

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, September 17, 2019

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for September 3, 2019.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes September 3, 2019](#)

Consent Agenda

2. Consideration of an addendum and extended service agreement between the Clerk of District Court and Space Concepts in the amount of \$557.66.

Dept: Clerk of District Court

Agent: Diane Sanchez

Applicant: Space Concepts

Attachments: [Space Concepts Addendum and Agreement](#)

3. Consideration of a Subgrantee Agreement between Laramie County, WY, and the Boys and Girls Club of Cheyenne for FY20 Temporary Assistance to Needy Families funding in the amount of \$51,000 to run October 1, 2019, through September 30, 2020.

Dept: Grants

Agent: Sandra Newland

Applicant: Boys and Girls Club

Attachments: [B&G Club Subgrantee Agreement \\$51,000](#)

- 4. Consideration of a Subgrantee Agreement between Laramie County, WY, and CLIMB Wyoming for FY20 Temporary Assistance to Needy Families funding in the amount of \$51,000 to run October 1, 2019, through September 30, 2020.

Dept: Grants

Agent: Sandra Newland

Applicant: CLIMB Wyoming

Attachments: [CLIMB Subgrantee Agreement \\$51,000](#)

- 5. Consideration of a resolution authorizing the submission of a grant application to Hero Fund USA for lights and sirens on an existing vehicle for the Coroner's Office in the amount of \$6,671.40.

Dept: Grants

Agent: Sandra Newland

Applicant: Coroner

Attachments: [Hero Fund USA Grant Application \\$6,671.40](#)

- 6. Consideration of a catering permit submitted by The Knotty Pine Saloon for the FFA Banquet/Blue Jean Ball located at the Archer Complex on September 21, 2019.

Dept: County Clerk

Agent: Debra Lee

Applicant: The Knotty Pine Saloon

Attachments: [The Knotty Pine Saloon 24-hour Catering Permit September 21, 2019](#)

- 7. Consideration of the ratification of a catering permit submitted by Carla Winkler, Scooters Bar, to cater the Dausman wedding reception at the Archer Complex on June 19, 2019.

Dept: County Clerk

Agent: Debra Lee

Applicant: Scooters Bar

Attachments: [Scooters Bar 24-hour Catering Permit September 14, 2019](#)

- 8. Consideration of the deletion from the Sheriff's fixed asset inventory, one 2011 Ford Expedition, two 2011 Ford Crown Victorias, and two 2012 Ford Expeditions as a result of trade-ins to Spradley Barr Ford.

Dept: Sheriff

Agent: Rich Hillegas

Applicant:

Attachments: [Asset Deletion Sheriff's Department 2011 & 2012 Ford Expeditions, and 2011 Ford Crown Victorias](#)

- 9. Consideration of the deletion from the Sheriff's fixed asset inventory, one 2011 Chevrolet Tahoe, to be transferred to the I.T. Department.

Dept: Sheriff

Agent: Rich Hillegas

Applicant:

Attachments: [Asset Deletion Sheriff's Department 2011 Chevrolet Tahoe](#)

Resolutions

- 10. Consideration of the ratification of a resolution to rescind Resolution No. 190903-25 and to approve the split of Tract 2, Sunset Tracts, 2nd Filing, into the subsequent parcels A & B.

Dept: Planning & Development

Agent: Planning & Development

Applicant: Greg Dyekman

Attachments: [Tract 2, Sunset Tracts, 2nd Filing, Split of Tract 2 - Parcel A & B](#)

Grants

- 11. Consideration of a grant agreement between Laramie County, WY, and the Wyoming Office of Homeland Security for a FY19 Emergency Management Performance Grant in the amount of \$140,900 with a 50% match.

Dept: Grants

Agent: Sandra Newland

Applicant: Emergency Management

Attachments: [FY19 EMPG Grant Agreement \\$140,900](#)

Contract/Agreement/Leases

- 12. Consideration of the declaration of covenants, conditions, and restrictions for a Laramie County-owned building as described in Exhibit A-2, leased by Magpul Industries Corp. in the Cheyenne Business Park.

Dept: Commissioners

Agent: Ronnie Lopez

Applicant: LEADS-Chey. Bus. Park

Attachments: [Cheyenne Business Park Covenants - Magpul](#)

- 13. Consideration of an agreement between Laramie County, WY, and BROCC, LLC, to purchase and install retractable modular seating for the Events Department.

Dept: Events

Agent: Dan Ange

Applicant: BROCC LLC

Attachments: [BROCC LLC Agreement](#)

- 14. Consideration of a subscription agreement and addendum between Laramie County, WY, and HyphenMark Inc. to provide training, implementation, and survey services for the Human Resources Department.

Dept: Human Resources

Agent: Heather Rudy

Applicant: HyphenMark Inc.

Attachments: [Hyphen Subscription Agreement](#)

License/Permits

- 15. PUBLIC HEARING regarding transfer of a retail liquor license to Bullseye Operations, LLC, dba Outlaw Saloon, located at 312 S. Greeley Hwy.

Dept: County Clerk

Agent: Debra Lee

Applicant: Bullseye Operations, LLC

Attachments: [Outlaw Saloon Transfer Liquor License Application](#)

Appointments

- 16. Consideration of a resolution appointing a member to the Laramie County Hospital Board of Trustees to complete the term left vacant by the resignation of Bill Larson, expiring June 30, 2020.

Dept: Commissioners

Agent: Commissioners

Applicant: Laramie Co. Hospital Board

Attachments: [Laramie Co. Hospital Board Appointment](#)

Land Use:Variances/Board App./Plats

- 17. PUBLIC HEARING regarding a Subdivision Permit & Plat for Talbert Corner, a portion of land in the S1/2 SE1/4, T. 17N., R. 63W., of the 6th P.M., Laramie County, WY. (Item continued from September 3, 2019 meeting)

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Joshua Imel, ET UX

Attachments: [Talbert Corner Subdivision Permit and Plat](#)

- 18. PUBLIC HEARING regarding a Subdivision Permit & Plat and Zone Change for Country Homes, 6th Filing, located in a portion of the NE1/4 NW1/4, Section 17, T. 13N., R. 66W., of the 6th P.M., Laramie County, WY. (Two motions required)

Dept: Planning & Development

Agent: AVI, PC

Applicant: Richard Menkin

Attachments: [Country Homes Subdivision, 6th Filing and Zone Change](#)

19. PUBLIC HEARING regarding a Subdivision Permit & Plat for TKO Ranch/GGR Subdivision, 1st Filing, located in the W1/2 SE1/4 and a portion of the NE1/4 SE1/4, Section 32, T. 15N., R. 64W., of the 6th P.M., and a portion of Tract 11, J-S Ranch, 2nd Filing, Laramie County, WY.

Dept: Planning & Development

Agent: AVI, PC

Applicant: Taft C. Love/Gregory J. Se

Attachments: [TKO Ranch-GGR Subdivision, 1st Filing](#)

20. PUBLIC HEARING and consideration of the postponement request regarding a Subdivision Permit & Plat for Di Senso Subdivision, a portion of land in the SE1/4, Section 19, T. 14N., R. 62W., of the 6th P.M., Laramie County, WY.

Dept: Planning & Development

Agent: Griz Creek Engineering, LLC

Applicant: Gurnam Singh

Attachments: [Di Senso Subdivision Postponement](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.