

RESOLUTION NO.

CONSIDERATION OF A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE DEPARTMENT OF JUSTICE FOR A FY2025 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT IN THE AMOUNT OF \$64,810.00 ON BEHALF OF THE GOVERNING BODY OF LARAMIE COUNTY, WYOMING.

FOR THE PURPOSE OF: REQUESTED FUNDS WILL BE USED JOINTLY BY THE LARAMIE COUNTY SHERIFF'S OFFICE AND THE CITY OF CHEYENNE POLICE DEPARTMENT FOR TRAINING AND OVERTIME (City \$51,917.00 and County \$12,893.00).

WITNESSETH

WHEREAS, the Governing Body of Laramie County desires to participate in the DEPARTMENT OF JUSTICE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE PROGRAM by sponsoring this grant application to assist in financing this project; and

WHEREAS, the Governing Body of Laramie County has been provided with preliminary cost estimates and information on this project; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LARAMIE COUNTY that a grant application in the amount of \$64,810.00 be submitted to the Department of Justice for consideration of assistance in funding the Laramie County Sheriff's Office and the City of Cheyenne Police Department. If funded a formal Subgrantee Agreement will be executed between the parties.

BE IT FURTHER RESOLVED, that Amy Gorbey, or her successor in the position of Laramie County Grant Specialist, is appointed as agent of the Laramie County Board of Commissioners to execute and submit applications and certifications for these funds and that Sandra Bay, or her successor in the position of Laramie County Grants Manager is appointed as agent of the Laramie County Board of Commissioners to receive funds and implement the programs funded under this grant.

PASSED, APPROVED AND ADOPTED THIS 21st DAY OF APRIL 2026.

By: _____
Laramie County Chairman


Date: _____

ATTEST:

Debra Lee, Laramie County Clerk

Date: _____

Received and Approved as to Form only By:



Laramie County Attorney's Office

Date: 4/14/26

Standard Applicant Information

Project Information

Project Title	Proposed Project Start Date	Proposed Project End Date
Laramie County Sheriff's Office and the City of Cheyenne Police Department Training and Community Policing Overtime.	10/1/26	9/30/30
Federal Estimated Funding (Federal Share)	Applicant Estimated Funding (Non-Federal Share)	Program Income Estimated Funding
64810.0	0.0	0.0
Total Estimated Funding		
64810.0		

Areas Affected by Project (Cities, Counties, States, etc.)

No items

Type Of Applicant

Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

Other (specify):

Application Submitter Contact Information

Application POC Prefix Name

Mrs.

Application POC First Name

Sandra

Application POC Middle Name

Application POC Last Name

Bay

Application POC Suffix Name

Organizational Affiliation

Laramie County Government

Title

Laramie County Grants
Manager

Email ID

Sandra.Bay@LaramieCounty
wy.gov

Phone Number

307-633-4201

Fax Number

ORINumber

Executive Order and Delinquent Debt Information

Is Application Subject to Review by State Under Executive Order 12372? *

b. Program is subject to E.O. 12372 but has not been selected by the State for review

Is the Applicant Delinquent on Federal Debt?

No

SF424 Attachments (2)



Name

[Form SF424_4_0-V4.0.pdf](#)

Date Added

4/3/26



Name

[GrantApplication.xml](#)

Date Added

4/3/26

Authorized Representative

Authorized Representative Information

Prefix Name

Mr.

First Name

Gunnar

Middle Name

—

Last Name

Malm

Suffix Name

—

Title

Commissioner

Verify Legal Name, Doing Business As, and Legal Address

Legal Name

LARAMIE COUNTY GOVERNMENT

Doing Business As

UEI

E9DLJC1HGNQ8

Legal Address

Street 1

310 W. 19TH STREET

Street 2

SUITE 300

City

CHEYENNE

State

WY

Zip/Postal Code

82001

CongressionalDistrict

00

Country

USA

Certification

The legal name + Doing Business As (DBA) and legal address define a unique entity in the system as represented in its entity profile. The profile legal name and address is applicable to ALL applications and awards associated to this fiscal agent.

1. If this information is correct confirm/acknowledge to continue with completion of this application.

I confirm this is the correct entity.

Signer Name

Sandra Bay

Certification Date / Time

04/09/2026 04:55 PM

2. If the information displayed does not accurately represent the legal entity applying for federal assistance:

- a. Contact your Entity Administrator.
- b. Contact the System for Award Management (SAM.gov) to update the entity legal name/address.

3. If the above information is not the entity for which this application is being submitted, Withdraw/Delete this application. Please initiate a new application in Grants.gov with using the correct UEI/SAM profile.

Proposal Abstract

*

Proposal Abstract

- The Sheriff's Office of Laramie County Wyoming will use JAG funds to send deputies to



attend sex traffic training and to pay for overtime to strengthen prevention, detection, and response to human trafficking.

- The City of Cheyenne Police Department will use JAG funds to provide officer training to train officers to more effectively assist in preventing crime, and to provide overtime pay for patrol crime areas, engage in proactive crime reduction efforts.

Data Requested with Application *

- > Financial Management and System of Internal Controls
- > FY2025 JAG NOFO

Proposal Narrative *





 Name	Category	Created by	Date Added	
Narrative JAG Grant Application FY25 Laramie County Wyoming.docx	Proposal Narrative	Amy Gorbey	04/13/2026	

Budget and Associated Documentation

Budget Summary

Budget / Financial Attachments

Budget Worksheet and Budget Narrative

	Name	Category	Created by	Date Added	
	BUDGET FY25 JAG Laramie County WY.xlsm	Budget Worksheet	Amy Gorbey	04/13/2026	
	Name	Category	Created by	Date Added	
	Budget Narrative FY25 JAG Laramie County WY.docx	Budget Worksheet	Amy Gorbey	04/13/2026	

Pre-Agreement Cost

No documents have been uploaded for Pre-Agreement Cost

Indirect Cost Rate Agreement

No documents have been uploaded for Indirect Cost Rate Agreement

Consultant Rate Justification

No documents have been uploaded for Consultant Rate Justification

Employee Compensation Waiver

No documents have been uploaded for Employee Compensation Waiver

Financial Management Questionnaire (Including applicant disclosure of high-risk status)

No documents have been uploaded for Financial Management Questionnaire

Additional Attachments

No documents have been uploaded for Additional Attachments

Budget and Associated Documentation

Budget Category	Year 1	Total
Personnel	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00
Travel	\$0.00	\$0.00
Equipment	\$0.00	\$0.00
Supplies	\$0.00	\$0.00
Construction	\$0.00	\$0.00
SubAwards	\$0.00	\$0.00
Procurement	\$0.00	\$0.00
Contracts	\$0.00	\$0.00
Other Costs	\$0.00	\$0.00
Total Direct Costs	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00
Total Project Costs		

**Total
Project
Cost
Breakdown**

	Total	Percentage
Federal Funds	Federal Funds \$0.00	Percentage 0.00%
Match Amount	Match Amount \$0.00	Percentage 0.00%
Program Income Amount	Program Income Amount \$0.00	Percentage 0.00%

Please note: After completing this budget detail summary, please confirm that the following final values entered in this section are identical to those entered in the corresponding estimated cost section of the Standard Applicant Information. Specifically, the following must be equivalent. If they are not, you will not be able to submit this application until they are updated to be equivalent.

Standard Applicant Information	Equals	Budget Summary
Total Estimated Funding	=	Total Project Costs
Federal Estimated Funding (federal share)	=	Federal Funds
Applicant Estimated Funding (non-federal share)	=	Match Amount
Program Income Estimated Funding	=	Program Income Amount



DOES THIS BUDGET CONTAIN CONFERENCE COSTS WHICH IS DEFINED BROADLY TO INCLUDE _____
MEETINGS, RETREATS, SEMINARS, SYMPOSIA, AND TRAINING ACTIVITIES?

Memoranda of Understanding (MOUs) and Other Supportive Documents

Memoranda of Understanding (MOUs) and Other Supportive Documents

Upload

The recommended files to upload are PDF, Microsoft Word and Excel.

 Name	Category	Created by	Date Added	
Subgrantee Agreement FY25 JAG Laramie County.doc	Memoranda of Understanding (MOUs) and Other Supportive Documents	Amy Gorbey	04/13/2026	

Additional Application Components

Documentation of Anticipated Benefit to Qualified Opportunity Zones (if applicable)

No documents have been uploaded for Documentation of Anticipated Benefit to Qualified Opportunity Zones (if applicable)

Research and Evaluation Independence and Integrity Statement

No documents have been uploaded for Research and Evaluation Independence and Integrity Statement

Additional Attachments

No documents have been uploaded for Additional Attachments

Disclosures and Assurances

No Lobbying Activities

The applicant is not required to submit a lobbying disclosure under 31 U.S.C. 1352 for this application.

No documents have been uploaded for Disclosure of Lobbying Activities

Disclosure of Duplication in Cost Items

No. [Applicant Name on SF-424] does not have (and is not proposed as a subrecipient under) any pending applications submitted within the last 12 months for federally funded grants or cooperative agreements (or for subawards under federal grants or cooperative agreements) that request funding to support the same project being proposed in this application to OJP and that would cover any identical cost items outlined in the budget submitted as part of this application.

DOJ Certified Standard Assurances



U.S. DEPARTMENT OF JUSTICE

CERTIFIED STANDARD ASSURANCES

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

(1) I have the authority to make the following representations on behalf of myself

and the Applicant. I understand that these representations will be relied upon as

material in any Department decision to make an award to the Applicant based on its application.

(2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.

(3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--

- a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
- b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
- c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.

(4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--

- a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
- b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;
- c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
- d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

(5) The Applicant also understands that (in addition to any applicable program

(5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights

and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 28 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

(6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

(7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.

(8) If this application is for an award from the National Institute of Justice or the Bureau of Justice Statistics pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to an institution of higher education (as defined at 34 U.S.C. § 10251(a)(17)), I assure that, if any award funds actually are made available to such an institution, the Applicant will require that, throughout the period of performance--

- a. each such institution comply with any requirements that are imposed on it by the First Amendment to the Constitution of the United States; and
- b. subject to par. a, each such institution comply with its own representations, if any, concerning academic freedom, freedom of inquiry and debate, research independence, and research integrity, at the institution, that are included in promotional materials, in official statements, in formal policies, in applications for grants (including this award application), for accreditation, or for licensing, or in submissions relating to such grants, accreditation, or licensing, or that otherwise are made or disseminated to students, to faculty, or to the general public.

(9) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application--

- a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
- b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees

whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

(10) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law-- including, but not limited to, the Indian Self- Determination and Education Assistance Act--seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).

(11) If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge *

Signed

SignerID

amy.gorbey@laramiecountywy.gov

Signing Date / Time

4/9/26 6:15 PM

**DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other
Responsibility Matters; and Drug-Free Workplace Requirements; Law
Enforcement and Community Policing**

U.S. DEPARTMENT OF JUSTICE

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND
OTHER RESPONSIBILITY MATTERS; DRUG-FREE WORKPLACE REQUIREMENTS;
COORDINATION WITH AFFECTED AGENCIES**

Applicants should refer to the regulations and other requirements cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations or other cited requirements before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have

been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and

(c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction," as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals--

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal,

or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by--

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

- (1) The dangers of drug abuse in the workplace;
- (2) The Applicant's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

- (1) Abide by the terms of the statement; and
- (2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE, Washington, DC, 20530;

For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 999 North Capitol Street, NE Washington, DC 20531.

Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

5. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c) (5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge *

Certified

SignerID

amy.gorbey@laramiecountywy.gov

Signing Date / Time

4/9/26 6:28 PM

Other Disclosures and Assurances**Applicant Disclosure and Justification - DOJ High Risk Grantees (if applicable)**

No documents have been uploaded for Application Disclosure and Justification - DOJ High Risk Grantees

No documents have been uploaded for Other Disclosures and Assurances

Declaration and Certification to the U.S. Department of Justice as to this Application Submission

By [taking this action], I --

1. Declare the following to the U.S. Department of Justice (DOJ), under penalty of perjury: (1) I have authority to make this declaration and certification on behalf of the applicant; (2) I have conducted or there was conducted (including by the applicant's legal counsel as appropriate, and made available to me) a diligent review of all

requirements pertinent to and all matters encompassed by this declaration and certification.

2. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this application submission: (1) I have reviewed this application and all supporting materials submitted in connection therewith (including anything submitted in support of this application by any person on behalf of the applicant before or at the time of the application submission and any materials that accompany this declaration and certification); (2) The information in this application and in all supporting materials is accurate, true, and complete information as of the date of this request; and (3) I have the authority to submit this application on behalf of the applicant.

3. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Please Acknowledge *

Signed

SignerID

amy.gorbey@laramiecountywy.gov

Signing Date / Time

4/9/26 6:26 PM

Other

No documents have been uploaded for Other

Not Certified

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: 04/03/2026	4. Applicant Identifier: _____	
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: _____	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: Laramie County, Wyoming		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 83-600111	* c. UEI: E9DLJC1HGNQ8	
d. Address:		
* Street1:	310 West 19th Street	
Street2:	Suite 410	
* City:	Cheyenne	
County/Parish:	_____	
* State:	WY: Wyoming	
Province:	_____	
* Country:	USA: UNITED STATES	
* Zip / Postal Code:	82001-3706	
e. Organizational Unit:		
Department Name: Grants	Division Name: _____	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mrs.	* First Name: Sandra	_____
Middle Name:	_____	
* Last Name: Bay	_____	
Suffix:	_____	
Title: Laramie County Grants Manager		
Organizational Affiliation: Laramie County Government		
* Telephone Number: 307-633-4201	Fax Number: _____	
* Email: Sandra.Bay@LaramieCountywy.gov		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Bureau of Justice Assistance

11. Assistance Listing Number:

16.738

Assistance Listing Title:

Edward Byrne Memorial Justice Assistance Grant Program

*** 12. Funding Opportunity Number:**

O-BJA-2025-172542

* Title:

BJA FY25 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Formula

13. Competition Identification Number:

C-BJA-2025-00119-PROD

Title:

Category 2: Applicants with allocation amounts \$25,000 or more

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Laramie County Sheriff's Office and the City of Cheyenne Police Department training and community policing overtime.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="64,810.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="64,810.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

PROPOSAL NARRATIVE:

1. DESCRIPTION OF THE ISSUE

a. *What critical issue or problem is the applicant proposing to address with this project?*

The Laramie County Sheriff's Office (LCSO) seeks to strengthen the prevention, detection, and response to human trafficking through targeted training and overtime support for investigative and enforcement activities. Human trafficking remains a covert but significant threat to community safety and victim welfare in Laramie County and across Wyoming. Currently, LCSO responds to trafficking incidents primarily in a reactive manner and lacks dedicated capacity for proactive investigations, victim outreach, and multiagency coordination. Between 2021 and 2025, fewer than 10 incidents were formally coded as human trafficking (NIBRS offense codes 64A and 64B), averaging only 1–2 reports per year. National research indicates such figures greatly underestimate true victimization rates. Locally, some related charges such as prostitution (fewer than three cases), sexual exploitation of minors, domestic violence, and kidnapping may mask trafficking activity. While recent collaboration through ICE's 287(g) program and two active Homeland Security Investigations cases highlight emerging concerns, our near-zero trafficking statistics more likely reflect limited local training, screening, and data capacity rather than absence of the crime. This gap underscores the need for this grant to strengthen identification and response efforts.

The City of Cheyenne Police Department (CPD) continues efforts to reduce crime through standard patrol responses, while expanding proactive policing and community education to prevent victimization. Thanks to JAG-funded overtime, CPD has reported a

7% decrease in crime over the past year, allowing officers to respond more effectively to incidents and sustain proactive policing strategies. With continued support from the Bureau of Justice Assistance Department, both departments will build upon current success in community policing, crime prevention and proactive reduction strategies in the City of Cheyenne and Laramie County.

- b. Identify the issues the unit(s) of local government intend(s) to address with JAG funds, to include gaps in the jurisdiction's needed resources for criminal justice purposes.*

Both the Laramie County Sheriff's Office (LCSO) and the Cheyenne Police Department (CPD) face funding limitations that restrict the training and staffing necessary to fully achieve their strategic crime reduction goals for Cheyenne and Laramie County. JAG funding will help close these resource gaps by supporting overtime and specialized training that directly enhance the agencies' capacity for proactive enforcement, investigation, and community safety.

The LCSO's overtime need stems from two recent human trafficking cases that revealed limited capacity for timely follow-up and proactive investigations. This project will use **\$6,465** to cover the 110 overtime hours for FY26, FY27 and FY28 (55 hours per deputy) to conduct targeted enforcement, victim outreach, partner coordination, and case follow-up. Combined with ongoing training, these hours will strengthen the County's sustained response to human trafficking.

LCSO will use **\$6,428** in JAG funds to send two deputies to the 2027 Greater Rockies Immersive Training on Exploitation and Trafficking (G.R.I.T.) Conference in FY26 and

FY27. G.R.I.T. is organized by Uprising, a Wyoming-based anti-trafficking nonprofit, in partnership with FYN Global. G.R.I.T. provides multidisciplinary training designed to promote sustainable, collaborative approaches to combating human exploitation. Uprising trainers will also deliver on-site instruction, equipping deputies with practical tools for prevention, identification, and intervention. Together, these training efforts will reinforce regional collaboration and enhance the County's long-term capacity to identify and assist victims.

CPD aims to use **\$41,917** in JAG funds to support overtime for targeted crime prevention and enforcement through its newly established Crime Prevention Unit, which focuses on repeat offenders. Enforcement will be strategically directed to areas identified through statistical modeling to maximize efficiency and impact. CPD currently employs 115 sworn officers serving a population of approximately 67,000, about 17 officers per 10,000 residents, compared to the national average of 22.4. This below-average staffing level underscores the critical importance of overtime funding to meet policing demands.

To strengthen community-focused policing, CPD will allocate **\$10,000** in JAG funds for training to sustain and expand officer competency in proactive policing and community engagement. As in prior years, limited discretionary time has constrained officers' ability to conduct visible outreach and proactive initiatives. CPD also plans to pursue analyst-focused training for its new Crime Analyst, the department's sole analyst, since the International Association of Crime Analysts recommends one analyst per 70 sworn officers. This training will ensure analytical capacity aligns with the department's data-driven policing model. CPD is additionally exploring opportunities for evidence-based

training in Problem-Oriented Policing (POP) and Hot Spot analysis, including attendance at the ASU Center for Problem-Oriented Policing, the Professional Law Enforcement–Community Engagement Training, and the IACP Technology Conference.

Additional overtime funding in the amount of **\$41,917** will provide expanded community crime prevention education, increased officer visibility, and the implementation of proactive crime reduction measures, which are core strategies for building public trust and maintaining community safety.

Include discussion of any issues that arose in administering previous fiscal years' JAG awards, if applicable, and how its strategy and funding priorities will address the issues.

No issues have arisen in administering JAG awards.

2. PROJECT DESIGN AND IMPLEMENTATION

a. How will the proposed project address the need identified and address the purpose of the NOFO?

The Laramie County Sheriff's Office (LCSO) will strengthen efforts to prevent and reduce sex trafficking in Laramie County by providing essential training to officers and overtime funding for investigation, victim follow-up and prevention activities. LCSO has budgeted **\$6,465** in JAG funds for overtime of FY26 through FY28 and **\$6,428** for related training over the two-year period of FY26 and FY27.

The Cheyenne Police Department (CPD) also has a two-part funding request. CPD will allocate **\$10,000 (approximately \$3,333 per year for FY26, FY27 and FY28)** for training focused on crime prevention and reduction strategies, emphasizing proactive and reactive response skills. Key training areas include Crime Analysis, Problem-Oriented

Policing, and Hot Spot Policing. The CPD has budget for a total of **\$51,917** (approximately **\$17,305** per year) for community policing overtime (including fringe benefits).

LCSO and the CPD training funds will cover travel, meals, and enrollment expenses.

Together these allocations for overtime and fringe benefits advance the Office of Justice's Program's mission to combat violent crime, protect children, serve victims, and address public safety threats such as human trafficking and the opioid crisis. In alignment with § 101(a)(2) of H.R.728, paying overtime to presently employed law enforcement officers is an allowable cost when used to reduce crime and to improve public safety. Additionally, § 101(a)(2) (A)(i) authorizes funding for training additional law enforcement officers.

- b. Describe the unit(s) of local government process, if any, for engaging stakeholders from across the justice continuum and how that input informs priorities and decisions on the statutory JAG program areas under which it will use funding.***

The Laramie County Sheriff's Office (LCSO) engages partners across the justice continuum to identify and address sex trafficking, including the Cheyenne Police Department, Wyoming Highway Patrol, the FBI's Wyoming Office, the Victims Witness Programs, and the Laramie County District Attorney's Office.

Regular consultation with these agencies helps to guide funding priorities, ensuring that officer training and overtime resources support investigative capacity, improve victim outreach, and support collaboration. This project satisfies the criteria in the Byrne JAG NOFO as it falls under Law Enforcement program area and supports overtime for personnel and training.

c. *Describe how JAG funds will be coordinated with state and related justice funds.*

JAG funds will complement existing state and justice resources that support court services, drug treatment programs, victim witness services and other local criminal justice initiatives. LCSO coordinates with these partners to align the training and law enforcement priorities

d. *Provide description of the programs to be funded over the 4-year grant period, to include any subawards.*

Laramie County Sheriff's Office and the Cheyenne Police Department will both use the Byrne JAG formula allocations to directly fund overtime and training projects. The County will act as the grantee and the City of Cheyenne will be a subgrantee for the FY25 Byrne JAG Grant application.

3. CAPABILITIES AND COMPETENCIES

a. *What administrative and technical capacity and expertise does the applicant bring to successfully complete this project?*

The Laramie County Sheriff's Office (LCSO) and the Cheyenne Police Department (CPD) will build local and regional community policing collaborations that prioritize proactive enforcement and community engagement. JAG funding will extend these efforts by supporting overtime for personnel and training focused in crime reduction strategies and improved victim response.

JAG funding will help advance the LCSO's strategy to prevent and reduce sex trafficking by strengthening investigative capacity and multiagency coordination. The CPD will continue leveraging community policing partnerships to expand proactive prevention

efforts, while LCSO will expand its network of partners through trafficking-specific training and dedicated overtime for officer-led investigation and victim outreach.

- b. Describe the applicant's capacity to deliver the proposed project and meet the requirements of the award, including collecting and reporting the required performance measure data.***

Laramie County serves as the fiscal agent under a Memorandum of Understanding (MOU) with the City of Cheyenne and will execute a formal Subgrantee Agreement with the City of Cheyenne. (attachment provided). The County Grants Manager has extensive experience submitting performance reports for both agencies, track project progress, and ensuring compliance with federal reporting requirements.

Laramie County manages multiple federal awards and has an established track record of compliance. The Grant Manager, LCSO and the CPD are all familiar with the JAG monitoring requirements and data collection methods.

- c. Who will be responsible for this task, and how will the applicant collect the data? Refer to Program Description: Performance Measures for additional details on performance measures for this funding opportunity.***

The LCSO and the CPD Administrators will compile data and complete JAG reporting forms documenting project outcomes. Training participation and implementation of new practices will be tracked to ensure efficient use of funds and to demonstrate impact.

All invoices for training and overtime expenses will be reviewed by the Laramie County Grants Manager, and monitoring reports will be submitted to the Laramie County Grant Office for final review prior to submission to ensure all costs are allowable and meet compliance requirements.

LCSO will record training details (topic, participants, dates) and record the application of the learned practices. Overtime will be logged by hours, activities, outcomes (e.g., victims contacted/connected to services, investigations opened, arrests, referrals), and geographic focus. A program coordinator will produce quarterly reports summarizing progress, while a crime analyst or investigator will prepare monthly reports using mapping and metrics to direct proactive efforts.

CPD will similarly track hours, officer activity and outcomes during crime prevention and reduction overtime.

d. Describe the fiscal agent's capacity for administering the JAG award and subawards during the four-year project period, to include required subrecipient monitoring.

Laramie County has well established internal controls and financial policies for managing federal funds. The County Grants Office collaborates with the Finance Department, LCSO, and the CPD to ensure that Byrne JAG administrative, financial, and performance requirements are met.

Both the County and the City of Cheyenne have sufficient staffing and oversight capacity to track data, maintain documentation, and demonstrate program performance throughout the project period.

e. Describe any additional strategic planning and coordination efforts in which the unit of local government participates with other criminal justice agencies.

Both the LCSO and the CPD actively participate in multiagency coordination efforts, including task forces, interagency groups and community safety coalitions that address issues such as violent crime, trafficking property crime and sub-stance-related crime.

These partnerships enhance information sharing, cross-training and victim witness strategies and support the goals of the Byrne JAG program.

f. Please provide an overview of any evidence-informed programs that have been implemented successfully and how those programs might inform implementation of strategic plan priorities.

The LCSO and the CPD both integrate evidence-informed practices and strategies such as problem-oriented policing, hot spot analysis, and data-driven enforcement. These methods have been shown to reduce repeat offenses and enhance community safety. Data are regularly analyzed to guide strategic use of training and overtime resources, ensuring that JAG funding is applied effectively to achieve law enforcement goals in the City of Cheyenne and throughout Laramie County.

The CPD has expanded its evidence-informed efforts through innovative community outreach and crime prevention initiatives, including the integration of Flock camera technology, community data sharing, and Crime Prevention Through Environmental Design (CPTED) evaluations for local businesses and residences.

Both LCSO and CPD have implemented the Law Enforcement Assisted Diversion (LEAD) program and actively participate in multiple collaborative boards that address crime and its underlying causes. These include the Suicide Fatality Review Board, Overdose Fatality Review Board, Laramie County Community Partnership, Behavioral Health Action Team, Laramie County Community Juvenile Services Joint Powers Board, and the Safehouse Domestic Abuse Board. Collectively, these partnerships and evidence-informed strategies guide the development and execution of strategic plan priorities that promote public safety and well-being across the community.

Byrne JAG FY25 Budget Narrative

The Byrne JAG FY25 formula allocation for the Laramie County totals **\$64,810**, with **\$51,917** designated for the Cheyenne Police Department (CPD) and **\$12,893** for the Laramie County Sheriff's Office (LCSO). Laramie County will serve as the fiscal agent for these funds and will execute a Subgrantee Agreement with the City of Cheyenne, included in this application. The following budget narrative is organized into two sections: one for the LCSO and one for the CPD.

Laramie County Sheriff's Office Budget Narrative

The Laramie County Sheriff's Office requests a total of **\$12,893** to expand trafficking-focused training and provide overtime capacity to identify victims, pursue investigations, and coordinate with partner agencies. These resources will strengthen the County's ability to prevent human trafficking, improve victim outcomes, and strengthen multiagency collaboration.

Of the FY25 Byrne JAG FY25 allocation, **\$6,465** is budgeted for deputy overtime (including fringe benefits), and **\$6,428** will fund training for two deputies to attend the *G.R.I.T. Conference on Sex Trafficking* in FY26 and FY27. The three-day GRIT conference offers advanced instruction in human trafficking identification and investigation, trauma-informed victim interviewing, victim services coordination, digital investigations, and multi-jurisdictional case development. Funds will cover registration, travel, and per-diem expenses (38 hours in FY26, 39 hours in FY27, and 33 hours in FY28). Overtime will support investigative and patrol shifts focused on identifying trafficking indicators, conducting follow-up interviews, implementing enforcement operations, conducting outreach to at-risk populations (e.g., shelters, hospitality venues), and assisting with joint operations with local, state, and federal partners.

City of Cheyenne Police Department Budget Narrative

The Cheyenne Police Department (CPD) requests **\$51,917** to enhance officer training and provide overtime capacity that supports proactive crime prevention and response efforts. Funding will strengthen officer skills in identifying, deterring, and addressing criminal activity, including through the newly established Crime Prevention Unit, which targets repeat offenders.

Training funds in the amount of **\$10,000** will be dedicated to programs focused on community-wide crime prevention and reduction strategies, including Data Driven Approaches to Crime and Traffic Safety (DDACTS), Crime Prevention Through Environmental Design (CPTED), Problem-Oriented Policing, and Hot Spot Policing.

Overtime (including fringe benefits) in the amount of **\$41,917** will support approximately 600 hours of targeted enforcement and outreach efforts to apprehend known offenders, identify high-crime areas and patterns, and promote crime prevention education among Cheyenne residents.

Budget Detail - Year 1

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N
 (DOJ Financial Guide, Section 3.10) No

A. Personnel

Name <i>List each name, if known.</i>	Position <i>List each position, if known.</i>	Computation <i>Show annual salary rate & amount of time devoted to the project for each name/position.</i>						
		Salary	Rate	Time Worked <i>(# of hours, days, months, years)</i>	Percentage of Time	Total Cost	Non-Federal Contribution	Federal Request
Deputy 1: Overtime	Deputy	\$46.95	hourly	19	100%	\$893	\$0	\$893
Deputy 2: Overtime	Deputy	\$46.95	hourly	19	100%	\$893	\$0	\$893
Total(s)						\$1,786	\$0	\$1,786

Narrative

Overtime salary and fringe costs to support targeted follow-up activities, limited operations, and outreach to potential victims and community partners. The Laramie County Sheriff's Office will allocate a total of \$2,234 (\$1,786 to pay for 38 hours of overtime and \$448.00 in fringe benefits) for two deputies (19 hours for each deputy) in FFY2026. The base overtime rate was determined using the average time and half calculation for a deputy at the Laramie County Sheriff's Office.

Purpose Area #4

B. Fringe Benefits					
Name <i>List each grant-supported position receiving fringe benefits.</i>	Computation <i>Show the basis for computation.</i>				
	<i>Base</i>	<i>Rate</i>	<i>Total Cost</i>	<i>Non-Federal Contribution</i>	<i>Federal Request</i>
Deputy 1: Fringe Benefit	\$893.00	25.00%	\$224	\$0	\$224
Deputy 2: Fringe Benefit	\$893.00	25.00%	\$224	\$0	\$224
Total(s)			\$448	\$0	\$448
Narrative					
<p>The Laramie County Sheriff's Office will allocate \$2,234.00 (\$1,786.00 to pay for 38 hours of overtime and \$448.00 in fringe benefits) for two deputies (19 hours each) in FFY2026. The fringe benefits estimated are an average for Laramie County Sheriff's Office deputies and includes all fringe expenditures for the overtime hours reflected in the personnel section.</p>					

Purpose Area #4

C. Travel										
Purpose of Travel	Location	Type of Expense	Basis	Computation						
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Lodging, Meals, Etc.</i>	<i>Per day, mile, trip, Etc.</i>	<i>Compute the cost of each type of expense X the number of people traveling.</i>						
				Cost	Quantity	# of Staff	# of Trips	Total Cost	Non-Federal Contribution	Federal Request
Training: GRIT: Sex-Trafficking training	Montana	Meals	Day	\$51.00	2	2	1	\$204		\$204
Training: GRIT: Sex-Trafficking-training	Montana	Transportation	Round-trip	\$545.93	2	1	1	\$1,092		\$1,092
Training: GRIT: Sex-Trafficking training	Montana	Lodging	Night	\$110.00	3	2	1	\$660		\$660
Training: GRIT: Sex-Trafficking training	Montana	Meals	Day	\$68.00	3	2	1	\$408		\$408
Total(s)								\$2,364	\$0	\$2,364
Narrative										

Purpose Area #4

The Sheriff's Office will use this funding to support training opportunities that strengthen deputies' knowledge of prevention and investigative best practices for sex trafficking cases. The intent is to send two officers to training each year, with projected costs based on the 2026 Annual GRIT Conference. Total anticipated expenses for travel in FFY2026 are estimated at \$2,364.00, \$1,092.00 in mileage, \$660.00 for lodging (two rooms for three nights), and \$408 for meals and incidentals for both individuals.

Total miles from Cheyenne, Wyoming to Billings, Montana, is 742 miles, resulting in a travel reimbursement estimate of \$537.95 one way, or \$1,075.90 round trip. We are anticipating that deputies will need another 22 miles in Billings MT to get from the hotel to the training this brought our total mileage to \$1,092.00 (753 x .725). The deputies will travel together in one vehicle. Lodging rates for out-of-state travel to Billings, Montana, in April 2027 are expected to be approximately \$110.00 per night (based on 2026 gsa rates) for a total of \$660.00 for 3 nights for the 2 individuals. Meals and incidental expenses (M&IE) are estimated at \$68.00 per deputy, per day for a total of \$408.00 for the three conference days. Meals for the two travel days are at the 75% Per Diem rate of \$51.00 for a total of \$204.00 for the deputies. Total request under travel for Year 1 is \$2,364.00.

Purpose Area #4

G. Subawards (Subgrants)									
Description <i>Provide a description of the activities to be carried out by subrecipients.</i>		Purpose <i>Describe the purpose of the subaward (subgrant)</i>		Consultant? <i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>					
				Total Cost	Non-Federal Contribution	Federal Request			
City of Cheyenne Police Department		Community policing		No	\$17,306	\$0	\$17,306		
							\$0		
Total(s)				\$17,306	\$0	\$17,306			
Consultant Travel (if necessary)									
Purpose of Travel <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	Location <i>Indicate the travel destination.</i>	Type of Expense <i>Hotel, airfare, per diem</i>		Computation <i>Compute the cost of each type of expense X the number of people traveling.</i>					
				Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
							\$0		\$0
Total				\$0			\$0	\$0	\$0
Narrative									

Purpose Area #4

Laramie County is submitting this Byrne JAG Formula Grant application in partnership with the City of Cheyenne and will serve as the fiscal agent for the project. In accordance with the formula allocation, Laramie County will provide a subaward to the City of Cheyenne Police Department (CPD) in the amount of \$51,917.00. The total JAG funds allocated to Overtime for the 48 month anticipated duration of performance is \$41,917.00. In FY2026, the CPD plans to allocate \$13,972.34 to support overtime costs and associated benefits for officers engaged in community policing activities. The total amount allocated for Officer Training is \$10,000 for the 48 month anticipated duration of performance. In FY2026, the CPD will allocate \$3,333.34 for training. The total allocation under the subaward to the City of Cheyenne Police Department for FFY26 is \$17,305.68.

H. Procurement Contracts

Description <i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</i>	Purpose <i>Describe the purpose of the contract</i>	Consultant? <i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>			
			Total Cost	Non-Federal Contribution	Federal Request
					\$0
Total(s)			\$0	\$0	\$0

Consultant Travel (if necessary)

Purpose of Travel <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	Location <i>Indicate the travel destination.</i>	Type of Expense <i>Hotel, airfare, per diem</i>	Computation <i>Compute the cost of each type of expense X the number of people traveling.</i>

							Narrative	
Federal Request		Non-Federal Contribution	Total Cost	# of Staff	Duration or Distance	Cost	Total	
			\$0					\$0
			\$0					\$0
							Narrative	
<p><i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).</i></p>								
<p><i>Show the basis for computation</i></p>								
Federal Request		Non-Federal Contribution	Total Cost	Length of Time	Cost	Basis	Quantity	Description
			\$850	1	\$425.00	each	2	Training: GRIT: Sex-Trafficking training-REGISTRATION
			\$0					
			\$850					
Federal Request		Non-Federal Contribution	Total Cost	Total(s)				
			\$0					
			\$850					
Federal Request		Non-Federal Contribution	Total Cost	Total		Narrative		
			\$0					
			\$850					
Federal Request		Non-Federal Contribution	Total Cost	Total		Narrative		
			\$0					
			\$850					

Purpose Area #4

Registration fees for two deputies to attend the GRIT Sex Trafficking Training for FY2026. The registration cost is \$425.00 per deputy, for a total of \$850.00.

Budget Detail - Year 2

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N
 (DOJ Financial Guide, Section 3.10)

A. Personnel

Name <i>List each name, if known.</i>	Position <i>List each position, if known.</i>	Computation <i>Show annual salary rate & amount of time devoted to the project for each name/position.</i>						
		Salary	Rate	Time Worked <i>(# of hours, days, months, years)</i>	Percentage of Time	Total Cost	Non-Federal Contribution	Federal Request
Deputy 1: OT	Deputy	\$46.96	hourly	20	100%	\$940	\$0	\$940
Deputy 2: OT	Deputy	\$46.96	hourly	19	100%	\$893	\$0	\$893
Total(s)						\$1,833	\$0	\$1,833

Narrative

Overtime salary and fringe benefits to support targeted follow-up activities, limited operations, and outreach to potential victims and community partners. The Laramie County Sheriff's Office will allocate a total of \$2,292.00 (\$1,833.00 to pay for 39 hours of overtime and \$459.00 in fringe benefits) for two deputies (20 hours for deputy 1 and 19 hours for deputy 2) in FFY2027. The base overtime rate was determined using the average time and half calculation for a deputy at the Laramie County Sheriff's Office.

Purpose Area #4

B. Fringe Benefits					
Name <i>List each grant-supported position receiving fringe benefits.</i>	Computation <i>Show the basis for computation.</i>				
	Base	Rate	Total Cost	Non-Federal Contribution	Federal Request
Deputy 1: Fringe Benefits	\$940.00	25.00%	\$235		\$235
Deputy 2: Fringe Benefits	\$893.00	25.00%	\$224		\$224
Total(s)			\$459	\$0	\$459
Narrative					
<p>The Laramie County Sheriff's Office will allocate \$2,292.00 (\$1,833.00 to pay for 39 hours of overtime and \$459.00 in fringe benefits) for two deputies (20 hours for Deputy 1 and 19 hours for Deputy 2) in FFY2027. The fringe benefits estimated are an average for Laramie County Sheriff's Office deputies and includes all fringe expenditures for the overtime hours reflected in the personnel section.</p>					

Purpose Area #4

C. Travel										
Purpose of Travel	Location	Type of Expense	Basis	Computation						
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Lodging, Meals, Etc.</i>	<i>Per day, mile, trip, Etc.</i>	<i>Compute the cost of each type of expense X the number of people traveling.</i>						
				Cost	Quantity	# of Staff	# of Trips	Total Cost	Non-Federal Contribution	Federal Request
Training: GRIT: Sex-Trafficking training	Montana	Meals	Day	\$51.00	2	2	1	\$204		\$204
Training: GRIT: Sex-Trafficking-training	Montana	Transportation	Round-trip	\$545.93	2	1	1	\$1,092		\$1,092
Training: GRIT: Sex-Trafficking training	Montana	Lodging	Night	\$110.00	3	2	1	\$660		\$660
Training: GRIT: Sex-Trafficking training	Montana	Meals	Day	\$68.00	3	2	1	\$408		\$408
Total(s)								\$2,364	\$0	\$2,364
Narrative										

Purpose Area #4

The Sheriff's Office will use this funding to support training opportunities that strengthen deputies' knowledge of prevention and investigative best practices for sex trafficking cases. The intent is to send two officers to training each year, with projected costs based on the 2026 Annual GRIT Conference. Total anticipated expenses for travel in FFY2027 are estimated at \$2,364.00, \$1,092.00 in mileage, \$660.00 for lodging (two rooms for three nights), and \$408.00 for meals and incidentals for both individuals.

Total mileage from Cheyenne, Wyoming to Billings, Montana, is 742 miles, resulting in a travel reimbursement estimate of \$537.95 one way, or \$1,075.90 round trip. We are anticipating that deputies will need an additional 22 miles in Billings MT to get from the hotel to the training bringing our total mileage to \$1,092.00 (753 x .725). The deputies will travel together in one vehicle. Lodging rates for out-of-state travel to Billings, Montana, in April 2028 are expected to be approximately \$110.00 per night (based on 2026 gsa rates) for a total of \$660.00 for three nights for the two individuals. Meals and incidental expenses (M&IE) are estimated at \$68.00 per deputy, per day for a total of \$408.00 for the three conference days. Meals for the two travel days are at the 75% Per Diem rate of \$51.00 for a total of \$204.00 for the deputies. Total travel expenses for Year 2 are \$2,364.00.

Purpose Area #4

G. Subawards (Subgrants)											
Description <i>Provide a description of the activities to be carried out by subrecipients.</i>		Purpose <i>Describe the purpose of the subaward (subgrant)</i>			Consultant? <i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>						
							Total Cost	Non-Federal Contribution	Federal Request		
City of Cheyenne Police Department (CPD)		Communtiy Policing					\$17,306	\$0	\$17,306		
					Total(s)		\$17,306	\$0	\$17,306		
Consultant Travel (if necessary)											
Purpose of Travel <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>		Location <i>Indicate the travel destination.</i>		Type of Expense <i>Hotel, airfare, per diem</i>		Computation <i>Compute the cost of each type of expense X the number of people traveling.</i>					
						Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
									\$0		\$0
					Total		\$0	\$0	\$0		
Narrative											

Purpose Area #4

Laramie County is submitting this Byrne JAG Formula Grant application in partnership with the City of Cheyenne and will serve as the fiscal agent for the project. In accordance with the formula allocation, Laramie County will provide a subaward to the City of Cheyenne Police Department (CPD) in the amount of \$51,917.00. The total JAG funds allocated to Overime for the 48 month anticipated duration of performance is \$41,917.00. In FY2027, the CPD plans to allocate \$13,972.33 to support overtime costs and associated benefits for officers engaged in community policing activities. The total amount allocated for Officer Training is \$10,000 for the 48 month anticipated duration of performance. In FY2027, the CPD will allocate \$3,333.33 for training. The total allocation for FY27 is \$17,305.66.

H. Procurement Contracts

Description <i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</i>	Purpose <i>Describe the purpose of the contract</i>	Consultant? <i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>			
			<i>Total Cost</i>	<i>Non-Federal Contribution</i>	<i>Federal Request</i>
					\$0
Total(s)			\$0	\$0	\$0

Consultant Travel (if necessary)

Purpose of Travel <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	Location <i>Indicate the travel destination.</i>	Type of Expense <i>Hotel, airfare, per diem</i>	Computation <i>Compute the cost of each type of expense X the number of people traveling.</i>

Purpose Area #4

				Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
							\$0		\$0
Total							\$0	\$0	\$0
Narrative									
I. Other Costs									
Description <i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).</i>			Computation <i>Show the basis for computation</i>						
			Quantity	Basis	Cost	Length of Time	Total Cost	Non-Federal Contribution	Federal Request
Training: GRIT: Sex-Trafficking training-REGISTRATION			2	each	\$425.00	1	\$850		\$850
Total(s)							\$850	\$0	\$850
Narrative									

Purpose Area #4

Registration fees per deputy to attend the GRIT training, \$425.00 per peron for a total of \$850.00.

Budget Detail - Year 3

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N
[\(DOJ Financial Guide, Section 3.10\)](#)

A. Personnel

Name <i>List each name, if known.</i>	Position <i>List each position, if known.</i>	Computation <i>Show annual salary rate & amount of time devoted to the project for each name/position.</i>						
		Salary	Rate	Time Worked <i>(# of hours, days, months, years)</i>	Percentage of Time	Total Cost	Non-Federal Contribution	Federal Request
Deputy 1: OT	Deputy	\$46.95	hourly	17	100%	\$799	\$0	\$799
Deputy 2:OT	Deputy	\$46.95	hourly	16	100%	\$752	\$0	\$752
Total(s)						\$1,551	\$0	\$1,551

Narrative

Overtime salary and fringe benefits to support targeted follow-up activities, limited operations, and outreach to potential victims and community partners. The Laramie County Sheriff's Office will allocate a total of \$1,939.00 (\$1,551.00 to pay for 33 hours of overtime and \$388.00 in fringe benefits) for two deputies (17 hours for deputy one and 16 hours for deputy 2) in FFY2028. The base overtime rate was determined using the average time and half calculation for a deputy at the Laramie County Sheriff's Office.

Purpose Area #4

B. Fringe Benefits					
Name	Computation				
<i>List each grant-supported position receiving fringe benefits.</i>	<i>Show the basis for computation.</i>				
	Base	Rate	Total Cost	Non-Federal Contribution	Federal Request
Deputy 1: Fringe Benefits	\$799.00	25.00%	\$200	\$0	\$200
Deputy 2: Fringe Benefits	\$752.00	25.00%	\$188	\$0	\$188
Total(s)			\$388	\$0	\$388
Narrative					
<p>The Laramie County Sheriff's Office will allocate \$1,939.00 (\$1,551.00 to pay for 33 hours of overtime and \$388.00 in fringe benefits) for two deputies (17 hours for Deputy 1 and 16 hours for Deputy 2) in FFY2028.</p>					

Purpose Area #4

G. Subawards (Subgrants)								
Description <i>Provide a description of the activities to be carried out by subrecipients.</i>		Purpose <i>Describe the purpose of the subaward (subgrant)</i>		Consultant? <i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>				
				Total Cost	Non-Federal Contribution	Federal Request		
City of Cheyenne Police Department (CPD)		Community Policing		\$17,306		\$17,306		
Total(s)				\$17,306	\$0	\$17,306		
Consultant Travel (if necessary)								
Purpose of Travel <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	Location <i>Indicate the travel destination.</i>	Type of Expense <i>Hotel, airfare, per diem</i>	Computation <i>Compute the cost of each type of expense X the number of people traveling.</i>					
			Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
						\$0		\$0
			Total			\$0	\$0	\$0
Narrative								

Purpose Area #4

Laramie County is submitting this Byrne JAG Formula Grant application in partnership with the City of Cheyenne and will serve as the fiscal agent for the project. In accordance with the formula allocation, Laramie County will provide a subaward to the City of Cheyenne Police Department (CPD) in the amount of \$51,917.00. The total JAG funds allocated to Overime for the 48 month anticipated duratio of performance is \$41,917.00. In FY2028, the CPD plans to allocate \$13,972.33 to support overtime costs and associated benefits for officers engaged in community policing activities. The total amount allocated for Officer Training is \$10,000.00 for the 48 month anticipated duration of performance. In FY2028, the CPD will allocate \$3,333.33 for training. The total allocation for FFY28 is \$17,305.66.

H. Procurement Contracts

Description <i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</i>	Purpose <i>Describe the purpose of the contract</i>	Consultant? <i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>			
			<i>Total Cost</i>	<i>Non-Federal Contribution</i>	<i>Federal Request</i>
					\$0
Total(s)			\$0	\$0	\$0

Consultant Travel (if necessary)

Purpose of Travel <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	Location <i>Indicate the travel destination.</i>	Type of Expense <i>Hotel, airfare, per diem</i>	Computation <i>Compute the cost of each type of expense X the number of people traveling.</i>

Budget Summary

Budget Summary

Note: Any errors detected on this page should be fixed on the corresponding Budget Detail tab.

Budget Category	Year 1		Year 2 (if needed)		Year 3 (if needed)		Year 4 (if needed)		Year 5 (if needed)		Total(s)
	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	
A. Personnel	\$1,786	\$0	\$1,833	\$0	\$1,551	\$0	\$0	\$0	\$0	\$0	\$5,170
B. Fringe Benefits	\$448	\$0	\$459	\$0	\$388	\$0	\$0	\$0	\$0	\$0	\$1,295
C. Travel	\$2,364	\$0	\$2,364	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,728
D. Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
F. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Subawards (Subgrants)	\$17,306	\$0	\$17,306	\$0	\$17,306	\$0	\$0	\$0	\$0	\$0	\$51,917
H. Procurement Contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
I. Other	\$850	\$0	\$850	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,700
Total Direct Costs	\$22,754	\$0	\$22,812	\$0	\$19,245	\$0	\$0	\$0	\$0	\$0	\$64,810
J. Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Costs	\$22,754	\$0	\$22,812	\$0	\$19,245	\$0	\$0	\$0	\$0	\$0	\$64,810
Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N										No	

City Contract # _____

**2025 BYRNE JUSTICE ASSISTANCE GRANT SUBGRANTEE AGREEMENT
BETWEEN LARAMIE COUNTY AND THE CITY OF CHEYENNE**

THIS 2025 BYRNE JUSTICE ASSISTANCE AGREEMENT ("Grant Agreement") (ALN #16.738) is made between Laramie County, State of Wyoming ("COUNTY"), whose address is 310 West 19th Street, Cheyenne, Wyoming 82001, and the City of Cheyenne ("SUBGRANTEE"), whose address is 415 West 18th Street, Cheyenne, Wyoming 82001. In consideration of the promises and covenants set forth below, the parties agree as follows:

- 1) Purpose of Grant Agreement. COUNTY shall provide Byrne Justice Assistance (JAG) grant funds to SUBGRANTEE in the amount set forth in Section 3, and SUBGRANTEE shall undertake officer training and overtime costs associated with community policing efforts. Performance by SUBGRANTEE of the requirements of this Grant Agreement and compliance with all JAG program rules and regulations is a condition to SUBGRANTEE'S receipt of monies hereunder.
- 2) Term of Grant Agreement and Required Approvals. This Grant Agreement is not effective until all parties have executed it and all required approvals have been granted. The term of the Grant Agreement is from October 1, 2026, through September 30, 2029 (the "Term"). The Overtime and Training for Community Policing Project shall be completed during the Term. No expenditure may occur before the grant award agreement between the Department of Justice, and the County is fully executed.
- 3) Payment. COUNTY agrees to grant monies to SUBGRANTEE for performance of the Project, as invoices are submitted for work done in connection with the Project, and completed in accordance with the requirements of this Agreement. The total payment to SUBGRANTEE under this Grant Agreement shall not exceed \$51,917.00 ("Grant Award"). Payment will be made following SUBGRANTEE'S delivery to COUNTY of invoices detailing services performed in connection with the Project in a form satisfactory to COUNTY.
- 4) Responsibilities of Grantee Regarding the Project. In undertaking and completing the Project, the SUBGRANTEE further agrees as follows:
 - a) Professional Services. The SUBGRANTEE agrees to perform all aspects of the Project in a professional manner and in accordance with the degree of care, competence and skills that would be exercised by a SUBGRANTEE under similar circumstances, to the satisfaction of the COUNTY.
 - b) Procurement and Administrative Regulations. SUBGRANTEE agrees to comply with federal procurement and administrative regulations as stated in 2 C.F.R. § 215, Uniform Administrative Requirements for Grants and Agreements: as enacted in regulations by the U.S. Department of Justice.

- c) Compliance with Laws. In the interpretation, execution, administration and enforcement of this Grant Agreement, SUBGRANTEE agrees to comply with all applicable state and federal laws, rules and regulations, including but not limited to:
- i) SUBGRANTEE agrees to comply with all federal requirements governing grant agreements that are applicable, including but not limited to 2 C.F.R. § 230 (Cost Principles for Non-Profit Organizations) and OMB Circular A-133 (Audits of States, Local Governments, and Non-Profit Organizations). The Single Audit Act of 1984, 31 U.S.C. §§ 7501 through 7506 further defines auditing responsibilities and SUBGRANTEE agrees to comply therewith.
 - ii) SUBGRANTEE further covenants that the Project will be conducted and administered in conformity with the Civil Rights Act of 1964, 42 U.S.C. § 2000d *et seq.* and the Fair Housing Act, 42 U.S.C. § 3601 *et seq.* and that it will affirmatively further fair housing.
 - iii) SUBGRANTEE shall comply with "Equal Opportunity in Federal Employment", Exec. Order No. 11, 246, 30 Fed. Reg. 12,319 (1965) as amended by Exec. Order No. 11375, 32 Fed. Reg. 14,303 (1967); as supplemented in the Department of Labor regulations, 41 C.F.R. § 60 (1998), the Civil Rights Act of 1964, 42 U.S. C. § 2000 *et seq.*, the Wyoming Fair Employment Practices Act, Wyo. Stat. § 27-9-105 *et seq.*, and any rules and regulations related thereto. SUBGRANTEE shall not discriminate against a qualified individual with a disability and shall comply with the Americans with Disabilities Act of 1990, 42 U.S.C. § 12101 *et seq.*, and any rules and regulations related thereto. SUBGRANTEE shall assure that no person is discriminated against based on the grounds of sex, race, religion, national origin or disability in connection with the performance of this Grant Agreement.
- d) Monitor Activities. The COUNTY shall have the right to monitor all activities of the SUBGRANTEE related to this Grant Agreement. This shall include, but not be limited to, the right to make site inspections at any time, to bring experts and consultants on site to examine or evaluate completed work or work in progress, and to observe all SUBGRANTEE personnel in every phase of performance of work related to this Grant Agreement.
- e) Retention of Records. SUBGRANTEE agrees to retain all records related to the Project, which are required to be retained pursuant to this Grant Agreement or the JAG program rules and regulations for three (3) years following COUNTY's date of notice to SUBGRANTEE of administrative closeout of the Grant.
- f) Prohibition on Lobbying. In accordance with P.L. 101-121, payments made from a federal grant shall not be utilized by the SUBGRANTEE or its subcontractors in connection with lobbying Congressmen, or any other federal agency in connection with the award of a federal grant, contract, cooperative agreement or loan.
- g) Reporting. Within fifteen (15) calendar days at the conclusion of each calendar quarter during the Term of this Grant Agreement, SUBGRANTEE shall furnish COUNTY with a report of activities occurring under grant.

- h) Suspension and Debarment. By signing this agreement, SUBGRANTEE certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction nor from federal financial or nonfinancial assistance, nor are any of the participants involved in the execution of this agreement suspended, debarred or voluntarily excluded by any federal department or agency in accordance with Executive Order 12549 (Debarment and Suspension) and CFR 44 Part 17, or are on the disbarred vendors list. Further, SUBGRANTEE agrees to notify agency by certified mail should it or any of its agents become debarred, suspended, or voluntarily excluded during the term of this agreement.
- i) Federal Audit Requirements. SUBGRANTEE agrees that if it expends an aggregate amount of one million dollars (\$1,000,000) or more in federal funds during its fiscal year, it must undergo an organization-wide financial and compliance single audit. SUBGRANTEE agrees to comply with the audit requirements of the U.S. General Accounting Office Government Auditing Standards and OMB Circular A-133, Audits and States, Local Governments, and Non-Profit Organizations. If findings are made which cover any part of this award, SUBGRANTEE shall provide one copy of the audit report to COUNTY and require the release of the audit report by its auditor to be held until adjusting entries are disclosed and made to COUNTY records.
- 5) Responsibilities of County. COUNTY will, at its discretion, assist in providing SUBGRANTEE access to information, including without limitation providing SUBGRANTEE with information concerning JAG program requirements, rules and regulations and other statutes and regulations referred to herein, and will cooperate with SUBGRANTEE whenever possible. COUNTY shall have no obligations, other than those specifically set forth herein, regarding the Project or its performance.
- 6) Special Provisions.
- a) Limitation on Payments. COUNTY's obligation to pay SUBGRANTEE for Project activities rendered pursuant to this Grant Agreement is conditioned upon the availability of state or federal government funds that are allocated to pay SUBGRANTEE hereunder. If grant agreement monies are not allocated and available for COUNTY to pay SUBGRANTEE for the performance of the Project, COUNTY may terminate this Grant Agreement at any time in its discretion without further liability or obligation hereunder.
- COUNTY shall notify SUBGRANTEE at the earliest possible time if this Grant Agreement will or may be affected by a shortage or unavailability of funds. No liability shall accrue to COUNTY in the event termination of this Grant Agreement occurs or this Grant Agreement is affected in any other way by a lack of funds. COUNTY shall not be obligated or liable for any future payments due or promised hereunder or for any damages to SUBGRANTEE or any other person or entity as a result of termination under this section.
- b) No Finder's Fees. No finder's fee, employment agency fee, broker fee or other such fee related to this Grant Agreement shall be paid by either party.

- c) Office Space. SUBGRANTEE will not include charges or seek reimbursement in any invoice submitted to COUNTY for office or building space of any kind obtained by SUBGRANTEE for the performance of the Project. SUBGRANTEE will make no charge for office or building space unless specific provisions are included for such in this Grant Agreement. Under no circumstances will SUBGRANTEE be allowed to purchase office equipment with funds received through this Grant Agreement.
 - d) Minority Business Enterprise. SUBGRANTEE is strongly encouraged to actively promote and encourage maximum participation of Minority Business Enterprises (MBE) as sources of supplies, equipment, construction and services in connection with performance of the Project.
 - e) Budget Transfer Limitation. SUBGRANTEE agrees it will not exceed any of the line-item totals listed on Attachment A, the Byrne JAG 2025 Application, by more than ten percent (10%) without prior approval from COUNTY. Such changes will not result in any change in the total Project costs, or a change in the Grant amount.
- 7) Default and Remedies. In the event SUBGRANTEE defaults or is deficient in the performance of any term of this Grant Agreement or any requirements of the JAG program rules and regulations, then the COUNTY shall have the right to exercise all remedies provided by law or in equity, including without limitation:
- a) Immediately terminating this Grant Agreement without further liability or obligation of COUNTY;
 - b) Issuing a letter of warning advising SUBGRANTEE of the deficiency and putting the GRANTEE on notice that additional action will be taken if the deficiency is not corrected or is repeated;
 - c) Recommending, or requesting SUBGRANTEE to submit proposals for corrective actions, including the correction or removal of the causes of the deficiency.
 - d) Advising SUBGRANTEE that a certification will no longer be acceptable and that additional assurances will be required in such form and detail as COUNTY may require.
 - e) Advising SUBGRANTEE to suspend disbursement of funds for the deficient activity;
 - f) Advising SUBGRANTEE to reimburse any amounts improperly expended and reprogram the use of the funds in accordance with applicable requirements;
 - g) Changing the method of payment to SUBGRANTEE; and/or
 - h) Reducing, withdrawing, or adjusting the amount of the Grant.
- 8) General Provisions.

- a) Amendments. Any changes, modifications, revisions or amendments to this Grant Agreement which are mutually agreed upon in writing by the parties hereto shall be incorporated by written instrument, signed by all parties to this Grant Agreement.
- b) Applicable Law/Venue. The construction, interpretation and enforcement of this Grant Agreement shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming shall have jurisdiction over this Grant Agreement and the parties, and venue for any action shall be in the First Judicial District, Laramie County, Wyoming.
- c) Assignment. Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set forth in this Grant Agreement without the prior written consent of the other party. In the event there is a sub-grant(s) under this Grant Agreement, SUBGRANTEE shall include all of the provisions of this Grant Agreement in every sub-grant agreement awarded and shall make such provisions binding on each sub-grantee as if it were the SUBGRANTEE hereunder. SUBGRANTEE shall not use this Grant Agreement, or any portion thereof, for collateral for any financial obligation, without the prior written permission of COUNTY.
- d) Assumption of Risk. SUBGRANTEE shall be responsible for any loss of state or federal funding, either administrative or program dollars, due to SUBGRANTEE'S failure to comply with this Agreement and all state or federal DOJ requirements. COUNTY shall notify SUBGRANTEE of any state or federal determination of noncompliance.
- e) Attorneys' Fees. If COUNTY has to enforce this Grant Agreement as a result of a default in the performance of this Grant Agreement, COUNTY shall be entitled to its reasonable attorneys' fees and costs incurred in such enforcement.
- f) Confidentiality of Information. The SUBGRANTEE acknowledges that information it may receive or have access to as a result of its performance under this agreement may be confidential pursuant to law. SUBGRANTEE agrees that it shall comply with all applicable law and regulation, whether state or federal, in the collection, maintenance and release of such information. COUNTY and its agents, or authorized representatives, shall have access to all confidential information in accordance with the requirements of state and federal laws and regulations. Any other parties will be granted access to confidential information only after complying with the requirements of state and federal laws and regulations pertaining to such access. Nothing herein shall prohibit the disclosure of information in summary form, including the publishing of reports of services provided in this Grant Agreement, so long as the identity of the client remains confidential and all other requirements of law or regulation are met.
- g) Conflict of Interest. The SUBGRANTEE and COUNTY confirm that, to their knowledge, no COUNTY employee has any personal or beneficial interest whatsoever in the services described herein. No staff member of the SUBGRANTEE, compensated either partially or wholly with funds from this Agreement, shall engage in any conduct or activity that would constitute a conflict of interest relative to this Agreement.
- h) Entirety of Grant Agreement. This Grant Agreement (___ pages) and Attachment A, Byrne JAG 2025 Application (___ pages), and Attachment B, COUNTY's agreement

with the Department of Justice (___ pages) represent the entire and integrated Grant Agreement between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.

- i) **Indemnification.** Each party to this CONTRACT shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other. SUBGRANTEE shall be solely liable and responsible for all acts or omissions in connection with the Project or the performance of the Project or this Agreement (including without limitation the acts, omissions or performance of the Project or this Agreement by any sub-grantee), including without limitation all Claims arising in connection therewith, and COUNTY (its officers, agents, employees, successors and assigns) shall have no liability to SUBGRANTEE, any sub-grantee or any third party for, and shall be released from, all such Claims.
- j) **Independent Contractor.** SUBGRANTEE shall function as an independent contractor for the purposes of this Grant Agreement, and shall not be considered an employee of COUNTY for any purpose. SUBGRANTEE shall assume sole responsibility for any debts or liabilities that may be incurred by the SUBGRANTEE in fulfilling the terms of this Grant Agreement, and shall be solely responsible for the payment of all federal, state and local taxes that may accrue because of this Grant Agreement. Nothing in this Grant Agreement shall be interpreted as authorizing SUBGRANTEE or its agents and/or employees to act as an agent or representative for or on behalf of COUNTY, or to incur any obligation of any kind on the behalf of COUNTY. SUBGRANTEE agrees that no health/hospitalization benefits, workers' compensation and/or similar benefits available to COUNTY employees will inure to the benefit of SUBGRANTEE or SUBGRANTEE'S agents and/or employees as a result of this Grant Agreement.
- k) **Kickbacks.** SUBGRANTEE warrants that no gratuities, kickbacks or contingency fees were paid in connection with this Grant Agreement, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Grant Agreement.
- l) **Notices.** All notices arising out of, or from, the provisions of this Grant Agreement shall be in writing and given to the parties at the address provided under this Grant Agreement, either by regular U.S. mail or delivery in person. Delivery shall be deemed to have occurred three (3) days following deposit in the U.S. mail or upon delivery in person.
- m) **Grantee to Keep Informed.** The SUBGRANTEE shall keep fully informed of all federal and state laws, local laws, regulations and all other orders and decrees of bodies or tribunals having any jurisdiction or authority, which may, in any manner, affect the duties and responsibilities to be performed by SUBGRANTEE under the terms and conditions of this Grant Agreement.
- n) **Patent or Copyright Protection.** SUBGRANTEE recognizes that certain proprietary matters, techniques or information may be subject to patent, trademark, copyright, license or other similar restrictions, and warrants that no work performed by the SUBGRANTEE or its sub-grantees hereunder in connection with the Project will infringe any such rights of any person or entity nor will it violate any restriction. SUBGRANTEE shall defend, indemnify and hold harmless COUNTY from any infringement, violation or alleged

infringement or violation of any such patent, trademark, copyright, license or other restrictions.

- o) Prior Approval. This Grant Agreement shall not be binding upon either party, no services shall be performed under the terms of this Grant Agreement, and no funds will be disbursed hereunder until all necessary approvals and actions have occurred as determined by COUNTY in its discretion and this Grant Agreement has been reduced to writing and signed by both parties.
- p) Severability. Should any portion of this Grant Agreement be judicially determined to be illegal or unenforceable, the remainder of the Grant Agreement shall continue in full force and effect as if the illegal or unenforceable term was omitted.
- q) Governmental Immunity. COUNTY and SUBGRANTEE do not waive their governmental immunity, as provided by any applicable law including W.S. 1-39-101 *et seq.*, by entering into this Agreement. Further, COUNTY and SUBGRANTEE fully retains all immunities and defenses provided by law with regard to any action, whether in tort, contract or any other theory of law, based on this Agreement.
- r) Taxes. SUBGRANTEE shall pay all taxes and other such amounts required by federal, state and local law, including but not limited to social security taxes, workers' compensation, unemployment insurance and sales taxes in connection with performance of the Project and this Grant Agreement.
- s) Time is of the Essence. Time is of the essence in the performance by SUBGRANTEE of all provisions of the Grant Agreement.
- t) Waiver. The waiver of any breach of any term or condition in this Grant Agreement shall not be deemed a waiver of any prior or subsequent breach.
- u) Titles Not Controlling. Titles of sections are for reference only, and shall not be used to construe the language in this Grant Agreement.
- v) Third Party Beneficiary Rights. The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Grant Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Grant Agreement shall operate only between and for the benefit of the parties to this Grant Agreement.

[THE REST OF THIS PAGE IS INTENTIONALLY LEFT BLANK]

9) Signatures. By signing this Grant Agreement, the parties represent and warrant that they have read and understood it, that they agree to be bound by the terms of the Grant Agreement, that they have the authority to sign it, and that they have received a signed and dated copy of the Grant Agreement.

The effective date of this Grant Agreement is the date of the signature last affixed to this page.

LARAMIE COUNTY, WYOMING

By: _____
Chairman, Laramie County Commissioners Date: _____

By: _____
Debra Lee, Laramie County Clerk Date: _____

CITY OF CHEYENNE

By: _____
Patrick Collins, Mayor Date: _____

By: _____
Kylie Soden, Cheyenne City Clerk Date: _____

REVIEWED AND APPROVED AS TO FORM ONLY

By _____
Laramie County Attorney's Office Date _____