

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE WYOMING DEPARTMENT OF TRANSPORTATION HIGHWAY SAFETY BEHAVIORAL GRANTS PROGRAM ON BEHALF OF THE GOVERNING BODY OF LARAMIE COUNTY, WYOMING TO REQUEST FUNDING FOR ADVANCED IMPAIRED DRIVING DETECTION TRAINING AND COORDINATION FOR THE LARAMIE COUNTY SHERIFF'S OFFICE IN THE AMOUNT OF \$546,689.58.

FOR THE PURPOSE OF: REQUESTED FUNDS WILL BE USED FOR THE ADVANCED IMPAIRED DRIVING DETECTION TRAINING AND COORDINATION PROGRAM FOR FFY2026.

WITNESSETH

WHEREAS, the Wyoming Department of Transportation receives Advanced Impaired Driving Detection funds from the National Highway Traffic Safety Administration (NHTSA) and;

WHEREAS, the Wyoming Department of Transportation can distribute a portion of these FFY 2026 funds to Wyoming Counties and;

WHEREAS, the Laramie County Board of Commissioners is eligible to apply for and receive FFY 2026 Advanced Impaired Driving Detection Training and Coordination funds and;

WHEREAS, the Governing Body of Laramie County desires to participate in the Wyoming Department of Transportation's Highway Safety Behavioral Grant Program by sponsoring this grant application to assist in financing this project; and

WHEREAS, the Governing Body of Laramie County has been provided with preliminary cost estimates and information on this project; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LARAMIE COUNTY that a grant application for \$546,689.58 be submitted to the Wyoming Department of Transportation for consideration of assistance in funding the Laramie County Sheriff's Office under the FFY 2026 Highway Safety Behavioral grant program for the Advanced Impaired Driving Detection Training and Coordination program.

BE IT FURTHER RESOLVED, that Sandra Bay, or her successor in the position of Laramie County Grants Manager, is appointed as agent of the Laramie County Board of Commissioners to execute and submit applications and certifications for these funds and to receive funds and implement the programs funded under this grant.

PASSED, APPROVED AND ADOPTED THIS 18TH DAY OF FEBRUARY 2025.

By: _____
Chair, Laramie County Commissioners

Date: _____

ATTEST:

Debra Lee, Laramie County Clerk

Date: _____

Received and Approved as to Form only By:



Laramie County Attorney's Office

Date: 2-10-25



Wyoming Department of Transportation
Highway Safety Behavioral Grants Program
5300 Bishop Blvd - Cheyenne, WY 82009

Wyoming Department of Transportation Highway Safety Behavioral Grants Program Grant Application

Introduction

Welcome to the Wyoming Department of Transportation Highway Safety Behavioral Grants Program

OUR GOAL

The Wyoming Department of Transportation's Highway Safety Behavioral Grants Program goal is to reduce traffic crashes, deaths, injuries and the associated economic losses in Wyoming through the coordinated efforts of our traffic safety partners.

Laramie County Sheriff's Office

**Advanced Impaired Driving Detection,
Training, and Coordination**

FY2026

This Excel workbook serves as your WYDOT HSO Grant Application. Each tab must be completely filled out for any light blue colored cell. On the Budget tab, the blue cells will auto-calculate totals and summary tables.

The HSO will perform an initial review of your application and may either move the application forward to the next review step or return the application to you for adjustments. The HSO will make final funding decisions after considering funds availability, State priorities, cost effectiveness, and other considerations. Once funding decisions are made, the applicant will receive either an award or an unfunded notice.

If you have any questions or need assistance with the Grant Application,
contact Stephanie Lucero at 307-777-4198, Jamie Schwaiger at 307-777-4199, Vacant at 307-777-4272 or
Karson James at 307-777-4200.

Please submit completed application to highway.safetygrants@wyo.gov

"I certify to the best of my knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provision of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812."



PLEASE PRINT OUT, COMPLETE AND EMAIL TO
highway.safetygrants@wyo.gov with your application

Single Audit Act Amendments of 1996

In accordance with 2 CFR 200 Uniform Administrative Requirements, Cost Principles and Audit Requirements, found in §200.501 (a), audit requirements for Federal awards, non-federal entities that expend \$1,000,000 or more in federal awards from all federal funding sources during their fiscal year, must agree to have a Single Audit conducted in accordance with §200.514 Scope of Audit. Further, §200.512 requires that the final report for such audit be completed within nine (9) months of the entity's fiscal year end.

Sub-recipient (community/agency): Laramie County Government

Fiscal Year : (Mo/Yr – Mo/Yr) 07/2023-06/2024

Section A – Check the appropriate box:

☐ We did NOT exceed the federal expenditure threshold of \$1,000,000 for the fiscal year referenced above. A Single Audit is not required for this fiscal year. If checked, skip Section B.

☒ We DID meet or exceed the federal expenditure threshold of \$1,000,000 for the fiscal year referenced above. If checked, complete Section B.

☐ We are exempt from the Single Audit Requirement – explain below. If checked, skip Section B.

Section B – Complete if a Single Audit is required. Check the appropriate box:

☐ We completed our Single Audit for the above fiscal year and our report is attached.

☒ Our Single Audit for our fiscal year referenced above will be completed on and will be submitted to the Wyoming Highway Safety Office

by: 2-28-25

I certify that I am an individual authorized to complete this form. I further certify that the above information is accurate and, if required, the audit report will be submitted no later than nine (9) months after the fiscal year ending noted above.

Authorized Financial Officer:

Name: Stanley Walker

Title: Finance Director

Email: stanley.walker@laramiecountywy.gov

Phone: (307) 633-4395

Signature: Stanley Walker Date: 2-6-25



These questions relate to any Federal grant monies received for transit or safety deliverables.(CFDA #20.600, 20.601, 20.607, etc.)

1) Has the key (essential) personnel in the direct implementation and administration of the grant during the previous year remained the same? (Key personnel include the Grant Administrator, Accounting, Budget or Controller personnel) (2 CFR 200.331 (a) (6) (3)).	Yes
2) Has the organization as a whole remained unchanged during the previous year?	Yes
3) Has the accounting/financial system remained the same as last year? (There weren't any upgrades or modifications to the system.) (2 CFR 200.331(a)(6)(3))	Yes
3a) If there were changes, please explain.	
4) Does your entity receive Federal grant money directly from any Federal awarding agencies? FTA, NHTSA, etc. (These monies do not have any WYDOT involvement for applications, payments, etc.) (2 CFR 200.331(a)(6)(4)).	Yes
5) Has a Federal agency monitored or inquired or been directly involved in the grant (2 CFR 200.331(a)(6)(4))	Yes
5a) Has the Federal agency ever performed a review or audit of the grant?	Yes
5b) If yes, did the Federal agency determine that there were no financial or compliance issues? If no, please provide a description of the financial and/or compliance issues written up by the Federal agency.	
Yes, there were no financial or compliance issues.	
6) Does your entity have written procedures for procurement transactions? (2 CFR 200.318-323)	Yes
7) Does your entity meet Title VI requirements?	Yes



Agency/Organization:	Laramie County Sheriff's Office/Laramie County
Project Name:	Advanced Impaired Driving Detection, Training, and Coordination
Wyoming Secretary of State's Filing ID: *If Applicable	
Mailing Address:	1910 Pioneer Ave
City, State Zip +4:	Cheyenne, WY 82001

Go to: https://sam.gov/content/home and paste a screen shot of your Unique Entity Identifier (UEI) status page below:

Project Director

Printed Name:	Brian Kozak			
Title:	Sheriff			
Telephone:	307-631-3304			
E-mail:	brian.kozak@laramiecountywy.gov			
Access to Project Site:	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Signature on Agreement:	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

Authorizing Official for Agency/Organization

Printed Name:	Evan Storch			
Title:	Lieutenant / Wyoming DECP Coordinator			
Telephone:	307-640-9054			
E-mail:	evan.storch@laramiecountywy.gov			
Access to Project Site:	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Signature on Agreement:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Authorizing Official for Agency/Organization

Printed Name:	Sandra Bay			
Title:	Grants Manager			
Telephone:	307-633-4201			
E-mail:	sandra.bay@laramiecountywy.gov			
Access to Project Site:	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Signature on Agreement:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Additional contact for Agency/Organization (if applicable)

Printed Name:	Gunnar Malm			
Title:	Chairman			
Telephone:	307-633-4260			
E-mail:	commissioners@laramiecountywy.gov			
Access to Project Site:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Signature on Agreement:	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

If selected for a grant, would your organization like to sign the Grant Agreement electronically via Adobe Sign?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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LARAMIE COUNTY GOVERNMENT

Unique Entity ID E9DLJC1HGNQ8	CAGE / NCAGE 398U8	Purpose of Registration Federal Assistance Awards Only
Registration Status Active Registration	Expiration Date Aug 29, 2025	
Physical Address 309 W 20TH ST STE 1900 Cheyenne, Wyoming 82001-3601 United States	Mailing Address 310 W. 19TH Street Suite 300 Cheyenne, Wyoming 82001-4449 United States	

Business Information

Doing Business as (blank)	Division Name (blank)	Division Number (blank)
Congressional District Wyoming 00	State / Country of Incorporation (blank) / (blank)	URL (blank)

Registration Dates

Activation Date Sep 3, 2024	Submission Date Aug 29, 2024	Initial Registration Date May 18, 2005
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Entity Dates

Entity Start Date Jan 1, 1890	Fiscal Year End Close Date Jun 30
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Immediate Owner

CAGE (blank)	Legal Business Name (blank)
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Highest Level Owner

CAGE (blank)	Legal Business Name (blank)
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Statement of Need

Concisely describe the purpose of the project in 3 to 4 sentences. For example: In 2023, Fremont County is represented 6.8% of the States population but is over represented in traffic fatalities by 21.8%. This project will partner with traffic safety advocates to provide the critical traffic safety outreach and education to this at-risk community.

Wyoming continually ranks among the top 3 states in the United States for incidents of impaired driving. There are a number of factors compounding the problem including the availability of alcohol and drugs, efforts to legalize marijuana for recreational and medicinal use in neighboring states, limited options for ridesharing or sober rides home from alcohol establishments, community education on the dangers of alcohol and drug impaired driving, and limited training opportunities available to law enforcement personnel in parts of the state on the detection and apprehension of impaired drivers. This project will increase the number of certified Drug Recognition Experts and other law enforcement personnel receiving advanced impaired driving training in Wyoming to detect impaired drivers on roadways, thus reducing the number of fatal crashes and incidents of impaired driving.

Problem Identification

Provide a robust problem identification using state and local data relevant to the community you will be targeting. Applicant may list multiple problems if applicable. Include the source of the data. (No more than 3000 characters)

Wyoming's alcohol and drug involved crashes have steadily increased despite enforcement and prevention efforts from the state's seventy-six (76) active law enforcement agencies. Removing impaired drivers from Wyoming roads requires the ability to detect drivers under the influence of alcohol, drugs and/or prescription medication. This technical work significantly impacts law enforcement's time as shown by the number of hours of training required to detect impaired drivers, time spent enforcing Wyoming's impaired driving laws, and time spent investigating traffic crashes to determine causation. Impaired driving is responsible for needless deaths and injuries on Wyoming roadways each year. Driving while impaired includes anyone who drives a vehicle while being impaired by alcohol, drugs, prescription medications, or any combination of those substances. In Wyoming from 2019-2023 (last reported statistics from WYDOT), impaired driving contributed to 40.1% of fatal crashes, 12.8% of injury crashes and 3.4% of property damage only crashes. Impaired driving crashes averaged 46 fatalities a year, as reported by the Wyoming Electronic Crash Records System (WECRS). Alcohol and Crime in Wyoming 2023 reported DUIs accounted for 32.47% of all statewide arrests with an average blood alcohol content (BAC) of 0.16. Additionally, 50.79% of people arrested for DUI had a reported BAC level above 0.16 and 12.56% had a BAC of 0.24 or greater. In 2023 26.72% of persons arrested for DUI in Wyoming had a prior DUI offense on their record. In 2023, 19.33% of DUI arrests in Wyoming involved drivers under the influence of controlled substances, an increase from 2022 where only 15.60% of drivers tested positive for controlled substances. The instances of drug-impaired driving continue to increase in Wyoming as neighboring states legalize recreational marijuana, easing access for Wyoming residents and those traveling through the state.

Project Description

Describe how your project will implement strategies based on the problem identification, with the overall goal of helping Wyoming meet the State Core Performance Measures Include target audience, purpose, and be relevant to identified problem. (No more than 3000 characters)

This project is best described as an enforcement support project. This is a statewide program that involves using highly qualified instructors to train Wyoming peace officers across the state in DUI detection, advanced DUI detection methods, and for general oversight and administration of the statewide DRE, ARIDE and related programs. This project will ensure a continued statewide effort in providing high quality training for law enforcement officers in the detection and apprehension of both drug and alcohol impaired drivers on Wyoming roads. Peace officers can then use this training to detect alcohol and/or drug impaired drivers, which will help save lives by reducing the overall number of traffic fatalities, reduce serious traffic related injuries, and reduce the number of fatalities involving a driver or motorcycle operator with a BAC of .08 or above

Countermeasures

If the countermeasure has three (3) stars or more in "Countermeasures that Work" or included in the Uniform Guidelines for State Highway Safety Programs, provide the citation for the countermeasure(s). If the countermeasure has less than three (3) stars, provide justification that supports the countermeasure strategy which includes research, evaluation and/or substantive anecdotal evidence. (No more than 3000 characters)

https://www.dot.state.wy.us/home/dot_safety/behavioral-grants.html OR <https://www.nhtsa.gov/laws-regulations/guidance-documents#52986>

(4 stars) High-Visibility Saturation Patrols (through multi-agency DUI Task Force activities), (3 stars) Integrated Enforcement (promoted through ARIDE / DRE training), (3 stars) Enforcement of Drug Impaired Driving (enhanced resources and capabilities through training DREs to work at LE agencies across the state). Source: Countermeasures That Work: <https://www.nhtsa.gov/book/countermeasures-that-work/drug-impaired-driving/countermeasures>

Location of Countermeasure(s) being Implemented

Please list the location(s) and/or communities where the countermeasures will be implemented by your project. Also, please list the community partners that will help and/or helped implement your project.

Countermeasure impact will be statewide. We will be holding ARIDE training in various locations around Wyoming. This training will be open to all Wyoming law enforcement agencies. We will hold Drug Recognition Expert (DRE) training that will be open to all law enforcement agencies statewide. DRE training will enable law enforcement employees to implement the above countermeasures in their local jurisdictions across Wyoming. We will conduct community-based drug impairment education such as Drug Impairment Training for Education Professionals (DITEP and Employer Drug Impairment Training (EDIT), conduct DUI task force activities with an emphasis on locating drug impaired driving, and provide outlets for public awareness of drug impaired driving recognition and prevention. We will implement multi-agency task force activities and support DUI detection and prevention throughout the state, with an enforcement emphasis on major events and holidays across the state.

Goals (What will you accomplish?)

Any successful project contains measurable end results. Goals explain the impact of the deliverables and meet the following criteria: specific, measurable, assignable, realistic and time-related. For example: (1) Reduce the misuse rate for child restraints by 4% from 87.1% to 83.1% by September 30, 2026. (2) Reduce the number of alcohol related fatalities on Wyoming roads by 13%, decreasing the number from 31 to 27 by September 20, 2026. (No more than 3000 characters)

A. Administer the Advanced Impaired Driving Detection Training and Coordination; coordinate the education and training of local law enforcement officers to become Drug Recognition Experts (DREs), coordinate recertification courses, and also coordinate trainings on Impaired Driving.
B. Train and educate judicial officials, and traffic safety advocates on emerging trends of impaired driving on the road, as well as, educating on courtroom tactics.
C. Notify WYDOT immediately if they are unable to fulfill the stated objectives, for any reason, to discuss alternate plans.
D. By providing law enforcement technical training in areas of DRE, ARIDE, SFST, Drug Recognition Expert callout support, guidance and manager training, this project plans on reducing the number of traffic fatalities by 3% annually as measured by a five-year rolling average, reduce the number of serious injuries in traffic crashes by 3% annually as measured by a five-year rolling average, and to reduce the number of fatalities in crashes involving a driver or motorcycle operator with a BAC of .08 or above by 4% annually as measured by a five-year rolling average.

Deliverables (How will you accomplish the goals?)

In a logical sequence, describe planned deliverables that will accomplish the project goals. Include information on the who, what, when, where and how. For Example: (1) Conduct a minimum of 10 traffic safety education trainings in Albany, Fremont, and Natrona counties for trained law enforcement officers. (No more than 3000 characters)

See Attachment A, pg. 1-3

Deliverables Evaluation (How will you determine success?)

The evaluation should answer the who, what, when, where, why, and how your stated goals were achieved (*or not*) using data driven results and actual numbers. (No more than 3000 characters)

The Impaired Driving Program Manager will provide the following evaluation measures:

A. Monthly/Bi-Monthly/Quarterly Report. The Impaired Driving Program Manager shall provide a description of the activities that have been performed during the reporting period toward the overall objectives of the project. The report must include all time reporting events participated in, earned and paid media produced, meeting agendas (to include a list of all attendees), meeting minutes, training report for any attended training and any other supplemental documentation that supports grant related expenditures. All reports must be received by the WYDOT on or before the 15th of the following month, unless a written extension is approved by the WYDOT.
B. Annual Report. The Impaired Driving Program Manager shall provide a comprehensive summarized final reporting of all project activities occurring during the project period by October 15, 2025. Report must include project successes or challenges, appropriate strategies used and results, and how to improve the project for the next fiscal year. If a report is not provided, final payment will be delayed until documentation is received by the WYDOT.
C. The Impaired Driving Program Manager will regularly communicate with the IACP DEC Program Regional Project Manager to ensure quality control, and to provide frequent status reports on the Impaired Driving Program's impact statewide.

ATTACHMENT A: DELIVERABLES

- 1) Perform duties needed to maintain and expand the Impaired Driving Program within the state of Wyoming.**
- 2) Provide reimbursement for required continuing education for the Drug Recognition Expert (DRE) Coordinator that meets certified law enforcement proficiency standards.**
- 3) DRE Coordinator may complete additional training and/or enforcement activities to maintain DRE Instructor certification that is in good standing with the International Association of Chiefs of Police (IACP) and stay up to date on evolving drug trends and traffic safety issues.**
- 4) Shall strive to maintain a minimum of fifty-five (55) Drug Recognition Experts (DREs) across the State of Wyoming.**
- 5) Provide in-state/out-of-state travel expenses associated with duties required of the Impaired Driving Program.**
- 6) Provide agency overtime salary for sworn personnel (Vendors) teaching Standardized Field Sobriety Testing (SFST) Refresher, SFST Instructor Development Course, Advanced Roadside Impaired Driving Enforcement (ARIDE), DRE Pre-School/7-Day School, DRE Field Certifications, DRE Instructor Development Course, Drug Impairment Training for Education Professionals (DITEP), Employer Drug Impairment Training (EDIT), and any other impaired driving training developed under the auspices of the Wyoming DEC Program, the IACP, or NHTSA. The Vendors shall be certified instructors.**
- 7) Conduct on-site visits with local law enforcement agency administrators, supervisors, and officers throughout the state of Wyoming on available impaired driving training.**
- 8) Purchase supplies and tools necessary for presentations and the administration of impaired driving training for law enforcement personnel. This includes passive alcohol sensors, oral fluid testing devices, and supplies needed for DRE evaluations.**
- 9) Promote the expansion and use of DREs in the investigation(s) of fatal and/or serious bodily injury collisions**
- 10) Promote the expansion and use of DREs in commercial motor vehicle (CMV) enforcement activities.**
- 11) Promote the expansion and use of DREs in regional and multijurisdictional DUI task forces.**

- 12) Administer community trainings utilizing the Drug Impairment Training for Educational Professionals (DITEP) and/or Employer Drug Impairment Training (EDIT) curriculum (must include Behavioral Highway Safety training).**
- 13) Develop and/or update impaired driving curriculum and programs in Wyoming.**
- 14) Administer regional DRE Coordinators managing DRE officers in their region to ensure proper evaluations and documentation per IACP standards.**
- 15) Support implementation of third-party data entry management system for entry of DRE evaluation data to complement national reporting requirements.**
- 16) Ensure DRE evaluation data is entered into the national database by federal due date.**
- 17) Plan and administer a minimum of one (1) DRE Pre-School/7-Day School and DRE Field Certifications.**
- 18) Assist in the planning of a state-level conference for DRE recertification requirements in conjunction with the Highway Safety Office (HSO) during even numbered years. During odd numbered years, the Impaired Driving Coordinator will plan a standalone DRE in-service training.**
- 19) Plan and administer a minimum of one (1) DRE Instructor Development Course.**
- 20) Plan and administer a minimum of (5) ARIDE courses statewide.**
- 21) Provide support for SFST Refresher courses statewide using certified instructors and/or training materials**
- 22) Provide reimbursement of overtime cost for DRE callouts for local law enforcement personnel.**
- 23) Provide reimbursement of expenditures related to work managing regional DREs and DRE Instructors, ensuring proper evaluations and documentation per IACP standards.**
- 24) Provide reimbursement of expenditures for Impaired Driving Instructors, ensuring compliance with the Laramie County's procurement guidelines in compliance with uniform guidelines.**
- 25) Provide an Instructor Fee Schedule to HSO through the HSO Project Site.**
- 26) Provide in/out-of-state travel and training for the Impaired Driving Program Coordinator, Regional Coordinators, DRE Instructors, and DREs to remain current on emerging and evolving impaired driving issues and trends. Any out-of-state training must be approved by the HSO.**

27) Comply with all requirements in Attachment A.



Summary

Budget Category	Project Amount Requested	Supplemental Funding	Total Project Cost
1. Personnel Services	\$ 110,006.24	\$ -	\$ 110,006.24
2. In-State Travel	\$ 67,174.00		\$ 67,174.00
3. Out-of-State Travel	\$ 80,794.00		\$ 80,794.00
4. Contractual	\$ 72,000.00		\$ 72,000.00
5. Media	\$ 5,000.00		\$ 5,000.00
6. Equipment	\$ 15,000.00		\$ 15,000.00
7. Other Direct Costs	\$ 125,408.00		\$ 125,408.00
8. Indirect	\$ 71,307.34		\$ 71,307.34
Total	\$ 546,689.58	\$ -	\$ 546,689.58

Personnel Services

a. - Salaries - Loaded Rate

	Name/Position	Hours	Loaded Rate	Total	Notes
Item #1	Program Coordinator (LT)	2080.00	\$ 45.48	\$ 94,604.64	
Item #2	Annual 5% Raise	2080.00	\$ 2.27	\$ 4,721.60	5 Months of 5% annual raise estimated to go into effect May, 2020
Item #3				\$ -	
Item #4				\$ -	
Item #5				\$ -	
Total				\$ 99,326.24	

b. - Overtime - Loaded Rate

	Name/Position	Hours	Loaded Rate	Total	Notes
Item #1	DRE Instructor hours	120.00	\$ 89.00	\$ 10,680.00	Additional DRE personnel costs from Laramie Co SO
Item #2				\$ -	
Item #3				\$ -	
Item #4				\$ -	
Item #5				\$ -	
Total				\$ 10,680.00	

Personnel Total **\$ 110,006.24**

In State Travel

Item #1	Name/Description				
	ARIDE (5 per year)				
	Amount	Cost	Total		Notes
Transportation (Mileage, Rental, etc) per Person per Trip	300	\$ 0.70	\$ 210.00		
Food (Per Diem) per Person per Trip	3	\$ 68.00	\$ 204.00		Wyoming GSA rate
Lodging per Person per Trip	3	\$ 110.00	\$ 330.00		Wyoming GSA rate
Registration Fee per Person per Trip			\$ -		
Other per Person per Trip			\$ -		
Sub Total			\$ 744.00		
Number of People per Trip	5				
Number of Trips	6				Minimum of 5 ARIDEs per year (option for 6th depending on need)
Total			\$ 22,320.00		

Item #2	Name/Description				
	Wyoming Traffic Safety Summit				
	Amount	Cost	Total		Notes
Transportation (Mileage, Rental, etc) per Person per Trip	300	\$ 0.70	\$ 210.00		
Food (Per Diem) per Person per Trip	4	\$ 68.00	\$ 272.00		Wyoming GSA rate
Lodging per Person per Trip	4	\$ 110.00	\$ 440.00		Wyoming GSA rate
Registration Fee per Person per Trip			\$ -		

Other per Person per Trip			\$ -	
Sub Total			\$ 922.00	
Number of People per Trip	7			Reimbursed travel for State and Regional Coordinators who partic
Number of Trips	1			
Total			\$ 6,454.00	
Item #3	Name/Description			
	DRE School (Classroom Portion)			
	Amount	Cost	Total	Notes
Transportation (Mileage, Rental, etc) per Person per Trip	200	\$ 0.70	\$ 140.00	
Food (Per Diem) per Person per Trip	10	\$ 68.00	\$ 680.00	Wyoming GSA rate
Lodging per Person per Trip	10	\$ 110.00	\$ 1,100.00	Wyoming GSA rate
Registration Fee per Person per Trip			\$ -	
Other per Person per Trip			\$ -	
Sub Total			\$ 1,920.00	
Number of People per Trip	20			15 students, 5 instructors
Number of Trips	1			
Total			\$ 38,400.00	
In State Travel Total			\$ 67,174.00	
Out of State Travel				
Item #1	Name/Description			
	DRE Field Certifications			
	Amount	Cost	Total	Notes
Transportation (Airfare, Mileage, Rental) per Person per T	1	\$ 405.00	\$ 405.00	cost of 300 miles per person + 1/20 share of 3 rentals (\$1300 each
Food (Per Diem) per Person per Trip	6	\$ 86.00	\$ 516.00	Sacramento, CA
Lodging per Person per Trip	5	\$ 150.00	\$ 750.00	Sacramento, CA
Registration Fee per Person per Trip			\$ -	
Other per Person per Trip	1	\$700.00	\$ 700.00	Estimated Airfare
Sub Total			\$ 2,371.00	
Number of People per Trip	20			15 students, 5 instructors
Number of Trips	1			
Total			\$ 47,420.00	
Item #2	Name/Description			
	Western Region DRE Coordinators Meeting			
	Amount	Cost	Total	Notes
Transportation (Airfare, Mileage, Rental) per Person per T	300	\$ 0.70	\$ 210.00	
Food (Per Diem) per Person per Trip	4	\$ 86.00	\$ 344.00	Priced for Sacramento, CA (location of 2024 meeting)
Lodging per Person per Trip	3	\$ 150.00	\$ 450.00	Priced for Sacramento, CA (location of 2024 meeting)
Registration Fee per Person per Trip			\$ -	
Other per Person per Trip	1	\$ 700.00	\$ 700.00	Estimated Airfare
Sub Total			\$ 1,704.00	
Number of People per Trip	2			DRE Coordinator + 1 other instructor
Number of Trips	1			
Total			\$ 3,408.00	
Item #3	Name/Description			
	IACP Impaired Driving and Traffic Safety Conference			
	Amount	Cost	Total	Notes
Transportation (Airfare, Mileage, Rental) per Person per T	300	\$ 0.70	\$ 210.00	
Food (Per Diem) per Person per Trip	7	\$ 92.00	\$ 644.00	Priced for Chicago, IL (location of 2025 conference)
Lodging per Person per Trip	6	\$ 223.00	\$ 1,338.00	Priced for Chicago, IL (location of 2025 conference)
Registration Fee per Person per Trip	1	\$ 500.00	\$ 500.00	Conference Registration
Other per Person per Trip	1	\$ 700.00	\$ 700.00	Estimated Airfare
Sub Total			\$ 3,392.00	
Number of People per Trip	8			DRE Coordinator + 7 DREs or DRE Instructors from WY
Number of Trips	1			
Total			\$ 27,136.00	
Item #4	Name/Description			
	IACP Conference			
	Amount	Cost	Total	Notes
Transportation (Airfare, Mileage, Rental) per Person per T	300	\$ 0.70	\$ 210.00	
Food (Per Diem) per Person per Trip	5	\$ 92.00	\$ 460.00	Priced for Denver, CO (location of 2025 conference)
Lodging per Person per Trip	4	\$ 215.00	\$ 860.00	Priced for Denver, CO (location of 2025 conference)

Registration Fee per Person per Trip	1	\$ 600.00	\$ 600.00	
Other per Person per Trip	1	\$ 700.00	\$ 700.00	Estimated Airfare
Sub Total			\$ 2,830.00	
Number of People per Trip	1			DRE Coordinator
Number of Trips	1			
Total			\$ 2,830.00	
Out of State Travel Total			\$ 80,794.00	

Contractual					
	Name/Description	Hrs/Amt	Loaded Rate/Cost	Total	Notes
Item #1	ARIDE Instructor Costs	30.00	\$ 400.00	\$ 12,000.00	6 ARIDE courses per FY, 5 instructors per course at 400.00 per day
Item #2	DRE Course Instructor Costs	90.00	\$ 400.00	\$ 36,000.00	5 DRE Instructors for 18 days of DRE Phase 1-3 at 400.00 per day
Item #3	DRE Call Out Compensation	1.00	\$ 4,000.00	\$ 4,000.00	Fund to compensate agencies for DRE call outs statewide.
Item #4	Speakers & Conference	2.00	\$ 5,000.00	\$ 10,000.00	Compensation for speakers at annual conference.
Item #5	Awareness Training / Other	25.00	\$ 400.00	\$ 10,000.00	Compensation for DITEP, EDIT, other community training
Total				\$ 72,000.00	
Contractual Total			\$	72,000.00	

Media					
	Name/Description	Hrs/Amt	Loaded Rate/Cost	Total	Notes
Item #1	Training / Educational Mater	1.00	\$ 5,000.00	\$ 5,000.00	
Item #2				\$ -	
Item #3				\$ -	
Item #4				\$ -	
Item #5				\$ -	
Total				\$ 5,000.00	
Media Total			\$	5,000.00	

Equipment					
a. - Non-Major Equipment (Under \$10,000)					
	Description	Amount	Cost	Total	Notes
Item #1	Non-major equipment costs	1.00	\$ 9,000.00	\$ 9,000.00	10 Lifeloc PBTs and calibration station + other DRE equipment
Item #2	DRE Kits	1.00	\$ 6,000.00	\$ 6,000.00	DRE Kits for new DREs plus replacements for existing DREs
Item #3				\$ -	
Total				\$ 15,000.00	
b. - Major Equipment (Over \$10,000)					
	Description	Amount	Cost	Total	Notes
Item #1				\$ -	
Item #2				\$ -	
Item #3				\$ -	
Total				\$ -	
Equipment Total			\$	15,000.00	

Other Direct Costs					
	Description	Amount	Cost	Total	Notes
Item #1	Other direct costs	1.00	\$ 125,408.00	\$ 125,408.00	
Item #2				\$ -	
Item #3				\$ -	
Item #4				\$ -	
Item #5				\$ -	
Total				\$ 125,408.00	
Other Direct Costs Total			\$	125,408.00	

Indirect Costs - 2 CFR §200.414					

	Description	Percent		Notes
Item #1	Indirect costs	15.00%		
Indirect Costs Total				
			\$	71,307.34