Planning • Building

MEMORANDUM

TO:	Laramie County Board of Commissioners

FROM: Sonny M. Keen, Associate Planner

DATE: June 17th, 2025

TITLE:PUBLIC HEARING regarding a Vacation of Tract 1, Hart Tracts, and an
Administrative Plat known as Hart Tracts, 2nd Filing, Laramie County, WY.

EXECUTIVE SUMMARY

Jones Land Surveying, Inc, on behalf of the landowners, Bryan and Roxie Bolejack, has submitted an application for an Administrative Plat for the property listed, located at 1151 Road 148, Burns, WY. The application is intended to vacate the previous tract known as Hart Tracts, Tract 1, and to replat it as Hart Tracts, 2nd Filing.

BACKGROUND

The subject property is currently zoned LU - Land Use zone district and surrounded by further LU zone district properties. It is located on Road 148, south of Burns, WY, north of Interstate-80 and consists of 25.04 acres. The property will be accessed from Road 148 via a private access and utility easement.

Pertinent Regulations

Wyoming State Statute: Section 34-12-100 through 34-12-111.

Section 1-2-104 of the Laramie County Land Use Regulations governing public notice.
Section 2-1-102 (d)(ii)(C)(iii) of the Laramie County Land Use Regulations governing property that has been previously platted being deferred to the Board of County Commissioners for the final decision.

DISCUSSION

The Laramie County Comprehensive Plan designates this area as URI (Urban Rural Interface) intended to accommodate a mix of more intensive land uses than other areas. It also designates this area along the I-80 corridor as RC (Rural Center) which are areas intended for limited commercial and public services for outlying areas of the County. These areas may have public

water and sewer services, a higher level of vehicular access, and a greater overall level of community services for the immediate residents of the area. Future development is anticipated in these areas.

This area is part of the Amez Zone 2 area and this subdivision of land does conform with the minimum requirement of no less than 5.25 acres when creating new tracts of land.

Public notice was published, and neighbor notice letters were sent by certified mail. Staff received no written comments from adjacent landowners. Agency comments were addressed.

RECOMMENDATION and FINDINGS

Based on evidence provided, staff recommends the Board find that:

a. This application does meet the criteria for an administrative plat pursuant to section 2-1-102(C)(iii) of the Laramie County Land Use Regulations

and that the Board may approve the Vacation of Tract 1, Hart Tracts, to become effective upon recordation of the Administrative Plat known as Hart Tracts, 2nd Filing, Laramie County, WY, with no conditions.

PROPOSED MOTION

I move to approve the Vacation of Tract 1, Hart Tracts, and approve the Administrative Plat Hart Tracts, 2nd Filing, Laramie County, WY and adopt the findings of facts a of the staff report with no conditions.

ATTACHMENTS

Attachment 1: Location Map Attachment 2: Pre-Application Notes Attachment 3: Project Narrative Attachment 4: Agency Review Comments Attachment 5: Exhibit A – Original Hart Tracts plat Attachment 6: Resolution Attachment 7: Hart Tracts, 2nd Filing, Administrative Plat





I ARAMIE COUNTY PLANNING & DEVELOPMENT DEPARTMENT

3966 Archer Pkwy Cheyenne, WY 82009 planning@laramiecounty.com Phone (307) 633-4303 Fax (307) 633-4616

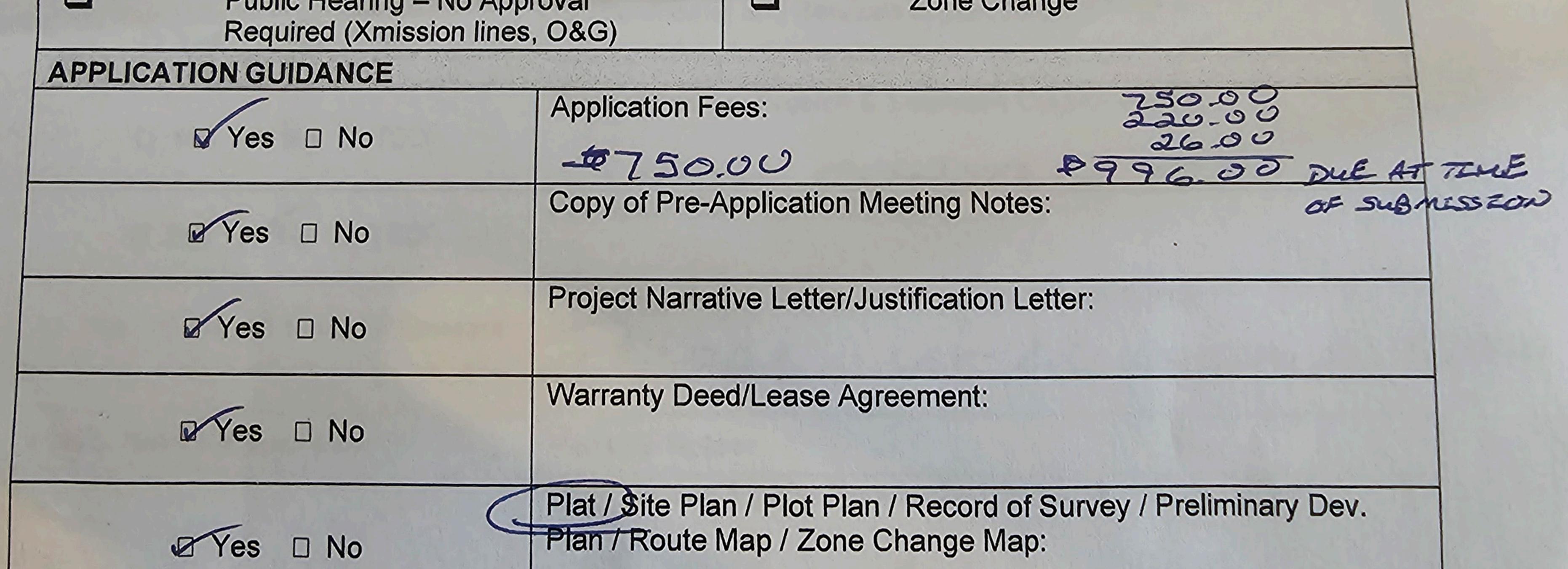
Pre-Application Meeting Notes

Disclaimer: These notes are intended as guidance only. Fee calculations are determined at the time of application, and issues that arise during review periods are not always anticipated at the pre-application stage.

Public Records Act: This document and any documents provided by the applicant to Planning may constitute a public record under W.S. § 16-4-201 et seq. Applicants are advised not to divulge any information at a pre-application meeting with Planning that they do not yet desire to be public information.

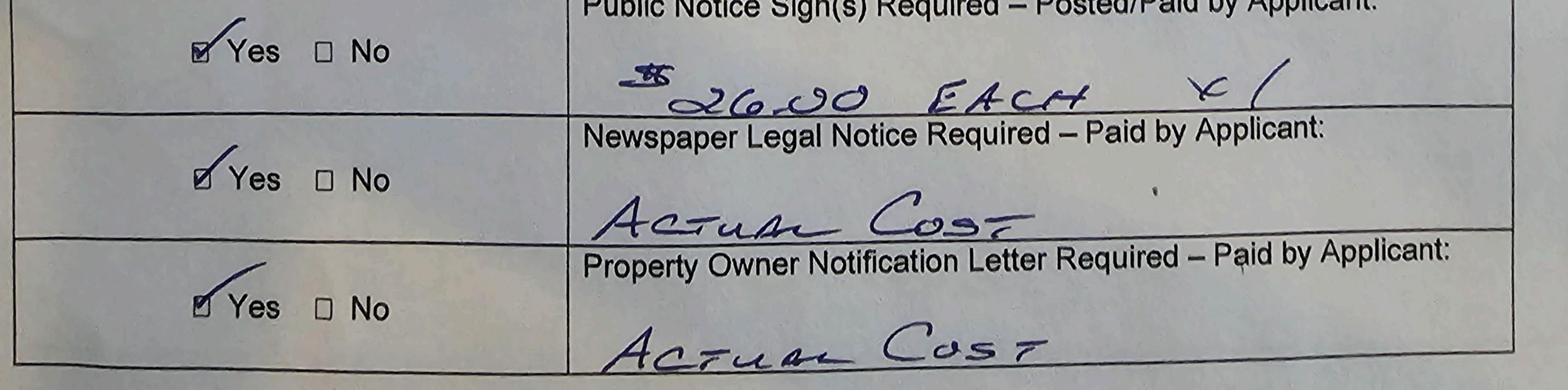
Date: 10-3-24 Staff: JA.CC.CL	Property Owner: BRUAN BOLTACK
Project Description: ADMINISTRATION	PLAT
Decident I de la	D#: D==00-

Project	Location/Address: 151 Roal	48	R#: 0009097		
ATTEND	EES/AGENTS/PARTIES	and the second			
		Phone	307-214-1620	Email DIZ CANMAN aguai	1.000
Other		Phone		Email	
Other	other		3	Email	
APPLICA	TION TYPE(S)	Constanting of			
	Administrative Plat (Vacation?)	N)	Site Pla Site Pla	an an – Amendment	
	Board Approval		Site Pla	an – For Records	
	Home Occupation		Subdivi	Subdivision Exemption – Other	
	Family Exemption		Subdivi	Subdivision Permit & Plat	
	Preliminary Development Plan		Variand	e	
	Public Hearing – No Approval		Zone C	hange	



□ Yes INO □ TBD	Drainage Plans:
□ Yes □ No ☑ Letter of Waiver	Drainage Study:
□ Yes □ No ☑ Letter of Waiver	Traffic Study:

Chey Chey	PLANNING & DEVELOPMENT DEPARTMENT 3966 Archer Pkwy renne, WY 82009 planning@laramiecounty.com Phone (307) 633-4303 Fax (307) 633-4616
	e-Application Meeting Notes
Yes 🗆 No	Community Facility Fees Acknowledgement Letter:
Ves 🗆 No	Public Safety Fees Acknowledgement Letter: Dec AFTER APPROVAC
□ Yes ☑ No □ TBD	WY DEQ Chapter 23 Study/Submittal Letter:
□ Yes INO □ TBD	Development Agreement:
□ Yes S No □ TBD	Roadway Maintenance Plan:
□ Yes □ No □ TBD	Road/Easement Use Agreement: Sman an PLAT
□ Yes □ No ☑ TBD	ROW Construction Permit:
Yes 🗆 No	Engineer Review – Paid by Applicant: Acrual Cost
Yes No TBD	Environmental Health Review / Approval: <i>▲</i> ここの - のの
□ Yes ☑ No □ TBD	Environmental and Services Impact Report:
□ Yes ☑ No □ TBD	GESC/Grading, Erosion & Sediment Control Permit: UPOD CODSTRUCTION
□ Yes ➡ No □ TBD	Floodplain Development Permit:
□ Yes □ No □ Letter of Consent	Perimeter Fence Construction per W.S § 18-5-319: PROVEDE LETER SATURE IS FONCED
Public Notice Requirements	General Notes:
	Public Notice Sign(s) Required – Posted/Paid by Applicant:



2

Planner

LARAMIE COUNTY PLANNING & DEVELOPMENT DEPARTMENT 3966 Archer Pkwy Cheyenne, WY 82009 planning@laramiecounty.com Phone (307) 633-4303 Fax (307) 633-4616 **Pre-Application Meeting Notes Miscellaneous Notes:** 5.25 ACRES FOR WILL REQUIRE MENTAUM OF WELL BE AN ADMENTERATEL CREATED TRACT. THES WITH BOCC APPLOUAL TO VACATE WILL PhA-AVERAGE OF 6 WEEKS TO GET TAKE AN AFTER APPLICATION SUBMISSION. APPECVAL SHARE PARENTS ACCESS. Would



6750 Say Kally Rd., Cheyenne, Wyoming 82009

Off. (307) 637-7107 F/

FAX (307) 778-3979

www.joneslandsurvey.com

April 25, 2025

Laramie County Planning 3931 Archer Parkway Cheyenne, WY 82009

<u>RE</u>: Hart Tracts, 2nd Filing

To whom it may concern,

Jones Land Surveying, Inc., on behalf of the Bolejacks, are seeking a recommendation of approval for the Administrative Plat of Hart Tracts, 2nd Filing. It is our intent to submit a Subdivision Permit and Plat for the property which is currently located south of Burns along Road 148 north of the I-80 Service Road and consists of 25.04 acres of residential and vacant agricultural land.

The final plat proposes 3 tracts, Tract 1 being 14.54 acres and the other 2 tracts being 5.25 acres each.

We are required to meet the minimum acreage of 5.25 gross acres per tract which is reflected in a total acreage of each on the proposed plat. Access to the tracts will be from Road 148.

Please feel free to contact my office with any questions regarding the Final Plat Application.

Regards,

Cotton D. Jones, P.L.S.

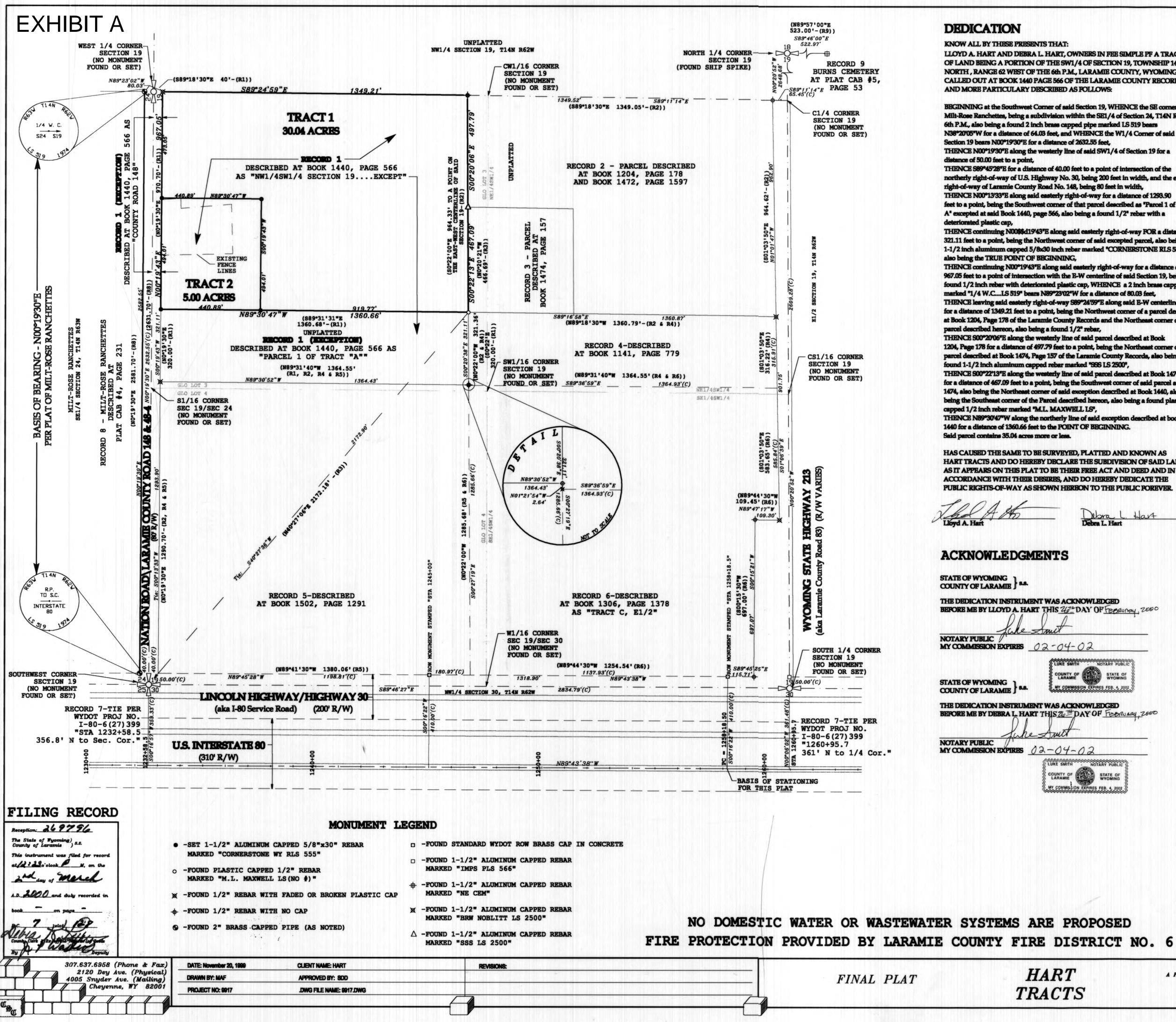
Permit Notes

Permit Number: PZ-25-00032		Parcel Number:	14621930100100	Submitted: 04/25/2025	
		Site Address:	1151 ROAD 148	Technically 04/28/2025 Complete:	
Applicant:	Jones Land Surveying, Inc		Burns, WY 82053	Approved:	
Owner:	BOLEJACK, BRYAN E ET UX			Issued:	
Project Description: Administrative Plat					

Begin Date 09/28/2023	<u>End Date</u> 04/27/2025	Permit Area Parcels	<u>Subject</u> 14621930100100	Note Type POP-UP	<u>Note Text</u> JENNIEFERQ 08/03/2016: PLEASE SEE ATTACHMENTS	Created By SONIA.CHRISTEN SEN@LARAMIECO UNTYWY.GOV
04/28/2025		Workflow	COUNTY REAL ESTATE OFFICE REVIEW	GENERAL	No Comments	TERESA.LEMASTE R@LARAMIECOUN TYWY.GOV
04/28/2025	04/28/2025	Application	PZ-25-00032	GENERAL	No Comments	MATTHEW.BUTLE R@LARAMIECOUN TYWY.GOV
04/30/2025	04/30/2025	Workflow	COUNTY ASSESSOR REVIEW	GENERAL	Ownership and parcel data appears in order.	CINDY.KEMIVES@ LARAMIECOUNTY WY.GOV
05/08/2025		Workflow	PLAN REVIEW BY ENVIRONMENTA L HEALTH	GENERAL	New lot will require a small wastewater permit when developed. Submit signed final plat to Environmental Health prior to application for wastewater permit.	TIFFANY.GAERTN ER@LARAMIECOU NTYWY.GOV
05/09/2025		Application	PZ-25-00032 Vacation Statement ad	GENERAL	1. The Administrative Replat should include a vacation statement. 2. The vacation must be approved by the BOCC.	LARAMIECOUNTY ATTORNEY@LARA MIECOUNTYWY.G OV
05/09/2025	05/09/2025	Application	PZ-25-00032	GENERAL	Engineer Review 1.I agree that a detailed Drainage Study and Traffic Study is not warranted for this plat. 2.No comments on the plat drawing.	SCOTT.LARSON@ LARAMIECOUNTY WY.GOV
			Vacation Statem	ent added	Surveyor Review 1.There is no STATEMENT TO VACATE on the plat. 2.The Vicinity Map would be more congruent with the Title Block requirements if one were to add information such as Township and Range data with enough detail to indicate the location of the subdivision within the Section.	

Permit Notes

right-of-way (road construction), re-vegetation and signage. Permit applications through Public Works will be required at the time of development. 3. Internal roadways/access easements shall comply with the needs of emergency services.	05/12/2025	Workflow	PUBLIC WORKS REVIEW	GENERAL	the time of development. 3. Internal roadways/access easements shall comply with the	MOLLY.BENNETT @LARAMIECOUNT YWY.GOV
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DEDICATION

KNOW ALL BY THESE PRESENTS THAT:

LLOYD A. HART AND DEBRA L. HART, OWNERS IN FEE SIMPLE PF A TRACT OF LAND BEING A PORTION OF THE SW1/4 OF SECTION 19, TOWNSHIP 14 NORTH, RANGE 62 WEST OF THE 6th P.M., LARAMIE COUNTY, WYOMING AS CALLED OUT AT BOOK 1440 PAGE 566 OF THE LARAMIE COUNTY RECORDS, AND MORE PARTICULARY DESCRIBED AS FOLLOWS:

BEGINNING at the Southwest Corner of said Section 19, WHENCE the SE corner of Milt-Rose Ranchettes, being a subdivision within the SE1/4 of Section 24, T14N R63W, 6th P.M., also being a found 2 inch brass capped pipe marked LS 519 bears N38°20'05"W for a distance of 64.03 feet, and WHENCE the W1/4 Corner of said Section 19 bears N00°19'30"E for a distance of 2632.55 feet, THENCE N00°19'30"E along the westerly line of said SW1/4 of Section 19 for a distance of 50.00 feet to a point,

THENCE S89°45'28"E for a distance of 40.00 feet to a point of intersection of the northerly right-of-way of U.S. Highway No. 30, being 200 feet in width, and the easterly right-of-way of Laramie County Road No. 148, being 80 feet in width, THENCE N00°13'33"E along said easterly right-of-way for a distance of 1293.90 feet to a point, being the Southwest corner of that parcel described as "Parcel 1 of Tract A" excepted at said Book 1440, page 566, also being a found 1/2" rebar with a deteriorated plastic cap,

THENCE continuing N00\$\$d19'43"E along said easterly right-of-way FOR a distance of 321.11 feet to a point, being the Northwest corner of said excepted parcel, also being a set 1-1/2 inch aluminum capped 5/8x30 inch rebar marked "CORNERSTONE RLS 555", also being the TRUE POINT OF BEGINNING.

THENCE continuing N00°19'43"E along said easterly right-of-way for a distance of 967.05 feet to a point of intersection with the E-W centerline of said Section 19, being a found 1/2 inch rebar with deteriorated plastic cap, WHENCE a 2 inch brass capped pipe marked "1/4 W.C....LS 519" bears N89°23'02"W for a distance of 80.03 feet, THENCE leaving said easterly right-of-way S89°24'59"E along said E-W centerline for a distance of 1349.21 feet to a point, being the Northwest corner of a parcel described at Book 1204, Page 178 of the Laramie County Records and the Northeast corner of the parcel described hereon, also being a found 1/2" rebar,

THENCE S00°20'06"E along the westerly line of said parcel described at Book 1204, Page 178 for a distance of 497.79 feet to a point, being the Northeast corner of a parcel described at Book 1474, Page 157 of the Laramie County Records, also being a found 1-1/2 inch aluminum capped rebar marked "SSS LS 2500", THENCE S00°22'13"E along the westerly line of said parcel described at Book 1474 for a distance of 467.09 feet to a point, being the Southwest corner of said parcel at Book 1474, also being the Northeast corner of said exception described at Book 1440, also being the Southeast corner of the Parcel described hereon, also being a found plastic capped 1/2 inch rebar marked "M.L. MAXWELL LS". THENCE N89°30'47"W along the northerly line of said exception described at book 1440 for a distance of 1360.66 feet to the POINT OF BEGINNING. Said parcel contains 35.04 acres more or less.

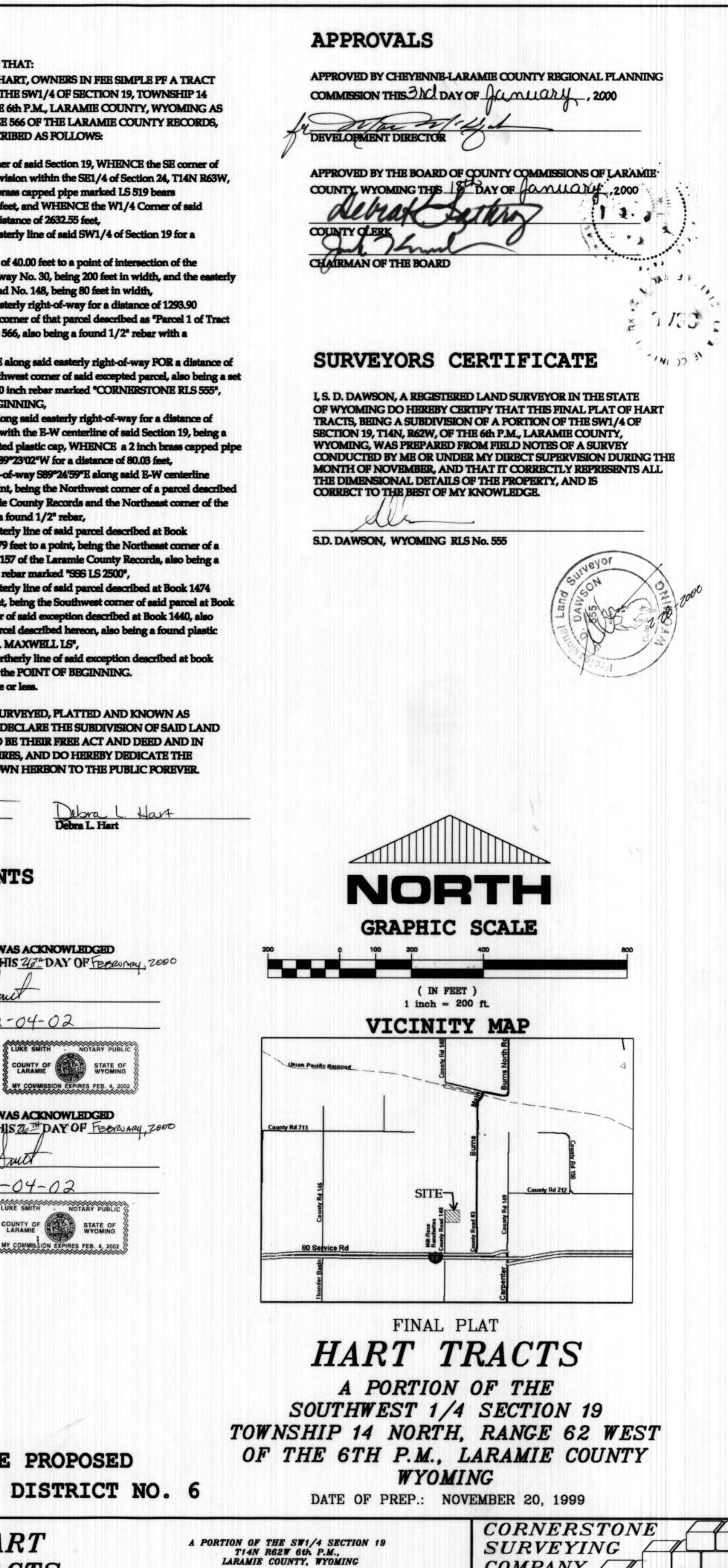
HAS CAUSED THE SAME TO BE SURVEYED, PLATTED AND KNOWN AS HART TRACTS AND DO HEREBY DECLARE THE SUBDIVISION OF SAID LAND AS IT APPEARS ON THIS PLAT TO BE THEIR FREE ACT AND DEED AND IN ACCORDANCE WITH THEIR DESIRES, AND DO HEREBY DEDICATE THE PUBLIC RIGHTS-OF-WAY AS SHOWN HEREON TO THE PUBLIC FOREVER

ACKNOWLEDGMENTS

STATE OF WYOMING COUNTY OF LARAMIE THE DEDICATION INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY LLOYD A. HART THIS 200 DAY OF FEBRUARY, 2000 NOTARY PUBLIC MY COMMISSION EXPIRES 02-04-02 LUKE SMITH - NOTARY PUBLIC STATE OF WYOMING MY COMMISSION EXPIRES FEB. 4, 200 COUNTY OF LARAMIE THE DEDICATION INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY DEBRA L HART THIS TO THE DAY OF FEBRUARY, 2000 NOTARY PUBLIC MY COMMISSION EXPIRES 02-04-02 LUKE SMITH · NOTARY PUBLIC

HART

TRACTS



COMPANY

RESOLUTION NO.

A RESOLUTION TO APPROVE THE VACATION OF TRACT 1, HART TRACTS, AND TO APPROVE THE ADMINISTRATIVE PLAT KNOWN AS HART TRACTS, 2ND FILING.

WHEREAS. Wyoming State Statutes §18-5-201 to 18-5-208; §18-5-301 to 18-5-315 authorize Laramie County, in promoting the public health, safety, morals and general welfare of the county, to regulate the use of land through zoning in unincorporated Laramie County; and

WHEREAS, the Laramie County Board of Commissioners previously adopted the Laramie County Land Use Regulations; and

WHEREAS, the proposed Vacation is in accordance with W.S. §34-12-106 to §34-12-111; and

WHEREAS, the proposed Vacation is in accordance with the Laramie County Land Use Regulations, Section 2-1-102 (d)(ii)(C)(iii); and

WHEREAS, this resolution shall vacate Tract 1, Hart Tracts.

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF LARAMIE COUNTY, WYOMING, as follows:

The Laramie County Board of Commissioners finds that:

- a. The application is in conformance with W.S. §34-12-106 to §34-12-111.
- **b.** The application is in conformance with Section 2-1-102 (d)(ii)(C)(iii) of the Laramie County Land Use Regulations.
- c. The vacation has been submitted to create an Administrative Plat known as Hart Tracts, 2nd Filing.

And the Board approves the vacation of Tract 1, Hart Tracts, and approves the Administrative Plat known as Hart Tracts, 2nd Filing.

PRESENTED, READ AND ADOPTED THIS ___ DAY OF _____ 2025.

LARAMIE COUNTY BOARD OF COMMISSIONERS

Gunnar Malm, Chairman

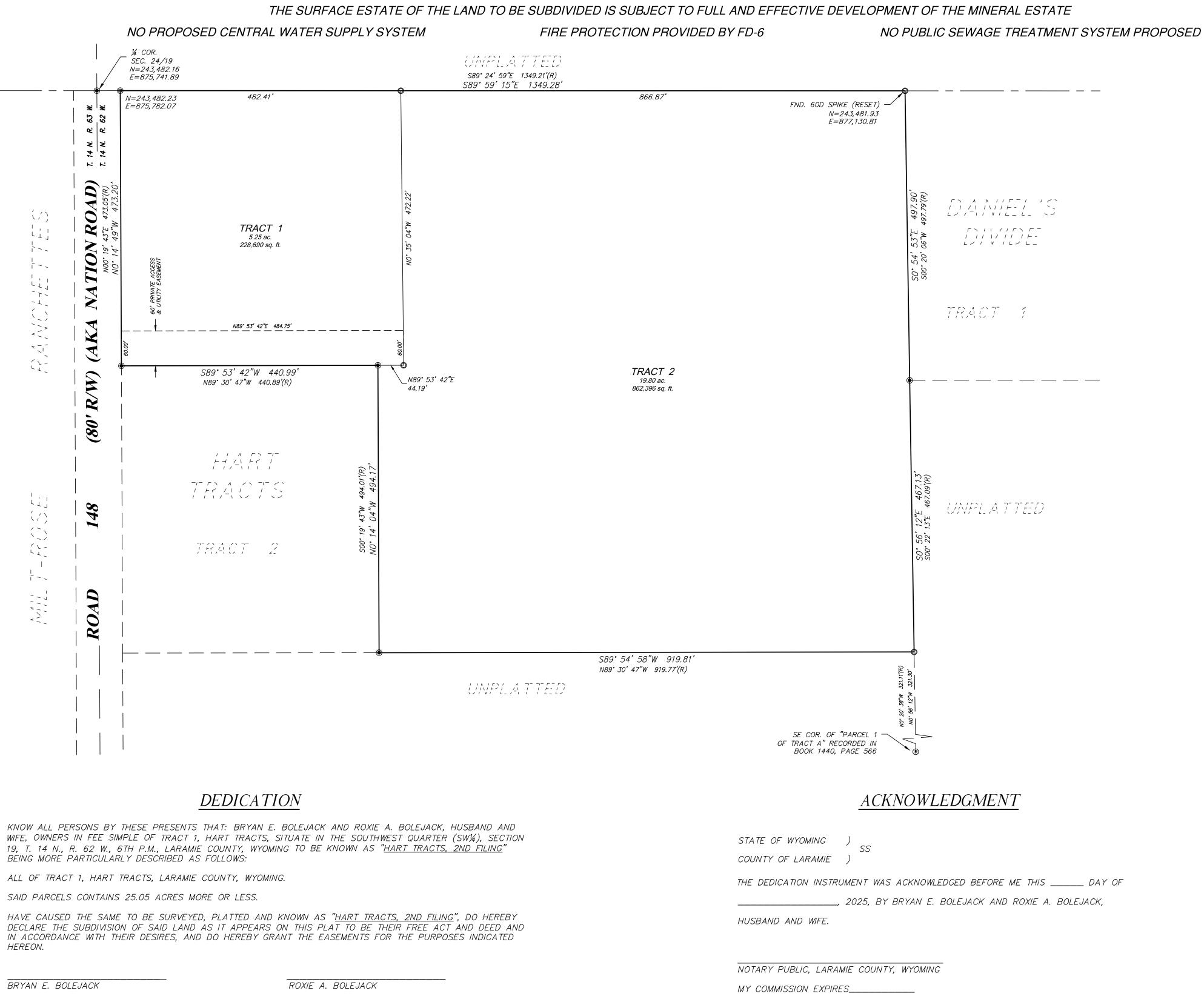
ATTEST:

Debra K. Lee, Laramie County Clerk

Reviewed and approved as to form:

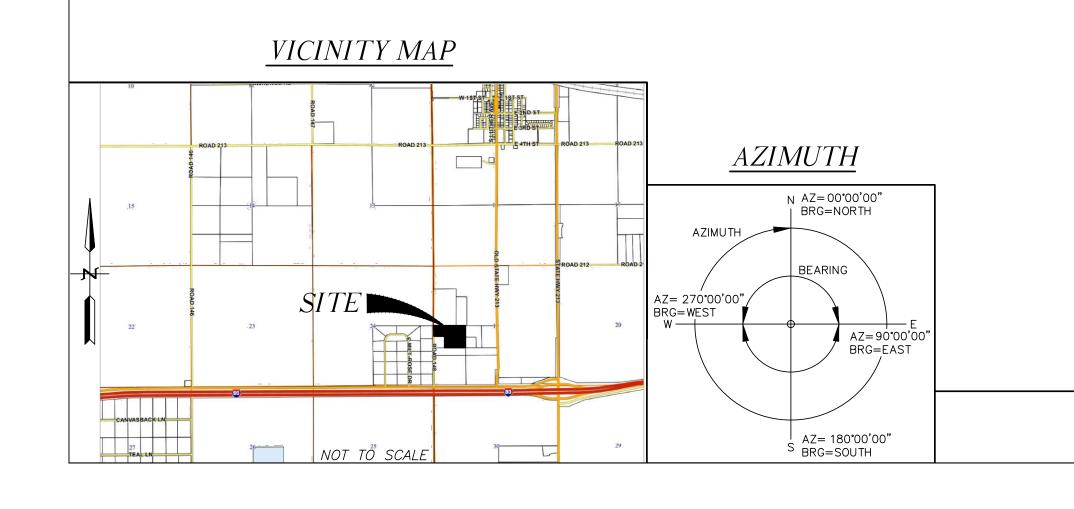
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Laramie County Attorney's Office



HEREON.

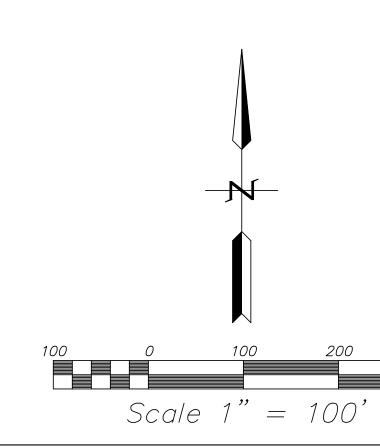
BRYAN E. BOLEJACK



FILING RECORD

LEGEND

- FOUND 1½" ALUMINUM CAP
- ◎ SET #5 X 24" LONG REBAR WITH 1½" ALUMINUM CAP STAMPED "PLS 9834"
- COMPUTED POSITION ONLY NOT SET
- FOUND 1" PLASTIC CAP
- INDICATES RECORD DATA PER PLAT OF (R)HART TRACTS ON FILE IN THE LARAMIE COUNTY CLERK'S OFFICE.



APPROVALS

APPROVED BY THE LARAMIE COUNTY PLANNING DEPARTMENT,	
LARAMIE COUNTY, WYOMING THIS DAY OF,	2025.
JUSTIN ARNOLD, PLANNING DIRECTOR	
APPROVED BY THE LARAMIE COUNTY PUBLIC WORKS,	
LARAMIE COUNTY, WYOMING, THIS DAY OF,	2025.

MOLLY BENNETT, PUBLIC WORKS DIRECTOR

ACKNOWLEDGMENTS

STATE OF WYOMING) SS

COUNTY OF LARAMIE)

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS _____ DAY OF _____, 2025, BY _____ AND ____

OF THE LARAMIE COUNTY, WYOMING PLANNING AND DEVELOPMENT OFFICE.

NOTARY PUBLIC, LARAMIE COUNTY, WYOMING

MY COMMISSION EXPIRES _____

VACATION STATEMENT

THE PURPOSE OF THIS REPLAT IS TO VACATE TRACT 1, HART TRACTS AND CREATE THE 2 NEW TRACTS AS SHOWN WITHIN THE BOUNDS OF THIS REPLAT.

NOTES

- 1.) BASIS OF BEARINGS AND COORDINATE VALUES ARE BASED ON WYOMING STATE PLANE EAST ZONE NAD83. ALL DISTANCES AS SHOWN ARE U.S SURVEY FEET GROUND.
- 2.) SUBJECT PROPERTY DOES NOT FALL WITHIN THE SPECIAL 100-YEAR FLOOD HAZARD AREA AS SHOWN ON F.E.M.A. MAP PANEL No. 56021C1200F, DATED JANUARY 17, 2007.
- 3.) ALL LOT AND TRACT CORNERS TO BE MONUMENTED WITH A 1½" ALUMINUM CAP ON #5 X 24" REBAR STAMPED "P.L.S. 9834 AND APPROPRIATE DATA.
- 4.) THERE SHALL BE NO PUBLIC MAINTENANCE OF INTERNAL ROADWAYS/ACCESS EASEMENTS

CERTIFICATE OF SURVEYOR

I COTTON D. JONES, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF WYOMING, HEREBY STATE THAT THIS REPLAT OF "HART TRACTS, 2ND FILING", WAS PREPARED FROM OFFICIAL PLATS AND DEEDS OF RECORD AND FROM NOTES OF A FIELD SURVEY CONDUCTED BY ME OR UNDER MY DIRECT SUPERVISION DURING THE MONTH OF MARCH 2025, THAT THE MONUMENTS ARE SET OR FOUND AS SHOWN AND THAT THIS PLAT CORRECTLY REPRESENTS SAID SURVEY OF THE LAND DEPICTED HEREON TO THE BEST OF MY KNOWLEDGE.



ADMINISTRATIVE REPLAT OF TRACT 1, HART TRACTS, SITUATE IN THE SW¹/4, SECTION 19, T. 14 N., R. 62 W., 6TH P.M., LARAMIE COUNTY, WYOMING.

icensed

WY, CO, MT, SD,

ND, ID, UT, NV

PREPARED MARCH 2025

LAND SURVEYING, INC. 🛌

6750 Say Kally Rd., Cheyenne, WY 82009 Ph: 307-637-7107 Cell:307-630-8550 Email: cotton.jones@msn.com