

Board of County Commissioners Meeting

Agenda - Final-revised

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, December 2, 2025

3:30 PM

Commissioners Board Room

Agenda updated Dec 1, 2025 at 12:50 pm

To attend the meeting virtually and comment online please visit:
www.laramiecountywy.gov - Commissioner meeting

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for Nov 18, 2025.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes Nov 18, 2025](#)

Consent Agenda

2. Consideration of amendment one to the agreement (250805-17) between Laramie County, WY, and Drug Testing Center of Cheyenne to increase the original agreement amount from \$10,000 to \$13,000 for increased drug and alcohol testing services from two to three times per week for DUI Court participants.

Dept: DUI/Drug Court

Agent: Fernando Muzquiz

Applicant: Drug Testing Center

Attachments: [Amendment One, Drug Testing Center, DUI Court](#)

3. Consideration of the deletion from the Sheriff's fixed asset inventory of two 2012 Ford Fusion vehicles to be sold at public auction.

Dept: Sheriff

Agent: Chance Walkama

Applicant:

Attachments: [Asset Deletion, Sheriff, Two 2012 Fords](#)

4. Consideration of the fifth addendum to modify contract (150707-17) between Laramie County, WY, and KONE, Inc, to add and provide service and maintenance for the elevator at the Laramie County Senior Activity Center as described in exhibit A, until June 30, 2026.

Dept: Building Maintenance

Agent: Jason Smallwood

Applicant: KONE, Inc

Attachments: [Fifth Addendum, KONE, Inc](#)

5. Consideration of the ratification of a resolution authorizing submission of a grant application to Meta for a Data Center Community Action Grant in the amount of \$253,080 for the Coroner's office to purchase a portable DNA identification system.

Dept: Grants

Agent: Sandra Bay

Applicant: Coroner

Attachments: [Grant Application, Meta Data Center Community Action Grant, Coroner](#)

6. Consideration of the ratification of a resolution authorizing submission of a grant application to Meta for a Data Center Community Action Grant in the amount of \$138,831.43 for the Laramie County Combined Communications Center to purchase nine dispatch consolettes.

Dept: Grants

Agent: Sandra Bay

Applicant: Combined Communications

Attachments: [Grant Application, Meta Data Center Community Action Grant, Combined Communications](#)

7. Consideration of the following fees collected by various county entities for Oct 2025: County Clerk, \$155,885.29; Sheriff, \$59,630.00; Clerk of District Court, \$26,623.66; Shooting Sports, \$23,494.99; Planning & Development, \$118,807.41; Circuit Court, \$76,268.00; DUI Court, \$1,385.00; Drug Court, \$240.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Oct Fees 2025](#)

8. Consideration of the following part-time salaries in the amount of \$61,635.97 for Nov 2025: Planning, \$713.28; Shooting Sports, \$6,402.06; Buildings/Maintenance, \$20,553.38; Sheriff Operations, \$2,061.18; Detention, \$27,630.01; Events, \$1,379.55; District Court, \$798.16; Drug/DUI Courts, \$2,098.35.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Nov Part-time Salaries 2025](#)

Warrants

9. Consideration of warrants in the amount of \$3,301,746.50 for Nov 2025.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Nov Warrants 2025](#)

Resolutions

10. Consideration of a resolution setting county officials salaries for the years 2027-2030.

Dept: Human Resources

Agent: Heather Rudy

Applicant: Commissioners

Attachments: [Salaries County Officials 2027-2030](#)

Grants

11. Consideration of an agreement between Laramie County, WY, and Randox Laboratories-US Ltd, in the amount of \$68,870 for the Coroner's office to purchase a Randox Multistat Analyzer.

Dept: Grants

Agent: Sandra Bay

Applicant: Coroner

Attachments: [Agreement, Randox Laboratories-US Ltd](#)

Contract/Agreement/Leases

12. Consideration of amendment one to the cooperative agreement (220906-31) between Laramie County, WY, and WY Dept of Transportation for Federal Project STP-BROS CN02110, Bridge Over Union Pacific Railroad, Structure No. DLM, County Rd 210-2. The purpose of the amendment is to replace exhibit B with exhibit B-1, increasing the agreement amount from \$321,900 to \$713,082, and to update the special provisions.

Dept: Public Works

Agent: Molly Cook

Applicant: WYDOT

Attachments: [Amendment One to Cooperative Agreement, WYDOT, UPRR Bridge](#)

Appointments

13. Consideration of two resolutions appointing members to the Laramie County Adult Community Corrections Board to four-year terms, expiring December 31, 2029.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Adult Community Corrections Board Appointments](#)

Public Hearings/Rules & Reg's

14. PUBLIC HEARING regarding a resolution to amend the 2024 International Residential Code, Section R105.2 Work exempt from permit.

Dept: Planning & Development

Agent: Daniel Peters

Applicant:

Attachments: [Resolution, Amending the 2024 Int'l Residential Code](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or humanresources@laramiecountywy.gov at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.