

Planning • Building

MEMORANDUM

TO:	Laramie County Board of Commissioners
FROM:	Cate Cundall, Associate Planner
DATE:	February 4, 2025
TITLE:	PUBLIC HEARING regarding a Zone Change from AR-Agricultural Residential to MU – Mixed Use for Tract 1, 2, 3, and 5, Gleich Tracts, Laramie County, WY.

EXECUTIVE SUMMARY

AVI, PC, on behalf of Lance E. Gleich and Mindy Grunewald, submitted an application for a Zone Change for Tracts 1, 2, 3, and 5, Gleich Tracts. The application has been submitted to change the zone district from AR- Agricultural Residential to a MU- Mixed Use zone district to accommodate the expansion of the water well business and allow the existing residence to remain.

A concurrent application was also submitted for a Site Plan for these parcels. The Site Plan is for the construction of a shop and office, and employee and equipment parking for the water well business. The Site Plan will address comments from Public Works regarding deed restrictions and easement notes noted on the Gleich Tracts plat. The Site Plan will be approved administratively and is included in this report for informational purposes only.

BACKGROUND

The subject property is currently used for a residence and LG Drilling, a water well service business. Zone districts bordering the subject property are A-1 and A-2. The area is a mixture of residences with a few businesses.

Pertinent Statutes and Laramie County Land Use Regulations include:

Wyoming State Statute: Section 34-12-101 through 34-12-115. Section 1-2-103 (b) governing zone district amendments. Section 4-2-111 governing Mixed Use zone districts (MU)

DISCUSSION

The Laramie County Comprehensive Plan identifies the area as Urban Rural Interface (URI). These areas are intended to accommodate a mix of more intensive land uses than other areas. PlanCheyenne identifies the area as Rural Residential (RR).

Agency review comments have been addressed and the exhibit updated. Public notice was provided per Section 1-2-104 of the Land Use Regulations. Two comments were received and are attached to this report.

Section 1-2-103 (b) of the Laramie County Land Use Regulations specifies that in order to recommend approval of this zone change, the Planning Commission must find at least one of the following:

- i. That the zoning district map amendments or regulations are consistent with plans and policies of Laramie County: or
- ii. That the original zoning classification given to the property was inappropriate or improper; or
- iii. That there have been changes of an economic, physical, or social nature within the area involved which altered the basic character of such area, and that the amendment will not detrimentally affect the area involved.

Criteria i. and iii. are met by the type of development proposed and by meeting all of Planning's application criteria.

On January 9, 2025, the Laramie County Planning Commission held a public hearing on this application and voted (3-0) to recommend approval. In response to a question from the Planning Commission the applicant will repair the neighboring fence when weather allows. Meeting minutes are attached.

RECOMMENDATION and FINDINGS

Based on evidence provided, staff finds that:

- a) This application meets the criteria for a zone map amendment pursuant to section 1-2-103(b) of the Laramie County Land Use Regulations.
- **b)** The proposed change in zone district meets the criteria of section 4-2-108 of the Laramie County Land Use Regulations.

and that the Board approve the Zone Change for Gleich Tracts 1, 2, 3, and 5, Gleich Tracts from AR to MU with no conditions.

PROPOSED MOTION

I move to approve the Zone Change for Tracts 1, 2, 3, and 5, Gleich Tracts, Laramie County, WY, from AR to MU with no conditions and adopt the findings of fact a and b of the staff report.

ATTACHMENTS

- Attachment 1: Location Map
- Attachment 2: Project Narrative
- Attachment 3: Agency Comment Reports and Applicant Responses
- Attachment 4: Pre-App Notes
- Attachment 5: Public Comments
- Attachment 6: PC Meeting Minutes 1.9.25
- Attachment 7: Gleich Tracts Subdivision Plat
- Attachment 8: Proposed Gleich Tracts Site Plan 12.5.24
- Attachment 9: Resolution for Zone Change
- Attachment 10: Zone Change Exhibit 'A'



NORTH

Page 1 of 1



November 15, 2024 Justin Arnold, Laramie County Planning 3931 Archer Parkway Cheyenne, WY 82009

RE: GLEICH TRACTS ZONE CHANGE

Dear Mr. Arnold,

AVI, P.C., on behalf of Lance Gleich, is submitting a zone change application, located north of Riding Club Road and west of Ridge Road, more particularly described as Gleich Tracts, Tract 1, 2, 3, and 5 Laramie County, Wyoming.

The request for this zone change is for the specified parcels to go from Agricultural Residential (AR) to Mixed Use (MU) zoning. This change aims to accommodate a water well business on the subject property and allow for the construction of a shop and office. The business is a water well company and the site will allow for the shop, employee parking, and equipment parking.

The subject property is currently zoned for an agricultural residential use, reflecting its historical usage and proximity to other residential uses. However, the construction of the shop requires a more commercially oriented zone. County Planning staff has recommended a change from AR to MU to accommodate the business and allow the existing residence to remain.

If you have any questions or would like to discuss this project in greater detail, please contact our office.

Respectfully submitted,

Mark Christensen, AICP, Planner

A.V.I. PROFESSIONAL CORPORATION

h:\4692_lgd shop office\planning\submttls\zone change\4692 project narrative.docx

Permit Notes

Permit Number: PZ-24-00101				Parcel Number:14660440100500Site Address:2644 E RIDING CLUB RD		Submitted Technically Complete	11/15/2024 11/15/2024
Applicant: AVI PC Owner: GLEICH, LANCE E ET AL Project Description: Zone Change			Cheyenne, WY 82009	:			
Begin Date 11/15/2024	<u>End Date</u>	Permit Area Application	<u>Subject</u> PZ-24-00101	<u>Note Type</u> GENERAL	Note Text Zone Change Public Hearing Dates: Planning Commission on 1.9.25 and BOC Site Plan (Tract 5) application will be done zone change. Approval for Site Plan is adr	concurrently with	Created By CATHERINE.CUND ALL@LARAMIECO UNTYWY.GOV
11/27/2024		Application	PZ-24-00101	GENERAL	How does this zone change meet the crite zone change and fit with the goals and rec land use and development in section 5.2 c Comprehensive Plan? There is a restrictive easement around the VORTAC facility and most of the land to b inside of the restrictive easement. The ow aware of this. There is also the issue of ho of the property outlined in the project narra the restrictive easement.	ommendations on f the Cheyenne e zoned as MU falls rer should be made w the development	ATTORNEY@LARA MIECOUNTYWY.G OV
11/27/2024		Workflow	PUBLIC WORKS REVIEW	GENERAL	 Please note the restrictions for the Tracts within t change on the original plat (attached). If any comments need further conversation and/c clarification, please do not hesitate to reach out to F Works. Future infrastructure upgrades may be required v development. This could include but is not limited to right-of-way (road construction), re-vegetation and s Permit applications through Public Works will be re- the time of development. Access to these lots (including the internal acce easement) from E. Riding Club shall be designed at the current Laramie County Land Use Regulations. design/construction plans shall be submitted to Pub for review and approval. There will be no public maintenance of the inter- roadways/access easements for these lots. 		MOLLY.BENNETT @LARAMIECOUNT YWY.GOV
12/03/2024		Application	PZ-24-00101	GENERAL	All agency comments need to be addresse notes regarding restrictions from original fi		CATHERINE.CUNE ALL@LARAMIECO UNTYWY.GOV



LARAMIE COUNTY PLANNING & DEVELOPMENT OFFICE

3966 Archer Pkwy Cheyenne, WY 82009 planning@laramiecounty.com Phone (307) 633-4303 Fax (307) 633-4616



Pre-Application Meeting

Date: 5.2.23 Staff: JAMS. CC. BH Property Owner: LANCE MEMOry GUESCOM					
Project Description: Zone CHANGE - SETE PLAN					
Project Location/Address: E. Const		D GETCH TRAC	📩 R #: 🛛	00659 45, ROUGS9	E
ATTENDEES/AGENTS/PARTIES	e de la companya de Esta de la companya d			065943,200658	
Applicant CHRIS COUAS	Pho	ione 307-421-7	835	Email dirixa lovas engineerby,	(om
Other Lance Gleich	Pho	ione Joi . 214.	9969	Email Lance pleich 03@ 51	rain, con,
Other MindyGleich	Pho	ione910-302	7-9551	Email Marynewald Mag	mailco.
APPLICATION TYPE(S)				\mathcal{I}	
Administrative Plat			Site Pla	n – For Records	
Appeal				sion Exemption	
 Board Approval Preliminary Development Site Plan – Major 	- Contract			sion Permit & Plat	
Preliminary Development	Plan		Varianc		
			Zone C	hange AR 70 CB	
GUIDANCE		an a ga production	and the second	Webser - Charles Alberta - Sector Barras	
GOIDANCE	Application	n Fees:	n in the second		
🗹 Yes 🗆 No			AAA	SER RAN - \$750.00	
🗹 Yes 🗆 No	Copy of Pre-Application Meeting Notes:				
Yes No Project Narrative Letter/Justification Letter:					
✓ Yes □ No					
Yes 🗆 No		Plan) Plot Plan ne Change Map:		of Survey / Preliminary Dev.	
🗆 Yes 🗆 No 🗹 TBD 🗉	Drainage I			t	
□ Yes □ No ☑ Letter of Waiver	Drainage	Study:			
□ Yes □ No ☑ Letter of Waiver	Traffic Stu	udy:		1	
Yes 🗆 No	Communi	ity Facility Fees	Acknowled	dgement Letter:	



LARAMIE COUNTY PLANNING & DEVELOPMENT OFFICE

3966 Archer Pkwy Cheyenne, WY 82009 planning@laramiecounty.com Phone (307) 633-4303 Fax (307) 633-4616



u jowise	Pre-Application Meeting
Yes 🗆 No	Public Safety Fees Acknowledgement Letter:
🗆 Yes 🗹 No 🗆 TBD	WY DEQ Chapter 23 Study/Submittal Letter:
🗆 Yes 🗹 No 🗆 TBD	Development Agreement:
🗆 Yes 🗹 No 🗆 TBD	Roadway Maintenance Plan:
🗆 Yes 🖅 No 🗹 TBD	Road/Easement Use Agreement: Must ADDRESS PLAT NOTES : RESPLECTED
🗆 Yes 🗆 No 🗹 TBD	ROW Construction Permit:
🗆 Yes 🗹 No 🗆 TBD	Environmental Health Review / Approval:
□ Yes Ø No □ TBD	Environmental and Services Impact Report:
🗆 Yes 🗆 No 🗹 TBD	GESC/Grading, Erosion & Sediment Control Permit:
🗆 Yes 🗆 No 🗹 TBD	Floodplain Development Permit:

Public Notice Requirements	General Notes:
🗹 Yes 🗆 No	Public Notice Sign(s) Required – Posted/Paid by Applicant:
🗹 Yes 🗆 No	Newspaper Legal Notice Required – Paid by Applicant:
🗹 Yes 🗆 No	Property Owner Notification Letter Required – Paid by Applicant:

Miscellaneous Notes:

ZONE CHANGE TO CB OR PUD, WELL PLOBABLY DU CD. CANDU CONCULLENT ALL ZUNE QUANGE AND SETE PLAN. PLANS TO CONSTRUCT BUL DENGS. WELL PROBA AR TOCORPORTE ALL & PARCELS, LOT LEVES WILL REMAIN THE SAME. CERTE OF REULEW WELL DE ISSUED PLOCK TO BUILDENG PERMITS. OPERAT Indle FOR . CAN ASIC FOR CAMPS CAPE WAZUER YEARS EASEMENTS. FACILETY VORTEC ANY DOCUMENTS ADDRESSENG 4-theat

Transcription of Phone Message Left by Kathleen Cook 12.11.24

PZ-24-00101 and PZ-24-00104

Good morning, this is Kathleen Cook. I'm calling in regard to a sign that has appeared at my neighbor's place. It's a notice of development action and I'm wondering if you could give me a call back and maybe give me a little more information. I see that there is a public meeting on January 9 or I think that's the date. And I'm wondering if I can get any kind of information in advance of that, so I'm prepared if and when I go to that meeting. Thank you much. Again, it's Kathleen Cook. My number is 307-214-1466. And it's in regard to the Gleich Tract PZ-24-00101 and 104. Thank you again. Have a good day. Bye, bye.

Catherine Cundall

From: Sent: To: Subject: Louise Raimondi <ledmrwy@aol.com> Monday, November 25, 2024 3:42 PM Planning PZ-24-00101and PZ-24-00104

Attention: This email message is from an external(non-County) email address. Please exercise caution and/or verify authenticity before opening the email/attachments/links from an email you aren't expecting.

1

I won't object to this AS LONG AS THEY FIX MY FENCE THEY KNOCKED DOWN.

Sincerely,

...

Louise Raimondi

Planning Commission Minutes of the Proceedings - Final

Historic Courthouse 310 W 19th Street Cheyenne, WY 82001

Laramie County Planning Commission Prepared by the Laramie County Planning & Development Office Laramie County, Wyoming

Thursday, January 9, 2025	3:30 PM	Commissioners Board Room

Agenda modified 1.9.25 at 8:54 a.m.

To attend the meeting virtually and comment online please visit the link below.

https://us02web.zoom.us/j/83324508468#success

Agenda modified on 1.9.25 at 8:54 a.m.

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Call To Order

Chairman Jason Caughey called to meeting to order at 3:30 p.m. Guests were welcomed to the meeting and the assembly joined in the Pledge of Allegiance.

Roll Call

Present	Jason Caughey, Jack Stadel, Johnny J Tafoya II
Absent	John Watkins, Natacha Gaspar

Approval of Minutes

 1. Consideration of the Minutes of the Proceedings for December 12, 2024.
 25 - 001

Attachments: PC 12.12.24 Draft

Jack Stadel moved, seconded by Johnny J. Tafoya, II to approve the Minutes of the Proceedings for December 12, 2024. Vote 3-0.

Aye: Caughey, Stadel, Tafoya II

Absent: Watkins, Gaspar

Land Use:Variances/Board App./Plats

2. PUBLIC HEARING for a Zone Change from LI-Light Industrial to MU 25 - 014

 Mixed Used for a Portion of Tract 17, Cheyenne Irrigated Gardens,

3rd Filing.

Attachments: PZ-24-00097 PC STAFF REPORT PKG 01.09.25

Justin Arnold, Planning Manager, reported on the requested Zone Change for Cheyenne Irrigated Gardens, 3rd Filing from LI to MU. The purpose of the application is to separate the residence from the reminder of the parcel and change the zoning to allow the residence to remain. An administrative plat has been submitted concurrently to divide the subject property into two parcels but will be approved administratively.

Surrounding zone districts include Planned Unit Development (PUD), Medium Density Residential (MR), and City of Cheyenne Agricultural. The zone change application meets all LCLUR criteria for a zone map amendment.

Based on evidence provided staff recommends approval of a Zone Change to the BOCC from LI to MU.

Chairman Caughey opened the Public Hearing for comment. Receiving no comments, the hearing was closed and a motion and discussion called for.

Jack Stadel moved, seconded by Johnny J. Tafoya, II to adopt the findings of facts a and b of the staff report and recommend approval of a Zone Change from LI-Light Industrial to MU-Mixed Use for Cheyenne Irrigated Gardens, 3rd Filing, of the South 440 feet of Tract 17, Cheyenne Irrigated Gardens, to the Laramie County Board of Commissioners with no conditions. Vote 3-0.

Aye: Caughey, Stadel, Tafoya II

Absent: Watkins, Gaspar

 PUBLIC HEARING for a Zone Change from AR - Agricultural Residential to MU - Mixed Use for Tracts 1, 2, 3, and 5, Gleich Tracts, Laramie County, WY.

<u> 25 - 025</u>

Attachments: PC 1.9.25 Mtng Pkt

Cate Cundall, Associate Planner, reported on the request for a Zone Change from AR to MU for Tracts 1, 2, 3, and 5, Gleich Tracts. The purpose is to accommodate the expansion of the existing business and allow the residence to remain. The subject property is currently being used for a residence and LG Drilling, a water well service business. Zone district bordering the subject property are A-1 and A-2. The area is a mixture of residence with a few businesses.

Agency comments are being addressed and the exhibits will be updated to reflect the changes. Criteria for a zone map amendment has been met and the staff recommends approval to the Laramie County Board of Commissioners with one condition that all agency review comments must be addressed prior to final approval

of the Site Plan.

In response to a written comment received for the project the applicant said that the neighbor's fence he had damaged would be repaired when the weather allows.

Chairman Caughey opened the Public Hearing for comment. Receiving no comments, the hearing was closed and a motion and discussion called for.

Jack Stadel moved, seconded by Johnny J. Tafoya, II to adopt the findings of fact a and b of the staff report and recommend approval of the Zone Change from AR to MU for Tracts 1, 2, 3, and 5, Gleich Tracts, Laramie County, WY, to the Laramie County Board of Commissioners with one condition that all agency reviews must be addressed. Vote 3-0.

Aye: Caughey, Stadel, Tafoya II

Absent: Watkins, Gaspar

 PUBLIC HEARING for a Subdivision Permit and Plat for Recco Ranch, Situated in the NW1/4 of Section 11, Township 14N, Range 65W, of the 6th P.M., Laramie County, WY. <u> 25 - 026</u>

Attachments: PZ-24-00094 LCPC STAFF REPORT PKG 1.9.24

Justin Arnold, Planning Manger, reported that a Subdivision Permit and Plat called Recco Ranch is being proposed in a section in the NW1/4 of Section 11, R14N, R65W, Laramie County, WY. The application has been submitted to subdivide a 83.22 acre parcel into fourteen residential lots roughly six acres each. This is located south of the14 parcel exempt subdivision named Recco Tracts.

The current use of the subject property is agricultural land and is situated in the LU zone district. The subdivision will be accessed from Road 215 and the lots accessed from newly dedicated ROW's. The tracts will be served by individual wells and septic systems. The county engineer approved the waiver request for a Traffic Study and Drainage Study.

Chairman Caughey opened the Public Hearing for comment. Receiving no comments, the hearing was closed.

Questions from member of the Commission were if the number of tracts in the adjacent subdivision were taken into consideration for the studies waiver. Also questioned was if this new subdivision will kick in Public Safety requirements for fire protection improvements for that area of the County.

Molly Bennett, Public Works Director, was questioned if the roads are to be built to County Standards and if the east side to the adjacent subdivision will be upgraded. Shane Hansen, applicant's agent, responded that some roads would be brought to County Standards and others to meet fire protection requirements. Jack Stadel moved, seconded by Johnny J. Tafoya, II to adopt the findings of fact a and b of the staff report and to recommend approval of the Subdivision Permit and Plat for Recco Ranch to the Board of County Commissioners with the two conditions outline in the staff report. Vote 3-0.

Aye: Caughey, Stadel, Tafoya II

Absent: Watkins, Gaspar

New Business

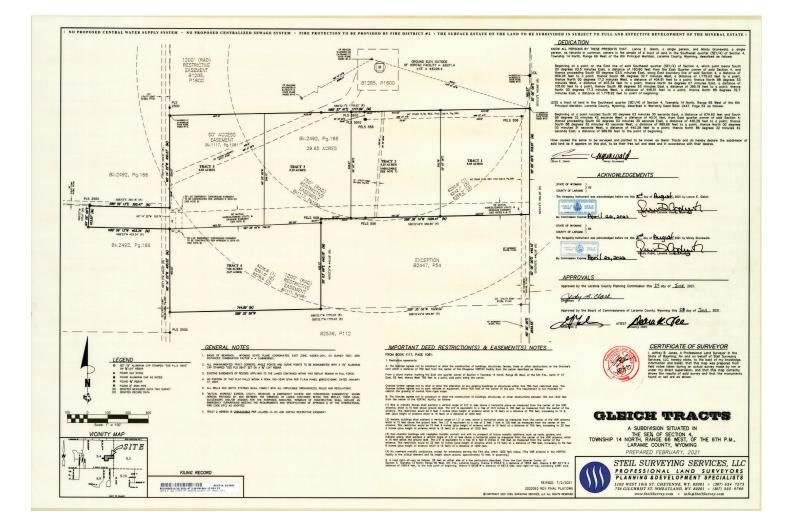
Chairman Caughey welcomed new board member Johnny J. Tafoya, II, who was appointed to the Planning Commission to fill the unexpired term of Mark Smith.

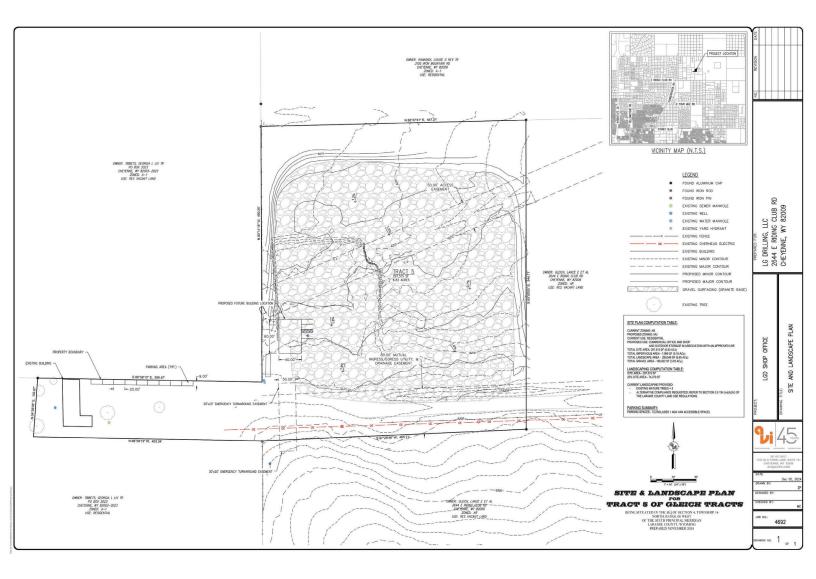
Adjournment

There being no further business the meeting was adjourned at 3:56 p.m.

CERTIFICATION

I, Cate Cundall, Associate Planner, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Thursday, January 9, 2025. Approved by the Laramie County Planning Commission on Thursday, January 22, 2025.





RESOLUTION NO.

A RESOLUTION TO APPROVE A CHANGE IN ZONE DISTRICT FROM AR-AGRICULTURAL RESIDENTIAL TO MU – MIXED USE FOR TRACTS 1, 2, 3, AND 5, GLEICH TRACTS, LARAMIE COUNTY, WYOMING.

WHEREAS, Wyoming State Statutes §18-5-201 to 18-5-208; §18-5-301 to 18-5-315 authorize Laramie County, in promoting the public health, safety, morals and general welfare of the county, to regulate the use of land through zoning in unincorporated Laramie County; and

WHEREAS, the Laramie County Board of Commissioners adopted the Laramie County Land Use Regulations; and

WHEREAS, the proposed zone change is in accordance with section 1-2-103(b) of the Laramie County Land Use Regulations; and

WHEREAS, the proposed zone change is in conformance with section 4-2-111 of the Laramie County Land Use Regulation

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF LARAMIE COUNTY, WYOMING, as follows:

The Laramie County Board of Commissioners finds that:

- a. This application is in conformance with section 1-2-103(b) of the Laramie County Land Use Regulations for a zone map amendment
- **b.** This application is in conformance with section 4-2-108 governing the LI Light Industrial zone district.

And the Board approves a Zone Change from AR – Agricultural Residential to MU – Mixed Use for Tracts 1, 2, 3, and 5, Gleich Tracts, as shown on the attached Zone Change Map Exhibit with no conditions.

DESENTED DEAD AND ADOPTED THIS	4	DAY OF	Feb	2025
PRESENTED, READ, AND ADOPTED THIS		DAY OF		, 2025.

LARAMIE COUNTY BOARD OF COMMISSIONERS

Gunar Malm, Board of County Commission Chairman

ATTEST:

Debra K. Lee, Laramie County Clerk

Reviewood and approved as to form:

Larangie County Attorney's Office

