

# Board of County Commissioners

## Minutes of the Proceedings - Draft

Historic Courthouse  
310 W 19th Street  
Cheyenne, WY 82001



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**Tuesday, March 21, 2023**

**3:30 PM**

**Commissioners Board Room**

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### Roll Call/Call to Order

**Present:** Chairman Troy Thompson, Vice Chairman Brian Lovett, Commissioner Linda Heath, Commissioner K. N. Buck Holmes, Commissioner Gunnar Malm

### Minutes

1. Consideration of the Minutes of Proceedings for March 7, 2023.

[23 - 104](#)

**Attachments:** [Draft Minutes March 7, 2023](#)

A motion was made by Commissioner Holmes, seconded by Vice Chairman Lovett, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

### Consent Agenda

#### Approval of the Consent Agenda

A motion was made by Commissioner Holmes, seconded by Commissioner Heath, to approve the Consent Agenda. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

2. Consideration of an agreement between Laramie County, WY, and Custom Home Painters and Concrete Coatings in an amount not to exceed \$2,850 to coat a classroom at Shooting Sports facility.

[23 - 91](#)

**Attachments:** [Agreement, Custom Home Painters & Concrete Coatings](#)

This agenda item was approved.

3. Consideration of an agreement between Laramie County, WY, and Volunteers of America to allow VOA to use a county-owned vehicle to deliver mental health services to the citizens of eastern Laramie County.

[23 - 93](#)

**Attachments:** [Agreement, Volunteers of America](#)

This agenda item was approved.

4. Consideration of the third amendment to the service agreement between Laramie County, WY, and Granicus, LLC, to modify the Granicus Service Agreement as detailed in Exhibit A. [23 - 94](#)

**Attachments:** [Amendment, Granicus, LLC](#)

This agenda item was approved.

5. Consideration of an addendum between Laramie County, WY, and Landree Trehal, dba ShowBarnFlix, in an amount not to exceed \$8,450 to provide livestreaming events at the Laramie County Fair as described in attachment A. [23 - 96](#)

**Attachments:** [Addendum, Landree Trehal dba ShowBarnFlix Agreement](#)

This agenda item was approved.

6. Consideration of a memorandum of understanding between Laramie County, WY, and the City of Cheyenne, WY, for EOD, SWAT, and CNU operations and extraterritorial law enforcement assistance and activities. [23 - 102](#)

**Attachments:** [MOU, City of Cheyenne, EOD, SWAT, CNU and extraterritorial assistance](#)

This agenda item was approved.

7. Consideration of a malt beverage permit submitted by The Knotty Pine Saloon for an event on April 8, 2023 at the Archer Complex. [23 - 103](#)

**Attachments:** [24-Hour Permit, The Knotty Pine Saloon, Apr 8, 2023](#)

This agenda item was approved.

8. Consideration of a catering permit submitted by Viper, Inc, dba The Den, located at 8 US Hwy 85 for an event on June 24, 2023. [23 - 107](#)

**Attachments:** [24-Hour Permit, The Den, June 24, 2023](#)

This agenda item was approved.

## Proclamations

9. Consideration of a resolution proclaiming March 21, 2023 as National Agriculture Day. [23 - 101](#)

**Attachments:** [Resolution Proclaiming March 21, 2023 as National Agriculture Day](#)

A motion was made by Commissioner Heath, seconded by Commissioner

Holmes, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

## Resolutions

10. Consideration of a resolution to adopt the personnel policy about emergency opioid antagonist. [23 - 106](#)

**Attachments:** [Resolution, Emergency Opioid Antagonist Policy](#)

A motion was made by Commissioner Malm, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

## Grants

11. Consideration of an agreement between Laramie County, WY, and Mechanical Systems, Inc, in an amount not to exceed \$180,000 to replace water and sewer lines at the Sheriff's Dept. [23 - 95](#)

**Attachments:** [Agreement, Mechanical Systems, Inc.](#)

A motion was made by Vice Chairman Lovett, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

## Contract/Agreement/Leases

12. Consideration of an agreement between Laramie County, WY, and Roadway Asset Services, LLC, in an amount not to exceed \$235,619 to provide services as described in attachment A. [23 - 97](#)

**Attachments:** [Agreement, Roadway Asset Services, LLC](#)

A motion was made by Commissioner Holmes, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

13. Consideration of a right-of-way easement between Laramie County, WY, and Advanced Communications Technology, Inc. [23 - 100](#)

**Attachments:** [Easement, Advanced Communications Technology, Inc](#)

A motion was made by Vice Chairman Lovett, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

#### **License/Permits**

- 14.** Consideration of Liquor License fees for July 1, 2023, through June 30, 2024.

[23 - 105](#)

**Attachments:** [Liquor License fees for 2023](#)  
[Liquor License fees for 2023 - Corrected](#)

County Clerk Debra Lee presented the proposed fee schedule. The fees are the same as last year except for new applicants who will pay \$200 for advertising fees to cover the publication cost. County Clerk Lee noted a correction to the Special Malt Beverage Permit; the fee remains at \$100.

A motion was made by Commissioner Holmes, seconded by Commissioner Malm, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

#### **Land Use:Variances/Board App./Plats**

- 15.** Consideration of the "Acceptance of Petition for Establishment, Alteration, and/or Vacation of Co Hwy, pursuant to WS 24-3-101 et seq, and Appointment of Viewer." This petition pertains to the establishment of a portion of public right-of-way known as Rd 232, described as beginning at the intersection of Rd 139, Sect 11, T17N, R64W and terminating at Rd 143, Sect 6, T17N, R63W of the 6th PM, Laramie County, WY.

[23 - 99](#)

**Attachments:** [Resolution for Road Petition & Appt Viewer, Rd 232](#)

A motion was made by Commissioner Malm, seconded by Vice Chairman Lovett, to appoint Molly Bennett, Public Works director, or her designee, as viewer for the road vacation petition. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

- 16.** PUBLIC HEARING regarding board approval for a 900-acre solar facility and site plan. Facility is located in all or parts of Sect 8, Sect 9, Sect 16, Sect 17, T12N, R66W of the 6th PM, Laramie County, WY.

[23 - 108](#)

**Attachments:**     [South Cheyenne Solar, LLC Board Approval and Site Plan](#)  
                              [South Cheyenne Solar, LLC Board Approval and Site Plan - Revised Exhibit A](#)  
                              [South Cheyenne Solar, LLC, Presentation](#)

Michael Surface, Planning, said South Cheyenne Solar, LLC, a wholly owned subsidiary of Hanwha Q Cells, USA Corp, submitted applications for board approval of a 900-acre solar facility, a site plan and a request for a public hearing to connect the solar facility to the electric grid. The three applications were combined into one staff report for efficiency of presentation and discussion, with separate motions required on the two actions. Mr. Surface noted the proposed project and high-power transmission line is located on a combined 1,392 acres.

Mr. Surface said based on evidence provided, staff recommends approval of the facility with the adoption of findings of fact a and b. Staff further recommends approval of the site plan with the adoption of findings of fact a, b and c with one condition.

Demi Gastouniotis, South Cheyenne Solar, LLC, presented information about the company and the project.

Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing.

A motion was made by Commissioner Malm, seconded by Vice Chairman Lovett, to grant board approval for the 900-acre solar facility operated by South Cheyenne Solar, as a use, including all or parts of Sect 8, Sect 9, Sect 16, Sect 17, T12N, R66W of the 6th PM, Laramie County, WY, with two findings of fact. The motion carried by the following vote:

**Aye:**                    Thompson, Lovett, Heath, Holmes, Malm

A motion was made by Commissioner Malm, seconded by Vice Chairman Lovett, to approve the site plan for the 900-acre solar facility operated by South Cheyenne Solar, including all or parts of Sect 5, Sect 8, Sect 16, Sect 17, T12N, R66W of the 6th PM, Laramie County, WY, with three findings of fact and one condition: Once the applicant meets all the conditions set by Laramie County building permitting, WY Dept of Transportation and the county engineer, Laramie County Planning shall provide a certificate of review to the applicant. The motion carried by the following vote:

**Aye:**                    Thompson, Lovett, Heath, Holmes, Malm

17. PUBLIC HEARING regarding approval of a lot size variance to allow for use of a small wastewater system for the preliminary development plan of Ironhorse, 3rd Filing.

[23 - 109](#)

**Attachments:**    [Ironhorse Capital LP variance](#)

Justin Arnold, Planning, said after discussions with the applicant, Ironhorse Capital Limited Partnership, the intention is to nullify the application and forgo the public hearing. Casey Palma, Palma Land Planning LLC, agent, and Matt Kaufman, applicant, spoke about the reasons for withdrawing the application and the next steps for the project.

Chairman Thompson directed staff to include residents attending the meeting in future notices.

The applicant withdrew the application.

**Reasonable Accommodations**

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or [lchr320@laramiecounty.com](mailto:lchr320@laramiecounty.com) at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at [laramiecountywy.gov](http://laramiecountywy.gov).