

Board of County Commissioners

Minutes of the Proceedings - Draft

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, December 17, 2024

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Chairman Brian Lovett, Vice Chairman Gunnar Malm, Commissioner Linda Heath, Commissioner K. N. Buck Holmes, Commissioner Troy Thompson

Minutes

1. Consideration of the Minutes of Proceedings for Dec 3, 2024.

[24 - 593](#)

Attachments: [Draft Minutes Dec 3, 2024](#)

A motion was made by Commissioner Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

Consent Agenda

Approval of the Consent Agenda

A motion was made by Vice Chairman Malm, seconded by Commissioner Thompson, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

2. Consideration of an addendum between Laramie County, WY, and the Laramie Co Library, for the US Dept of Treasury Coronavirus State and Local Fiscal Recovery Fund subaward contract to grant an additional \$25,000 to the project for a total of \$225,000 to run through Dec 31, 2026.

[24 - 591](#)

Attachments: [Addendum, Laramie Co Library](#)

This agenda item was approved.

3. Consideration of amendment #1 to the agreement (231121-10) [24 - 595](#)
between Laramie County, WY, and Summit Food Service, LLC, to provide food services at the Juvenile Services Center. The amendment extends the agreement with pricing adjustments for an additional term through June 30, 2026.

Attachments: [Amendment, Summit Food Service, LLC, Juvenile](#)

This agenda item was approved.

4. Consideration of amendment #1 to the agreement (231121-11) [24 - 584](#)
between Laramie County, WY, and Summit Food Service, LLC, to provide food services at the Detention Center. The amendment extends the agreement with pricing adjustments for an additional term through June 30, 2026.

Attachments: [Amendment, Summit Food Service, LLC, Adult](#)

This agenda item was approved.

5. Consideration of the ratification of a catering permit submitted by [24 - 576](#)
DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for an event on Dec 6, 2024, at the Riata Ranch Event Center, 826 Arena Ln.

Attachments: [24-hour Permit, Hell on Wheels Package Liquor, Dec 6, 2024](#)

This agenda item was approved.

Resolutions

6. Consideration of three separate resolutions approving Cowboy [24 - 586](#)
Racing, LLC, to conduct parimutuel wagering on live horse racing, historic horse racing and simulcast events at 1720 Cleveland Ave, 1734 Meadowland Dr, and 714 W 20th St, Cheyenne, Laramie County, WY.

Attachments: [Resolution, Cowboy Racing, LLC, Parimutuel Wagering, 1720 Cleveland Ave](#)
[Resolution, Cowboy Racing, LLC, Parimutuel Wagering, 1734 Meadowland Dr](#)
[Resolution, Cowboy Racing, LLC, Parimutuel Wagering, 714 W 20th St](#)

A motion was made by Vice Chairman Malm, seconded by Commissioner Thompson, to postpone this item until Jan 7, 2025. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

Grants

7. Consideration of an addendum between Laramie County, WY, and Laramie County Senior Services, Inc, for the US Dept of Treasury Coronavirus State and Local Fiscal Recovery Fund subaward contract to grant an additional \$68,372.87 to the project for a total of \$318,372.87 and extend the grant term from Dec 31, 2024, to Dec 31, 2026. [24 - 589](#)

Attachments: [Addendum, Laramie County Senior Services, Inc](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

8. Consideration of a US Dept of the Treasury Coronavirus State and Local Fiscal Recovery Fund contract between Laramie County, WY, and the Laramie County Senior Services, Inc, in an amount not to exceed \$175,000 from ARPA funds to run through Dec 31, 2026. [24 - 590](#)

Attachments: [SLFRF Subgrantee Contract, US Dept of Treasury, Laramie County Senior Services, Inc](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

9. Consideration of an agreement between Laramie County, WY, and MDM Landscaping in an amount not to exceed \$72,761 to provide and install new water hydrants for the Archer RV Park. [24 - 592](#)

Attachments: [Agreement, MDM Landscaping](#)

A motion was made by Vice Chairman Malm, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

Contract/Agreement/Leases

- 10. Consideration of an addendum to agreement between Laramie County, WY, and AlSCO, Inc, dba AlSCO Uniforms, to provide textile rental services for Public Works as described in attachment A. [24 - 585](#)

Attachments: [Addendum, AlSCO, Inc](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

- 11. Consideration of a memorandum of understanding between the city of Cheyenne and Laramie County, WY, to allow the county to continue to review and inspect active development applications and permits in areas annexed by the city. The MOU shall remain in full force and effect until June 30, 2034. [24 - 587](#)

Attachments: [MOU, City of Cheyenne](#)

A motion was made by Vice Chairman Malm, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

- 12. Consideration of an addendum to order form between Laramie County, WY, and C3.ai, Inc, in an amount not to exceed \$250,001. Google is covering \$250,000 as a proof of concept; the cost to the county is \$1. The pilot program will assist in assessment review for a period of three months with Albany County and the WY Department of Revenue. [24 - 594](#)

Attachments: [Addendum, C3.ai, Inc](#)

A motion was made by Vice Chairman Malm, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

Appointments

13. Consideration of a resolution appointing a member to the Laramie County Recreation Planning and Advisory Board to a five-year term, expiring Dec 31, 2029. [24 - 581](#)

Attachments: [Recreation Planning and Advisory Board Appointment](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Malm, to appoint John Thompson. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

14. Consideration of a resolution appointing a member to the Laramie County Recreation Planning and Advisory Board to a five-year term, expiring Dec 31, 2029. [24 - 582](#)

Attachments: [Recreation Planning and Advisory Board Appointment](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Malm, to appoint Wyatt Jackson. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

15. Consideration of a resolution appointing a member to the Laramie County Planning Commission to complete the term left vacant by Mark Smith, expiring June 30, 2025. [24 - 583](#)

Attachments: [Planning Commission Appointment](#)

A motion was made by Commissioner Holmes, seconded by Vice Chairman Malm, to appoint John Tafoya. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

Report & Public Petitions

16. PUBLIC HEARING regarding a request for the vacation of the 40-foot of the public right-of-way known as Astronaut Dr, as identified on exhibit A.

[24 - 588](#)

Attachments: [Viewer's Report, Astronaut Dr, RP# 511](#)
[Draft Resolution, Astronaut Dr, RP# 511](#)

Molly Bennett, Public Works, and Scott Larson, appointed viewer, reported to the board that they recommended denying the petition because a parcel would be landlocked.

Chairman Lovett opened the hearing for PUBLIC COMMENT. Mike Urban, resident, said he doubted the feasibility of the proposed road because telephone poles would have to be relocated and property would have to be taken from landowners. Cotton Jones, agent for the applicant, said he did not see the area south and east of the proposed vacation as a valid access point because the road will not be able to meet county or city road requirements. He stated the vacation will benefit those immediately adjacent to and within a subdivision development where multi-family housing is being built. Hearing no further PUBLIC COMMENT, Chairman Lovett closed the hearing.

Commissioner Holmes asked County Attorney Mark Voss about the legality of abandoning a public right of way and disposition when there are two landowners. Voss referenced Title 34, noting that with a road vacation, the property underlying the road goes to adjacent property owners. Voss said the caveat is in the event of a reserve of right to the road where possible control could be noted on the deed or a history of ownership could determine ownership.

Commissioner Malm questioned Larson about a 1995 vacation through a plat action. Larson said he could not find McAllister Ln's partial vacation. Jones pointed out that the exhibit has a book and page showing the vacation and the date.

A motion was made by Vice Chairman Malm, seconded by Commissioner Thompson, to accept the viewer's report and deny the vacation of the alley.

Commissioner Malm said he could understand the petitioner's point of view based on the maps. He said it was unfortunate that a former governing body had vacated two other portions, and if that action had not been done, today's decision would have been much easier. Commissioner Malm said he would hate to landlock a parcel. He acknowledged that even though a single owner currently owns both parcels, landownership can change.

Chairman Lovett clarified that a yes vote on the motion is to deny the vacation.

The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

Land Use:Variances/Board App./Plats

- 17. PUBLIC HEARING regarding a vacation and administrative plat for Archer Estates, 11th Filing, located on the North 1/2 of Tract 9, Archer Estates, 3rd Filing, Laramie County, WY.

[24 - 577](#)

Attachments: [Triple Dot Capital Investments, LLC, Board Approval Vacation and Administrative Plat, Archer Estates, 11th Filing](#)

Justin Arnold, Planning, said Steil Surveying Services, LLC, on behalf of Triple Dot Capital Investments, LLC, submitted an administrative plat application for Archer Estates, 11th Filing. He said the Board of County Commissioners on Dec 3, 2024, postponed the hearing until the entire board could be present.

Arnold said based on evidence provided, staff recommends approval of the administrative plat with the adoption of findings of fact a and b with no conditions.

Chairman Lovett opened the hearing for PUBLIC COMMENT. Richard Wright and Rod Guthrie, residents, expressed concern about water. Hearing no further PUBLIC COMMENT, Chairman Lovett closed the hearing.

A motion was made by Vice Chairman Malm, seconded by Commissioner Thompson, to approve the administrative plat for Archer Estates, 11th Filing, located in a portion of the NE1/4 of the SE1/4 of Sect 16, T14N, R65W, of the 6th PM, Laramie County, WY with no conditions and adopt the findings of fact a and b of the staff report.

Commissioner Holmes said he opposes splitting larger tracts into 5-acre tracts and considers it poor planning.

Commissioner Malm said he understands and appreciates concerns about water. He said the county needs to follow science, and the county has relied on the AMEC memo for an extended period of time. Commissioner Malm said the governing body owes residents a clear set of rules and must abide by them.

The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Thompson

Nay: Holmes

Recognition of outgoing Commissioners Lovett and Holmes

Commissioner Malm acknowledged Chairman Lovett and Commissioner Holmes' retirement.

Jason Caughey and Manny Muzquiz, Laramie County Fire Authority, thanked Chairman Lovett and Commissioner Holmes for their service to the county and presented each with a token of appreciation.

Commissioners Malm, Heath and Thompson spoke about serving with Chairman Lovett and Commissioner Holmes and the vast amount of knowledge and experience they brought to the commission.

The meeting adjourned at 4:20 pm.

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or humanresources@laramiecountywy.gov at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.