

Laramie County Government

Fixed Asset Inventory Control System

ASSET DELETION FORM

Tag Number: 88968 Asset Number: _____

Asset Description: 2003 Ford E350 Van

Asset Manufacturer: Ford

Asset Model Number: E-350

Serial Number: 1FTSS34F33HB22375

Asset Type: EQU-EQUIPMENT ☒ Assigned Location: FLEET

Deletion Code: TR-TRADE-IN ☒ Deletion Date: / /

Sold/Traded to Whom: Ken Garff Automotive Group

Asset Value: \$2000.00

Voucher Number: _____ Vendor Name: _____

Acquisition Date: / / Acquisition Check Number: _____

Dept. Head Signature:  Date: 1 / 26 / 23

Commissioner's Signature: _____ Date: / /

ACCOUNTING DEPARTMENT USE ONLY

Entered By: _____ Date: / /

Action: _____

Print Form