

Board of County Commissioners

Minutes of the Proceedings - Draft

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, December 2, 2025

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Chairman Gunnar Malm, Vice Chairman Troy Thompson, Commissioner Linda Heath, Commissioner Don Hollingshead, Commissioner Ty Zwonitzer

Minutes

1. Consideration of the Minutes of Proceedings for Nov 18, 2025.

[25 - 562](#)

Attachments: [Draft Minutes Nov 18, 2025](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead, Zwonitzer

Consent Agenda

Approval of the Consent Agenda

A motion was made by Vice Chairman Thompson, seconded by Commissioner Zwonitzer, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead, Zwonitzer

2. Consideration of amendment one to the agreement (250805-17) between Laramie County, WY, and Drug Testing Center of Cheyenne to increase the original agreement amount from \$10,000 to \$13,000 for increased drug and alcohol testing services from two to three times per week for DUI Court participants.

[25 - 567](#)

Attachments: [Amendment One, Drug Testing Center, DUI Court](#)

This agenda item was approved.

3. Consideration of the deletion from the Sheriff's fixed asset inventory of two 2012 Ford Fusion vehicles to be sold at public auction. [25 - 558](#)

Attachments: [Asset Deletion, Sheriff, Two 2012 Fords](#)

This agenda item was approved.

4. Consideration of the fifth addendum to modify contract (150707-17) between Laramie County, WY, and KONE, Inc, to add and provide service and maintenance for the elevator at the Laramie County Senior Activity Center as described in exhibit A, until June 30, 2026. [25 - 559](#)

Attachments: [Fifth Addendum, KONE, Inc](#)

This agenda item was approved.

5. Consideration of the ratification of a resolution authorizing submission of a grant application to Meta for a Data Center Community Action Grant in the amount of \$253,080 for the Coroner's office to purchase a portable DNA identification system. [25 - 563](#)

Attachments: [Grant Application, Meta Data Center Community Action Grant, Coroner](#)

This agenda item was approved.

6. Consideration of the ratification of a resolution authorizing submission of a grant application to Meta for a Data Center Community Action Grant in the amount of \$138,831.43 for the Laramie County Combined Communications Center to purchase nine dispatch consoles. [25 - 564](#)

Attachments: [Grant Application, Meta Data Center Community Action Grant, Combined Communications](#)

This agenda item was approved.

7. Consideration of the following fees collected by various county entities for Oct 2025: County Clerk, \$155,885.29; Sheriff, \$59,630.00; Clerk of District Court, \$26,623.66; Shooting Sports, \$23,494.99; Planning & Development, \$118,807.41; Circuit Court, \$76,268.00; DUI Court, \$1,385.00; Drug Court, \$240.00. [25 - 568](#)

Attachments: [Oct Fees 2025](#)

This agenda item was approved.

- 8. Consideration of the following part-time salaries in the amount of [25 - 569](#)
\$61,635.97 for Nov 2025: Planning, \$713.28; Shooting Sports, \$6,402.06; Buildings/Maintenance, \$20,553.38; Sheriff Operations, \$2,061.18; Detention, \$27,630.01; Events, \$1,379.55; District Court, \$798.16; Drug/DUI Courts, \$2,098.35.

Attachments: [Nov Part-time Salaries 2025](#)

This agenda item was approved.

Warrants

- 9. Consideration of warrants in the amount of \$3,301,746.50 for Nov 2025. [25 - 570](#)

Attachments: [Nov Warrants 2025](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead, Zwonitzer

Resolutions

- 10. Consideration of a resolution setting county officials salaries for the years 2027-2030. [25 - 566](#)

Attachments: [Salaries County Officials 2027-2030](#)

Chairman Malm opened the meeting for PUBLIC COMMENT. Todd Ernst, Assessor, spoke on behalf of the other elected officials. He said that this is the first pay adjustment since 2018, and Laramie County elected officials have fallen below some of the other counties, even though we are the most populous and complex in the state. He said that under compensation creates the risk of less effective, accountable, and transparent government by significantly limiting the pool of qualified individuals willing to run for office. He stated that this decision is an important step to ensuring strong leadership, responsibility and governance. Hearing no further PUBLIC COMMENT, Chairman Malm closed the comment period.

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead, Zwonitzer

Grants

11. Consideration of an agreement between Laramie County, WY, and Randox Laboratories-US Ltd, in the amount of \$68,870 for the Coroner's office to purchase a Randox Multistat Analyzer. [25 - 572](#)

Attachments: [Agreement, Randox Laboratories-US Ltd](#)

A motion was made by Commissioner Zwonitzer, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

Contract/Agreement/Leases

12. Consideration of amendment one to the cooperative agreement (220906-31) between Laramie County, WY, and WY Dept of Transportation for Federal Project STP-BROS CN02110, Bridge Over Union Pacific Railroad, Structure No. DLM, County Rd 210-2. The purpose of the amendment is to replace exhibit B with exhibit B-1, increasing the agreement amount from \$321,900 to \$713,082, and to update the special provisions. [25 - 571](#)

Attachments: [Amendment One to Cooperative Agreement, WYDOT, UPRR Bridge](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

Appointments

13. Consideration of two resolutions appointing members to the Laramie County Adult Community Corrections Board to four-year terms, expiring December 31, 2029. [25 - 565](#)

Attachments: [Adult Community Corrections Board Appointments](#)

A motion was made by Commissioner Hollingshead, seconded by Vice Chairman Thompson, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

Public Hearings/Rules & Reg’s

- 14. PUBLIC HEARING regarding a resolution to amend the 2024 International Residential Code, Section R105.2 Work exempt from permit.

[25 - 560](#)

Attachments: [Resolution, Amending the 2024 Int'l Residential Code](#)

Justin Arnold, Planning, said the purpose of the amendment is to change the current square foot exemption for detached accessory structures from 200 square feet to 400 square feet. The recommended changes will exempt shipping containers, sheds, and small carports from building permits.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Vice Chairman Thompson, seconded by Commissioner Zwonitzer, to amend the 2024 International Residential Code Section 105.2-Work Exempt from Permit and is hereby amended to read as follows: Building: 1. To read "Other than storm shelters, one-story detached accessory structures, provided that the floor area does not exceed 400 square feet. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead, Zwonitzer

The meeting adjourned at 3:51 pm.

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or humanresources@laramiecountywy.gov at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.