

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, October 5, 2021

3:30 PM

Commissioners Board Room

Visit <https://laramiecounty.legistar.com/Calendar.aspx> to attend the meeting virtually and comment online. During the meeting, comments may be called in at 633-4422.

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for Sept 21, 2021.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes Sept 21, 2021](#)

Consent Agenda

2. Consideration of the ratification of a certificate of no default for fiscal year ending June 30, 2021 from Cheyenne Regional Medical Center for Hospital Revenue Bonds, Series 2021.

Dept: Commissioners

Agent: CRMC

Applicant:

Attachments: [Certificate of No Default, CRMC, Hospital Revenue Bonds, Series 2021](#)

3. Consideration of amendment no. 4 to the inmate telephone services agreement (140520-07) between Laramie County, WY, and Inmate Calling Solutions, LLC dba ICSolutions.

Dept: Sheriff

Agent: Tim Johnson

Applicant: ICSolutions

4. Consideration of a subgrantee agreement between Laramie County, WY, and CLIMB WY of Cheyenne for a WY Dept of Family Services TANF grant in the amount of \$60,000 to run through Sept 30, 2022.

Dept: Grants

Agent: Sandra Newland

Applicant: CLIMB WY

Attachments: [Subgrantee Agreement, TANF Grant, CLIMB WY of Cheyenne](#)

5. Consideration of a subgrantee agreement between Laramie County, WY, and WY Family Home Ownership Program dba My Front Door for a WY Dept Family Services TANF grant in the amount of \$10,000 to run through Sept 30, 2022.

Dept: Grants

Agent: Sandra Newland

Applicant: My Front Door

Attachments: [Subgrantee Agreement, TANF Grant, My Front Door](#)

6. Consideration of a subgrantee agreement between Laramie County, WY, and the Greater WY Big Brothers Big Sisters of Laramie County for a WY Dept of Family Services TANF grant in the amount of \$7,500 to run through Sept 30, 2022.

Dept: Grants

Agent: Sandra Newland

Applicant: GWBBBS

Attachments: [Subgrantee Agreement, TANF Grant, Greater WY Big Brothers Big Sisters](#)

7. Consideration of a subgrantee agreement between Laramie County, WY, and the Boys and Girls Club of Cheyenne for a WY Dept of Family Services TANF grant in the amount of \$42,000 to run through Sept 30, 2022.

Dept: Grants

Agent: Sandra Newland

Applicant: Boys & Girls Club

Attachments: [Subgrantee Agreement, TANF Grant, Boys and Girls Club of Cheyenne](#)

8. Consideration of a grant award agreement between Laramie County, WY, and the WY Office of Homeland Security for an Emergency Management Performance Grant in the amount of \$147,770 to run through Sept 30, 2022 with a 50% match.

Dept: Grants

Agent: Sandra Newland

Applicant: EMA

Attachments: [EMPG Grant Award, WY Homeland Security](#)

9. Consideration of five FY22 annual compensation agreements between Laramie County, WY, and the University of Wyoming.

Dept: Extension Service

Agent: Juliet Daniels

Applicant: University of Wyoming

Attachments: [UW Extension Letter](#)
[FY22 UW Extension Annual Compensation Agreements, Kristi Nagy](#)
[FY22 UW Extension Annual Compensation Agreements, Brittany Newlin](#)
[FY22 UW Extension Annual Compensation Agreements, Dawn Sanchez](#)
[FY22 UW Extension Annual Compensation Agreements, Joan Schaefer Poach](#)
[FY22 UW Extension Annual Compensation Agreements, Catherine Wissner](#)

10. Consideration of an audit services agreement between Laramie County, WY, and CliftonLarsonAllen, LLP in an amount not to exceed \$81,750 to audit financial statements of Laramie County for the fiscal year ending June 30, 2021.

Dept: County Clerk

Agent: Stanley Walker

Applicant: CliftonLarsonAllen, LLP

Attachments: [FY21 Audit Services Agreement, CLA, LLP](#)

11. Consideration of a bookkeeping/accounting services agreement between Laramie County, WY, and Childress Accounting and Consulting in an amount not to exceed \$15,150 to provide year-end bookkeeping and accounting services as described in attachment A.

Dept: County Clerk

Agent: Stanley Walker

Applicant: Childress Accounting

Attachments: [FY21 Bookkeeping/Accounting Services Agreement, Childress Accounting and Consulting](#)

12. Consideration of a nonattest accounting services agreement between Laramie County, WY, and RLR, LLP in an amount not to exceed \$16,500 for nonattest accounting services. The agreement shall commence on the date last executed and remain in full force and effect until June 30, 2022.

Dept: County Clerk

Agent: Stanley Walker

Applicant: RLR, LLP

Attachments: [FY21 Nonattest Accounting Services Agreement, RLR LLP](#)

13. Consideration of a consulting services agreement between Laramie County, WY, and CliftonLarsonAllen, LLP for procedures for ARPA revenue recapture calculations.

Dept: County Clerk

Agent: Stanley Walker

Applicant: CliftonLarsonAllen, LLP

Attachments: [Consulting Services Agreement, CLA LLP, ARPA Revenue Recapture](#)

- 14. Consideration of a consulting services agreement between Laramie County, WY, and CliftonLarsonAllen, LLC for consulting services on interpretation of regulations for the request and expenditure of ARPA funds.

Dept: County Clerk

Agent: Stanley Walker

Applicant: CliftonLarsonAllen, LLP

Attachments: [Consulting Services Agreement, CLA LLP, ARPA Funds Interpret Regulations](#)

- 15. Consideration of an addendum and facility rental agreement between Laramie County, WY, and Cheyenne Frontier Days, Inc to provide a vote center facility for the 2021 SPOT Election.

Dept: County Clerk

Agent: Debra Lee

Applicant: Cheyenne Frontier Days

Attachments: [Facility Rental Addendum and Agreements, CFD, Inc](#)

- 16. Consideration of the following fees collected by various County entities for Aug 2021: County Clerk, \$163,562.31; Sheriff, \$75,897.82; Clerk of District Court, \$24,360.50; Shooting Sports, \$14,549.35; Planning & Development, \$103,066.28; Circuit Court, \$59,542.00; DUI Court, \$1,050.00; Drug Court, \$495.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Aug Fees 2021](#)

- 17. Consideration of the following part-time salaries in the amount of \$36,749.27 for Sept 2021: Planning, \$530.00; Shooting Sports, \$5,913.90; Events Dept, \$969.00; Buildings/Maintenance, \$17,586.11; Sheriff Operations, \$1,800.00; Detention, \$9,096.12; Drug/DUI Courts, \$854.14.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Sept Part-time Salaries 2021](#)

18. Consideration of warrants in the amount of \$2,038,768.17 for Sept 2021.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Sept Warrants 2021](#)

Grants

19. Consideration of a resolution authorizing the submission of an application for a Federal Assistance FAA Grant under the American Rescue Plan Act 2021 and distributed through the Airport Rescue Grant Program and to accept the FAA grant when funded. Grant funds will be used for costs related to operations, cleaning, sanitization, janitorial services, combating the spread of pathogens and debt service payments in the amount of \$1,082,289 with no matching funds.

Dept: Grants

Agent: Tim Barth

Applicant: Airport Board

Attachments: [FAA Grant Application, ARPA, Airport](#)

Resolutions

20. Consideration of a resolution giving public notice of Laramie County's intent to adopt the 2021 International Code Council Building Codes.

Dept: Planning & Development

Agent: Daniel Peters

Applicant:

Attachments: [Resolution, 2021 International Code Council Building Codes](#)

Public Hearings/Rules & Reg's

- 21. PUBLIC HEARING regarding a resolution adopting modifications to the Laramie County Building Permit Fee Schedule for commercial solar projects.

Dept: Planning & Development

Agent: Daniel Peters

Applicant:

Attachments: [Resolution, Permit Fee Schedule, Solar Array](#)

Land Use:Variances/Board App./Plats

- 22. PUBLIC HEARING regarding a Zone Change from AR - Agricultural Residential to LR - Low Density Residential for Tract 6, Tract 5 less a portion, Park Estates and a portion of the NW1/4 SE1/4 Sect 22, T14N, R66W, and a Subdivision Permit & Plat for Park Estates, 4th Filing, Laramie County, WY. (Two motions required)

Dept: Planning & Development

Agent: AVI, PC

Applicant: TL Provision, LLC

Attachments: [Park Estates, 4th Filing, Zone Change and Subdivision Permit & Plat](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.