

Board of County Commissioners

Minutes of the Proceedings - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, February 18, 2020

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Chairman Amber Ash, Commissioner Linda Heath, Commissioner K. N. Buck Holmes, Commissioner Troy Thompson
Excused: Vice Chairman Gunnar Malm

Minutes

1. Consideration of the Minutes of Proceedings for February 4, 2020.

[20 - 054](#)

Attachments: [Draft Minutes February 4, 2020](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Ash, Heath, Holmes, Thompson

Excused: Malm

Consent Agenda

Commissioner Holmes removed Item #2 from the consent agenda.

2. Consideration of a cooperative agreement between Laramie County, WY, and the Wyoming Dept. of Transportation (WYDOT) to participate in the Surface Transportation Urban program. The designated construction locations, which are more fully described in the agreement and Exhibit A, are the intersection of US 30 and Dell Range Blvd., including frontage roads extending to Christensen Rd., and the reconstruction of Whitney Rd. between US 30 and Dell Range Blvd.

[20 - 057](#)

Attachments: [WYDOT Cooperative Agreement](#)

Commissioner Holmes requested the MOU between Laramie County, WY, and WYDOT be postponed so Public Works Director David Bumann could provide clarification on what the County's overmatch would represent.

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, to postpone until the March 3, 2020 meeting. The

motion carried by the following vote:

Aye: Ash, Heath, Holmes, Thompson

Excused: Malm

Approval of the Consent Agenda

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Ash, Heath, Holmes, Thompson

Excused: Malm

- 3. Consideration of a malt beverage permit submitted by Cheyenne Field Archers Scholarship Foundation for a scholarship fundraiser dinner, silent and live auction at 7415 Archies Rd., April 18, 2020. [20 - 051](#)

Attachments: [Cheyenne Field Archers Scholarship Foundation 24-hour Malt Beverage Permit April 18, 2020](#)

This agenda item was approved.

- 4. Consideration of a resolution to approve submittal of a grant application to the Wyoming Association of Sheriffs and Chiefs of Police through the Wyoming Dept. of Transportation for the FY21 Selective Traffic Overtime Enforcement grant in the amount of \$12,179.04. [20 - 052](#)

Attachments: [FY21 DUI-HVE Grant Application](#)

This agenda item was approved.

- 5. Consideration of the deletion of one decomposition cooler from the Coroner's Office fixed asset inventory. [20 - 050](#)

Attachments: [Asset Deletion Coroner's Office, Decomposition Cooler](#)

This agenda item was approved.

Public Hearings/Rules & Reg's

- 6. PUBLIC HEARING on proposed amendments to the Laramie County FY20 budget. [20 - 053](#)

Attachments: [FY20 Mid-year Budget Amendments](#)

Stanley Walker, Finance Director, County Clerk's office, read the FY20 budget amendments into the record. Mr. Walker explained that the first item was for a \$6.3 million appropriation to repay the construction loan for the Laramie County Event Center. He noted that the early payment of the loan would save the County more than \$550,000 in interest payments. Chairman Ash opened the hearing for PUBLIC

COMMENT. Hearing no PUBLIC COMMENT, Chairman Ash closed the hearing. A motion was made by Commissioner Thompson, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Ash, Heath, Holmes, Thompson

Excused: Malm

- 7. PUBLIC HEARING regarding a Subdivision Permit and Plat for Galatia Subdivision, a portion of Tract 119 and all of Tract 120, Sunnyside Addition, 4th Filing, and portions of vacated Fillmore Ave. and Cheyenne St., Laramie County, WY.

[20 - 055](#)

Attachments: [Galatia Subdivision Permit and Plat](#)

Paul Whalen, Planning, said John J. Studley, agent for the applicant, Sunnyside Southern Baptist Church, submitted a Subdivision Permit and Plat application for Galatia Subdivision, located northeast of the US Hwy 30 and E. Pershing Boulevard intersection. The application proposes subdividing the property into two tracts.

There was discussion about the City of Cheyenne's annexation of the property, since city and county lines run through the middle of the structure. Mr. Studley explained an application to annex and replat the areas was submitted to the City; however, the city fire department required installation of a fire suppression system in the church's gymnasium as a condition. He noted the gymnasium, which lies in the county, was constructed under county regulations. Mr. Studley said the applicant subsequently withdrew its application to the city because the cost of installing the sprinkler system would have exceeded 60 percent of the sales price.

Mr. Whalen said based on evidence provided, staff recommends the Board adopt the findings of fact a and b with one condition: All minor plat corrections shall be addressed prior to recordation of the final plat. Mr. Whalen gave two recommendations: 1. Annexation into the City of Cheyenne and 2. Replat to remove lot lines across building footprints.

Chairman Ash opened the hearing for PUBLIC COMMENT. Seth Lloyd, City Planning, spoke about a comment letter that requested two feet of additional right-of-way and noted that the revised map does address the comment. Hearing no further PUBLIC COMMENT, Chairman Ash closed the public hearing.

A motion was made by Commissioner Thompson, seconded by Commissioner Holmes, to approve the Subdivision Permit and Plat for Galatia Subdivision with one condition and adopt the findings of fact a and b of the staff report. The motion carried by the following vote:

Aye: Ash, Heath, Holmes, Thompson

Excused: Malm

- 8. PUBLIC HEARING regarding a Zone Change and a Subdivision Permit and Plat for South Fork, 8th Filing, consisting of Tract 284, South Fork, 5th Filing, Tract 476, South Fork, 7th Filing, and a portion of the S1/2, Sec. 20, T.13N., R.66W., of the 6th P.M., Laramie County, WY. (Two motions required) [20 - 056](#)

Attachments: [South Fork, 8th Filing Zone Change and Subdivision Permit and Plat](#)

Michael Surface, Planning, said Edwards Development, on behalf of Southern Pointe, LLC, and South Fork MHS, LLC, has submitted Zone Change and Subdivision Permit & Plat applications for South Fork, 8th Filing. The Zone Change application requests a zone change from MR and A-2 to CB for portions of Tracts 284, South Fork, 5th Filing, Tract 476, South Fork, 7th filing and a portion of the S1/2, Sec. 20, T.13N, R.66W. He noted the remainders of Tract 284, South Fork, 5th Filing and Tract 476, South Fork, 7th Filing, will remain in the MR zone district. He stated the area proposed for rezoning is shaded in gray on the Zone Change Map. The Subdivision Permit & Plat application was submitted to reconfigure the three tracts into two larger tracts. Mr. Surface said the applications were prepared in anticipation of future development. However, there is no development application for the property at this time.

Mr. Surface said based on evidence provided for the zone change request, staff recommends the Board adopt the findings of fact a and b with no conditions. Mr. Surface said based on evidence provided for the subdivision and plat, staff recommends the board adopt the findings of fact a with no conditions.

Chairman Ash opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Ash closed the public hearing.

A motion was made by Commissioner Thompson, seconded by Commissioner Holmes, to approve the zone change from MR and A-2 to CB for portions of Tract 284, South Fork, 5th Filing, Tract 476, South Fork 7th Filing, and a portion of the S1/2, Sec. 20, T.13N, R.66W. of the 6th P.M., Laramie County Wyoming with no conditions, and adopt the findings of fact a and b for the zone change as shown in the staff report. The motion carried by the following vote:

Aye: Ash, Heath, Holmes, Thompson

Excused: Malm

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, to approve the Subdivision Permit and Plat for South Fork, 8th Filing, and adopt the findings of fact a for the subdivision

permit & plat as shown in the staff report. The motion carried by the following vote:

Aye: Ash, Heath, Holmes, Thompson

Excused: Malm

Commissioner Holmes noted that this is the final meeting of Chairman Ash. He wished her godspeed and noted that she has done much for Laramie County. Other commissioners cited her many contributions.

Commissioner Thompson requested thoughts and prayers for WCCA Executive Director Jerimiah Rieman as he recovers from a recent injury.

The meeting adjourned at 4:32 p.m.

CERTIFICATION

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, February 18, 2020.

Approved by : Debra K. Lee, County Clerk

Reviewed by : Gunnar Malm, Chairman,
Board of County Commissioners

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.