

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE RATIFIED SUBMISSION OF A GRANT APPLICATION TO THE CHEYENNE COMMUNITY PUBLIC RECREATION DISTRICT, FOR FUNDING TO REPLACE PLAYGROUND SURFACING IN LEADERSHIP PARK AT THE ARCHER COMPLEX, ON BEHALF OF THE GOVERNING BODY OF LARAMIE COUNTY, WYOMING IN PARTNERSHIP WITH THE LARAMIE COUNTY RECREATION PLANNING AND ADVISORY BOARD IN THE AMOUNT OF \$50,000.

FOR THE PURPOSE OF: REQUESTED FUNDS WILL BE USED TO REMOVE AND REPLACE THE SURFACE UNDERNEATH THE WESTERN-THEMED PLAYGROUND LOCATED IN LEADERSHIP PARK AT THE ARCHER COMPLEX.

WITNESSETH

WHEREAS, the Governing Body of Laramie County desires to participate in the Cheyenne Community Public Recreation District grant by sponsoring this grant application to assist in financing this project; and

WHEREAS, the Governing Body of Laramie County has been provided with preliminary cost estimates and information on this project; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LARAMIE COUNTY that a grant application in the amount of \$50,000 be submitted to the Cheyenne Community Public Recreation District for consideration of assistance in funding to replace playground surfacing for the western-themed playground located at Archer. A match for \$8,000 is being provided by Laramie County Events Department in the form of labor and materials.

BE IT FURTHER RESOLVED that Amy Gorbey, or her successor in the position of Laramie County Grant Specialist, is appointed as agent of the Laramie County Board of Commissioners to execute and submit applications and certifications for these funds and that Sandra Bay, or her successor in the position of Laramie County Grants Manager, is appointed as agent of the Laramie County Board of Commissioners to receive funds and implement the programs funded under this grant.

PASSED, APPROVED AND ADOPTED THIS 16th DAY OF JUNE 2026.

By: _____
Chairman Laramie County Commissioners

Date: _____

ATTEST:

Debra Lee, Laramie County Clerk

Date: _____

Received and Approved as to Form only By:



Laramie County Attorney's Office

Date: _____

Cheyenne Community Recreation District (CCRD) Project Submission Form

Please complete the following questions on a separate sheet of paper and attach them to the project submission form with required signatures.

- 1) Describe the need for the requested project based on the current situation.

The Leadership Park Western-Themed Playground at the Laramie County Archer Events Center is a valued amenity for families attending events and visitors staying at the adjacent RV park. Designed for younger children, the playground includes features that reflect Wyoming's western roots, such as a stagecoach and train play structure. It sits alongside the Inclusive Playground and a Musical Instrument Park, creating a shared space where children of different ages and abilities can play together. These amenities, developed with support from the Cheyenne Community Recreation District, help create a welcoming, family-friendly environment at the Archer Events Center.

Since Laramie County purchased the Archer real estate in 2004, the site has grown into a multi-use campus that supports several county departments and a busy event center. The Archer Events Center, which opened in 2021, now hosts a wide variety of events including the Laramie County Fair, Sportsman's Expo, Spirit of Giving, livestock and agricultural shows, youth rodeos and camps, equestrian events, and other community gatherings. These events bring in families from across southeastern Wyoming and highlight the importance of having safe, accessible spaces for children to play while families are visiting.

While the Western-Themed Playground structures, installed in 2020, remains in good condition, the wood chip surfacing has worn down over time due to heavy use and Wyoming's weather. High winds have blown the wood chips out of place, leaving uneven coverage and exposing the underlying base material. In some areas, this has created tripping hazards and reduced the surface's ability to cushion falls.

The current surfacing also makes it difficult for some children and caregivers to fully use the space. Wood chips shift easily and can be hard to navigate with wheelchairs, mobility devices, or strollers. A solid, unitary surface like the one used in the nearby inclusive playground would provide a more stable and consistent play area that is easier for everyone to access.

In addition, maintaining wood chip surfacing requires regular upkeep and replacement, especially in a climate like ours. A more durable surface would reduce ongoing maintenance while providing a safer and more reliable play area over time. Updating the playground surfacing is an important step in keeping this space safe, accessible, and welcoming for the many families who use it. Replacement of the surfacing will help ensure that Leadership Park continues to support the growing number of community events and visitors at the Archer Events Center.

- 2) Outline your proposed resolution to the above stated need. (i.e., scope of work, equipment, time frame, other mitigating factors)

Laramie County Events, in partnership with the Laramie County Recreation Planning and Advisory Board, is requesting \$50,000 in CCRD funding to replace the existing wood chip surfacing in the western-themed playground at Leadership Park with durable turf surfacing.

Upon award of funding, the County will initiate a formal bid process to select a qualified playground equipment vendor/licensed surfacing installer with experience in public playground projects. The County has successfully worked with vendors on prior projects at Leadership Park and Clear Creek Park and does not anticipate challenges in securing a qualified contractor. The selected vendor will be required to install a surfacing system that meets all applicable safety and accessibility standards, with work performed in accordance with Certified Playground Safety Inspector (CPSI) guidelines.

The scope of work includes removal of the existing deteriorated wood chip surfacing and installation of a durable turf surface similar to that used in the adjacent inclusive playground. Laramie County will complete site preparation, and the selected playground equipment vendor for the project will provide all materials and equipment necessary for installation of the surfacing. The new surfacing will be selected to ensure consistency in appearance and function across the connected playground areas.

The County anticipates completing the project in a timely manner, with work expected to be finished prior to December 2027. Following installation, Laramie County will be responsible for ongoing maintenance and upkeep of the playground surface.

- 3) Who in LCSD #1 and the community will benefit from the project? (i.e., specific groups/users, general public, visitors, community-wide residents, etc.) Approximately how many people will benefit from the project?

This project will benefit youth, families, and visitors who utilize the Laramie County Archer Events Center or who are staying in the RV Park, with a primary focus on children participating in family-friendly events and community programming. The facility serves as a regional hub for southeastern Wyoming, supporting a wide range of activities that are intentionally designed to be accessible and welcoming to families. The primary users include the families of local youth involved in 4-H, FFA, Boy Scouts, Girl Scouts, youth sports teams, school-affiliated groups, and other organized youth programs, as well as children attending large-scale, family-oriented events such as rodeos, livestock shows and auctions, the Laramie County Fair, conventions, trade shows, and community gatherings.

The Laramie County Events Department hosts approximately 325 event days annually at the Archer Events Center, drawing an average annual attendance of 47,940 individuals from across the region. These events consistently attract families and children, reinforcing the need for safe, engaging recreational amenities that complement event programming. In addition to signature events like the Laramie County Fair, the facility regularly accommodates agricultural events, equestrian activities, school and youth organization functions, and regional gatherings that bring residents and visitors from throughout southeastern Wyoming to the site.

The adjacent Fairgrounds RV Park, operational since 2017 and offering 80 camping spaces, further supports family-friendly use by accommodating overnight visitors, many of whom travel with children and utilize nearby amenities, including the playground located only 50 yards away.

The proposed playground surface improvements will enhance an existing public park that is open daily from 7:00 a.m. to dusk and designed to highlight our community's cultural and western heritage. Upgrading and maintaining this space will ensure continued safety and increase usability for families and children playing at the playground. Based on modest facility usage estimates, the playground currently serves approximately 15 children per day, or 125 children per week, with higher usage during peak event seasons and warmer months. With continued growth in event bookings and attendance, the number of beneficiaries is expected to increase. Conservatively, the project is expected to directly benefit over 500 youth annually, while also supporting the overall experience of families and visitors from across southeastern Wyoming utilizing the Archer Complex.

- 4) Provide an itemized list of project equipment and cost. If there is a specific source/vendor you would like to use for your project, please identify. Please also include any PTO, activity or general funds and in-kind donations that will be contributed to the project. If you would like assistance preparing your cost estimate, please contact any of the personnel listed in the application instructions.

Western-Themed Playground Resurfacing Project: Itemized Equipment and Cost

\$8,000	Site Preparation (County General Funds and In-Kind Labor): Removal and disposal of existing loose-fill wood chips and weed barrier (tarp), along with subbase backfill
\$50,000	Playground Turf Materials and Installation (Vendor to be selected through formal procurement process): Installation of certified playground surfacing system
\$58,000	Total Project Cost

Laramie County will follow all applicable procurement policies and regulations by issuing a formal bid for the project. While the County intends to complete the project within the estimated \$58,000 budget, any additional costs will be covered using County funds. Ongoing maintenance of the Leadership Park playground will be the responsibility of Laramie County.

- 5) Provide contact information for all project sponsors, including summer contact information.

Laramie County

Gunner Malm-Chairman
310 W. 19th Street, Suite 300
Cheyenne, WY 82001
307-633-4260
commissioners@laramiecountywy.gov

Sandra Bay-Laramie County Grants Manager
309 W. 19th Street, Suite 410

Cheyenne, WY 82001
307-633-4201
Sandra.Bay@laramiecountywy.gov

Laramie County Events

3801 Archer Parkway
Cheyenne, WY 82009

Dan Ange- Director, (307) 633-4670, dan.ange@laramiecountywy.gov

Bridget Parish- Assistant Director 307-633-4670 Bridget.Parish@laramiecountywy.gov

- 6) Please attach project documentation (i.e., catalog pages, vendor information, pictures, maps, drawings, etc.)

Please see the attached Publisher presentation for the Western-Themed Playground Resurfacing Project.

**CHEYENNE COMMUNITY PUBLIC RECREATION DISTRICT
PROJECT SUBMISSION FORM**

Cost Estimate Form

School, Department or Government Entity: Laramie County, Wyoming

Project: Western-Themed Playground Resurfacing Project

Funding Sources:	
Requested from Rec Board	\$ 50,000.00
PTO Contributions	\$ -
In-Kind Contributions	\$ -
Other: <i>(Please describe)</i>	\$ -
Services to be provided by District:	
Ground Prep Work(In-Kind Match)	\$ 8,000.00
Total Funding Sources	\$ 58,000.00

Estimated Cost:	
Item Description:	
Ground Work Prep	\$ 8,000.00
Equipment and Installation	\$50,000
Total Estimated Cost	\$ 58,000.00

Please note the following items:

- Total funding sources and total estimated cost MUST balance
- Funding sources must include ALL funds available for the project
- For assistance in preparing estimates, please contact any of the personnel listed on the cover letter to the application.
- Please include source documentation for cost estimates (i.e. catalog pages, vendor information, quotes, etc.)

Responsible for Project Installation If Required: Laramie County
and selected vendor



Signature

9-Jun-26

Date

Gunnar Malm

Print Name

Chairman

Title/Position

<p>For Official District Use Only</p> <p>Reviewed by:</p> <p>Date:</p> <p>(Reviewed subject to final approval by Rec Board)</p>

GRANT PROPOSAL

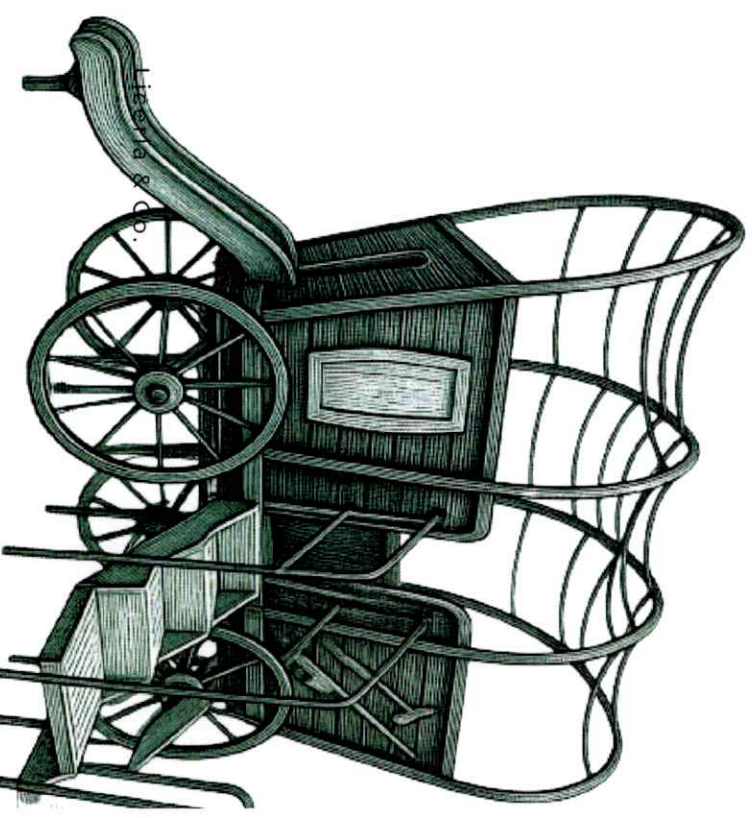
CHEYENNE COMMUNITY RECREATION DISTRICT (CCRD)

PREPARED JUNE 2026

LEADERSHIP PARK
PLAYGROUND RESURFACING
IMPROVEMENT PROJECT



3801 Archer Parkway, Cheyenne, WY 82009



Project Background

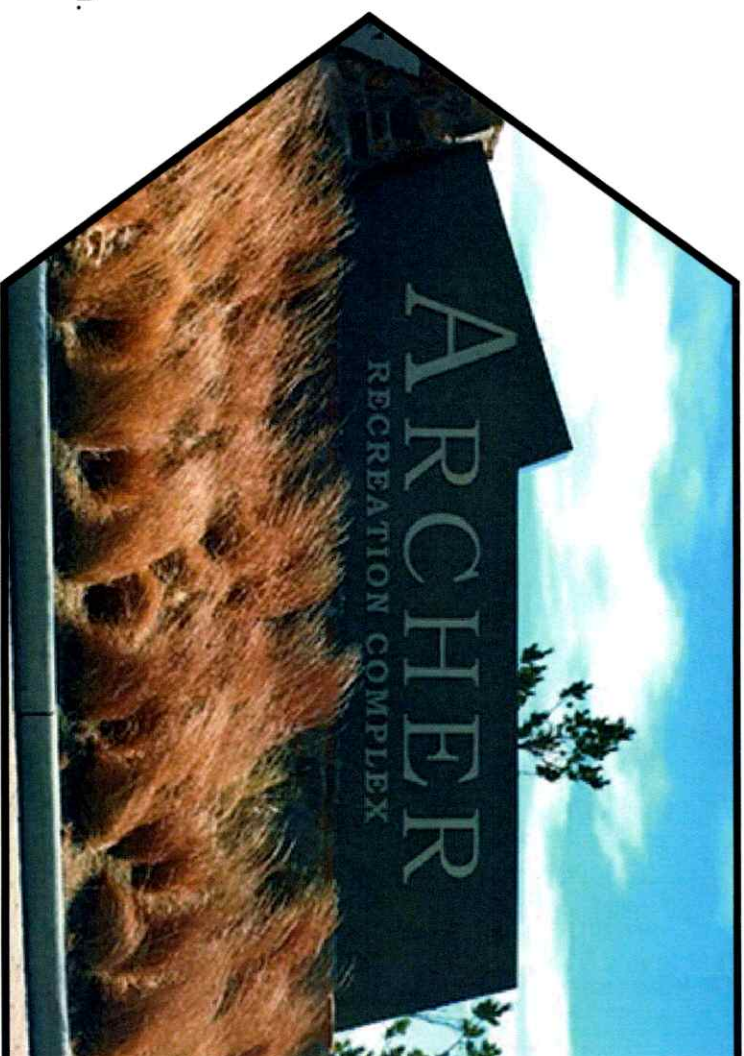
Laramie County proposes to use CCRD funding to update the wood chip surfacing beneath the existing playground equipment at Leadership Park located at the Archer Activity Center, with new safety surfacing to improve playground safety and accessibility.



About the Location

Leadership Park is an important family amenity at the Archer Events Center. The Laramie County Events Department, the Board of County Commissioners, and the Laramie County Recreation Board have worked diligently to revitalize this space and make it more family-friendly and welcoming for all citizens.

The next following pages highlight improvements, current projects, and several previous CCRD Projects that have helped develop the Archer Events Center area.



Previous Projects

With support from CCRD funding, Laramie County installed its first Musical Instrument Park at Leadership Park in 2017. This interactive feature provides an engaging, hands-on experience for visitors of all ages and abilities.



With support from CCRD funding, Laramie County installed an inclusive playground at Leadership Park within the Archer Events Complex. This playground is located adjacent to the western-themed playground. If the proposed resurfacing project is funded, both playgrounds will have a consistent appearance while further improving safety and accessibility for all users.



Location Information

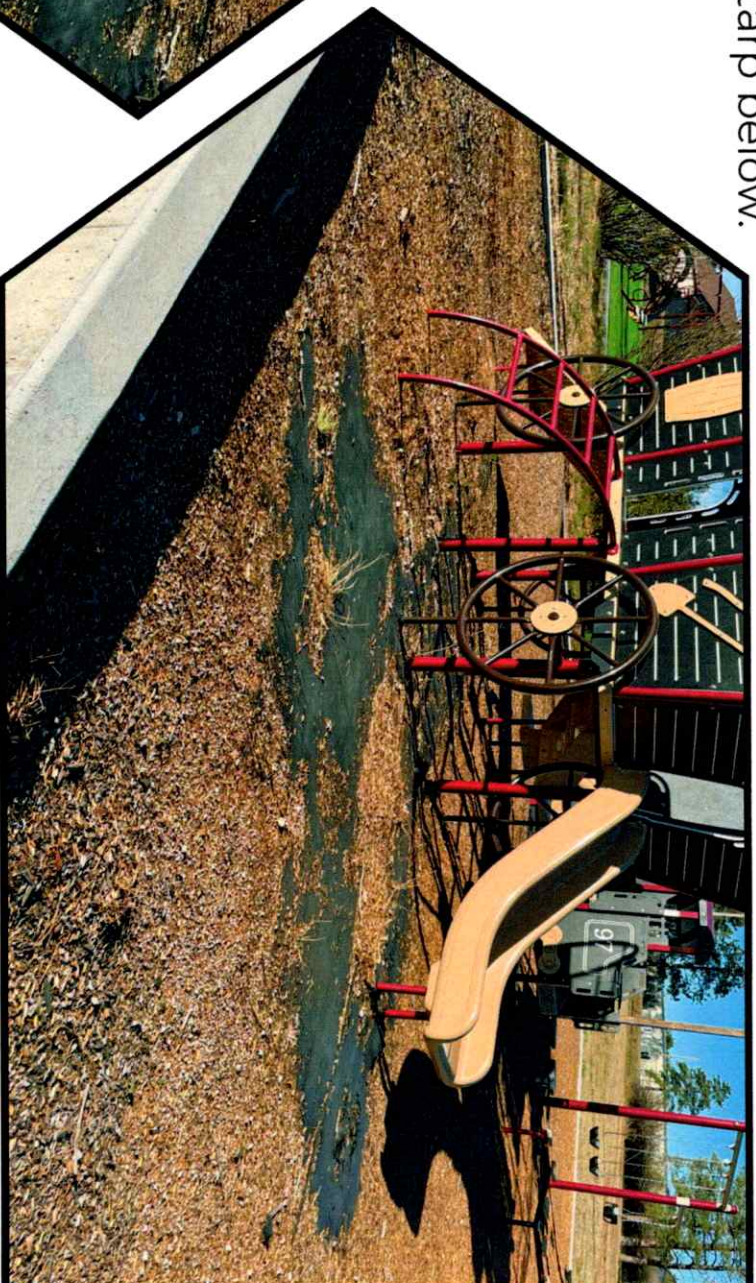


The map indicates the proposed area for playground turf replacement, located near the RV Park and the Event Center at Archer. The playgrounds, outlined in red, will feature the same surfacing as the inclusive playground, promoting a cohesive look and continuity with the Wyoming-inspired design.



Current Site

The pictures in the next few slides document the existing playground equipment and the condition of the surfacing. Under the covered wagon feature particularly underneath the slide, the wood chips have gradually shifted away, exposing the underlying weed-protection tarp below.



Current Site (cont.)

This photo of the train feature shows significant displacement of the wood chips, exposing a large area of underlying tarp. The visible trap seams create a clear trip hazard for children using the equipment.

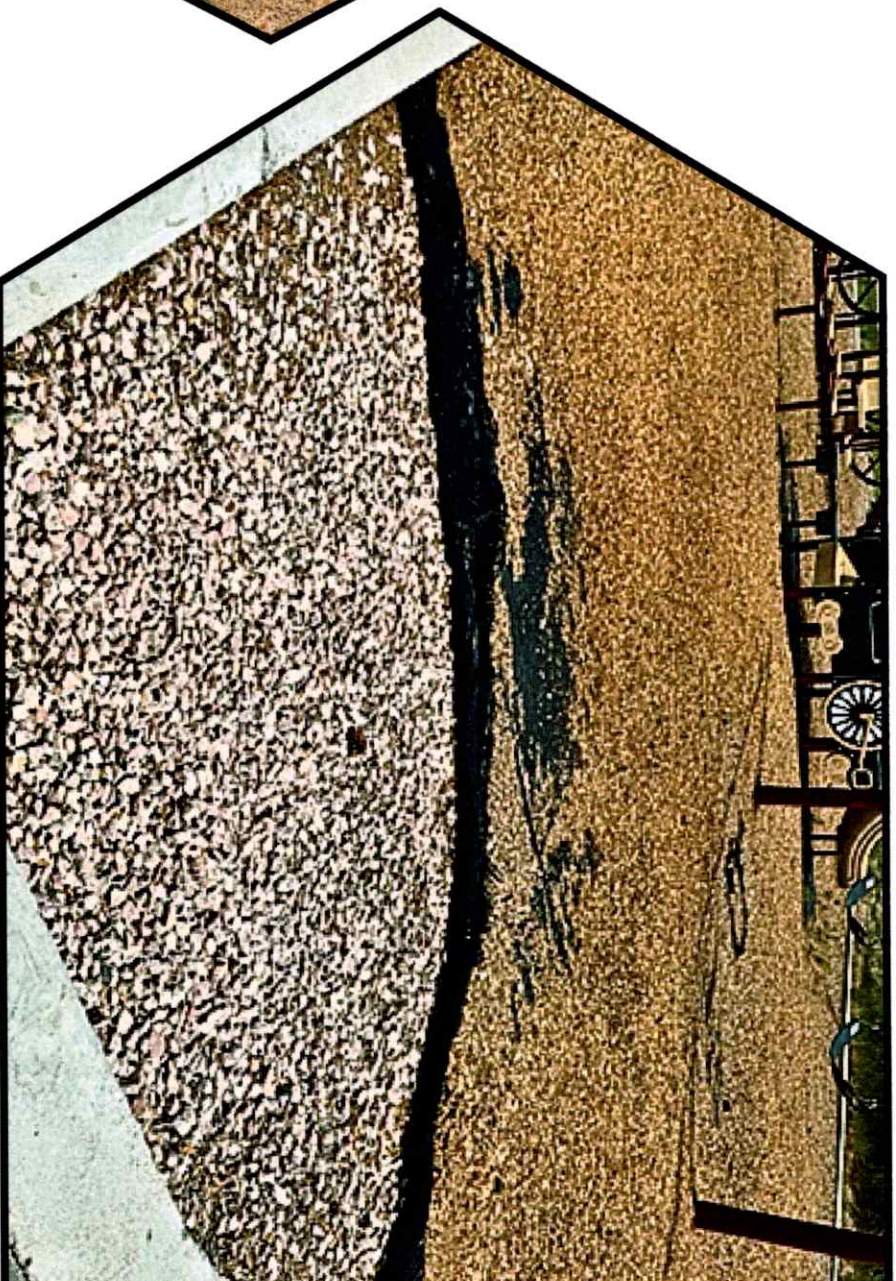
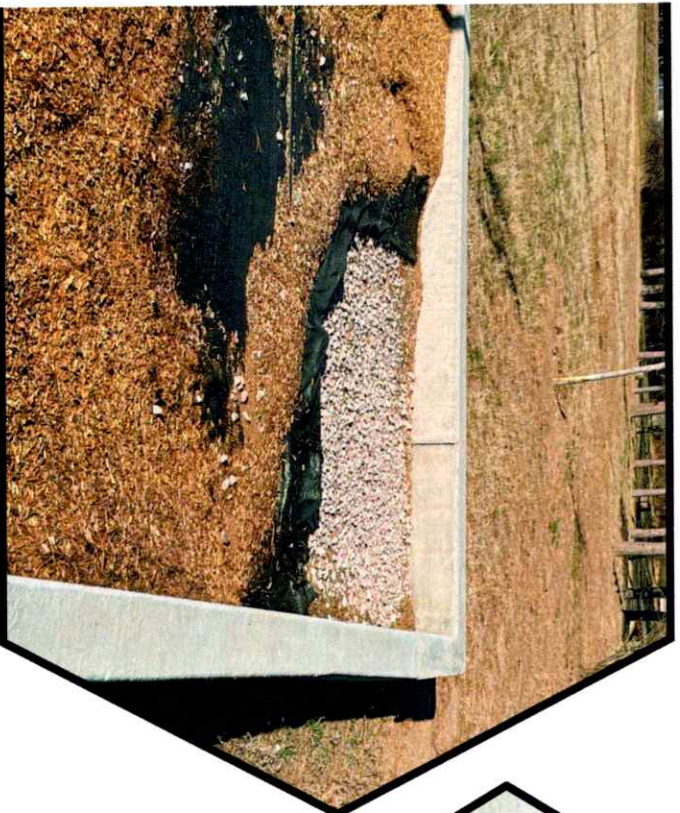


This photo of the swing set area shows similar wear, illustrating the need for updated safety surfacing.



Current Site - Weed Barrier

This photo of the of the playground corner shows significant surfacing displacement, with wood chips shifted away and the tarp torn open, leaving the gravel underneath exposed.



Thank you

FOR YOUR CONSIDERATION

Laramie County's commitment to service, stewardship, and community well-being is reflected in the parks and recreation spaces that enrich life for our residents.

