

RESOLUTION # _____

**PERSONNEL POLICY RESOLUTION
LARAMIE COUNTY, CHEYENNE, WYOMING**

IT IS HEREBY RESOLVED by the Board of County Commissioner, Laramie County, Cheyenne, Wyoming in accordance with applicable state statutes, the following Personnel Policy is removed to govern all employees of Laramie County, see attached, effective January 1, 2023. All other personnel policies not directly modified remain unchanged.

APPROVED AND ADOPTED this ____ day of December, 2022

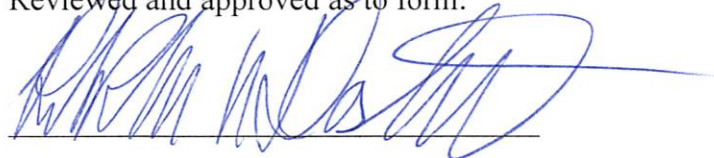
BOARD OF LARAMIE COUNTY COMMISSIONERS

Chairman

ATTEST:

Laramie County Clerk

Reviewed and approved as to form:



Laramie County Attorney's Office



LARAMIE COUNTY GOVERNMENT

TITLE COVID Sick	APPROVAL DATE 10/06/2020
SECTION Time Off/Leaves of Absence	REVISION DATE 1/14/2022

COVID sick leave will allow 80 hours of paid leave for full-time employees per calendar year for specific COVID-19 related categories. Benefited part-time employees will be allowed 40 hours per calendar year. This optional program will continue depending upon County Commissioner's discretion. Employees are not entitled to reimbursement for unused COVID sick leave.

Qualifying COVID sick leave uses:

- Diagnosed with COVID-19
- Experiencing COVID -19 symptoms and seeking a medical diagnosis (i.e. testing)
- Quarantined due to exposure to someone with COVID-19.
- Caring for a child (18 and under, or disabled adult child) whose school or place of care is closed (or child care provider is unavailable) for reasons related to COVID-19 reasons.
- Experiencing reaction to COVID-19 vaccine or booster
- To obtain a vaccination or booster

If an employee is asymptomatic and can work remotely, then COVID sick leave does not apply.

If an employee has used all their allocated COVID sick pay, they may use regular sick leave for reasons mentioned above and for already established reasons under the Sick Leave policy.