

**Minutes of the Proceedings
Board of County Commissioners
Prepared by the Office of the Clerk of Laramie County
Laramie County Wyoming**

Tuesday, February 07, 2012

- 120207 00** The Laramie County Commissioners met in regular session Tuesday, February 7, 2012 at 3:30 p.m. Those in attendance were Commissioner Gay Woodhouse, Chairman; Commissioner Troy Thompson, Vice-Chairman; Commissioner Diane Humphrey; County Attorney Mark Voss; Deputy County Attorney Sylvia Hackl; County Clerk Debra K. Lathrop and Chief Deputy County Clerk, Rhonda Bush.

Those signing the register were M. Lee Hasenauer; Teresa Walling; Jim Mueller; Kent Ewing, FD#10; Jean Halpern, CRMC; Don Beard, Laramie County Public Works; David W. Squires, CRMC; Janice McBride, LCFD #10; Clint Grady; Guy Cleveland, Right Brain Digital; Steve Proeschel, Piper Jaffray; Darlene Frantz, CRMC; Sandra Newland, Grants; Rod Nelson, SM Energy; Rose Marie Moore, LCFD #10.; Neil Priest, LCFD #10; Barbara Bonds, Freudenthal & Bonds; John Steil, Steil Surveying; Lew Simpson, LCFD #2; Carol Luckenbach, WOHS; Stewart Bybee, ETS; James Frank, WY Office of Homeland Security; James Archer, Wyoming Office Homeland Security; Hillary King, AMEC; Tom J. Keating, SM Energy Co., Elaina Ilminen, PB Post; Kimberly Webb, CRMC; Michael J. Phelps, LCFD #8; Sharon Benson, Meals on Wheels; Kevin Burkett, Meals on Wheels; Lenora Simpson; Brad Harrington, Liberty's Torch; Phyllis Sherard, CRMC; Sloane Walbert; Lisa Pafford, City Development; Brad Emmons; Connie Filipovitch-Sarmiento; Tomas Sarmiento; Frank Smith; Bill McHenry, EMA; Robert Cook, Accounting; Jeanine West, EMA.

- 01** Commissioner Thompson moved to approve the Minutes of Proceedings for January 17, 2012. Commissioner Humphrey seconded the motion, which passed unanimously.
- 02** Commissioner Humphrey moved to approve changes to the capability and content of the electronic sign in the atrium and also consideration of a name change to the contract to "Right Brain Digital." Commissioner Thompson seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 03** Commissioner Humphrey moved to approve warrants in the amount of \$3,403,065.02 for January, 2012. Commissioner Thompson seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 04** Commissioner Humphrey moved to approve the following fees collected by various County entities for December 2011: County Clerk, \$80,109.50; DUI Court, \$780.00; Drug Court, \$800.00; Circuit Court, \$53,292.00; Planning & Development, \$28,046.96; Clerk of District Court, \$19,823.50; Sheriff's

Department, \$26,830.39. Commissioner Thompson seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.

- 05** Commissioner Humphrey moved to approve the following part-time salaries in the amount of \$38,847.18 for January 2012: Road and Bridge, \$1,628.52; Extension Agent, \$2,816.95; Buildings & Grounds, \$13,337.10; Information Technology, \$1,706.54; County Clerk Admen, \$88.00; Elections, \$525.00; County Treasurer, \$4,290.19; Sheriff Operations, \$540.00; Detention Facility, \$7,618.88; District Court, \$1,500.00; County Coroner, \$3,600.00; Drug Court, \$1,196.00. Commissioner Thompson seconded the motion, which passed unanimously.
- 06** Commissioner Humphrey moved to approve the disposal of 10 two-way radios and the trade-in of one 2007 4x4 PU to Spradley Ford. Commissioner Thompson seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 07** Commissioner Humphrey moved to approve the disposal of a 2006 Ford Escape by trade-in to Spradley Ford from the Sheriff's Department. Commissioner Thompson seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 08** Commissioner Humphrey moved to approve the disposal of 31 mobile computer docking stations from the Sheriff's Department. Commissioner Thompson seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 09** Brad Emmons, representing the Board of Directors for Meals on Wheels, presented a resolution authorizing the submission of an Economic Development Infrastructure Community Development Block Grant (CDBG) application on behalf of Meals on Wheels not to exceed \$500,000. The grant proceeds would be used to expand the sort and sale facilities for the garage sale mart. The total project cost would be approximately \$1.7 million. Chairman Woodhouse asked where the other funding would come from. Mr. Emmons stated that Meals on Wheels has some savings and the balance would come from fundraising and a loan. Chairman Woodhouse opened the meeting as a PUBLIC HEARING. Hearing no public comment, the Chairman closed the PUBLIC HEARING. Commissioner Thompson moved to approve a resolution authorizing an Economic Development Infrastructure Community Development Block Grant (CDBG) application on behalf of Meals on Wheels not to exceed \$500,000. Commissioner Humphrey seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 10** Neil Priest, Fire Chief District #10, presented a resolution authorizing the submission of a Federal Mineral Royalty Grant Application to the State Loan and Investment Board on behalf of Laramie County Fire District #10 for a new Urban/Wildland Interface Engine. The total grant request amount is \$247,500 with the balance coming from district funds in the amount of \$33,000 and \$49,500 coming from the 1% General Purpose Optional Sales Tax fund as approved by the Chief's Association. Chairman Woodhouse

opened the meeting as a PUBLIC HEARING. Hearing no public comment, the Chairman closed the PUBLIC HEARING. Commissioner Humphrey moved to approve the resolution. Commissioner Thompson seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.

- 11 The Board of Commissioners recognized the following for their assistance to the Laramie County Emergency Management Agency and the Wyolink Communications Interoperability Committee: Lou Simpson, Mike Phelps, Chuck Trimble, Jim Archer, Jim Frank, and Stu Bybee. Each gentleman was presented with a plaque and certificate of appreciation.
- 12 Commissioner Thompson moved to approve a resolution consolidating the March 6th and March 20, 2012 meetings of the Laramie County Commissioners to be held on March 20, 2012. Commissioner Humphrey seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 13 County Planning Director Gary Kranse presented a report on the current change orders in the amount of \$155,841.25 for the Archer Complex project: FCI Constructors, Inc. \$79,796 for Public Works; AP Wyoming \$44,131 for Juvenile Services Center; Sierra Detention \$16,511 for Juvenile Services Center; Richardson Construction \$6639.25 for Shooting Education Center; AP Wyoming \$8,764 for utility work. Mr. Kranse reported there remains \$500,000 in the contingency fund and \$1 million in operations and maintenance funds for the Specific Purpose Optional Sales and Use Tax Funds from 2008. Commissioner Thompson asked when water would be available. Mr. Kranse stated the tank will begin being filled tomorrow and after two weeks, the tank will be on line. Documentation is filed in central files with the County Clerk.
- 14 County Clerk Finance Office Manager, Bob Cook, presented the following amendments to the FY 2012 budget: 1) Appropriate \$213,351 in unanticipated revenue from the Homeland Security Grant of which \$38,985 will be used by the Laramie County Sheriff's Department to purchase equipment, \$6,168 to be used by the Laramie County Coroner for supplies and equipment; 2) Appropriate \$540,000 in Wyoming Business Council Business Ready Community Grant funds for the Creekside Home Partnership infrastructure and the Home Ownership Program; 3) Appropriate \$20,000 for overtime reimbursement for sheriff's deputies working in the "Cheyenne Area Gang Enforcement Unit;" 4) Appropriate \$26,734 in unanticipated Health and Human Services Grant revenue to purchase ADA compliant elections items; 5) Appropriate \$2,251 from State Homeland Security grant revenues of \$1,800 and matching money from fund balance of \$451 to be used for hazardous waste disposal; 6) Transfer and appropriate \$500,000 from General Fund Cash Reserves to the Juvenile Services Center Fund to allow for hiring and training of 16 deputies; 7) Appropriate \$42,318 in unanticipated grant revenue for the purchase of bullet proof vests with matching funds of \$42,318 transferred from the Federal Drug Fund to Fund 224. Chairman Woodhouse opened the meeting as a PUBLIC HEARING. Hearing no public comment, the Chairman closed the

PUBLIC HEARING. Commissioner Thompson moved to approve the budget amendments as presented. Commissioner Woodhouse seconded the motion, which passed unanimously.

- 15** Local attorney, Barbara Bonds, representing Cheyenne Regional Medical Center, presented a Resolution authorizing the issuance by Laramie County, WY, of Hospital Revenue Bonds series 2012, in the aggregate principal amount of \$97,800,000, for the purpose of financing a project in connection with Memorial Hospital of Laramie County d/b/a Cheyenne Regional Medical Center. Mrs. Bonds reported that the issuance was lowered to \$97,455,000 because of the premiums purchasers were willing to pay for the bonds. Mrs. Bonds then introduced Steve Proeschel, Piper Jaffray, who gave a brief presentation on the process and marketing of the bonds. The interest rate for the transaction was 4.415426%; the maximum annual debt service will be \$6,218,719. Commissioner Humphrey moved to approve the resolution authorizing the issuance of Hospital Revenue Bonds series 2012 in the aggregate principal amount of \$97,455,000. Commissioner Thompson seconded the motion, which passed unanimously. After obtaining all signatures all the documentation is to be filed in central files with the County Clerk.
- 16** Commissioner Thompson moved to approve a resolution authorizing the following Laramie County employees to be able to acquire supplies from the Wyoming Surplus Property: Chris Wegner, Jerry Pribble, Gary Kranse. Commissioner Humphrey seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 17** Commissioner Thompson moved to approve an agreement between Laramie County and AMEC Environmental & Infrastructure in the amount of \$83,248.00 from the HMGP grant, City of Cheyenne funds and in-kind match from Laramie County to provide planning services for the revision of the Cheyenne/Laramie County Mitigation and Strategy Plan. Commissioner Humphrey seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 18** Commissioner Humphrey moved to approve an agreement between Laramie County and Leo Smith in the Amount of \$200 for the transfer and sale of property at 115 Road 153, Carpenter, WY. Commissioner Thompson seconded the motion, which passed unanimously. The warranty deed is to be recorded in the Recording Department.
- 19** John Steil, Steil Surveying, agent for the applicant, presented a Subdivision Permit and Plat for A & M Subdivision, Second Filing, located in all of Block 1 of the A & M Subdivision, First Filing, Laramie County, WY. Mr. Steil stated the purpose of the replat is to eliminate an access easement on the lot. County Planning Director Gary Kranse gave the staff report and recommended approval with no conditions. Chairman Woodhouse opened the meeting as a PUBLIC HEARING. Hearing no public comment, the Chairman closed the PUBLIC HEARING. Commissioner Thompson moved to approve the subdivision permit and plat for A & M Subdivision, Second Filing. Commissioner Humphrey seconded the motion, which passed

unanimously.

- 20** Clint Grady, owner of the property, presented a Subdivision Permit for the Grady Subdivision, located in a portion of the NE 1/4 of Section 18, T.15N., R.66W., of the 6th P.M., Laramie County, WY. Mr. Grady stated the intent is to split a lot in order to build a home for his parents. County Planning Director, Gary Kranse, presented the staff report and recommended approval with no conditions. Chairman Woodhouse opened the meeting as a PUBLIC HEARING. Hearing no public comment, the Chairman closed the PUBLIC HEARING. Commissioner Humphrey moved to approve the Subdivision Permit and adopt findings of fact a and b. Commissioner Thompson seconded the motion, which passed unanimously.
- 21** John Steil, Steil Surveying agent for the applicant, presented a Subdivision Permit and plat for the Prairie Dog Alley Subdivision, located in the North 1/2 of Tract 38, Dell Range Addition, Third Filing, Laramie County, WY. The purpose of the subdivision permit and final plat is to replat a lot on Summit Drive. There are currently two homes, each with its own well and septic system, on the lot and the owner would like to split the lot so each home has ownership of the land upon which it sits. Mr. Steil stated the Planning Commission approved a variance for the lot size and the City Planning Commission has also approved the variance. It will have to be considered by the City Council. County Planning Director Gary Kranse presented the staff report and recommended approval with no conditions. Chairman Woodhouse opened the meeting as a PUBLIC HEARING. Hearing no public comment, the Chairman closed the PUBLIC HEARING. Commissioner Thompson moved to approve the subdivision permit and final plat for the Prairie Dog Alley Subdivision and adopt findings and facts a and b. Commissioner Humphrey seconded the motion, which passed unanimously.
- 22** County Planning Director Gary Kranse presented an agreement between Laramie County and SM Energy for the use of access and roads in the Archer Complex for oil production activity in the Archer Ranch Estates home sites area. Tim Keating, senior landsman with SM Energy, stated they currently have surface use agreements with the landowners and approximately one year ago there were no roads constructed at the Archer Complex. Their intent is to use a temporary road that was constructed and an older road that existed prior to the development of the Archer Complex. Commissioner Humphrey moved to approve the agreement. Commissioner Thompson seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.

The meeting adjourned at 4:45 p.m.

CERTIFICATION

I, Debra K Lathrop, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, February 07, 2012

SEAL

Approved by : Debra K. Lathrop

Debra K. Lathrop
County Clerk

Reviewed by : Gay Woodhouse

Gay Woodhouse, Chairman
Board of County Commissioners

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources, 310 West 19th Street, Cheyenne, WY 82001, (307)633-4355 within a reasonable time.