

Board of County Commissioners

Minutes of the Proceedings - Draft

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, October 21, 2025

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Chairman Gunnar Malm, Vice Chairman Troy Thompson, Commissioner Linda Heath, Commissioner Don Hollingshead, Commissioner Ty Zwonitzer

Minutes

1. Consideration of the Minutes of Proceedings for Oct 7, 2025.

[25 - 496](#)

Attachments: [Draft Minutes Oct 7, 2025](#)

A motion was made by Commissioner Heath, seconded by Commissioner Zwonitzer, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead, Zwonitzer

Consent Agenda

Commissioner Heath removed Item #5 from the Consent Agenda.

Approval of the Consent Agenda

A motion was made by Vice Chairman Thompson, seconded by Commissioner Heath, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead, Zwonitzer

2. Consideration of a resolution authorizing the acceptance of a grant award from the Cheyenne Community Recreation District in the amount of \$55,000 to purchase playground equipment for Orchard Valley in partnership with the Laramie County Recreation Planning and Advisory Board.

[25 - 489](#)

Attachments: [Grant Award, CCRD](#)

This agenda item was approved.

3. Consideration of a grant award agreement between Laramie County, WY, and the WY Office of Homeland Security in the amount of \$55,292.91 for a FY22 State and Local Cybersecurity Grant Program award to purchase and install SilverFort, an adaptive multi-factor authentication and identity access management, to run through Nov 30, 2026.

[25 - 491](#)

Attachments: [FY22 SLCGP Award Agreement, IT Dept](#)

This agenda item was approved.

4. Consideration of a grant award agreement between Laramie County, WY, and the WY Office of Homeland Security in the amount of \$281,113.98 for a FY23 State and Local Cybersecurity Grant Program award to purchase and implement DarkTrace, a security solution that delivers preventive and live threat detection, to run through Nov 30, 2027.

[25 - 492](#)

Attachments: [FY23 SLCGP Grant Award Agreement, IT Dept](#)

This agenda item was approved.

6. Consideration of the deletion from the Sheriff's fixed asset inventory of a 2012 GMC Savana to be sold at public auction.

[25 - 486](#)

Attachments: [Asset Deletion, Sheriff, 2012 GMC](#)

This agenda item was approved.

5. Consideration of an agreement between Laramie County, WY, and Hopdox, LLC, for electronic recordings in the County Clerk's office.

[25 - 487](#)

Attachments: [Agreement, Hopdox, LLC](#)

Laramie County Clerk Chief Deputy Dale Davis requested the item be postponed until the next meeting so the IT Dept can review the agreement.

A motion was made by Vice Chairman Thompson, seconded by Commissioner Heath, that this agenda item be postponed until Nov 4, 2025. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

Grants

7. Consideration of a resolution authorizing submission of a grant application to the National Rifle Assoc to request funds in the amount of \$165,407 for a gun safe and update of 14 shooting stalls at the Shooting Sports Complex .

[25 - 490](#)

Attachments: [NRA Grant Applicaton](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
 Zwonitzer

8. Consideration of an agreement between Laramie County, WY, and Bintel, Inc, in an amount not to exceed \$90,005 to update and expand the Community Wildfire Protection Plan, to run through July 31, 2026.

[25 - 494](#)

Attachments: [Agreement, Bintel, Inc, CWPP](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
 Zwonitzer

Contract/Agreement/Leases

9. Consideration of a memorandum of understanding for HUD use agreement between Laramie County, WY, and Cheyenne Housing Authority for the Senior Activity Center.

[25 - 498](#)

Attachments: [MOU, CHA, HUD Use Agreement](#)

A motion was made by Commissioner Zwonitzer, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
 Zwonitzer

10. Consideration of a second addendum to the communications site lease between Laramie County, WY, and Union Telephone Co for rooftop space on the building at 2020 Carey Ave.

[25 - 495](#)

Attachments: [Second Addendum, Union Telephone Co](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Zwonitzer, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
 Zwonitzer

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11. Consideration of an agreement between Laramie County, WY, and Absolute Solutions, Inc, in an amount not to exceed \$41,875 for siren maintenance and installation services.

[25 - 497](#)

Attachments: [Agreement, Absolute Solutions, Inc](#)

A motion was made by Commissioner Hollingshead, seconded by Commissioner Zwonitzer, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

12. Consideration of an agreement between Laramie County, WY, and Fremont Motor Co in an amount not to exceed \$88,518 to purchase two 4x4 pickup trucks with spray-in bedliners.

[25 - 493](#)

Attachments: [Agreement, Fremont Motor Co](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

License/Permits

13. PUBLIC HEARING regarding a new retail liquor license submitted by Riedel Ventures, LLC, dba Bit-O-Wyo Ranch Wedding & Event Venue, located at 470 Happy Jack Rd.

[25 - 484](#)

Attachments: [Riedel Ventures, LLC, Retail Liquor License Application](#)

Laramie County Clerk Chief Deputy Dale Davis said the application is in order. He noted the applicant modified the application to show that the land is leased. Davis explained the modified application and lease have been forwarded to the WY Liquor Division for review.

Tania Riedel, agent for Riedel Ventures, LLC, described their plans for the property.

Chairman Malm opened the hearing for PUBLIC COMMENT.

John Ysebeart and Jason Caughey, residents, and Justin Hesser, counsel for Kelly Zimmerman and Lisa Losee, expressed concerns about the liquor license. They cited: access, traffic, intoxicated people, offset from the property line, emergency services, need to go through the county planning process, building and fire codes, residential access only easement, well-being of the residents, and adverse effect on the

neighborhood.

Riedel explained they have had talks with Planning. She said the liquor license is essential before going through the next steps. She noted the current easement to the property would not be used. There are plans for another access point from the north, and she is in talks with the BLM. She said the property is being restored, and they plan to have a shuttle service between the city of Cheyenne and the property.

Hearing no further PUBLIC COMMENT, Chairman Malm closed the hearing.

The board discussed approving the license with conditions or postponing the decision to the next meeting. County Attorney Mark Voss proposed postponing the hearing until the liquor division has reviewed the modified application and lease.

A motion was made by Commissioner Hollingshead, seconded by Vice Chairman Thompson, that this agenda item be postponed until Nov 4, 2025. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

Appointments

14. Consideration of a resolution appointing a member to the Laramie County Planning Commission to complete the term left vacant by Natacha Gaspar, expiring June 30, 2028.

[25 - 485](#)

Attachments: [Planning Commission Appointment](#)

A motion was made by Commissioner Heath, seconded by Commissioner Zwonitzer, to appoint Brian Casey. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

Further Business

15. Consideration of a legal services contract between Laramie County, WY, and Law By Lund, SC, to contract legal services in the amount of \$160/hour and a resolution to appoint Brad Lund of Law By Lund, SC, to assist the county as legal counsel.

[25 - 499](#)

Attachments: [Legal Services Contract and Appointment Resolution, Brad Lund, Law by Lund, SC](#)

County Attorney Mark Voss presented the contract. He requested Section IV(1) be modified to remove "Laramie County Commissioners".

A motion was made by Vice Chairman Thompson, seconded by Commissioner Zwonitzer, that this agenda item be approved with the change recommended by the county attorney. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

The meeting adjourned at 4:29 pm.

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or humanresources@laramiecountywy.gov at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.