

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, July 18, 2023

3:30 PM

Commissioners Board Room

Visit <https://laramiecounty.legistar.com/Calendar.aspx> to attend the meeting virtually and comment online. During the meeting, comments may be called in at 633-4422.

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for June 20, 2023.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes June 20, 2023](#)

2. Consideration of the Budget Hearing Minutes of Proceedings for June 29, 2023.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft of the Budget Hearing June 29, 2023 Minutes](#)

Consent Agenda

3. Consideration of an agreement between Laramie County, WY, and The Cheyenne Cup to allow for the placement and operation of a food and beverage service in the atrium. The agreement shall remain in full force and effect until June 30, 2025.

Dept: Building Maintenance

Agent: Jerry Pribble

Applicant: The Cheyenne Cup

Attachments: [Agreement, The Cheyenne Cup](#)

4. Consideration of an addendum and service agreement between Laramie County, WY, and Motorola Solutions, Inc, in the amount of \$48,933. Term of agreement is from July 1, 2023 through June 30, 2024.

Dept: Combined Communications

Agent: Amber Young

Applicant: Motorola Solutions, Inc

Attachments: [Addendum and Service Agreement, Motorola Solutions, Inc, Combined Communications](#)

5. Consideration of the ratification of a resolution authorizing submission of a grant application to the Dept of Justice for a FY23 Bullet Proof Vest Grant in the amount of \$10,682.50 with a 50% match to purchase up to 20 vests.

Dept: Grants

Agent: Sandra Bay

Applicant: Sheriff

Attachments: [Grant Application, Dept of Justice, Bullet Proof Vest Grant](#)

6. Consideration of the ratification of an agreement between Laramie County, WY, and Reiman Corp in an amount not to exceed \$190,729.50 to provide construction services for the Clear Creek Park basketball and pickleball court project.

Dept: Grants

Agent: Sandra Bay

Applicant: Recreation Board

Attachments: [Agreement, Reiman Corp](#)

7. Consideration of the ratification of an agreement between Laramie County, WY, and Road Doctors, LLC, in an amount not to exceed \$89,900 to purchase a Magnum asphalt spray patcher for Public Works.

Dept: Grants

Agent: Sandra Bay

Applicant: Public Works

Attachments: [Agreement, Road Doctors, LLC](#)

8. Consideration of an agreement between Laramie County, WY, and Commercial Flooring, Inc, in an amount not to exceed \$11,145 to provide flooring for Emergency Management.

Dept: Grants

Agent: Sandra Bay

Applicant: Emergency Management

Attachments: [Agreement, Commercial Flooring, Inc](#)

9. Consideration of an agreement between Laramie County, WY, and Indoff, Inc, in an amount not to exceed \$29,875.81 to provide furniture for Emergency Management.

Dept: Grants

Agent: Sandra Bay

Applicant: Emergency Management

Attachments: [Agreement, Indoff, Inc](#)

10. Consideration of an agreement between Laramie County, WY, and KGA-Chey, LLC in an amount not to exceed \$32,978 to purchase a 2023 Ford Escape AWD for Public Works.

Dept: Grants

Agent: Sandra Bay

Applicant: Public Works

Attachments: [Agreement, KGA-Chey, LLC](#)

11. Consideration of a US Dept of the Treasury Coronavirus State and Local Fiscal Recovery Fund subaward contract between Laramie County, WY, and the Tourism Promotion Joint Powers Board (Visit Cheyenne) in an amount of \$50,000 to run through Dec 31, 2024.

Dept: Grants

Agent: Sandra Bay

Applicant: Visit Cheyenne

Attachments: [SLFRF Subgrantee Contract, the Tourism Promotion Joint Powers Board](#)

12. Consideration of the ratification of a contract between Laramie County, WY, and Rocky Mountain Derby Promotions in the amount of \$18,500 to provide the demolition derby at the Archer Complex.

Dept: Events

Agent: Dan Ange

Applicant: R M Derby Promotions

Attachments: [Contract, Rocky Mountain Derby Promotions](#)

13. Consideration of an agreement between Laramie County, WY, and Artsy Events, LLC, dba Wowzers, in the amount of \$5,865 to provide airbrush art services at the Laramie County Fair.

Dept: Events

Agent: Dan Ange

Applicant: Artsy Events, LLC

Attachments: [Agreement, Artsy Events, LLC](#)

14. Consideration of an agreement between Laramie County, WY, and CEW Enterprises, Inc, in an amount not to exceed \$38,032.80 for renting bleachers at the Laramie County Fair as described in attachment A.

Dept: Events

Agent: Dan Ange

Applicant: CEW Enterprises, Inc.

Attachments: [Agreement, CEW Enterprises, Inc](#)

15. Consideration of an addendum between Laramie County, WY, and Colorado Event Productions in the amount of \$12,431 to provide two Oculus setups for virtual reality games at the Laramie County Fair.

Dept: Events

Agent: Dan Ange

Applicant: Co Event Productions

Attachments: [Addendum, Colorado Event Productions](#)

16. Consideration of an addendum between Laramie County, WY, and Harmony Artists, Inc, in the amount of \$6,500 to provide Twinkle Time & Friends at the Laramie County Fair.

Dept: Events

Agent: Dan Ange

Applicant: Harmony Artists, Inc

Attachments: [Addendum, Harmony Artists, Inc](#)

17. Consideration of an addendum between Laramie County, WY, and The Party People, LLC, in the amount of \$7,295 to provide entertainment services at the Laramie County Fair as described in attachment A.

Dept: Events

Agent: Dan Ange

Applicant: The Party People, LLC

Attachments: [Addendum, The Party People, LLC](#)

18. Consideration of an agreement between Laramie County, WY, and Bobby D Bindert to provide an equipment staging area and electricity on an as-needed basis to heat Public Works equipment. The agreement shall remain in full force and effect until June 30, 2024.

Dept: Public Works

Agent: Molly Bennett

Applicant: Bobby D Bindert

Attachments: [FY24 Agreement, Bobby D Bindert](#)

19. Consideration of the ratification of a catering permit submitted by Bluebird, Inc, dba Uncle Charlies Grill & Tavern, for an event on July 15, 2023 at the Hereford Ranch.

Dept: County Clerk

Agent: Debra Lee

Applicant: Uncle Charlies Grill&Tavern

Attachments: [24-hour Permit, Uncle Charlies Grill & Tavern, July 15, 2023](#)

20. Consideration of the ratification of a two-day catering permit submitted by Town & Country Supermarket Liquors for an event on June 24 and 25, 2023 at 516 S Greeley Hwy.

Dept: County Clerk

Agent: Debra Lee

Applicant: Town & Country

Attachments: [24-hour Permit, Town and Country Supermarket Liquors, June 24 and 25, 2023](#)

21. Consideration of a catering permit submitted by S&W Properties, dba Vino's Wine and Spirits, for an event on Aug 11, 2023 at the Hereford Ranch.

Dept: County Clerk

Agent: Debra Lee

Applicant: Vino's Wine & Spirits

Attachments: [24-hour Permit, Vino's Wine and Spirits, Aug 11, 2023](#)

22. Consideration of a three-day catering permit submitted by The Knotty Pine Saloon for events on Aug 10 through 12, 2023 at the Archer Complex.

Dept: County Clerk

Agent: Debra Lee

Applicant: The Knotty Pine Saloon

Attachments: [24-hour Permit, The Knotty Pine Saloon, August 10 - 12, 2023](#)

23. Consideration of a four-day catering permit submitted by The Knotty Pine Saloon for events on Aug 5 through 8, 2023 at the Archer Complex.

Dept: County Clerk

Agent: Debra Lee

Applicant: The Knotty Pine Saloon

Attachments: [24-hour Permit, The Knotty Pine Saloon, August 5 - 8, 2023](#)

24. Consideration of a 10-day catering permit submitted by Bullseye Operations, LLC, dba Outlaw Saloon, for events on July 21 through 30, 2023 at 312 S Greeley Hwy, parking lot and back area.

Dept: County Clerk

Agent: Debra Lee

Applicant: Outlaw Saloon

Attachments: [24-hour Permit, Bullseye Operations, July 21 - 30, 2023](#)

25. Consideration of a two-day catering permit submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for events on July 21 and 22, 2023 at the Archer Complex.

Dept: County Clerk

Agent: Debra Lee

Applicant: DeLancey Enterprises, LLC

Attachments: [24-hour Permit, Hell on Wheels Package Liquor, July 21 and 22, 2023](#)

26. Consideration of a six-day catering permit submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for events on July 24 through 29, 2023 at the Archer Complex.

Dept: County Clerk

Agent: Debra Lee

Applicant: DeLancey Enterprises, LLC

Attachments: [24-hour Permit, Hell on Wheels Package Liquor, July 24 - 29, 2023](#)

- 27. Consideration of the deletion from the County Clerk's fixed asset inventory of a Fujitsu scanner for disposal.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Asset Deletion, County Clerk, Fujitsu Scanner](#)

- 28. Consideration of the following fees collected by various County entities for May 2023: County Clerk, \$113,470.87; Sheriff, \$171,999.24; Clerk of District Court, \$19,050.00; Shooting Sports, \$13,263.96; Planning & Development, \$265,509.24; Circuit Court, \$39,754.00; DUI Court, \$380.00; Drug Court, \$690.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [May Fees 2023](#)

- 29. Consideration of the following part-time salaries in the amount of \$63,840.87 for June 2023: Grants, \$2,657.50; Planning, \$551.85; Shooting Sports, \$7,546.74; Events Dept, \$1,153.00; Buildings/Maintenance, \$23,384.35; Sheriff Operations, \$7,803.53; Detention, \$18,897.37; Drug/DUI Courts, \$1,846.53.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [June Part-time Salaries 2023](#)

Warrants

- 30. Consideration of warrants in the amount of \$2,770,544.58 for June 2023.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [June Warrants 2023](#)

Report & Public Petitions

31. Consideration of an amendment to the PlanCheyenne Future Land Use Map for land generally located east of Burlington Trail and south of and adjacent to HR Ranch Rd from MU-R (Mixed-use Residential) to MU-E (Mixed-Use Employment). The land considered with this amendment lies solely within city limits. (For Board of County Commissioners' comment; no action required)

Dept: County Clerk

Agent: Connor White

Applicant: City of Cheyenne

Attachments: [Amendment Memo, PlanCheyenne Future Land Use Map](#)

32. PUBLIC HEARING and consideration of the postponement of the appraisers' report regarding establishment of a 60-foot public right-of-way, also known as Laramie St, situated in the NE1/4 of the SE1/4 of Sect 26, T14N, R66W, of the 6th PM, Laramie County, WY.

Dept: Public Works

Agent: Molly Bennett

Applicant:

Grants

33. Consideration of an agreement between Laramie County, WY, and Wyoming Machinery Co in an amount not to exceed \$266,660 to purchase a Weiler P385C commercial asphalt paver for Public Works.

Dept: Grants

Agent: Sandra Bay

Applicant: Public Works

Attachments: [Agreement, Wyoming Machinery Co](#)

34. Consideration of an agreement between Laramie County, WY, and Ryders Public Safety in an amount not to exceed \$115,025 to purchase and deliver 107 Peacekeeper/ballistic combo vests for the Sheriff's office.

Dept: Grants

Agent: Sandra Bay

Applicant: Sheriff

Attachments: [Agreement, Ryders Public Safety](#)

Contract/Agreement/Leases

35. Consideration of an agreement between Laramie County, WY, and the City of Cheyenne in an amount not to exceed \$130,800 to authorize the city to furnish the county with animal control services.

Dept: Commissioners

Agent: Commissioners

Applicant: City of Cheyenne

Attachments: [Agreement, City of Cheyenne](#)

36. Consideration of an agreement between Laramie County, WY, the City of Cheyenne and the Cheyenne Animal Shelter for animal shelter services as specifically described in the agreement. The term of the agreement shall be from July 1, 2023 through June 30, 2026.

Dept: Commissioners

Agent: Britney Tennant

Applicant: Cheyenne Animal Shelter

Attachments: [Agreement, City of Cheyenne and Cheyenne Animal Shelter](#)

37. Consideration of an agreement between Laramie County, WY, and KUBL Group for security systems maintenance services at the Detention Center as described in attachment A.

Dept: Sheriff

Agent: Chance Walkama

Applicant: KUBL Group

Attachments: [Agreement, KUBL Group, Adult](#)

38. Consideration of an agreement between Laramie County, WY, and KUBL Group for security systems maintenance services at the Juvenile Services Center as described in attachment A.

Dept: Sheriff

Agent: Chance Walkama

Applicant: KUBL Group

Attachments: [Agreement, KUBL Group, Juvenile](#)

Appointments

39. Consideration of a resolution appointing a member to the Cheyenne-Laramie County Economic Development Joint Powers Board for a three-year term, expiring June 30, 2026.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Cheyenne-Laramie Co Economic Development JPB Appointment](#)

Land Use:Variances/Board App./Plats

40. PUBLIC HEARING regarding a vacation of Tracts 21, 22 and 23, Green Subdivision, 3rd Filing, located in the SW1/4 SW1/4 of Sect 22, T14N, R66W, of the 6th PM, Laramie County, WY.

Dept: Planning & Development

Agent: Shane Hansen

Applicant: Robert A Grandpre

Attachments: [Vacation, Green Subdivision, 3rd Filing](#)

41. PUBLIC HEARING regarding board approval of the Meadowlark Airpark Bar Barndominium site plan, located in Tract 11, Meadowlark Airpark, Laramie County, WY.

Dept: Planning & Development

Agent: Kelly Schroeder, AVI, PC

Applicant: Western Pro Hunters, LLC

Attachments: [Barndominium Board Approval and Site Plan](#)

42. PUBLIC HEARING regarding a subdivision permit and plat for Blue Roan Ranches, situated in all that portion east of I-25 R/W in the SE1/2SE1/4 of Sect 27, T17N, R67W of the 6th PM, Laramie County, WY.

Dept: Planning & Development

Agent: Shane Hansen

Applicant: Leaning Tree Homes, Inc

Attachments: [Blue Roan Ranches, Subdivision Permit and Plat](#)

43. PUBLIC HEARING regarding a vacation and replat of Tract 5, Block 1, Thunder Basin Estates, situated at 1072 Mallard Ln, Burns, WY.

Dept: Planning & Development

Agent: Shane Hansen

Applicant: Luis Raul Caballero

Attachments: [Vacation, Thunder Basin Estates](#)

44. PUBLIC HEARING regarding a vacation and replat of High Prairie Mennonite Church Cemetery, situated at 4083 Rd 207, Carpenter, WY.

Dept: Planning & Development

Agent: Shane Hansen

Applicant: High Prairie Mennonite Ch

Attachments: [Vacation, High Prairie Mennonite Church Cemetery](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.