

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, July 2, 2024

3:30 PM

Commissioners Board Room

Visit <https://laramiecounty.legistar.com/Calendar.aspx> to attend the meeting virtually and comment online.

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for June 18, 2024.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes June 18, 2024](#)

Consent Agenda

2. Consideration of the ratification of an agreement between Laramie County, WY, and TC Solutions, LLC, to retain the services of contractor in the capacity of advisor and owner's representative regarding the investigation and equipment repairs to the Laramie County boilers located in the courthouse complex.

Dept: Commissioners

Agent: Ben Hornok

Applicant:

Attachments: [Agreement, TC Solutions, LLC](#)
Fee Schedule, TC Solutions, LLC, Confidential

3. Consideration of the ratification of an agreement between Laramie County, WY, and Legal Aid of Wyoming, Inc, to provide legal representation to individuals detained under the involuntary hospitalization process established pursuant to WS 25-10-101 et seq, including participation in emergency detention and civil commitment hearings as scheduled. The agreement shall remain in full force and effect until June 30, 2025, and the county shall pay the contractor \$100 per hour to provide legal services as described in the agreement.

Dept: County Attorney

Agent: Mark Voss

Applicant: Legal Aid of WY, Inc

Attachments: [Agreement, Legal Aid of WY, Inc](#)

4. Consideration of the ratification of an addendum between Laramie County, WY, and Quality Electric in an amount not to exceed \$45,065 to modify agreement (240416-7) to complete the services as described in attachment A.

Dept: Building Maintenance

Agent: Jerry Pribble

Applicant: Quality Electric

Attachments: [Addendum, Quality Electric](#)

5. Consideration of an administrative services agreement between Laramie County, WY, and Blue Cross Blue Shield of WY. The agreement pertains to an employee welfare benefit plan maintained by the county as plan sponsor and plan administrator for the benefit of its participants and beneficiaries.

Dept: Human Resources

Agent: Heather Rudy

Applicant: BCBS of WY

Attachments: [Administrative Services Agreement, BCBS of WY](#)

6. Consideration of an agreement between Laramie County, WY, and EBenefits Solutions, LLC, to provide software solutions and related administrative services for employee benefits enrollment and administration.

Dept: Human Resources

Agent: Heather Rudy

Applicant: EBenefits Solutions, LLC

Attachments: [Agreement, EBenefits Solutions, LLC](#)

7. Consideration of a grant agreement between the WY Dept of Health, Public Health Division, and Laramie County, WY, for a grant award in the amount of \$915,892 to prevent the use, misuse, or abuse of tobacco, alcohol, or controlled substances, and activities designed to prevent suicide, expiring June 30, 2026.

Dept: Grants

Agent: Sandra Bay

Applicant:

Attachments: [Prevention Grant Agreement, WDH](#)

8. Consideration of three separate agreements between Laramie County, WY, and Justin Richard George, Matthew Scott Koritnik and Kenneth Max West to provide advanced impaired driving detection training throughout the State of Wyoming under the DRE grant.

Dept: Grants

Agent: Sandra Bay

Applicant: Sheriff

Attachments: [Agreements, DRE Instructors](#)

9. Consideration of a contract between Laramie County, WY, and Rocky Mountain Derby Promotions in the amount of \$18,500 to provide the demolition derby at the Archer Complex.

Dept: Events

Agent: Nichole Watkins

Applicant: R M Derby Promotions

Attachments: [Contract, Rocky Mountain Derby Promotions](#)

- 10. Consideration of amendment one to the memorandum of understanding (240319-9) between the WY Livestock Board (funding agency) and Laramie County, WY, to increase the total dollar amount to \$30,000, to extend the term through June 30, 2026, and increase the hourly rate to \$65.

Dept: Sheriff

Agent: Chance Walkama

Applicant: WY Livestock Board

Attachments: [Amendment One, WY Livestock Board](#)

- 11. Consideration of a catering permit submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for an event on Aug 3, 2024, at the Riata Ranch Event Center, 826 Arena Lane.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [24-hour Permit, Hell on Wheels Package Liquor, Aug 3, 2024](#)

- 12. Consideration of the following fees collected by various county entities for May 2024: County Clerk, \$122,011.03; Sheriff, \$81,184.76; Clerk of District Court, \$22,116.90; Shooting Sports, \$12,763.47; Planning & Development, \$117,596.04; Circuit Court, \$58,679.46; DUI Court, \$200.00; Drug Court, \$760.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [May Fees 2024](#)

- 13. Consideration of the following part-time salaries in the amount of \$53,870.71 for June 2024: Planning, \$616.69; Shooting Sports, \$7,038.03; Buildings/Maintenance, \$19,656.59; Sheriff Operations, \$5,790.60; Detention, \$18,454.80; Drug/DUI Courts, \$2,314.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [June Part-time Salaries 2024](#)

Warrants

14. Consideration of warrants in the amount of \$4,753,382.13 for June 2024.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [June Warrants 2024](#)

Resolutions

15. Consideration of a resolution adopting the Cheyenne/Laramie County Emergency Operations Plan.

Dept: Emergency Management

Agent: Jeanine West

Applicant:

Attachments: 2024 Laramie County Emergency Operations Plan,
Confidential
[Resolutions, Agencies](#)
[Resolution, County](#)

Grants

16. Consideration of a resolution authorizing the submittal and acceptance of a grant application to/from the US Dept of Transportation Federal Aviation Administration to fund the Cheyenne Regional Airport for the rehabilitation of the Air Traffic Control Tower in the amount of \$850,000.

Dept: Grants

Agent: Sandra Bay

Applicant: Airport Board

Attachments: [FAA Grant Application, Air Traffic Control Tower](#)

17. Consideration of a subgrantee agreement between Laramie County, WY, and the Cheyenne Regional Medical Center to provide Gambling Prevention Funds in the amount of \$72,098.82 for community gambling prevention and treatment services to run through Dec 31, 2025.

Dept: Grants

Agent: Sandra Bay

Applicant: CRMC

Attachments: [Subgrantee Agreement, CRMC, Gambling Prevention Funds](#)

18. Consideration of an agreement between Laramie County, WY, and Iowa Farm Equipment in an amount not to exceed \$110,000 to purchase a powered soil stabilizer mill attachment for Public Works.

Dept: Grants

Agent: Sandra Bay

Applicant: Public Works

Attachments: [Agreement, Iowa Farm Equipment](#)

19. Consideration of an agreement between Laramie County, WY, and Great Western Installation in an amount not to exceed \$131,780.71 to provide and install inclusive playground surface and equipment at the Archer Complex.

Dept: Grants

Agent: Sandra Bay

Applicant: Events

Attachments: [Agreement, Great Western Installations](#)

Contract/Agreement/Leases

20. Consideration of an addendum to the Converus End User License Agreement, and the EyeDetect subscription software addendum between Laramie County, WY, and Converus, Inc, in an amount not exceed \$28,800 to provide EyeDetect subscription software intended to enhance the ability of county to screen applicants for its hiring process.

Dept: Human Resources

Agent: Heather Rudy

Applicant: Converus, Inc

Attachments: [Addendum, Converus, Inc](#)

21. Consideration of four separate agreements between Laramie County, WY, and AVI PC, Inberg-Miller Engineers, Jones Land Surveying, Inc, and Trihydro Corp to provide engineering and surveying services.

Dept: Public Works

Agent: Molly Bennett

Applicant:

Attachments: [Agreement, AVI PC](#)
[Agreement, Inberg-Miller Engineers](#)
[Agreement, Jones Land Surveying, Inc](#)
[Agreement, Trihydro Corp](#)

22. Consideration of the second amendment to the agreement (231003-30) between Laramie County, WY, and Voss Family Limited Partnership in the amount of \$5,500,000 for the purchase and sale of real estate at 2020 Carey Ave.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Second Amendment, Voss Family Limited Partnership](#)

Appointments

- 23. Consideration of a resolution appointing a member to the Eastern Laramie County Solid Waste Disposal District for a three-year term, expiring June 30, 2027.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Eastern Laramie Co Solid Waste Disposal Dist Appointment](#)

- 24. Consideration of a resolution appointing a member to the Eastern Laramie County Solid Waste Disposal District for a three-year term, expiring June 30, 2027.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Eastern Laramie Co Solid Waste Disposal Dist Appointment](#)

- 25. Consideration of a resolution appointing Ericka Smith to the Laramie County Community Juvenile Services Joint Powers Board for a three-year term, expiring June 30, 2027.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Community Juvenile Services JPB Appointment, Ericka Smith](#)

Land Use:Variances/Board App./Plats

- 26. PUBLIC HEARING regarding an administrative plat for Tract 1, Church of Christ Subdivision, 1st Filing, and a zone change from AR - Agricultural Residential to MU - Mixed Use for Tract 2, Church of Christ Subdivision, 1st Filing and Tract 2, Church of Christ, 2nd Filing, Laramie County, WY. (Two motions required)

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Cheyenne Church of Christ

Attachments: [Church of Christ Subdivision, 2nd Filing, Administrative Plat and Zone Change](#)

- 27. PUBLIC HEARING regarding a zone change from A2 - Agricultural to AR - Agricultural Residential and subdivision permit and plat for Mesa Tracts, 5th Filing, located at Tract 11, Mesa Tracts, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Ramona Niland Trust

Attachments: [Mesa Tracts, 5th Filing, Zone Change and Subdivision Permit and Plat](#)

- 28. Discussion on fire restrictions for Laramie County.

Dept: Commissioners

Agent: Commissioners

Applicant:

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or humanresources@laramiecountywy.gov at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.