

040217-08

**MEMORANDUM OF UNDERSTANDING  
FY 2005 VOCA**

Purpose: This Memorandum of Understanding (hereinafter referred to as "MOU") is made and entered by and between Laramie County and Victim Service Providers in Laramie County in order to ensure cooperation and collaboration on behalf of victims to provide the best possible experience during involvement in the criminal justice process. This document is not intended to be a binding contract.

- I. Laramie County Sheriff's Department Victim Assistance Program: there are two law enforcement agencies in our community, and services are determined according to jurisdiction corresponding to where the crime occurred. In rare cases, jurisdictions may overlap if the crime is involved in both jurisdictions, and coordination becomes imperative. In such cases, advocates from both agencies will agree to communicate with the other, and identify services/needs of the victim with appropriate advocate delegation to address the needs which best fits the respective agency's ability. Services include but are not limited to crisis referral services, and follow up services through the investigation phase of the criminal justice system as defined by program standards.
- II. Safehouse/SAS: for the specific crime class of domestic violence, sexual assault, and stalking, Safehouse will be the primary resource in this community. The police department will coordinate on a case-by-case basis with the advocates of Safehouse in order to assist them with the needs of the victim. We can assist with such tasks as providing victims documentation, protection via patrol, and crime victim compensation applications, safety planning, etc. We can also assist advocates with coordination and information pertaining to officer's involvement with calls for service and in addressing concerns with law enforcement. Both agencies will agree to collaborate services in a comprehensive and non-duplicative manner within each respective agencies boundaries of confidentiality.
- III. Safeharbor Children's Justice: for child victims of physical, sexual abuse, and neglect the police department will have an advocate available to assist in coordination with the Safeharbor staff by providing information about cases, accompanying non-offending supportive parents for interviews as requested, and coordinating with their family support staff to inform the victims of case status throughout the investigative phase of the criminal justice system. Staff will continue to attend semi-weekly coordination meetings.
- IV. Laramie County Court Appointed Special Advocate (CASA): advocacy on behalf of the child victims of crime in the prosecution/court phase of the criminal justice process and through the legal resolution of the case will be addressed by the CASA program. As cases generally are handled post-investigative phase of the system, our program will provide support as applicable in information sharing and support advocacy for the program for child victims of crime.
- V. District Attorney's Office Victim Witness: once a case is past the investigative phase our staff transition victims to the victim witness coordinators at the DA's office. Our program relies on the DA's office to assist with court information notification and advocacy. Our program will still be available for crisis intervention and problem solving in coordination with law enforcement or information sharing, and assistance with crime victim compensation.

The Victim Assistance Program will initiate and host interagency meetings monthly with all other victim service providers in the county. Agencies agree to attend meetings for collaboration purposes including training, as well as developing protocol/policies that will address systematic concerns on behalf of victims of crime.

LARAMIE COUNTY does not waive its Governmental/Sovereign Immunity, as provided by any applicable law including W.S. § 1-39-101 et seq., by entering into this MOU. Further, LARAMIE COUNTY fully retains all immunities and defenses provided by law with regard to any action, whether in tort, contract or any other theory of law, based on this MOU.

All parties to this MOU shall comply with all applicable laws, regulations and ordinances, whether Federal, State or Local. Including, but not limited to, the confidentiality requirements of Wyo. Stat. §§ 6-2-310; 7-19-101 through 7-19-505; 14-1-101 through 14-11-109; and 16-4-201 through 16-4-205.

Jack Knudson 2-18-04  
Jack Knudson, Chairman Date  
Laramie County Commissioner

Attest:  
Debbye Lathrop 2-23-04  
Debbye Lathrop, Clerk Date  
Laramie County Clerk

Received And Approved  
As To Form Only  
By The County Attorney

[Signature] 2/9/04

Dory Clark 2-24-04  
Dory Clark, Coordinator Date  
Laramie County Victim Assistance Program

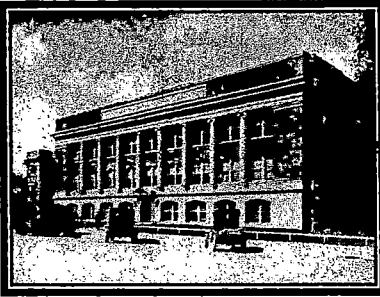
Carl Thurin  
Carl Thurin, Executive Director Date  
Safehouse/SAS

Lynn Huylar 2-24-04  
Lynn Huylar, Coordinator Date  
Safe Harbor Project

Lindi Kirkbride 2/24/2004  
Lindi Kirkbride, Director Date  
Laramie County CASA Program

[Signature] 2/24/04  
Jon Forwood Date  
District Attorney

Diane Crosby 2-25-2004  
Diane Crosby, Coordinator Date  
Cheyenne Victim Assistance Program



## LARAMIE COUNTY PLANNING DEPARTMENT

Planning • Zoning • Grants • Addresses • Mapping • Permits

**To: Rhonda Reed, Deputy County Clerk**

**From: John Kluever** *SK*

**Re: VOCA MOU**

**Date: 3/1/04**

Please find an original MOU relating to the FY 05 VOCA Grant for your records. I have forwarded a copy to the Attorney's Office.

Please let me know if you have any questions.

xc: Peter Froelicher, Laramie County Attorney

LARAMIE COUNTY CLERK  
CHEYENNE, WY.  
2004 MAR - 1 PM 2:58



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