

**WYOMING DEPARTMENT OF FAMILY SERVICES SUBGRANTEE AGREEMENT
BETWEEN LARAMIE COUNTY AND CLIMB WYOMING OF CHEYENNE**

THIS WYOMING DEPARTMENT OF FAMILY SERVICES TEMPORARY ASSISTANCE FOR NEEDY FAMILIES SUBGRANTEE AGREEMENT ("Grant Agreement") (ALN # 93.558) is made between Laramie County, State of Wyoming ("COUNTY"), whose address is 310 West 19th Street, Cheyenne, Wyoming 82001, and CLIMB Wyoming of Cheyenne (SUBGRANTEE), whose address is 123 E. 17th Street, Cheyenne, Wyoming 82001. In consideration of the promises and covenants set forth below, the parties agree as follows:

- 1) **Purpose of Grant Agreement.** COUNTY shall provide Wyoming Department of Family Services Temporary Assistance for Needy Families (TANF) grant funds to SUBGRANTEE in the amount set forth in Section 3, and SUBGRANTEE shall undertake and complete materials, projects and/or services (collectively, the "Project") described in Attachment B attached hereto. Performance by SUBGRANTEE of the requirements of this Grant Agreement and compliance with all TANF program rules and regulations is a condition to SUBGRANTEE'S receipt of monies hereunder.
- 2) **Term of Grant Agreement and Required Approvals.** This Grant Agreement is not effective until all parties have executed it and all required approvals have been granted. The term of the Grant Agreement is from October 1, 2023 through September 30, 2024 ("Term"); The Project shall be completed during the Term.
- 3) **Payment.** COUNTY agrees to grant monies to SUBGRANTEE for performance of the Project, as invoices are submitted for work done in connection with the Project, completed in accordance with the requirements of this Agreement. The total payment to GRANTEE under this Grant Agreement shall not exceed \$75,000 ("Grant Award"). Payment will be made following SUBGRANTEE'S delivery to COUNTY of quarterly invoices detailing services performed in connection with the Project in a form satisfactory to COUNTY.
- 4) **Responsibilities of Grantee Regarding the Project.** In undertaking and completing the Project, the SUBGRANTEE further agrees as follows:
 - a) **Professional Services.** The SUBGRANTEE agrees to perform all aspects of the Project in a professional manner and in accordance with the degree of care, competence and skills that would be exercised by a SUBGRANTEE under similar circumstances, to the satisfaction of the COUNTY.
 - b) **Procurement and Administrative Regulations.** SUBGRANTEE agrees to comply with federal procurement and administrative regulations as stated in 2 C.F.R. § 215, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals and Other Nonprofit Organizations: as enacted in regulations by the U.S. Department of Health and Human Services.
 - c) **Compliance with Laws.** In the interpretation, execution, administration and enforcement of this Grant Agreement, SUBGRANTEE agrees to comply with all applicable state and federal laws, rules, and regulations, including but not limited to:

- i) **SUBGRANTEE agrees to comply with all federal requirements governing grant agreements that are applicable, including but not limited to 2 C.F.R. § 230; Cost Principles for Non-Profit Organizations; and OMB Circular A-133 Audits of State and Local Governments. The Single Audit Act of 1984, 31 U.S.C. §§ 7501-7 further defines auditing responsibilities and SUBGRANTEE agrees to comply therewith.**
- ii) **SUBGRANTEE further covenants that the Project will be conducted and administered in conformity with the Civil Rights Act of 1964, 42 U.S.C. § 2000 et seq. and the Fair Housing Act, 42 U.S.C. § 3601 et seq. and that it will affirmatively further fair housing.**
- iii) **SUBGRANTEE shall comply with "Equal Opportunity in Federal Employment", Exec. Order No. 11, 246, 30 Fed. Reg. 12,319 (1965) as amended by Exec. Order No. 11375, 32 Fed. Reg. 14,303 (1967); as supplemented in the Department of Labor regulations, 41 C.F.R. § 60 (1998), the Civil Rights Act of 1964, 42 U.S.C. § 2000 et seq., the Wyoming Fair Employment Practices Act, Wyo. Stat. § 27-9-105 et seq., and any rules and regulations related thereto. SUBGRANTEE shall not discriminate against a qualified individual with a disability and shall comply with the Americans with Disabilities Act of 1990, 42 U.S.C. § 12101 et seq., and any rules and regulations related thereto. SUBGRANTEE shall assure that no person is discriminated against based on the grounds of sex, race, religion, national origin or disability in connection with the performance of this Grant Agreement.**
- d) **Monitor Activities. The COUNTY shall have the right to monitor all activities of the SUBGRANTEE related to this Grant Agreement. This shall include, but not be limited to, the right to make site inspections at any time, to bring experts and consultants on site to examine or evaluate completed work or work in progress, and to observe all SUBGRANTEE personnel in every phase of performance of work related to this Grant Agreement. COUNTY will conduct a risk assessment post award and will also conduct a site visit during the grant term.**
- e) **Retention of Records. SUBGRANTEE agrees to retain all records related to the Project which are required to be retained pursuant to this Agreement or the TANF program rules and regulations for three years following COUNTY's date of notice to SUBGRANTEE of administrative closeout of the Grant.**
- f) **Prohibition on Lobbying. In accordance with P.L. 101-121, payments made from a federal grant shall not be utilized by the SUBGRANTEE or its subcontractors in connection with lobbying Congressmen, or any other federal agency in connection with the award of a federal grant, contract, cooperative agreement or loan.**
- g) **Reporting. Within 30 calendar days at the conclusion of each calendar quarter during the Term of this Grant Agreement, SUBGRANTEE shall furnish COUNTY with a report which will list the clients served; address program outcomes, effectiveness, successes, challenges and performance measures as defined in Attachment B. SUBGRANTEE shall likewise furnish COUNTY with a cumulative financial statement, reflecting total expenditures pursuant to this Grant Agreement.**

- h) **Suspension and Debarment.** By signing this agreement, SUBGRANTEE certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction nor from federal financial or nonfinancial assistance, nor are any of the participants involved in the execution of this agreement suspended, debarred or voluntarily excluded by any federal department or agency in accordance with Executive Order 12549 (Debarment and Suspension) and CFR 44 Part 17, or are on the debarred vendors list. Further, SUBGRANTEE agrees to notify agency by certified mail should it or any of its agents become debarred, suspended, or voluntarily excluded during the term of this agreement.
- i) **Federal Audit Requirements.** SUBGRANTEE agrees that if it expends an aggregate amount of seven hundred fifty thousand dollars (\$750,000) or more in federal funds during its fiscal year, it must undergo an organization-wide financial and compliance single audit. SUBGRANTEE agrees to comply with the audit requirements of the U.S. General Accounting Office Government Auditing Standards and OMB Circular A-133, Audits and States, Local Governments, and Non-Profit Organizations. If findings are made which cover any part of this award, SUBGRANTEE shall provide one copy of the audit report to COUNTY and require the release of the audit report by its auditor to be held until adjusting entries are disclosed and made to COUNTY records.
- 5) **Responsibilities of County.** COUNTY will, at its discretion, assist in providing SUBGRANTEE access to information, including without limitation providing SUBGRANTEE with information concerning TANF program requirements, rules and regulations and other statutes and regulations referred to herein, and will cooperate with SUBGRANTEE whenever possible. COUNTY shall have no obligations, other than those specifically set forth herein, regarding the Project or its performance.
- 6) **Special Provisions.**
- a) **Limitation on Payments.** COUNTY's obligation to pay SUBGRANTEE for Project activities rendered pursuant to this Grant Agreement is conditioned upon the availability of state or federal government funds that are allocated to pay SUBGRANTEE hereunder. If grant agreement monies are not allocated and available for COUNTY to pay SUBGRANTEE for the performance of the Project, COUNTY may terminate this Grant Agreement at any time in its discretion without further liability or obligation hereunder.
- COUNTY shall notify SUBGRANTEE at the earliest possible time if this Grant Agreement will or may be affected by a shortage or unavailability of funds. No liability shall accrue to COUNTY in the event termination of this Grant Agreement occurs or this Grant Agreement is affected in any other way by a lack of funds. COUNTY shall not be obligated or liable for any future payments due or promised hereunder or for any damages to SUBGRANTEE or any other person or entity as a result of termination under this section.
- b) **No Finder's Fees.** No finder's fee, employment agency fee, broker fee or other such fee related to this Grant Agreement shall be paid by either party.

- c) **Office Space.** SUBGRANTEE will not include charges or seek reimbursement in any invoice submitted to COUNTY for office or building space of any kind obtained by SUBGRANTEE for the performance of the Project. SUBGRANTEE will make no charge for office or building space unless specific provisions are included for such in this Grant Agreement. Under no circumstances will SUBGRANTEE be allowed to purchase office equipment with funds received through this Grant Agreement.
 - d) **Minority Business Enterprise.** SUBGRANTEE is strongly encouraged to actively promote and encourage maximum participation of Minority Business Enterprises (MBE) as sources of supplies, equipment, construction and services in connection with performance of the Project.
 - e) **Budget Transfer Limitation.** SUBGRANTEE agrees it will not exceed any of the line item totals listed on Attachment C by more than twenty percent (20%) without prior approval from COUNTY. Such changes will not result in any change in the total Project costs, or a change in the Grant amount.
- 7) **Default and Remedies.** In the event SUBGRANTEE defaults or is deficient in the performance of any term of this Grant Agreement or any requirements of the TANF program rules and regulations, then COUNTY and/or Wyoming Department of Family Services shall have the right to exercise all remedies provided by law or in equity, including without limitation:
- a) Immediately terminating this Grant Agreement without further liability or obligation of COUNTY;
 - b) Issuing a letter of warning advising SUBGRANTEE of the deficiency and putting the GRANTEE on notice that additional action will be taken if the deficiency is not corrected or is repeated;
 - c) Recommending, or requesting SUBGRANTEE to submit proposals for corrective actions, including the correction or removal of the causes of the deficiency;
 - d) Advising SUBGRANTEE that a certification will no longer be acceptable and that additional assurances will be required in such form and detail as COUNTY and Wyoming Department of Family Services may require.
 - e) Advising SUBGRANTEE to suspend disbursement of funds for the deficient activity;
 - f) Advising SUBGRANTEE to reimburse any amounts improperly expended and reprogram the use of the funds in accordance with applicable requirements;
 - g) Changing the method of payment to SUBGRANTEE; and/or
 - h) Reducing, withdrawing, or adjusting the amount of the Grant.

8) **General Provisions.**

- a) **Amendments.** Any changes, modifications, revisions or amendments to this Grant Agreement which are mutually agreed upon in writing by the parties hereto shall be incorporated by written instrument, signed by all parties to this Grant Agreement.
- b) **Applicable Law/Venue.** The construction, interpretation and enforcement of this Grant Agreement shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming shall have jurisdiction over this Grant Agreement and the parties, and the exclusive venue for any action shall be in the First Judicial District, Laramie County, Wyoming.
- c) **Assignment.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set forth in this Grant Agreement without the prior written consent of the other party. In the event there is a sub-grant(s) under this Grant Agreement, SUBGRANTEE shall include all of the provisions of this Grant Agreement in every sub-grant agreement awarded and shall make such provisions binding on each sub-grantee as if it were the SUBGRANTEE hereunder. SUBGRANTEE shall not use this Grant Agreement, or any portion thereof, for collateral for any financial obligation, without the prior written permission of COUNTY.
- d) **Assumption of Risk.** SUBGRANTEE shall be responsible for any loss of state or federal funding, either administrative or program dollars, due to SUBGRANTEE'S failure to comply with this Agreement and all state or federal TANF requirements. COUNTY shall notify SUBGRANTEE of any state or federal determination of noncompliance.
- e) **Attorneys' Fees.** If COUNTY has to enforce this Grant Agreement as a result of a default in the performance of this Grant Agreement, COUNTY shall be entitled to its reasonable attorneys' fees and costs incurred in such enforcement.
- f) **Confidentiality of Information:** The SUBGRANTEE acknowledges that information it may receive or have access to as a result of its performance under this agreement may be confidential. SUBGRANTEE agrees that it shall comply with all applicable laws and regulations, whether state or federal, in the collection, maintenance and release of such information. COUNTY and its agents, or authorized representatives, shall have access to all confidential information in accordance with the requirements of state and federal laws and regulations. Any other parties will be granted access to confidential information only after complying with the requirements of state and federal laws and regulations pertaining to such access. Nothing herein shall prohibit the disclosure of information in summary form, including the publishing of reports of services provided in this Grant Agreement, so long as the identity of the client remains confidential and all other State & Federal laws and regulations are met.
- g) **Conflict of Interest:** The SUBGRANTEE and COUNTY confirm that, to their knowledge, no COUNTY employee has any personal or beneficial interest whatsoever in the services described herein. No staff member of the SUBGRANTEE, compensated either partially or wholly with funds from this Agreement, shall engage in any conduct or activity that would constitute a conflict of interest relative to this Agreement.

- h) **Entirety of Grant Agreement:** This Grant Agreement (8 pages) and Attachment A, Sub-recipient Pass Through Information (1 page), Attachment B CLIMB Application with revised budget (14 pages), Attachment C, Reporting (8 pages) and Attachment D, COUNTY's Amendment One with DFS (3 pages) represent the entire and integrated Grant Agreement between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.
- i) **Indemnification:** To the fullest extent permitted by law, SUBGRANTEE shall indemnify, defend and hold harmless COUNTY, and its officers, agents, employees, successors and assigns from any cause of action, losses, injuries, liabilities, damages, claims, demands or costs arising from or in connection with this grant agreement (including reasonable attorneys' fees) (collectively "Claims") arising out of all activities in connection with the Project, Grantee's (and any sub-grantee's) performance under this Grant Agreement, or failure by SUBGRANTEE (or any sub-grantee) to comply with the terms of this Agreement or any TANF program rules and/or regulations. SUBGRANTEE shall be solely liable and responsible for all acts or omissions in connection with the Project or the performance of the Project or this Agreement (including without limitation the acts, omissions or performance of the Project or this Agreement by any sub-grantee), including without limitation all Claims arising in connection therewith, and COUNTY (its officers, agents, employees, successors and assigns) shall have no liability to SUBGRANTEE, any sub-grantee or any third party for, and shall be released from, all such Claims.
- j) **Independent Contractor:** SUBGRANTEE shall function as an independent contractor for the purposes of this Grant Agreement, and shall not be considered an employee of COUNTY for any purpose. SUBGRANTEE shall assume sole responsibility for any debts or liabilities that may be incurred by the SUBGRANTEE in fulfilling the terms of this Grant Agreement, and shall be solely responsible for the payment of all federal, state and local taxes that may accrue because of this Grant Agreement. Nothing in this Grant Agreement shall be interpreted as authorizing SUBGRANTEE or its agents and/or employees to act as an agent or representative for or on behalf of COUNTY, or to incur any obligation of any kind on the behalf of COUNTY. SUBGRANTEE agrees that no health/hospitalization benefits, workers' compensation and/or similar benefits available to COUNTY employees will inure to the benefit of SUBGRANTEE or SUBGRANTEE'S agents and/or employees as a result of this Grant Agreement.
- k) **Kickbacks:** SUBGRANTEE warrants that no gratuities, kickbacks or contingency fees were paid in connection with this Grant Agreement, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Grant Agreement.
- l) **Notices:** All notices arising out of, or from, the provisions of this Grant Agreement shall be in writing and given to the parties at the address provided under this Grant Agreement, either by regular U.S. mail or delivery in person. Delivery shall be deemed to have occurred 3 days following deposit in the U.S. mail or upon delivery in person.
- m) **Grantee to Keep Informed:** The SUBGRANTEE shall keep fully informed of all federal and state laws, local laws, regulations and all other orders and decrees of bodies or tribunals having any jurisdiction or authority which may, in any manner, affect the duties

and responsibilities to be performed by SUBGRANTEE under the terms and conditions of this Grant Agreement.

- n) **Patent or Copyright Protection**. SUBGRANTEE recognizes that certain proprietary matters, techniques or information may be subject to patent, trademark, copyright, license or other similar restrictions, and warrants that no work performed by the SUBGRANTEE or its sub-grantees hereunder in connection with the Project will infringe any such rights of any person or entity nor will it violate any restriction. SUBGRANTEE shall defend, indemnify and hold harmless COUNTY from any infringement, violation or alleged infringement or violation of any such patent, trademark, copyright, license or other restrictions.
- o) **Prior Approval**: This Grant Agreement shall not be binding upon either party, no services shall be performed under the terms of this Grant Agreement, and no funds will be disbursed hereunder until all necessary approvals and actions have occurred as determined by COUNTY in its discretion and this Grant Agreement has been reduced to writing and signed by both parties.
- p) **Severability**: Should any portion of this Grant Agreement be judicially determined to be illegal or unenforceable, the remainder of the Grant Agreement shall continue in full force and effect as if the illegal or unenforceable term was omitted.
- q) **Governmental Immunity**: COUNTY does not waive its governmental immunity, as provided by any applicable law including W.S. 1-39-101 et seq., by entering into this Agreement. Further, COUNTY fully retains all immunities and defenses provided by law with regard to any action, whether in tort, contract or any other theory of law, based on this Agreement.
- r) **Taxes**: SUBGRANTEE shall pay all taxes and other such amounts required by federal, state and local law, including but not limited to social security taxes, workers' compensation, unemployment insurance and sales taxes in connection with performance of the Project and this Grant Agreement.
- s) **Time is of the Essence**: Time is of the essence in the performance by SUBGRANTEE of all provisions of the Grant Agreement.
- t) **Waiver**: The waiver of any breach of any term or condition in this Grant Agreement shall not be deemed a waiver of any prior or subsequent breach.
- u) **Titles Not Controlling**: Titles of sections are for reference only, and shall not be used to construe the language in this Grant Agreement.
- v) **Third Party Beneficiary Rights**: The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Grant Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Grant Agreement shall operate only between and for the benefit of the parties to this Grant Agreement.

- 9) Signatures. By signing this Grant Agreement, the parties represent and warrant that they have read and understood it, that they agree to be bound by the terms of the Grant Agreement, that they have the authority to sign it, and that they have received a signed and dated copy of the Grant Agreement.

The effective date of this Grant Agreement is the date of the signature last affixed to this page.

LARAMIE COUNTY, WYOMING

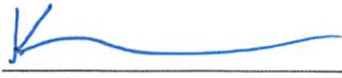
By: _____
Chairman
Laramie County Commissioners

Date:

By: _____
Debra Lee, Laramie County Clerk

Date:


CLIMB WYOMING OF CHEYENNE

By:  _____
Katie Hogarty, Executive Director

9/18/23

Date:

REVIEWED AND APPROVED AS TO FORM ONLY

By:  _____
Laramie County Attorney's Office

9.25.23

Date:

Attachment A

Sub-Recipient Pass-Through Information

Sub-recipient: CLIMB Wyoming

UEI #: ZPBEE1UCNLH9

Sam Registration Active: Yes

Project ID: TBD

Sub-recipient Program Area: TANF/CPI Laramie County, Wyoming

Federal Award Amount to Nonprofit: \$75,000

Local Match Amount: \$0.00

Period of Performance: October 1, 2023-September 30, 2024

Period and Start Date: October 1, 2023-September 30, 2024

Federal Award Identification Number (FAIN): 24-01WYTANF

Assistance Listing Number (ALN): 93.558

Assistance Listing Number Title: TANF

Federal Project Description: Provide local community based services to TANF eligible families

Name of Federal Awarding Agency: Department of Health and Human Services; Office of Administration for Children and Families, State of Wyoming

Name of Pass through Entity: Laramie County, Wyoming

Contact Information for Pass through Entity:

Sandra Bay, Laramie County Grants Manager
310 W. 19th Street, Suite 320
Cheyenne, WY 82001
307-633-4201 and Sandra.bay@laramiecountywy.gov

Is this award for Research and Development? No

Pass-through Indirect Cost Rate: 10%

Sub-recipient Indirect Cost Rate: 10%

Amount of Federal Funds Obligated by Action: \$160,500.00

Total Federal Award: \$160,500.00

Federal Award Date: August 22, 2023

Climb

State of Wyoming

Department of Family Services

Temporary Assistance For Needy Families (TANF) Community Partnership Initiative (CPI) Federal Fiscal Year (FFY) 2024 Grant Templates

Amendment Announcement Date: March 13, 2023

REVISED STATEMENT OF WORK AND BUDGETS DUE: May 1, 2023

Proposal Contacts: Georgia Auch

E-mail: georgia.auch1@wyo.gov

COVER PAGE

1. County/Tribe: Laramie County
2. Project/Grant Administrator. Ensures programs are being implemented correctly, communicates grant changes and provides requested paperwork and data to the Department of Family Services. All Communication regarding this proposal shall be conducted through this person.

Name: Sandra (Newland) Bay

Title: Grants Manager

Organization: Laramie County, Wyoming

Address: 310 W. 19th Street, Suite 320

Phone: 307-633-4201

Email address: Sandra.newland@laramiecountywy.gov

3. Primary Contact for the Sub-recipient. Implements the program.

Name: Misty Savage

Title: Program Director

Organization: Cheyenne Climb Wyoming

Address: 123 East 17th Street, Cheyenne, WY 82001

Phone: 307-778-0094

Email address: misty@climbwyoming.org

4. Program Name: Climb Wyoming in Laramie County

5. Requested Amount: \$75,000

6. Authorized Representative/County Commissioner Chair:
(No signature required here. Signature is required on the Assurance page)

Date: April 18, 2023

Phone: 307-633-4260

E-Mail: commissioners@laramiecountywy.gov

PROPOSAL

1. Please provide a synopsis of the program you propose.

Climb Wyoming's mission is for low-income single mother families to discover self-sufficiency through career training and placement. Providing free services to those most in need, Climb excels at supporting TANF families and directly aligns with TANF purposes. Climb will recruit approximately 130 candidates and work closely with them to increase their stability through connection to critical resources. Climb will enroll approximately 30 TANF eligible single mothers in career training programs, and continue services to about 20 mothers already enrolled in the training and job placement phase, for a total of 50 participants. Key components of the intensive training include life skills and work readiness skills, mental health services, industry-specific skills aligned with each career, and job placement based on each participant's unique strengths and interests. Climb will also continue to work with approximately 70 graduates that receive continued support by staff that is often critical to their long-term job success. Climb staff provide hundreds of hours of support to the single mothers they work with in each phase of the program.

2. Is this program different from previous programs operated with TANF funds in the past?
Yes No If so, how is it different?

3. Area(s) served.

Cheyenne Climb primarily serves low-income single mothers from Laramie County.

4. Population served.

Climb serves those most in need across the state. On average, Climb participants enter the program at 30% of the Federal Poverty Level. More than half of the participants seeking Climb services are unemployed and the remaining 45% of participants are employed in low wage jobs. Climb moms' barriers to employment are significant as demonstrated through the following statistics: 60% have children under the age five; 68% are facing intergenerational poverty; 41% have changed jobs more than three times in one year; 34% of participants indicate a history of substance abuse; 38% have defaulted or failed to pay a loan; 56% indicate having a legal history; and only 16% of participants come to Climb with private health insurance.

5. Beginning and end date of program.

October 1, 2023 - September 30, 2024

6. Program availability: when is the program offered (i.e. time of day, how often, time of year)?

The Cheyenne Climb site usually runs three trainings per year offered in the Spring, Fall, and Winter. Program research and planning happens throughout the year along with candidate services and recruitment. Once the training focus is determined, outreach to potential participants and information meetings are held advertising the upcoming training. The intensive portion of the training lasts on average for three months depending on the job skills training curriculum and certificate type. The career training serves a group of 10 to 12 TANF eligible single mothers. Program days run from approximately 9am - 5pm. The length of the intensive portion of the training allows participants to enter the workforce as quickly as possible. Beyond job training, this phase includes life and workplace skills and therapeutic support. The subsidized job placement lasts approximately six to eight weeks and is tailored to meet the needs and goals of each participant. After this time period, the participant is expected to find success in their career and can access graduate support services. After program completion and job placement, Climb graduates have consistent communication with staff and their peers to support their long-term success.

B. Statement of Need

The intent of TANF CPI is to provide Counties with programs that meet specific needs of their community.

1. How have you determined there is a need for the services you propose? Describe local data that was used to determine the needs of families.

At Climb, we strive for a safe, open, affirming, and inclusive environment – an environment that allows both single mothers and staff to thrive. As Climb serves families most in need, staff know it is crucial to meet a diverse population with inclusive strategies and practices. The average age of Climb participants is 30 with 45% of participants between the ages of 21 and 30. On average, each participant has two children.

Single moms have carried the burden of the pandemic, suffering more than any other household type from job loss, food insecurity, and lack of childcare options. According to the Census Bureau’s Household Pulse Survey Data, single mother families reported struggling with food and rent at higher rates during the COVID-19 Pandemic (38% of single mothers versus 19% single fathers and 18% multi-parent). Single mothers risk falling further behind amid the turbulence of the post-pandemic economy as a result of inflation, rising costs for necessities, and statewide housing shortages.

The toxic stress of poverty—feeling scared, juggling hard decisions, being hungry—dramatically impacts how the brain functions. The single moms who come to Climb are under such high levels of stress that it has impacted their emotional regulation, planning, and decision-making abilities, which creates barriers to work readiness and success. Poverty passed down from one generation to the next creates significant barriers to job success, trapping low-income single mothers and their children in a cycle that Climb participants are ready to break.

2. What is the resource gap(s) that is being addressed by your program?

The generational cycle of poverty creates isolation in the lives of the single mothers who come to Climb. Lacking strong and positive relationships is a barrier to success that Climb participants face. The Climb program works in groups of 10-12 moms that allow participants to discover relationships and engage with their peers, learn conflict resolution and self-regulation, build networks that last beyond the program, foster relationships that build trust and safety, and accelerate their skills to find success at work and at home. Finding a place in a professional community directly relates to a graduate’s ability to maintain employment after the program. Over the past 36 years, Climb has leveraged and adapted the best of our group model design.

According to the US News and World Report (June 10, 2021), two-thirds of professional mental health shortages are in rural or partially rural parts of the country, the report says, “Wyoming has the largest proportion of their populations living in mental health shortage areas, at 96.4%.” Mental health is a foundation of the Climb model, and each site prioritizes contracting with a Licensed Mental Health Provider. The Mental Health Provider guides the team in maintaining a psychologically informed environment. All participants complete a pre- and post-Mental Health Assessment, allowing participants to be honest and forthright about their histories and struggles, while supporting staff in quickly understanding barriers to support each mom into the future. Weekly group counseling sessions are one of the most important parts of the program and are central to the Climb model. Consistent individual counseling sessions assist participants in increased awareness, identifying and understanding their unique and individual strengths, and strategies to support their challenges.

3. Describe what research based programs and strategies will be utilized to make the program successful.

Key components and strategies to make the program successful include the following:

- **Pre-program stabilization:** includes one-on-one work to connect to critical resources while maintaining a focus on employment
- **Comprehensive case management:** provided by staff who create trust and a safe environment to

- address the most difficult barriers and assess needs and priorities
- **Industry research:** staff network throughout the year to identify high-growth training and employment opportunities and high-demand occupations to provide workforce solutions
 - **Mental health:** includes pre- and post-assessments to identify barriers, group and individual counseling focused on increasing awareness and practicing skills to support long-term success at work
 - **Skills training:** life skills and work readiness skills such as budgeting, conflict management, healthy relationships, and parenting as well as pre-employment skills such as job searching, resume writing, mock interviews, and workplace communication
 - **Job training and placement in high-demand careers:** improves family economic stability and decreases dependence on government benefits
 - **Working in cohorts:** creates support network and a community in which women practice healthy relationships and communication, build confidence and learn the value of social capital as they begin new careers
 - **Post-program support:** graduate support includes networking, group meetings, problem-solving difficult work situations and celebrating success
 - **Flexible program design:** allows staff to shift industry training based on local economic needs while also adapting training to be in person or online based on community needs, health and safety

C. Community Partnerships

1. A description of how community wide collaboration in planning and implementation occurred.

Since collaboration is a cornerstone of our efforts, Climb leverages existing services without duplication. Staff will work closely with partners and collaborating organizations to share strengths and resources. During recruitment and candidate outreach, Climb works with referral agencies to engage participants, like the Department of Family Services, mental health centers, community resource centers, and local schools. During training, Climb collaborates with entities like community colleges and employers to design effective training curriculum and schedules. Community members representing different sectors provide work readiness and life skills training sessions. Local professionals often volunteer as mock interviewers. Recently, Cheyenne Climb staff worked with multiple training partners to develop a Commercial Driver’s License training that kicked off in February 2023. During the career placement phase, Climb collaborates with employer partners. After participants are placed in careers, Climb provides ongoing support by referring women to local community partner organizations as needed.

2. List the community partners involved in the program implementation and the resources that will be provided by each partner.

(Additional lines/pages may be added if needed.)

Community Partner	Resources that will be provided
CASA of Laramie County	Employer partner
Cheyenne Regional Medical Center	Employer partner
Cheyenne VA Medical Center	Employer partner
Granite Rehabilitation and Wellness	Employer partner
Habitat for Humanity	Employer partner
Polaris Rehabilitation and Care Center	Employer partner
Cent\$ible Nutrition	Life skills presenter
Enroll Wyoming	Life skills presenter
Ronn Jeffrey	Parenting instructor
Department of Family Services	Referrals
Boys and Girls Club	Resource partner
Equal Justice	Resource partner
Legal Aid of Wyoming	Resource partner

My Front Door	Resource partner
Needs Inc.	Resource partner
Safehouse	Resource partner
YMCA	Resource partner
Youth Alternatives	Resource partner
160 Driving Academy	Training partner
Frontier Truck Driving School	Training partner
Laramie County Community College	Training partner
Sage Truck Driving	Training partner

3. Describe how the program will be sustained by the community beyond the funding period.

To continue providing a comprehensive tuition-free program to Laramie County low-income single mothers and their families, Climb relies on critical public funding including the funding received from the *Community Partnership Initiative* grant. Climb recognizes the importance of diversified braided funding to support long-term sustainability. Collaboration with individual and corporate donors as well as local city and county funding allows Climb to remain sustainable in Laramie County while responsibly leveraging donations with this grant. For many years, Climb's effective model has worked to move Laramie County families out of poverty and has supported the TANF program's important purposes.

D. Project Goals and Outcomes

1. **Goals for the Project:** What are the goals of your program? How will you serve TANF eligible individuals/families?

The Climb proposal serving TANF eligible families includes the following goals:

- The Climb program improves family economic stability by offering free case management and career training leading to long-term employment to those most in need. As participants move into full-time employment, their average monthly wages more than double.
- Training will be linked to high-growth and high-demand occupations driven by workforce demand. Climb has flexibility to adapt trainings by employer needs and has offered many different programs in industries such as Commercial Driver's License, Professional Office Careers, and Medical Careers that meet local workforce needs.
- Moms will decrease dependency on government benefits. Two years post-program, over 75% of graduates who were using food stamps before Climb decreased their dependence.
- Climb's comprehensive model includes extensive life and work readiness skills that address barriers and prepare participants for work including parenting, nutrition, budgeting, and resume preparation, interviewing, and conflict management.
- All participants will receive group and individual counseling from a Wyoming Licensed Mental Health Counselor.
- Climb staff provide case management for all single mothers who connect to Climb. Climb case management focuses on employment and is dynamic and unique to each mom's specific barriers.
- Climb's expertise in rural poverty alleviation includes connecting single mothers to community partners and networks across the State. Staff maintain strong relationships with referral agencies and community partners for collaboration.
- Climb Business Liaisons will develop employer partnerships and work with each participant to help secure long-term employment opportunities and participate in employer evaluations.
- The Climb model offers a group concept allowing participants to discover relationships and engage with their peers, learn conflict resolution and self-regulation, and build networks.

Climb's innovative and comprehensive programming leads low-income single mothers into long-term employment to support the purposes of the Temporary Assistance for Needy Families (TANF) program. The

therapeutic and skills-based programming helps end the dependence of single mother families on government benefits. The State of Wyoming has saved \$117 million over the past 35 years from decreased dependence on public assistance programs (i.e., food stamps, insurance, and housing) among graduates (Wyoming Department of Family Services, Wyoming Department of Health-Medicaid, Wyoming LIHEAP FY2017 State Profile, U.S. Department of Housing and Urban Development).

Climb’s two-generational approach, including family days, parenting skills, and case management, allows children to be cared for in their own homes. Staff have seen that when parents increase their income, children have greater access to academic and extracurricular activities, more stable schedules, and role models for career success. Along with increased income and consistent schedules, Climb participants learn about themselves through weekly counseling, life skills classes, and communication strategies. Climb programming supports the additional TANF purposes by providing mental health services, program design including the cohort model, providing access to women’s healthcare, and connection to resources and life skills focused on healthy relationships, communication, and boundaries.

2. **Outcomes:** Using the chart below, please identify the **measurable** outcomes you expect for TANF eligible individuals/families as a result of program implementation in order to meet the above goals? These measurements will be used to evaluate the program’s success.

Complete your outcomes for TANF CPI: (additional lines/pages may be added if needed)

Outcome	Measurement	Activities to Accomplish Outcome	Data/Quality Assurance to be Collected to Validate Measurements
Show progress each quarter toward the final goal of 80% of the individuals enrolled in the program successfully completing the program.	80% of participants who enter the program will successfully complete it.	During recruitment, Climb staff help participants address any barriers including childcare and transportation. During the program Climb advocates for participants and provides mental health counseling to overcome barriers for success.	Climb tracks the participants who graduate in our customized participant database that can demonstrate trends over time.
75% of Climb program graduates will be employed after program completion.	75% of these program graduates will be employed after program completion.	Climb programs include pre-employment skills including job searching techniques, resume writing, interviewing techniques, employee/employer relationships, and job retention. Climb staff work with the participants to ensure a successful interview process and support the participant during job placement as she practices new skills.	Climb conducts participant follow-ups at 3-month intervals from program completion to 24 months post program. Climb collects employment data such as place of employment, hours per week and hourly wages as well as participant and child health insurance data. From program end to 12 months, Climb collects this data by Climb staff contacting participants via phone, email or text. From 15-24 months, Climb contracts with the Wyoming Survey and Analysis Center (WYSAC) to conduct the follow-ups via phone survey.

<p>Show progress each quarter toward the final goal of individuals who completed the program earning 90% higher wages than when they entered the program.</p>	<p>75% of program graduates will be employed after program completion and will be earning a 90% higher wage than they were before the program.</p>	<p>Comprehensive training develops the participants' strengths and builds upon them through extensive training in high-demand, high-growth occupations that lead to self-sufficient wages. Climb staff follow up with employers to establish performance evaluations and communication for long-term success.</p>	<p>Climb conducts participant follow-ups at 3-month intervals from program completion to 24 months post program. Climb collects employment data such as place of employment, hours per week and hourly wages as well as participant and child health insurance data.</p>
<p>Show progress each quarter toward the final goal of 90% of the individuals who complete the program experiencing a decrease in the dependence on food stamps.</p>	<p>Over time, 90% of program graduates will show a decrease in their dependence on food stamps.</p>	<p>To continue to support the participants, Climb staff members meet with graduates after they finish the program to sustain success in the workplace and family stability.</p>	<p>In order to assess decreasing dependence on government benefits, Climb collects food stamp and childcare data from the Wyoming Department of Family Services.</p>
<p>50% of Climb program graduates who enter the program utilizing public healthcare will show a decrease in the dependence on public health insurance.</p>	<p>Of the graduates who enter the program utilizing public health insurance 50% will end their dependence on public health insurance.</p>	<p>To continue to support the participants, Climb staff members meet with graduates after they finish the program to sustain success in the workplace and family stability.</p>	<p>In order to assess decreasing dependence on government benefits, Climb collects health insurance data from the participants through the surveys.</p>
<p>Increased knowledge and skills regarding healthy relationships, strong and stable environments, communication and health behaviors.</p>	<p>100% of single mother who enter the Climb program will have received life skills training and mental health counseling.</p>	<p>Climb offers life skills classes as parenting, budgeting, nutrition and more. Climb contracts with a licensed Mental Health Provider at each site and each participant receives individual and group counseling.</p>	<p>Climb staff determine the life skills for each program based on the needs of the participant group. All participants must participate in the mandatory individual and group counseling component of the Climb program.</p>

3. Describe your data collection methods to be used.

Climb prioritizes data and outcomes to inform efficacy of programming. Climb staff track candidates, participants who enroll in the Climb program, and graduate services post-program. Staff track the number of graduates employed in unsubsidized positions, the job retention status of participants, and wage progression for two years post-graduation. Climb staff conduct graduate follow-ups at 3-month intervals from program completion to 12 months post-program. To ensure data integrity, Climb partners with the Wyoming Survey and Analysis Center (WYSAC) to conduct the follow-ups during the 15-24 month time period. A customized database tracks program records and ensures accurate, ongoing data collection. Climb utilizes

participant self-report forms, staff observations, interviews, and records to document each participant's progress and program outcomes. A pre- and post-program mental health assessment identifies mental health symptoms and tracks decreases in symptoms post-program. Data will be provided in quarterly reports to validate outcomes. Quarterly reports will include training completion, and hourly wage pre- program and hourly wage post-program. These quantitative goals were selected because they can be consistently tracked and verified using participant or employer interviews and public records.

4. How will you evaluate the effectiveness of the TANF program for individuals/families served? How do you determine the success of your program?

Staff track the number of TANF eligible participants who enroll in and complete the career training and placement phase of the program. Progress is tracked on a monthly report for each program. Individualized and ongoing support throughout the program allows participants to complete the program successfully while addressing barriers to work. This effort has translated into an average completion rate of 98% in 2022. This graduation rate exceeds outcomes from other programs in Wyoming and across the nation.

Staff track the number of graduates who maintain unsubsidized employment after program completion as well as the details of their employment. At program start, on average, 45% are unemployed; those who are working are typically in low-wage jobs with little potential for growth. Historically, the average monthly wages at application (if employed) are \$1,140/month and two years post-program, \$2,540/month.

As participants more than double their monthly wage, they also decrease their dependence on government benefits and services. Climb staff collect data on the dependence on public health insurance pre- and post-program, while DFS staff provides data on dependence on food stamps pre- and post -program. For example, 78% of graduates who were using food stamps before Climb decreased their dependence two years later. Additionally 80% of Climb graduates are insured two years post-program. This, compared to only 16% with private health insurance when they come to Climb.

E. TANF Recruitment

1. Describe your recruitment and enrollment process or TANF eligible individuals/families?

Each Climb site has staff that serve as a case manager for moms and provide ongoing guidance and support throughout the program. Staff recruit candidates who are most in need. During the recruitment phase, staff outline the required knowledge, skills, and abilities, and other training and job requirements for the identified occupation. Staff also evaluate each candidate's level of competency in the area. Staff conduct a thorough assessment to determine additional services available in the community which may include food stamps, childcare assistance and housing, or counseling. Accessing these services and experiencing the stability they can provide a family is critical to successfully completing the program and starting a long-term career. Staff connect candidates to these services and support them along the way. If the candidate is not ready for the program, staff remain in contact with them for potential admission into a future program when they are more stable and ready.

2. What is the projected number of TANF eligible individuals that will be served by this program?

Climb will recruit approximately 130 candidates and work closely with them to increase their stability through connection to critical resources. Climb will enroll approximately 30 TANF eligible single mothers and continue services to about 20 mothers already enrolled in the career training and job placement phase program for a total of 50 participants. Climb will also continue to work with approximately 70 graduates that receive continued support by staff that is often critical to their long-term job success.

3. Provide an explanation on how income information will be gathered to determine TANF eligibility. Income eligibility shall be established by verifying gross family income for the previous month. Applicants shall use a TANF Eligibility Intake Form. A copy of the TANF Eligibility Intake Form shall be attached to this proposal.

Climb uses a rigorous process to ensure income eligibility for the Climb program. If a potential participant is utilizing food stamps, Climb program staff members verify this information with DFS to confirm TANF eligibility. If the potential participant is not utilizing food stamps, Climb program staff members verify employment and wages by checking pay stubs or verifying income with the applicant's employer to ensure that household income is less than or equal to 185% of the Federal Poverty Level. Other family income documents such as unemployment stubs, tax returns, or income verification from other applicable family members are also collected and included in documentation as applicable. Eligibility is documented in each participant's file and reviewed by a Climb home office employee who is specifically trained in eligibility determination. Any questions about eligibility are directed to the State of Wyoming's DFS TANF Program Manager prior to a participant's acceptance to Climb.

BUDGET

Instructions:

1. The budget of the program should be described with enough detail that expenditures of funds could be easily reviewed. Preference will be given to programs concentrating on services rather than programs building their administrative structure.
2. List costs of the program including program costs, administrative costs, total costs, and estimated cost per individual/family.
 - a. The Proposer shall submit a proposed budget in line item detail listing each employee's compensation and benefits and each category of expenditure and the proposed amount. The Contractor shall be required to use the invoice form attached to this proposal.
 - b. The budget shall include a narrative of duties of each employee and an explanation of each line item stating the purpose of the expenditures.
 - c. The Proposer shall separate all administrative costs to verify compliance with administrative limitations.
 - d. Administrative expenses shall not exceed 10% of the non-administrative expenses.
3. Only expenses related to services to TANF eligible individuals/families can be billed to TANF CPI. This means that all grant expenses must show the formula for how the allocation of expenses is determined for TANF eligible individuals/families funded under this proposal. Expenses are based on the percentage of TANF individuals/families vs non-TANF individuals/families served as well as the percentage of time working on TANF-related activities.
4. Program costs are associated with direct service delivery to TANF eligible individuals/families (i.e. salaries, supplies, facilities rent). Administrative costs are associated with activities needed to support the program, but are not a direct service to families (i.e. data collection, completion of reports).

Budget:

1. TANF funds are limited and can only provide a portion of the funding needed for services. What are your other funding sources that will be used to operate the program? (i.e. *Cash contributions and non-federal funds used to support*)

United Way of Laramie County	\$15,015	Secured
Daniels Fund	\$25,000	Secured
Hughes Foundation	\$25,000	Secured
Mary H. Storer Foundation	\$20,000	Secured
John P. Ellbogen Foundation	\$15,000	Will Apply
First National Bank of Omaha/Western States Bank	\$7,500	Secured
Cross Charitable Foundation	\$5,000	Secured

Newell B. Sargent Foundation	\$10,000	Secured
Wells Fargo	\$10,000	Will Apply
Wyoming Community Foundation	\$5,000	Pending
Wyoming Women's Foundation	\$10,000	Will Apply
State Farm	\$5,000	Will Apply
JPMorgan Chase & Co.	\$5,000	Secured
U.S. Bank	\$5,000	Will Apply
Knife River/MDU Resources Foundation	\$2,500	Secured
Individual Donors	\$50,000	Secured and Pending

2. What are the cost/benefits of providing this program? In other terms, what is the Return on Investment (ROI)? ROI is a performance measure used to evaluate the efficiency of an investment.

The following calculation is Climb's projected Return on Investment (ROI) for the proposed program:

- Impact without Program: Climb participants are making an average annual wage of \$17,712 before the program (\$1,476 per month for 12 months).
- Impact from Program: 90 days post program, graduates are employed making an average annual wage of \$31,644 (\$2,637 per month for 12 months).
- Total increase in wages over first year period = Impact from program \$31,644 - Impact without program \$17,712 = \$13,932.
- Total Cost per Client Served = \$75,000 divided by 180 clients = \$417. Number of clients totals 130 candidates, 30 new participants, and continued services to 20 participants.
- Climb ROI = **33.41 to 1** based on $\$13,932 \div \417 .
- Climb ROI over the lifetime of a participant = **1,169 to 1** based on an average age of participant being 30 and working until age 65 (35 years post program) at an increased wage of \$13,932: $35 \text{ years} \times \$13,932 = \$487,620 \div \417 .

Climb Wyoming
Amount Requested from Proposal:
\$75,000

	Program Costs	Administration Costs	Summary and Justification for Budget Expense
<p>Salaries Admin: Activities spent managing the grant. Program: Wages for all staff who provide direct client services.</p>	42,000	5,600	<p>Program Director (\$71,663 annual salary) is responsible for oversight and/or implementation of all aspects of the Climb program model with a primary focus on program coordination, planning and administration. Assistant Program Director (\$63,000 annual salary) is responsible for assisting the Program Director with implementation of all aspects of the Climb program model with a primary focus on program coordination and planning. Business Liaison (\$60,000 annual salary) is responsible for establishing relationships with businesses and industries; working with training entities to ensure job-skills training meets industry needs; recruiting employers; facilitating participant work placements; coordinating employer work evaluations; preparing case notes. The Advocacy Coordinator (\$68,355 annual salary) is responsible for assisting with the coordination of participant services such as vaccinations, drug tests, work clothing purchases, etc.; and addressing participant work needs as they arise. Administrative salaries are to support Climb's centralized home office staff that support the entire statewide operations to handle such things as budgeting, grant reporting, financial processing, insurance, auditing, and human resources. The amount reflected on this budget represents an allocation of time spent directly supporting the site as well as this grant.</p>
<p>Employer Paid Benefits Admin: Activities spent managing the grant. Program: Wages for all staff who provide direct client services.</p>	3,000	500	<p>Retirement, health, dental, vision, and life insurance expenses for those employees that participate in Climb's insurance plan. (Program Director \$2,229; Assistant Program Director \$18,288; Business Liaison \$13,685; Advocacy Coordinator \$1,971)</p>
<p>Employer Payroll Taxes Admin: Activities spent managing the grant. Program: Wages for all staff who provide direct client services.</p>	4,200	700	<p>Employer paid payroll taxes are estimated at 10% of the salaries budgeted. (Program Director \$7,166; Assistant Program Director \$6,300; Business Liaison \$6,000; Advocacy Coordinator \$6,835)</p>
<p>Supplies Admin: Supplies and expenses needed to manage the grant. Program: Supplies needed for instructor use. *cannot include computers or IT equipment*</p>	Click here to enter text.	Click here to enter text.	
<p>Recruiting and Marketing *cannot include promotional items.</p>	Click here to enter text.	Click here to enter text.	Click here to enter text.

Travel Travel necessary to serve participants.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Rent and Utilities Rent and utilities for space provided to direct services for participants.	7,500	N/A	Rent and utilities for office space, classrooms, and group/individual mental health treatment space. Also includes phone, fax, internet services, and cleaning of office space.
Participant Tuition and Class Fees	Click here to enter text.	Click here to enter text.	Click here to enter text.
Participant Class Supplies and Materials	Click here to enter text.	Click here to enter text.	
Participant License and Certification Fees	Click here to enter text.	Click here to enter text.	Click here to enter text.
Participant Drug and Aptitude Screening Can include other types of assessments.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Work Support Services and Clothing	Click here to enter text.	Click here to enter text.	Click here to enter text.
Participant Wages	Click here to enter text.	Click here to enter text.	Click here to enter text.
Participant Fringe Benefits	Click here to enter text.	Click here to enter text.	Click here to enter text.
Participant Incentives	2,000	N/A	Incentives earned by participants for completed goals to assist them with living expenses while in training.
Other Student Needs: Mental Health Provider	9,500	N/A	Amounts paid to contracted mental health provider for group and individual counseling services.
Sub-Total	68,200	6,800	Total Administrative Costs cannot exceed 10% of your total Program Costs
TOTAL BUDGET (Program + Admin)	75,000		
Number of TANF Participants Planning to Serve	180		
Cost Per TANF Participants	\$417		

Quarterly Report and Invoice



Temporary Assistance for Needy Families
Wyoming Department of Family Services

TANF CPI
FFY 24 Quarterly Report and Invoice

County/Tribe: Laramie County
Reporting Period: _____
Date: _____

Evaluation of Outcomes:

Big Brothers Big Sisters

15: Projected number of youth enrolled for the grant year.	___ actual number enrolled		
80% Projected percentage of enrolled youth matched with a mentor.	___ (identify the target percentage)% of enrolled matched with a mentor		
Enrolling and matched youth will create a Youth Outcomes Development Plan (YODP) with goals to work on during the grant period.	80% of enrolling and matched youth create a YODP 80% achieve at least one goal during the grant period.		
BBBS matched youth will improve or maintain positive attitudes in relation to educational success, risk attitudes, and/or socio-emotional competency.	80% of youth will improve or maintain positive attitudes.		
BBBS matched youth will improve or maintain positive attitudes in relation to parental trust or adult relationships.	80% of youth will improve or maintain positive attitudes.		

Boys and Girls Club:

Outcome	Measurement	Activities to Accomplish Outcome	Data/Quality Assurance to be Collected to Validate Measurements
Identify 50 TANF-eligible youth.	Utilize TANF intake form to screen potential scholarship applicants. 100% of participating youth will complete the form.		
Youth who attend the Club participate at least 52 times per year.	Utilize member tracking system to record Club attendance throughout the year.		
Youth participate in age-appropriate programs which align with TANF goals.	Utilize member tracking system to record activity participation among TANF youth.		

Youth achieve Academic Success.	Evaluate student success by tracking grades and collaborating with LCSD #1.		
Youth abstain from high-risk behaviors.	Obtain data and feedback via the National Youth Outcomes Initiative (NYOI) annual youth survey.		

Climb Wyoming:

Outcome	Measurement	Activities to Accomplish Outcome	Data/Quality Assurance to be Collected to Validate Measurements
Show progress each quarter toward the final goal of 80% of the individuals enrolled in the program successfully completing the program.	80% of participants who enter the program will successfully complete it.		
75% of Climb program graduates will be employed after program completion.	75% of these program graduates will be employed after program completion.		
Show progress each quarter toward the final goal of individuals who completed the program earning 90% higher wages than when they entered the program.	75% of program graduates will be employed after program completion and will be earning a 90% higher wage than they were before the program.	\	
Show progress each quarter toward the final goal of 90% of the individuals who complete the program experiencing a decrease in the dependence on food stamps.	Over time, 90% of program graduates will show a decrease in their dependence on food stamps.		
50% of Climb program graduates who enter the program utilizing public healthcare will show a decrease in the dependence on public health insurance.	Of the graduates who enter the program utilizing public health insurance 50% will end their dependence on public health insurance.		

Increased knowledge and skills regarding healthy relationships, strong and stable environments, communication and health behaviors.	100% of single mother who enter the Climb program will have received life skills training and mental health counseling.		
---	---	--	--

Wyoming Family Home Ownership Program/My Front Door:

Outcome	Performance Measure	Activities/Collaborations Conducted to Meet Outcome	Data/Quality Assurance to be Collected to Validate Measurements
<i>Completion of Phase I; low to moderate-income participants complete a 12- week financial literacy course</i>	<i>100% of Families that enroll will complete Phase I</i>		
<i>Completion of Phase II; participants establish and maintain a home savings account</i>	<i>80% of those that enter Phase II will complete it.</i> <i>100% of participants who complete Phase II will have saved \$2,400 toward their own down payment at closing</i>		
<i>Completion of Phase III; participants purchase and maintain ownership of a home</i>	<i>90% of those participants who complete Phase II and save the minimum requirement will purchase a home</i> <i>75% of those that purchase a home will complete Phase III</i> <i>Home owning families that complete annual requirements are eligible for a \$1,000 maintenance grant in years, 2, 3, 4, and 5.</i>		
<i>Participants actively engage with the Family Advocate during all three phases of the program</i>	<i>100% of participants enrolled in any phase of the program will meet with the Family Advocate at least quarterly and complete 3 of the 4 quarterly</i>		

	<i>offered trainings per year. Participants will also continue to set and make progress with SMART Goals.</i>		
--	---	--	--

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK

Successes and Challenges:

Please share quarterly successes and challenge

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK

Quarterly Invoice: Laramie County Commissioners

Submit To:
Georgia Auch
georgia.auch1@wyo.gov

Expenditures for the Month(s) and Year of:
Submitted on:

	Program Costs	YTD Program	Admin. Costs	YTD Admin	Program Budget	Admin Budget
Salaries						
BGC					\$46,872.32	\$4,687.23
BBBS					\$11,250.00	\$1,250.14
Climb					\$42,000.00	\$5,600.00
WFHOP					\$3,000.00	
Employer Paid Benefits						
BGC					\$2,502.90	\$250.29
Climb					\$3,000.00	\$500.00
Employer Payroll Taxes						
BGC					\$5,005.97	\$500.60
BBBS					\$1,257.00	
Climb					\$4,200.00	\$700.00
Rent and Utilities						
BGC					\$2,501.83	\$250.29
BBBS						
Climb					\$7,500.00	
WFHOP					\$1,341.43	
Participant Tuition and Class Fees						
WFHOP					\$4,275.00	
Participant Class Supplies and Materials						
WFHOP					\$555.00	
Participant Incentives & Expenses						
Climb					\$2,000.00	
Other Participant Needs						
Climb (Mental Health Provider)					\$9,500.00	
Sub-Totals	0.00	0.00	0.00	0.00	\$146,761.46	\$13,738.55
Quarterly TOTAL (Program + Admin)					\$160,500.00	
Number of Participants Served						
Cost Per Participant						

**AMENDMENT ONE TO THE CONTRACT BETWEEN
WYOMING DEPARTMENT OF FAMILY SERVICES
AND
LARAMIE COUNTY COMMISSIONERS**

1. **Parties.** This Amendment is made and entered into by and between Wyoming Department of Family Services (Agency), whose address is: 2300 Capitol Avenue, Third Floor, Hathaway Building, Cheyenne, Wyoming 82002, and Laramie County Commissioners (Contractor), whose address is: 310 West 19th Street, Cheyenne, Wyoming 82001.
2. **Purpose of Amendment.** This Amendment shall constitute the first amendment to the Contract between the Agency and the Contractor. The purpose of this Amendment is to: a) increase the total Contract dollar amount by one hundred sixty thousand, five hundred dollars (\$160,500.00) to three hundred twenty-one thousand dollars (\$321,000.00); b) extend the term of the Contract through September 30, 2024; and c) amend the responsibilities of the Contractor.

The original Contract, dated September 19, 2022, required the Contractor to operate the Temporary Assistance for Needy Families Community Partnership Initiative (TANF CPI), a community plan which will provide a continuum of services to Laramie County families for a total Contract amount of one hundred sixty thousand, five hundred dollars (\$160,500.00) with an expiration date of September 30, 2023.

3. **Term of the Amendment.** This Amendment shall commence upon the date the last required signature is affixed hereto, whichever is later (Effective Date), and shall remain in full force and effect through the term of the Contract, as amended, unless terminated at an earlier date pursuant to the provisions of the Contract, or pursuant to federal or state statute, rule, or regulation.

4. **Amendments.**

- A. The second sentence of Section 4(A) of the original Contract is hereby amended to read as follows:

"Total payment under this Contract shall not exceed three hundred twenty-one thousand dollars (\$321,000.00)."

- B. The second sentence of Section 3 of the original Contract is hereby amended to read as follows:

"The term of this Contract is from October 1, 2022 through September 30, 2024."

5. **Amended Responsibilities of the Contractor.**

Responsibilities of the Contractor are hereby amended as follows:

- A. Section 5 of the original Contract is hereby amended to add Subsection K, L, and M which reads as follows:

- “K. Perform the additional duties outlined in Attachment D, FFY 2024 Program Summary, and Attachment E, FFY 2024 Quarterly Performance Report and Invoice, which is incorporated into this Contract by this reference.”**
- “L. One hundred sixty thousand, five hundred dollars (\$160,500.00) is awarded for the period of Federal Fiscal Year (FFY) 2023 and shall be obligated no later than September 30, 2023.”**
- “M. One hundred sixty thousand, five hundred dollars (\$160,500.00) is awarded for the period of FFY 2024 and shall be obligated no later than September 30, 2024.”**
- B. Attachment D, FFY 2024 Revised Program Summary, and Attachment E, FFY 2024 Revised Quarterly Performance Report and Invoice, are attached to this Amendment and incorporated into the original Contract by this reference.**

6. Amended Responsibilities of the Agency.

Responsibilities of the Agency have not changed.

7. Special Provisions.

- A. Same Terms and Conditions. With the exception of items explicitly delineated in this Amendment, all terms and conditions of the original Contract, and any previous amendments, between the Agency and the Contractor, including but not limited to sovereign immunity, shall remain unchanged and in full force and effect.**
- B. Counterparts. This Amendment may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Amendment. Delivery by the Contractor of an originally signed counterpart of this Amendment by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to the Agency.**

8. General Provisions.

- A. Entirety of Contract. The original Contract, consisting of ten (10) pages; Attachment A, Program Summary, consisting of fifty-one (51) pages; Attachment B, TANF CPI FFY23 Quarterly Report and Invoice, consisting of seven (7) pages; Attachment C, TANF Participant Application and Eligibility Form, consisting of two (2) pages; this Amendment One, consisting of three (3) pages; Attachment D, FFY 2024 Program Summary, consisting of fifty-six (56) pages; and Attachment E, FFY 2024 Quarterly Report and Invoice, consisting of eight (8) pages, represent the entire and integrated agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral.**

9. **Signatures.** The parties to this Amendment, through their duly authorized representatives, have executed this Amendment on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Amendment.

This Amendment is not binding on either party until approved by A&I Procurement and the Governor of the State of Wyoming or his designee, if required by Wyo. Stat. § 9-2-3204(b)(iv).

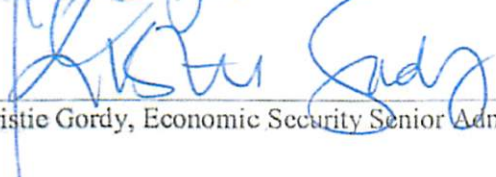
AGENCY:

Wyoming Department of Family Services



Korin A. Schmidt, Director

8/22/23
Date



Kristie Gordy, Economic Security Senior Administrator

8/21/22
Date

CONTRACTOR:

Laramie County Commissioners



Troy Thompson, County Commissioner Chair

August 15, 2023

AUG 15 2023

Date



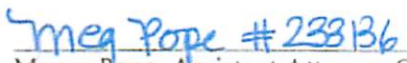
Debra Lee, County Clerk

August 15, 2023

AUG 15 2023

Date


ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM



Megan Pope, Assistant Attorney General

7/28/23
Date

RECEIVED AND APPROVED AS
TO FORM ONLY BY THE
DEPUTY LARAMIE COUNTY
ATTORNEY


7-31-23