

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, July 1, 2025

3:30 PM

Commissioners Board Room

To attend the meeting virtually and comment online please visit:
www.laramiecountywy.gov - Commissioner meeting

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for June 17, 2025.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes June 17, 2025](#)

Consent Agenda

2. Consideration of an addendum between Laramie County, WY, and Power Systems West, Inc, in the amount of \$33,650 to renew services for 2025 as fully described in attachment A.

Dept: Building Maintenance

Agent: Jerry Pribble

Applicant: Power Systems West, Inc

Attachments: [Addendum, Power Systems West, Inc](#)

3. Consideration of a lease agreement between Laramie County, WY, Cheyenne-Laramie County Health Dept and Dr Joy Magruder of Big Sky Direct Family Care, PLLC. The lease agreement shall commence June 1, 2025, and shall remain in full force until May 31, 2026.

Dept: Health Department

Agent: Kathy Emmons

Applicant: Dr Joy Magruder

Attachments: [Lease Agreement, Dr Joy Magruder](#)

4. Consideration of a legal services agreement between Laramie County, WY, and the Thorpe Law Office, to provide representation to indigent parents in accordance with WS 14-3-422(b) and to comply with county's obligation pursuant to WS 14-3-434(b) at a rate of \$100/hour.

Dept: County Attorney

Agent: Mark Voss

Applicant: Thorpe Law Office

Attachments: [Legal Services Agreement, Thorpe Law Offices](#)

5. Consideration of a legal services agreement between Laramie County, WY, and the Hope Mead Law, LLC, to provide representation to indigent parents in accordance with WS 14-3-422(b) and to comply with county's obligation pursuant to WS 14-3-434(b) at a rate of \$100/hour.

Dept: County Attorney

Agent: Mark Voss

Applicant: Hope Mead Law, LLC

Attachments: [Legal Service Agreement, Hope Mead Law, LLC](#)

6. Consideration of a legal services agreement between Laramie County, WY, and Wyld Law, LLC, to provide representation to indigent parents in accordance with WS 14-3-422(b) and to comply with county's obligation pursuant to WS 14-3-434(b) at a rate of \$100/hour.

Dept: County Attorney

Agent: Mark Voss

Applicant: Wyld Law, LLC

Attachments: [Legal Services Agreement, Wyld Law, LLC](#)

7. Consideration of a memorandum of understanding between Laramie County, WY, and Cheyenne Regional Medical Center, Volunteers of America, Healthworks, Community Action, WY Dept of Corrections, Cheyenne Police Dept, Laramie County Sheriff's Office, Laramie County District Attorney's Office, Laramie County Drug Court, Laramie County Treatment Court Programs, Office of the State Public Defender, and the city of Cheyenne regarding the Laramie County Law Enforcement Assisted Diversion (LEAD) Program.

Dept: Grants

Agent: Sheriff

Applicant: LEAD Program

Attachments: [MOU, LEAD](#)

8. Consideration of the ratification of the 2025 Wildland Fire Management Annual Operating Plan.

Dept: Emergency Management

Agent: Matt Butler

Applicant:

Attachments: [2025 Wildland Fire Management Annual Operating Plan](#)

9. Consideration of the following fees collected by various county entities for May 2025: County Clerk, \$130,036.90; Sheriff, \$148,878.38; Clerk of District Court, \$20,568.98; Shooting Sports, \$16,412.67; Planning & Development, \$260,631.97; Circuit Court, \$77,228.00; DUI Court, \$1,079.00; Drug Court, \$180.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [May Fees 2025](#)

10. Consideration of the following part-time salaries in the amount of \$56,870.89 for June 2025: Planning, \$765.29; Shooting Sports, \$4,978.42; Buildings/Maintenance, \$19,304.77; Sheriff Operations, \$2,040.36; Detention, \$25,046.19; District Court, \$1,164.20; Drug/DUI Courts, \$3,571.66.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [June Part-time Salaries 2025](#)

Warrants

11. Consideration of warrants in the amount of \$2,026,150.72 for June 2025.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [June Warrants 2025](#)

Grants

12. Consideration of a subrecipient agreement between Laramie County, WY, and Memorial Hospital of Laramie County dba Cheyenne Regional Medical Center for an opioid settlement award in the amount of \$499,869.33 to run through May 31, 2028.

Dept: Grants

Agent: Sandra Bay

Applicant: CRMC

Attachments: [Subrecipient Agreement, CRMC](#)

13. Consideration of a FY26 contract between WY Office of the Attorney General, Division of Victim Services, and Laramie County, WY, for the Sheriff's office Victim Services Program in the amount of \$140,000 with matching funds not to exceed \$50,000 to run through June 30, 2026.

Dept: Grants

Agent: Sandra Bay

Applicant: Sheriff

Attachments: [Contract, FY26 Victim Witness](#)

Contract/Agreement/Leases

14. Consideration of a memorandum of understanding between Laramie County District Court, Laramie County Circuit Court, Laramie County, WY, and Laramie County Sheriff's office concerning security procedures for the Laramie County Governmental Complex.

Dept: Commissioners

Agent: Brad Lund

Applicant:

Attachments: [MOU, Governmental Complex, Security Procedures](#)

15. Consideration of a contract modification between Laramie County, WY, and TC Solutions, LLC, in the amount of \$\$991,680.64 to allow TC Solutions, LLC, to continue to manage the Archer Sewer Connection Project.

Dept: Public Works

Agent: Molly Bennett

Applicant: TC Solutions, LLC

Attachments: [Contract Modification, TC Solutions, LLC](#)

16. Consideration of an agreement for road maintenance between Laramie County, WY, and Banner County, NE, for maintenance of Laramie County Rd 164 also known as Banner County Rd 1 and also known as State Line Rd on a common boundary.

Dept: Public Works

Agent: Molly Bennett

Applicant: Banner County, NE

Attachments: [Agreement for Maintenance of Road, Banner County, NE](#)

Resolutions

17. Consideration of a resolution adopting the personnel concealed carry policy.

Dept: Human Resources

Agent: Heather Rudy

Applicant:

Attachments: [Resolution, Concealed Carry Personnel Policy](#)

18. Consideration of a resolution to prohibit open carry for all county buildings and facilities, effective July 1, 2025.

Dept: Commissioners

Agent: Brad Lund

Applicant:

Attachments: [Resolution, Prohibit Open Carry for All County Buildings and Facilities](#)

19. Consideration of a resolution to authorize and identify representative for execution of documents at the request of HUD and Cheyenne Housing Authority.

Dept: Commissioners

Agent: Brad Lund

Applicant:

Attachments: [Resolution, HUD and CHA Authorized Representative](#)

20. Consideration of a resolution giving public notice of Laramie County's intent to amend the 2024 International Residential Code, Section R303.5.10 Interior Finish.

Dept: Planning & Development

Agent: Justin Arnold

Applicant:

Attachments: [Resolution, Amending the 2025 Int'l Residential Code Sect R303.5.10 Interior Finish](#)

Public Hearings/Rules & Reg's

21. PUBLIC HEARING regarding the adoption of the 2025 Laramie County Land Use Regulations.

Dept: Planning & Development

Agent: Justin Arnold

Applicant:

Attachments: [Adoption of 2025 Laramie County Land Use Regulations](#)

22. PUBLIC HEARING to amend the unincorporated Laramie County zone district map.

Dept: Planning & Development

Agent: Justin Arnold

Applicant:

Attachments: [Adoption of the Unincorporated Laramie County Zone District Map](#)

23. PUBLIC HEARING regarding a resolution adopting Laramie County Planning and Development FY25/26 fee schedule.

Dept: Planning & Development

Agent: Justin Arnold

Applicant:

Attachments: [Planning and Development FY25/26 Fee Schedule](#)

Land Use:Variances/Board App./Plats

24. PUBLIC HEARING regarding a subdivision permit and plat for Star Gardens located in a portion of Sect 25, T14N, R69W, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Hugh Ray Trust

Attachments: [Star Gardens Subdivision Permit and Plat](#)

25. PUBLIC HEARING regarding a vacation of Tracts 19, 20, 26, Federrosa Ranchettes, and administrative plat known as Federrosa Ranchettes, 2nd Filing, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Cory Isaacson

Attachments: [Isaacson Vacation and Administrative Plat Federrosa Ranchettes, 2nd Filing](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or humanresources@laramiecountywy.gov at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.