Concrete Curb- 144 Linear Ft Regular Wages	\$5,665.00	\$5,665.00	\$5,665.00
1	INSTALL	Install - Install and Compact Subbase- Regular Wages	\$7,185.00	\$7,185.00	\$7,185.00
Cont	ract: OMNIA	#2017001134		Sub Total	\$167,472.04
				Freight	\$3,401.02
1				Total	\$170,873.06





GameTime C/O Great Western Recreation P.O. Box 680121 Fort Payne, AL 35967 Office: 435-245-5055 Fax: 435-245-5057

05/21/2024

Quote # 112580-01-02

Clear Creek Park Playground Option 2

Comments

Your Sales Rep is Taggart Castleton. Please reach out to Taggart at 714-331-8895 if you should have any questions regarding this quote.

Due to the volatility of freight costs, the freight pricing is subject to change at the time of order.

Pricing is subject to change. Request updated pricing when purchasing from quotes more than 30 days old.

***OPTIONAL-To include a Payment and Performance Bond, please add \$2610 plus tax if applicable.

Shipping to Site Address: 251 Southwest Dr Cheyenne, WY 82007

*Freight charges are based on listed zip code and are subject to change if shipping information changes.

*Deposit may be required.

Permitting not included, unless otherwise noted.

Customer is responsible for offloading.

Regular wage

OMNIA # 4038655

Remit Payment to:

GameTime P.O. Box 680121 Fort Payne, AL 35968

All applicable taxes will be added at time of invoicing unless otherwise included or a tax-exempt certificate is provided. If sales tax exempt, you must provide a copy of certificate to be considered exempt.

Prices:

FOB Factory.

Orders:

All orders shall be in writing by purchase order, contract, or similar document made out to PlayCore Wisconsin Inc., dba GameTime. Standard GameTime equipment orders over \$100,000 may require a deposit of 25% at the time of order and an additional 25% at or before order ships Standard orders with equipment, installation and surfacing are requested to be split billed.

Equipment, Taxes & Freight as noted above

Installation and Surfacing billed as completed and Due Upon Receipt.

Terms:

Cash With Order Discount (CWO): Orders for GameTime equipment paid in full at time of order via check, Electronic Funds Transfer (ACH or wire) are eligible for a three percent (3%) cash with order discount.

Payment via credit card: If you elect to pay by credit card, GameTime charges a 2.50% processing fee that is assessed on the amount of your payment. This fee is shown as a separate line item and included in the total amount charged to your credit card. You have the option to pay by check, ACH or Wire without any additional fees.

Credit terms are Net 30 days, subject to approval by the GameTime Credit Manager. A completed credit application must be submitted and approved prior to the order being received. Please allow at minimum 2 days for the credit review process. GameTime may also require:

Completed Project Information Sheet (if applicable)

Copies of Payment and Performance Bonds (if applicable)

A 1.5% per month finance charge will be imposed on all past due invoices.

Retainage not accepted.

Orders under \$5,000 require payment with order.









Clear Creek Park Playground Option 2

INSTALLATION CONDITIONS:

· ACCESS: Site should be clear, level and allow for unrestricted access of trucks and machinery.

www.gwpark.com

- . STORAGE: Customer is responsible for providing a secure location to off-load and store the equipment during the installation process. Once equipment has delivered to the site, the owner is responsible should theft or vandalism occur unless other arrangements are made and noted
- FOOTER EXCAVATION: Installation pricing is based on footer excavation through earth/soil only. Customer shall be responsible for unknown conditions such as buried utilities (public & private), tree stumps, rock, or any concealed materials or conditions that may result in additional labor or materials cost.
- UTILITIES: Owner is responsible for locating any private utilities.
- · ADDITIONAL COSTS: Pricing is based on a single mobilization for installation unless otherwise noted. Price includes ONLY what is stated in this quotation. If additional site work or specialized equipment is required, pricing is subject to change.

ACCEPTANCE OF QUOTATION:

Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.			
Purchase Amount: \$170,873.06	Date:		
Signature			

Please fill out this **ORDER FORM**, this is required to process the order.

