

# Board of County Commissioners

## Minutes of the Proceedings - Final

Historic Courthouse  
310 W 19th Street  
Cheyenne, WY 82001



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**Tuesday, January 17, 2023**

**3:30 PM**

**Commissioners Board Room**

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### Roll Call/Call to Order

**Present:** Chairman Troy Thompson, Vice Chairman Brian Lovett, Commissioner Linda Heath, Commissioner K. N. Buck Holmes

**Excused:** Commissioner Gunnar Malm

### Minutes

1. Consideration of the Minutes of Proceedings for Jan 3, 2023.

[23 - 26](#)

**Attachments:** [Draft Minutes Jan 3, 2023](#)

A motion was made by Commissioner Holmes, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes

**Excused:** Malm

### Consent Agenda

#### Approval of the Consent Agenda

A motion was made by Commissioner Holmes, seconded by Vice Chairman Lovett, to approve the Consent Agenda. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes

**Excused:** Malm

2. Consideration of a subgrantee agreement between Laramie County, WY, and Cheyenne Regional Medical Center for WY Dept of Health, Public Health Division Community Prevention funds in an amount not to exceed \$920,247 to run through June 30, 2024.

[23 - 17](#)

**Attachments:** [Subgrantee Agreement, Prevention, CRMC](#)

This agenda item was approved.

3. Consideration of a legal services agreement between Laramie County, WY, and Steamboat Law, LLC to provide legal services to indigent parents in accordance with WS 14-3-422(b) and comply with

[23 - 18](#)

the County's obligation pursuant to WS 14-3-434(b) at a rate of \$90 per hour.

**Attachments:** [Legal Services Agreement, Steamboat Law, LLC](#)

This agenda item was approved.

## Appointments

4. Consideration of a resolution to appoint a member to the Laramie County Weed and Pest Control District for area 2. [23 - 24](#)

**Attachments:** [Appointment Resolution, Weed and Pest Board of Directors District Area 2](#)

A motion was made by Commissioner Holmes, seconded by Vice Chairman Lovett, to appoint Norm Soden (Area 2). The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes

**Excused:** Malm

## Land Use:Variances/Board App./Plats

5. PUBLIC HEARING regarding board approval for an accessory living quarters located at Highland Park, 3rd Filing, the west 63.62 feet of Tract 14, except the south 40 feet, Laramie County, WY, to be known as "Van Riper Accessory Living Quarters". [23 - 23](#)

**Attachments:** [Van Riper Accessory Living Quarters Board Approval](#)

Michael Surface, Planning, said Samantha Van Riper submitted an application seeking approval for an Accessory Living Quarters in the MR-Medium Density Zone District for one family member with the intent of operating a home occupation. This zoning district requires board approval for accessory living quarters.

Mr. Surface said based on evidence provided, staff recommends approval for the accessory living quarters to be known as "Van Riper Accessory Living Quarters" with adoption of findings of fact a and b.

Chairman Thompson opened the hearing for PUBLIC COMMENT, Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing.

A motion was made by Commissioner Holmes, seconded by Vice Chairman Lovett, to grant board approval for the "Van Riper Accessory Living Quarters" and adopt the findings of fact a and b of the staff report. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes

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**Excused:** Malm

**The meeting adjourned at 3:39 pm.**

**CERTIFICATION**

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, Jan 17, 2023.

Approved by : Debra K. Lee, County Clerk

Reviewed by : Troy Thompson, Chairman,  
Board of County Commissioners

**Reasonable Accommodations**

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or [lchr320@laramiecounty.com](mailto:lchr320@laramiecounty.com) at least two business days prior to the meeting.