





October 31, 2023

Troy Thompson  
Laramie County  
310 W. 19th St, #300  
Cheyenne, WY 82001

Dear Troy:

The Cheyenne Community Recreation District Board of Trustees has met and reviewed all the applications from the recreation mill levy pursuant to W.S. 18-9-201(b).

Your application has been reviewed and the following grant was approved:

**Project:** Archer Inclusive Playground, \$50,000

Please be reminded that as per the Project Submission Form, the Rec Mil Board requires project updates for all approved projects by January 15<sup>th</sup> and July 15<sup>th</sup> of the following year. These updates can be submitted to Ms. Kristine Sara via e-mail to [kristine.sara@laramie1.org](mailto:kristine.sara@laramie1.org). Should you have questions regarding this matter she can be reached at 771-2201.

Congratulations! We look forward to working with you on this project.

Sincerely,

*Shannon Fertig*

Shannon Fertig, Treasurer  
Cheyenne Community Recreation District

CC: Sandra Newland Bay

RESOLUTION NO. **230620-3**

A RESOLUTION AUTHORIZING THE SUBMISSION OF A RATIFIED GRANT APPLICATION TO THE CHEYENNE COMMUNITY PUBLIC RECREATION DISTRICT, FOR FUNDING TOWARDS AN INCLUSIVE PLAYGROUND TO BE LOCATED AT ARCHER, ON BEHALF OF THE GOVERNING BODY OF LARAMIE COUNTY, WYOMING IN THE AMOUNT OF \$50,000.

FOR THE PURPOSE OF: REQUESTED FUNDS WILL BE USED BY THE COUNTY TO CREATE AN INCLUSIVE PLAYGROUND TO BE LOCATED AT THE ARCHER COMPLEX NEAR THE EXISTING PLAYGROUND AND MUSICAL INSTRUMENT PARK.

WITNESSETH

**WHEREAS**, the Governing Body of Laramie County desires to participate in the Cheyenne Community Public Recreation District grant by sponsoring this grant application to assist in financing this project; and

**WHEREAS**, the Governing Body of Laramie County has been provided with preliminary cost estimates and information on this project; and

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LARAMIE COUNTY** that a grant application in the amount of \$50,000 be submitted to the Cheyenne Community Public Recreation District for consideration of assistance in funding an inclusive playground and that the county agrees to provide matching funds above the \$50,000 grant application amount (Estimated \$18,000).

**BE IT FURTHER RESOLVED**, that Sandra Bay, or her successor in the position of Laramie County Grants Manager, is appointed as agent of the Laramie County Board of Commissioners to execute and submit applications and certifications for these funds and to receive funds and implement the programs funded under this grant.

**PASSED, APPROVED AND ADOPTED THIS 20<sup>th</sup> DAY OF JUNE 2023.**

DocuSigned by:  
By:   
Acting- Chairman Laramie County Commissioners

Date: June 20, 2023

ATTEST:  
DocuSigned by:  
  
Debra Lee, Laramie County Clerk

Date: June 20, 2023

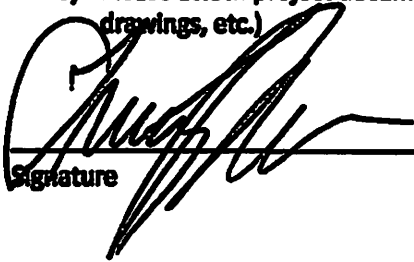
Received and Approved as to Form only By:

  
Laramie County Attorney's Office

Date: 6-2-23

**Please complete the following questions on a separate sheet of paper and attach to the project submission form with required signatures.**

- 1) Describe the need for the requested project based on the current situation.**
- 2) Outline your proposed resolution to the above stated need. (I.e., scope of work, equipment, time frame, other mitigating factors)**
- 3) Who in LCSD #1 and the community will benefit from the project? (I.e., specific groups/users, general public, visitors, community-wide residents, etc.) Approximately how many people will benefit from the project?**
- 4) Provide an itemized list of project equipment and cost. If there is a specific source/vendor you would like to use for your project, please identify. Please also include any PTO, activity or general funds and in-kind donations that will be contributed to the project. If you would like assistance preparing your cost estimate, please contact any of the personnel listed in the application instructions.**
- 5) Provide contact information for all project sponsors, including summer contact information.**
- 6) Please attach project documentation (I.e., catalog pages, vendor information, pictures, maps, drawings, etc.)**



Signature

6-2-23

Date

**Troy Thompson**

Print Name

**Chairman Laramie County Commissioners**

Title/Position

**\*Funding for proposed project is expressly contingent upon approval by the CCRD Board.**

**Forms to be submitted on or before June 15<sup>th</sup> at 4:30 PM to:**

**LCSD #1 Planning and Construction Office**

**2810 House Avenue Room 205**

**Cheyenne, WY 82001**

**If June 15<sup>th</sup> falls on a weekend, the deadline moves to the preceding Friday.**

CHEYENNE COMMUNITY PUBLIC RECREATION DISTRICT  
PROJECT SUBMISSION FORM

Cost Estimate Form

School, Department or Government Entity: Laramie County, Wyoming

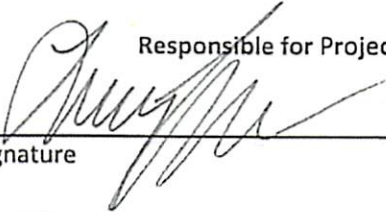
Project: Archer Inclusive Playground

Funding Sources:	Estimated Cost:
Requested from Rec Board \$ 50,000.00	Item Description:
Matching Funds \$ 13,000.00	Ground Work Prep \$ 5,000.00
PTO Contributions \$ -	Equipment \$ 46,400.00
In-Kind Contributions \$ -	Shipping & Installation \$ 3,600.00
Other: <i>(Please describe)</i> \$ -	Concrete/Site Prep \$ 13,000.00
Services to be provided by District:	
 <b>Ground Prep Work(In-Kind Match)</b> \$ 5,000.00	
<b>Total Funding Sources \$ 68,000.00</b>	<b>Total Estimated Cost \$ 68,000.00</b>

Please note the following items:

- Total funding sources and total estimated cost MUST balance
- Funding sources must include ALL funds available for the project
- For assistance in preparing estimates, please contact any of the personnel listed on the cover letter to the application.
- Please include source documentation for cost estimates (i.e. catalog pages, vendor information, quotes, etc.)

Responsible for Project Installation if Required: Laramie County

 _____ Signature	_____ Date
Troy Thompson _____ Print Name	2-Jun-23 _____ Chairman _____ Title/Position

For Official District Use Only  Reviewed by: Date:  (Reviewed subject to final approval by Rec Board)
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### **Chevenne Community Public Recreation District Narrative**

- 1. Laramie County purchased the Archer Complex in 2004. Since its purchase, the land is now home to several County departments to include EMA, Planning, Coroner, Public Works, The Juvenile Justice Center and the Shooting Sports Complex. Archer is also home to the Laramie Events Department. The Events Department has several buildings located at Archer to include the Fair Office, Commercial Kitchen, Community Center and the Multi-Use Events Center.**

**Archer has become an activity and destination spot in Laramie County. The County has recruited several outside organizations and events to be hosted at the facilities to include Windy Wyoming, Motocross Park, arena, and a dog agility course. Events are booked through the Laramie County Events Department throughout the year. We also have an RV Park to accommodate the influx of visitors to Laramie County out at Archer. The RV park has been operational since June 2017 consists of 20 wet sites (water & electrical) and 40 dry sites (electrical). This RV Park is adjacent to Leadership Park where the CCRD board funded a playground. This small playground is for younger children and ties into the history of Archer and the West with a stagecoach and train play set. The board also funded our community's first and only musical instrument park out at Archer in Leadership Park. We would like to continue to build on play opportunities for youth in the community by offering an Inclusive playground space. This will be located south of the existing playgrounds and made accessible for all.**

**The Laramie County Events Department currently brings approximately 325 event days to the Archer complex per year. These events range from conventions, animal auctions, rodeos, 4H/FFA, meetings and various community events. These events bring large crowds to Archer and usually includes children.**

- 2. Laramie County in partnership with the Laramie County Recreation Planning and Advisory Board along with the Laramie County Events Department is seeking funding to assist in providing four play inclusive structures to be located at Archer near the Events Center.**

**Our expected outcomes are simple; we anticipate generating greater usage of the Archer Complex by providing Inclusive playground equipment. We predict that the playground will be heavily used by the youth frequenting the park, both with their families and on their own. Having this play opportunity in the community will provide all children of Laramie County with a safe recreational activity space.**

**If selected for funding, we could start immediately with the bid process to hire a qualified vendor to provide this specialized playground equipment. We have conducted basic research into the existing vendors who might be interested in our project.**

- 3. This is and will be a public space that is open from 7am until dusk, seven days a week. We have reviewed the usage of the existing Archer facilities on an annual basis and we can estimate that fifteen kids play at Archer per day and that one hundred twenty five kid's access the area on a weekly basis. There is a higher usage of the park in the warmer months than there is during the Wyoming winter. Being a public space, it is open to everyone and we anticipate heavy usage when events are booked at the Archer Complex. Frequent users will be 4H, FFA, Boy Scouts and it will be open to all children and families coming into Archer for the events being held by Laramie County. Surrounding events and facilities such as the Motocross and Windy Wyoming will also bring visitors to this particular park. The Archer Complex is located right off of I-80 and**

we anticipate non-residential visitors stopping by to access this one of a kind park in Laramie County.

4. Budget Details

We are requesting \$50,000 towards our inclusive playground; we are open and flexible to the type and style of equipment, but here is what we think would be the best fit.

- Sensory Play Center Panel \$26,400
- Inclusive Swing Seat \$3,000
- Konnection Swing Seat \$2,000
- Sensory Dome \$15,000
- Shipping and Installation \$3,600
- Concrete/Site Prep \$13,000

Site Preparation: \$5,000 In-Kind Matching Funds

TOTAL Project Cost \$68,000

Total Request from CCRD Board \$50,000

Component 1 – Sensory Play Center Panel



Item	Each	Qty	Total
Sensory Play Center Wall (green housing)	2,000	4	8,000
Sensory Play Center Wall End (mount to ground)	1,200	2	2,400
Interactive Insert Component (play piece)	4,000	4	16,000
		Subtotal	26,400

A sensory wonderland that encourages exploration, interaction and engagement for children of all abilities. Play on one or both sides.

Component 2 – Inclusive Swing Seat



Item	Each	Qty	Total
Inclusive Swing Seat	1,000	1	1,000
Swing Set Frame	2,000	1	2,000
		<b>Subtotal</b>	<b>3,000</b>

- Ergonomically designed seat provides greater stability, security and comfort for kids with limited core and upper-body strength.
- The rotomold safety harness is easy to lift and secure with a latch mechanism.
- Can be used on the same swing beam and location as Burke's belt seat or Konnection® Swing with no special beam or spacing required.

Component 3 – Konnection Swing Seat

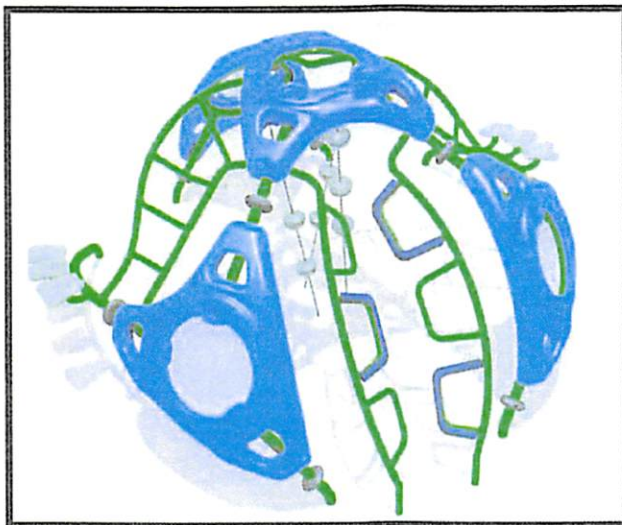




- The overall design is focused on fostering true connection in both eye contact and proximity leading to increased engagement for all users.
- One adult and one child can use the Konnection Swing together. Two children can also swing together creating an opportunity for cooperation and imagination.
- Ergonomically designed seat for comfort and maximum play value. Generous, deep seat provides comfort and full support for a wide variety of people and provides greater stability, security and comfort for all users. Hands-free swinging allows caregiver to hold, interact and play with the child.

Item	Each	Qty	Total
Inclusive Swing Seat	2,000	1	2,000
		<b>Subtotal</b>	<b>2,000</b>

Component 4 – [Sensory Dome](#)



- Multiple pathways to crawl on, through, around and over
- Chain Pod Climber creates access to top of dome from underneath
- Allows full access for child in mobility device to travel inside the dome
- GT Sensor can be added for sensory play
- Front-reach design makes access to sensors comfortable for all children

Item	Each	Qty	Total
Sensory Dome	15,000	1	15,000

<b>Budget Summary</b>	<b>Total</b>
Component 1 – Sensory Play Center	26,400
Component 2 – Inclusive Swing Set	3,000
Component 3 – Konnection Swing Seat	2,000
Component 4 – Sensory Dome	15,000
	46,400
Shipping & Install	3,600
Concrete/Site Prep	13,000
In Kind Match for Site Prep work	5,000
	\$68,000

5. Laramie County

- a. Troy Thompson-Chairman  
310 W. 19<sup>th</sup> Street, Suite 300  
Cheyenne, WY 82001  
307-633-4260  
[commissioners@laramiecountywy.gov](mailto:commissioners@laramiecountywy.gov)
- b. Sandra Newland Bay-Laramie County Grants Manager  
310 W. 19<sup>th</sup> Street, Suite 20  
Cheyenne, WY 82001  
307-633-4201  
[sandra.newland@laramiecountywy.gov](mailto:sandra.newland@laramiecountywy.gov)
- c. Laramie County Events Department-  
3697 Archer Parkway  
Cheyenne, WY 82009  
Dan Ange, Events Director 307-633-4598  
[dan.ange@laramiecountywy.gov](mailto:dan.ange@laramiecountywy.gov)

6. Please see attachments



Sensory Play Center Panel

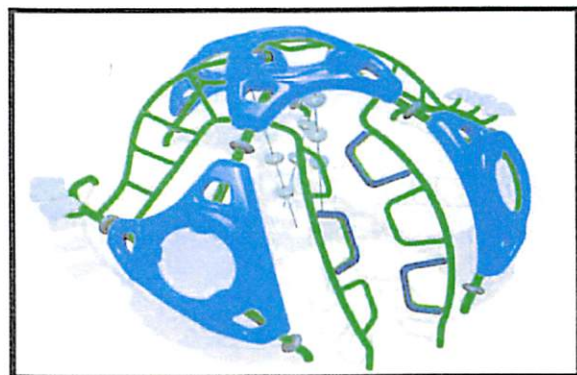


Inclusive Swing Set

Archer Inclusive Playground equipment



Konnection Swing Set



Sensory Dome