

**Minutes of the Proceedings**  
**Board of County Commissioners**  
**Prepared by the Office of the Clerk of Laramie County**  
**Laramie County Wyoming**

Tuesday, January 07, 2014

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**140107 00** The Laramie County Commissioners met in regular session Tuesday, January 7, 2014 at 3:30 p.m. Those in attendance were Commissioner Diane Humphrey, Chairman; Commissioner Troy Thompson, Vice-Chairman; Commissioner, K.N. Buck Holmes; Commissioner Amber Ash; Commissioner Moses Hasenauer; County Attorney Mark Voss; Deputy County Clerk Rhonda Bush.

Those signing the register were Brentton Anthony, Frontier Properties; Ted R. Anthony, Frontier Properties; Linda Heath; John Shepard, Laramie County Planning; Randy Bruns, Cheyenne LEADS; Derrek Jerred, Cheyenne LEADS; Annie Wood, Cheyenne LEADS; Anja Bendel, Cheyenne LEADS; Joe Dougherty, Transit; Jon Anderson, Holland & Hart; Tom Johnson, WBC; Ken Dugas, Cheyenne LEADS; Lucas High, Wyoming Tribune Eagle; Mark Steege, Cheyenne LEADS; Dan Cooley, Planning/Building; Tom Mason, MPO; Sandra Newland, Laramie County Grants; Nancy Olson, MPO; Jim Elias, City-Public Works; Terry Williams, WYFHOP; Ed Heffern; Don Beard, Laramie County Public Works; Rick Kaysen, Mayor, City of Cheyenne; Brad Alexander, County IT Department; Ken Guille, Assessor; Heather Johnson; Dean Byrne, Winhyne Energy; Stu Powell; Al Ducan, AAC West; Casey Palma, Steil Surveying.

- 01** Commissioner Hasenauer moved to approve the Minutes of Proceedings for December 17, 2013. Commissioner Ash seconded the motion, which passed unanimously.
- 02** Commissioner Thompson moved to authorize the publication of full-time personnel positions and salaries pursuant to W.S. 18-3-516(b). Commissioner Ash seconded the motion, which passed unanimously.
- 03** Commissioner Thompson moved to approve the following fees collected by various County entities for November 2013: Drug Court, \$500.00; DUI Court, \$465.00; Sheriff's Department, \$34,383.69; Clerk of District Court, \$9,010.36; Planning & Development, \$31,920.77; Circuit Court, \$56,010.50; County Clerk, \$110,421.16. Commissioner Ash seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 04** Commissioner Thompson moved to approve warrants in the amount of \$3,197,688.51 for December 2013. Commissioner Ash seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 05** Commissioner Thompson moved to approve a Development Agreement between Laramie County and the Laramie County Community Partnership

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for the successful CDBG Technical Assistance grant in the amount of \$3,750 with a \$1,250 match being provided by LCCP to run through December 2014. Commissioner Ash seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.

- 06** Commissioner Thompson moved to approve the following part-time salaries in the amount of \$31,305.16 for December 2013: Planning, \$390.00; Shooting Sports Center, \$3,442.31; Buildings/Grounds, \$12,264.86; Sheriff Operations, \$1,030.00; Sheriff Detention, \$7,757.99; District Court, \$1,250.00; Coroner, \$4,250.00; Drug Court, \$920.00. Commissioner Ash seconded the motion, which passed unanimously.
- 07** Commissioner Thompson moved to approve the disposal of a 2007 Dodge Durango (given to LCFD#9) submitted by Laramie County Emergency Management. Commissioner Ash seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 08** Nancy Olson and Tom Mason, MPO, presented a resolution approving the five-year Transit Development Plan for the Cheyenne Transit Program as a flexible planning tool for future improvements to the Cheyenne Area Transit Program. Commissioner Thompson moved to approve the resolution. Commissioner Holmes seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 09** Randy Bruns and Anja Bendel, Cheyenne LEADS, presented a resolution approving the submission of a grant application by Laramie County to the Wyoming Business Council for a Business Ready Community/Business Committed Grant in the amount of \$8,000,000 to recruit "Project Roger" a manufacturing company looking to construct an approximately 100,000 square foot manufacturing and assembly facility in the Cheyenne Business Parkway. Chairman Humphrey opened the meeting as a PUBLIC HEARING, taking comment for both items 9 and 10. Ed Heferen, 813 Evergreen, said he supports the efforts of LEADS to bring business into Laramie County but opposed this type of business since they produce high capacity ammunition meant for killing people. Hearing no further public comment, Chairman Humphrey closed the public comment. Commissioner Hasenauer moved to approve the resolution. Commissioner Holmes seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 10** Randy Bruns and Anja Bendel, Cheyenne LEADS, presented a resolution for the submission of a loan application by Laramie County to the Wyoming Business Council for a Business Ready Community/Business Committed Loan in the amount of \$5,000,000 on behalf of the Cheyenne Laramie County Corporation for Economic Development (LEADS) to recruit "Project Roger" a manufacturing company looking to construct an approximately 100,000 square foot manufacturing and assembly facility in the Cheyenne Business Parkway. The loan is to be repaid through rental revenue of the facility. Commissioner Holmes moved to approve the resolution. Commissioner Thompson seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.

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- 11 Commissioner Thompson moved to approve an agreement between Granicus, Inc. and Laramie County for the purpose of development, licensing, and offering for sale various streaming media solutions in the amount of \$46,123 plus \$1,999 monthly beginning January 7, 2014 and ending July 31, 2015. Commissioner Ash seconded the motion, which passed by a vote of four in favor and one opposed with Commissioner Hasenauer casting the dissenting vote. The agreement is filed in central files with the County Clerk.
- 12 Casey Palma, Steil Surveying, presented a Subdivision Permit and Plat for Benz Subdivision First Filing located in Tract 13 and a portion of Tract 14, The Prosser Tracts, Laramie County, Wyoming. (located northeast of the intersection of Avenue C-1 and Reiner Court) Mr. Palma stated the applicant is agreeable to the conditions placed on the plat and subdivision permit by the Planning Department with the exception of condition number one. There are no immediate plans to develop the lots and until that time, condition number one would be cost prohibitive. John Shepard, County Planning, presented the staff report and recommended approval with the following conditions: 1. A hardened ditch, or curb and gutter, shall be constructed on Avenue C-1, prior to plat recordation; 2. Sidewalks shall be constructed on Avenue C-1 prior to issuance of a Certificate of Occupancy for new principle structures; 3. An approved Grading, Erosion and Sediment Control (GESC) permit will be required for the subdivision prior to development; 4. All finished floor elevations shall be a minimum of one foot above the centerline elevation of Avenue C-1; 5. A plot plan prepared by a Wyoming licensed surveyor or engineer must be submitted with any building permit application for new principle structures showing compliance with the GESC permit. As-built documentation will be required prior to issuance of a Certificate of Occupancy; 6. "Lot 6" shown on the plat shall be re-labeled as Right of Way dedication instead of a subdivision lot, prior to recordation; and 7. Ownership shall be resolved prior to recordation. Don Beard, Public Works, recommended removing condition one since he believes condition two already addresses the issue. Chairmen Humphrey opened the hearing for PUBLIC COMMENT. Hearing no public comment, Chairman Humphrey closed the PUBLIC HEARING. Commissioner Ash moved to approve the Subdivision Permit and Plat with conditions one through 7 and adopt findings of fact a and b as revised. Commissioner Hasenauer seconded the motion. Commissioner Ash moved to amend the primary motion by striking "prior to recordation" and adding "prior to issuance of a Certificate of Occupancy for new principle structures." Commissioner Thompson seconded the motion. Commissioner Thompson moved to amend the amended motion by adding that conditions number one and two add the following language: "and the condition shall be noted on the plat." Commissioner Hasenauer seconded the motion. The motion to amend the amended motion passed unanimously. The motion to amend the primary motion passed unanimously. The primary motion passed unanimously. The resolution is to be recorded in the Recording Department.
- 13 Casey Palma, Steil Surveying, presented a Subdivision Permit and Plat for Blessed Hope First Filing, located within a portion of the NW1/4 of Section

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32, T.15N., R.62 W., of the 6th P.M., Laramie County, Wyoming. (Located at State Highway 213 and County Road 216). The plat would create a 10-acre parcel of land donated by Charles Steege for the future construction of a church. John Shepard, Planning, gave the staff report and recommended approval with the following conditions: 1) The title block of the plat shall be changed to add "Final Plat of" prior to recordation; 2) The owner's name on the plat shall be corrected prior to recordation. Chairman Humphrey opened the meeting as a PUBLIC HEARING. Hearing no public comment, Chairman Humphrey closed the PUBLIC HEARING. Commissioner Ash moved to approve the Subdivision Permit and Plat for Blessed Hope First Filing with conditions one and two and adopt findings of fact a and b. Commissioner Hasenauer seconded the motion, which passed unanimously. The resolution is to be recorded in the Recording Department.

- 14 Commissioner Thompson moved to approve an oil and gas lease between Laramie County and Glacier Land Services, LLC in the total amount of \$12,656.45 for a five-year period beginning October 28, 2013. Commissioner Hasenauer seconded the motion, which passed unanimously. The document is to be recorded in the Recording Department.

The meeting adjourned at 5:02 p.m.

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**CERTIFICATION**

I, Debra K Lathrop, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, January 07, 2014

**SEAL**

Approved by :



Debra K. Lathrop  
County Clerk

Reviewed by :



~~Troy Thompson, Chairman~~  
Board of County Commissioners

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources, 310 West 19th Street, Cheyenne, WY 82001, (307)633-4355 within a reasonable time.