

**Minutes of the Proceedings
Board of County Commissioners
Prepared by the Office of the Clerk of Laramie County
Laramie County Wyoming**

Tuesday, May 01, 2012

- 120501 00** The Laramie County Commissioners met in regular session Tuesday, May 1, 2012 at 3:30 p.m. Those in attendance were Commissioner Gay Woodhouse, Chairman; Commissioner Troy Thompson, Vice-Chairman; Commissioner Diane Humphrey; County Attorney Mark Voss; County Clerk Debbye Lathrop and Chief Deputy County Clerk Rhonda Bush.

Those signing the register were Don Beard, Laramie County Public Works; Mike O'Grady, State's West Water; Frank J. Jaeger, Parker Water; Riley McNamar, Fire District #6; Brian Piersall, Laramie County Archer; Bill McHenry, Laramie County EMA; Rick Keslar; Aarne Haas; Sandra Newland, Laramie County Grants; Jack Mueller; Dale Rose; Linda Heath, Heath for Commissioner; M. Lee Hasenaur, M. Lee Hasenaur 2012; Bill Long, Laramie County Sheriff's Department; Lars Lone, Lone for Commissioner '12; Kevin Burns, Laramie County Shooting Sports; Elaina Iminen, Pine Bluffs Post; Rick Fortney, County I.T.; Ben Laws, Fireworks Outlet; Dennis Carney, Fireworks Outlet; Art Hanson; Brad Emmons; Rich Hillegas, Sheriff's Department.

- 01** Commissioner Thompson moved to approve the Minutes of Proceedings for April 17, 2012. Commissioner Humphrey seconded the motion, which passed unanimously.
- 02** Commissioner Humphrey moved to approve warrants in the amount of \$2,104,330.29 for April 2012. Commissioner Thompson seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 03** Commissioner Humphrey moved to approve the following part-time salaries in the amount of \$30,975.30 for April 2012: Planning, \$210.00; Public Works, \$1,294.30; Extension Agent, \$1,909.79; Buildings & Grounds, \$10,554.56; Information Technology, \$1,564.89; County Clerk, \$826.50; County Treasurer, \$2,938.84; Sheriff Operations, \$590.00; Detention Facility, \$7,329.92; District Court, \$375.00; County Coroner, \$2,450.00; Drug Court, \$931.50. Commissioner Thompson seconded the motion, which passed unanimously.
- 04** Commissioner Humphrey moved to approve the following fees collected by various County entities for March 2012: Clerk of District Court, \$17,670.71; Planning & Development, \$53,578.36; DUI Court, \$460.00; Drug Court, \$1,400.00; Circuit Court, \$64,436.50; County Clerk, \$91,143.13; Sheriff, \$43,834.26. Commissioner Thompson seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 05** Commissioner Humphrey moved to approve a lease and service agreement

and addendum between Laramie County and US Bank Equipment Finance for a Sharp copier for the Clerk of District Court in the amount of \$175 per month for 60 months. Commissioner Thompson seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.

- 06** Commissioner Humphrey moved to approve a Right-of-Way and Utility Certificate for the Wyoming Department of Transportation for a Transportation Enhancement Activities (TEAL) local grant funded by the U.S. Department of Transportation for the Allison Draw Greenway Phase III project serving the Orchard Valley neighborhood. Commissioner Thompson seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 07** Commissioner Humphrey moved to approve the Wildland Fire Management Annual Operating Plan (AOP) for Laramie County. Commissioner Thompson seconded the motion, which passed unanimously. After obtaining all signatures, the Plan is to be filed in central files with the County Clerk.
- 08** Commissioner Humphrey moved to approve an addendum to the County's master food service contract (#050705-17) between Laramie County and CBM Managed Services, setting forth the new cost of meals for the adult detention facility in the amount of \$1.78 per meal to run July 1, 2012 through June 30, 2013. Commissioner Thompson seconded the motion, which passed unanimously. The addendum is filed in central files with the County Clerk.
- 09** Commissioner Humphrey moved to approve the renewal of a Fire and Life Safety Maintenance and Inspection Agreement between Laramie County and Phoenix Fire Protection for the Sheriff's Department in the amount of \$14,209.58 to run July 1, 2012 through June 30, 2013. Commissioner Thompson seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 10** County Clerk Debbye Lathrop presented the proposed Laramie County voting districts and precincts to comply with the 2012 Legislative Redistricting. Chairman Woodhouse opened the meeting as a PUBLIC HEARING. Arnie Hawes, reinforced the request to move the polling place for District 4, Precinct 10 from Gilchrist to Iron Mountain Church. Commissioner Thompson moved to approve the resolution adopting the proposed districts and precincts as presented. Commissioner Humphrey seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 11** Commissioner Humphrey moved to approve a resolution imposing a partial burn ban for Laramie County. Commissioner Thompson seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 12** Commissioner Humphrey moved to approve a resolution adopting an amendment to the Laramie County Fireworks Regulations allowing the sale of fireworks to Wyoming residents in the event of a "Partial Closure" due to

fire danger pursuant to W.S. 16-3-103(b), but limiting discharge of fireworks to a designated shooting site. Commissioner Thompson seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.

- 13** Frank Jaeger, coalition president, thanked the Board of Commissioners for funding Wyoming-Colorado Coalition for the Flaming Gorge Reservoir study at the amount of \$20,000 and asked for an additional \$10,000 for the study. Out of 569,000 people in the areas in the two states, approximately 100,000 are located in Laramie and Goshen Counties. The water needs of those communities, including those in Colorado, will reach 107,139 acre feet per year by the year 2070. Mike O'Grady of States West, stated that once the feasibility study is completed, it will be up to the legislatures of Wyoming and Colorado to get behind the project to transport water from the Flaming Gorge Reservoir to the cited communities by pipeline. Drawing the water from the reservoir would only drop the storage by six feet. The initial study was supported by 8 entities at \$20,000 each. The total amount needed to complete the study is \$44,100; with each entity dedicating an additional \$10,000 to the project, those costs would be covered and leave a contingency fee of approximately \$36,000. Commissioner Humphrey asked if Cheyenne and Laramie County were the only Wyoming participants and the response was "yes." Casper and Rawlins were approached but have not joined. She also asked who would have the first call on the water. Mr. O'Grady stated the most need is in Colorado. Mr. Jaeger spoke to the declining aquifers in the Denver metro area, but Wyoming's water would "stay" in Wyoming and Colorado's water would "stay" in Colorado. The Colorado entitlement is through the Colorado River, which the Flaming Gorge feeds. Commissioner Humphrey asked if Governor Mead had been approached and what his thoughts are on the project. Mr. O'Grady stated Wyoming's Governor has not been approached. Commissioner Woodhouse asked how many of the other seven entities had approved the additional money, and Mr. Jaeger responded that all had approved the additional funding. Commissioner Thompson asked for a specific reason for the delay in the study. Mr. Jaeger stated it was partly due to the delay on the part of the US Bureau of Reclamation but also the need for more travel and meetings than initially anticipated. A number of those meetings have been held in western Wyoming. County Planner Gary Kranse recommended approval of the increase in funding the study. Commissioner Thompson moved to approve a resolution amending the budget amount for existing Professional Services Agreements regarding the availability and development of water resources held by the United States Bureau of Reclamation at Flaming Gorge Reservoir from \$20,000 to \$30,000 (232-10-1017-40511480). Commissioner Humphrey seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 14** Commissioner Humphrey moved to approve a contract between Laramie County and Coplogic Inc. for a desk officer online reporting system (DORS) license, setup, support, and maintenance agreement in the amount of \$14,000 for a one year period, with the annual maintenance being \$5000

after the initial one year. Commissioner Thompson seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.

- 15 Commissioner Thompson moved to approve a commercial credit card agreement between Laramie County and Bank of the West to provide a controlled governmental credit card for authorized purchases and expenditures and appointment of Debbye Lathrop in her official capacity as elected County Clerk or her successor as designated "company manager" for purposes of carrying out the terms of the agreement. (The initial period of the agreement shall be for three years from the effective date and be subject to an annual fee not to exceed \$30.) Commissioner Humphrey seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 16 Captain Bill Long presented an amendment between Laramie County and Correctional Healthcare Management (100504-05) in the amount of \$100,437.73 per month to run July 1, 2012 through June 30, 2013. The monthly amount is approximately \$7,000 more per month than in FY2012. In response to a question from Chairman Woodhouse, Captain Long stated this line in his budget would have to be increased, and the County cannot afford the potential lawsuits. Commissioner Humphrey moved to approve the amendment. Commissioner Thompson seconded the motion, which passed unanimously. After obtaining all signatures, the amendment is to be filed in central files with the County Clerk.
- 17 Commissioner Thompson moved to approve a Governor's Data Center Recruitment Funds Agreement between Laramie County for Microsoft Corporation and the State of Wyoming Office of the Governor in the amount of \$5,000,000. Commissioner Humphrey seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 18 Commissioner Humphrey moved to approve a Development Agreement among Laramie County, City of Cheyenne, Col-Ind LLC and Read Company to identify improvements for the construction of the Niobrara Energy Park. Commissioner Thompson seconded the motion, which passed unanimously. The agreement is recorded in the Recording Department.
- 19 Debbye Lathrop, Laramie County Clerk, presented a Seasonal Fireworks Permit application submitted by Dennis Carney d/b/a Fireworks Outlet located at 207 South Greeley Highway, Cheyenne, Wyoming and stated all requirements have been met. Chairman Woodhouse opened the meeting as a PUBLIC HEARING. Hearing no public comment, Chairman Woodhouse closed the PUBLIC HEARING. Commissioner Thompson moved to approve the Seasonal Fireworks Permit located at 207 South Greeley Highway. Commissioner Humphrey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 20 Debbye Lathrop, Laramie County Clerk, presented a Seasonal Fireworks Permit application submitted by Dennis Carney d/b/a Pyro City located at 333 West College Drive, Cheyenne, Wyoming and stated all requirements have

been met. Chairman Woodhouse opened the meeting as a PUBLIC HEARING. Hearing no comment, Chairman Woodhouse closed the PUBLIC HEARING. Commissioner Thompson moved to approve the Seasonal Fireworks Permit located at 333 West College Drive. Commissioner Humphrey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.

21 Debbye Lathrop, Laramie County Clerk, presented a Yearly Fireworks Permit application submitted by Dennis Carney d/b/a Fireworks Outlet located at 251 I-25 Service Road, Cheyenne, Wyoming and stated all requirements have been met. Chairman Woodhouse opened the meeting as a PUBLIC HEARING. Hearing no public comment, Chairman Woodhouse closed the PUBLIC HEARING. Commissioner Thompson moved to approve the Seasonal Fireworks Permit located at 251 I-25 Service Road. Commissioner Humphrey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.

22 Debbye Lathrop, Laramie County Clerk, presented a Seasonal Fireworks Permit application submitted by Dennis Carney d/b/a Pyro City located at 245 I-25 Service Road, Cheyenne, Wyoming and stated all requirements have been met. Chairman Woodhouse opened the meeting as a PUBLIC HEARING. Hearing no public comment, Chairman Woodhouse closed the PUBLIC HEARING. Commissioner Thompson moved to approve the Seasonal Fireworks Permit located at 245 I-25 Service Road. Commissioner Humphrey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.

23 Debbye Lathrop, Laramie County Clerk, presented a Seasonal Fireworks Permit application submitted by Dennis Carney d/b/a Pyro City located at 3115 West College Drive and stated all requirements have been met. Chairman Woodhouse opened the meeting as a PUBLIC HEARING. Hearing no public comment, Chairman Woodhouse closed the PUBLIC HEARING. Commissioner Thompson moved to approve the Seasonal Fireworks Permit located at 3115 West College Drive. Commissioner Humphrey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.

24 Commissioner Thompson moved to approve a resolution appointing Brad Emmons to the Laramie County Recreation Planning and Advisory Board to complete the term left vacant by Steve Roseberry's resignation to run May 1, 2012 through December 31, 2015. Commissioner Humphrey seconded the motion, which passed unanimously. After obtaining all signatures, the resolution is to be filed in central files with the County Clerk.

25 Commissioner Humphrey moved to approve the appointment of Tom Morgan, Owen Goertz, and Dale Sandberg as Board members in Laramie County Fire District #6 pursuant to W.S. 22-29-202. (Election of appointed Board members to be held November 2012.) Commissioner Thompson seconded the motion, which passed unanimously. After obtaining all signatures, the resolution is to be filed in central files with the County Clerk.

26 County Clerk Debbye Lathrop presented the responses to a request for

proposals to complete capitalization of the buildings, infrastructure, and utilities constructed with specific purpose tax revenues at the Archer Complex and an operating cost allocation and analysis for water and sewer services. Proposals were received from RLR, LLP, \$7,300; McGee, Hearne & Paiz, \$25,000; DAPCPA Pope & Jackson, Inc., \$42,600. Commissioner Thompson moved to approve the proposal from RLR, LLP in the amount of \$7,300. Commissioner Humphrey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.

- 27** Applicant Dale Reed, presented a Subdivision Permit for the Reed Subdivision, located in a portion of the SE1/4 of Section 30, T.15N., R.66W., of the 6th P.M., Laramie County, Wyoming. Mr. Reed stated he wishes to sell 8 acres of his 25-acre parcel and asked for a waiver of the community development fees on the 17 acres he will retain. County Planner, Gary Kranse, provided the staff report and recommended approval with no conditions. In response to Mr. Reed's request for a waiver of the fees, Mr. Kranse indicated that is a requirement, but the Board can approve waiver of that fee if they so choose. Chairman Woodhouse opened the meeting as a PUBLIC HEARING. Hearing no public comment, the Chairman closed the PUBLIC HEARING. Commissioner Humphrey asked Mr. Kranse his opinion on waiving the community development fees. Mr. Kranse stated there is no real additional impact on fire safety or recreation by splitting that lot. Commissioner Thompson moved to approve the Subdivision Permit for the Reed Subdivision with no conditions and adopt findings of fact a and b of the staff report. Commissioner Humphrey seconded the motion, which passed unanimously. Commissioner Thompson moved to waive the community development fees on the 17 acres being retained by Mr. Reed. Commissioner Humphrey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 28** Debbye Lathrop presented a request from the Wyoming State Fair and other parties to acquire or display an official Laramie County flag at specific events. The Wyoming State Fair would like two of Laramie County's official flag. The quote to produce the flags submitted by Wyoming Trophy & Engraving were a parade/indoor flag pole, \$176.20 and an outdoor type pole, \$165.00. M. Lee Hasenaur requested that Laramie County flags be flown at the County Building, Archer Complex, and during Cheyenne Frontier Days. Commissioner Humphrey moved to approve two flags from Wyoming Trophy & Engraving be purchased. Commissioner Thompson seconded the motion, which passed unanimously. Mr. Hasenaur's request would be taken up during the annual budget process to determine if it is financially feasible to add flag poles, lights, and flags to those locations.

The meeting adjourned at 4:55 p.m.


CERTIFICATION

I, Debra K Lathrop, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, May 01, 2012

SEAL

Approved by : 

Debra K. Lathrop
County Clerk

Reviewed by : 

Gay Woodhouse, Chairman
Board of County Commissioners

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources, 310 West 19th Street, Cheyenne, WY 82001, (307)633-4355 within a reasonable time.