

# Board of County Commissioners

## Minutes of the Proceedings - Final

Historic Courthouse  
310 W 19th Street  
Cheyenne, WY 82001



Tuesday, November 18, 2025

3:30 PM

Commissioners Board Room

### Roll Call/Call to Order

**Present:** Chairman Gunnar Malm, Vice Chairman Troy Thompson, Commissioner Linda Heath, Commissioner Don Hollingshead, Commissioner Ty Zwonitzer

Chairman Malm called for a moment of silence to honor the passing of House District 10 Representative John Eklund. He described Eklund as the epitome of a statesman—someone who listened to constituents with an open mind and was both thoughtful and steadfast. Chairman Malm stated Eklund was a testament to what the Wyoming Legislature can and should strive to be.

### Minutes

1. Consideration of the Minutes of Proceedings for Nov 4, 2025.

[25 - 552](#)

**Attachments:** [Draft Minutes Nov 4, 2025](#)

A motion was made by Commissioner Heath, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Thompson, Heath, Hollingshead, Zwonitzer

### Consent Agenda

#### Approval of the Consent Agenda

A motion was made by Commissioner Zwonitzer, seconded by Commissioner Heath, to approve the Consent Agenda. The motion carried by the following vote:

**Aye:** Malm, Thompson, Heath, Hollingshead, Zwonitzer

2. Consideration of the ratification of a lease addendum between Laramie County, WY, and LP Broadband, Inc, dba Rise Broadband, to terminate the lease for approximately 30 sq ft of rooftop space on the building at 2020 Carey Ave effective Oct 31, 2025, with a termination fee of \$5,457.66 due by Dec 1, 2025.

[25 - 545](#)

**Attachments:** [Lease Addendum, LP Broadband, Inc](#)

This agenda item was approved.

3. Consideration of the official 2026 holiday schedule for Laramie County, WY.

[25 - 546](#)

**Attachments:** [2026 Holiday Schedule](#)

This agenda item was approved.

4. Consideration of the ratification of a six-day manufacturer's off-premise permit submitted by WMC/PBD, LLC, dba Pine Bluffs Distilling, for an event on Nov 18 through 23, 2025, at the Archer Complex.

[25 - 548](#)

**Attachments:** [24-hour Permit, Pine Bluffs Distilling, Nov 18 - 23, 2025](#)

This agenda item was approved.

5. Consideration of a three-day manufacturer's off-premise permit submitted by WMC-PDB, LLC, dba Pine Bluffs Distilling, for an event on Nov 28 through 30, 2025, at the Archer Complex.

[25 - 549](#)

**Attachments:** [24-hour Permit, Pine Bluffs Distilling, Nov 28 - 30, 2025](#)

This agenda item was approved.

6. Consideration of a resolution appointing Margaret M White and David A Marcum to the Laramie County Canvassing Board.

[25 - 556](#)

**Attachments:** [Resolution Appointing Laramie County Canvassing Board Members](#)

This agenda item was approved.

## Resolutions

7. Consideration of a resolution adopting Connect 2050: Update to the Metropolitan Transportation and Future Land Use Plan of PlanCheyenne for Laramie County, WY, and the Cheyenne Urban Area.

[25 - 547](#)

**Attachments:** [Resolution, Adopting Connect 2050](#)  
[Metropolitan Transportation Plan, Connect 2050](#)  
[PowerPoint, Connect 2050](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Zwonitzer, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Thompson, Heath, Hollingshead,  
Zwonitzer

8. Consideration of a resolution to approve the consolidation of the Aug 2026 meetings of the Board of County Commissioners.

[25 - 554](#)

**Attachments:** [Resolution Consolidating Aug 2026 Commission Meetings](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Thompson, Heath, Hollingshead,  
Zwonitzer

9. Consideration of a resolution to approve the consolidation of the Nov 2026 meetings of the Board of County Commissioners.

[25 - 555](#)

**Attachments:** [Resolution Consolidating Nov 2026 Commission Meetings](#)

A motion was made by Commissioner Hollingshead, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Thompson, Heath, Hollingshead,  
Zwonitzer

### **Contract/Agreement/Leases**

10. Consideration of an addendum to the Laramie County Event Center website agreement between Laramie County, WY, and Saffire, LLC, in the amount of \$10,000 (in two payments) plus a one-time payment of \$3,500 for design of the website and a monthly hosting and licensing fee of \$500.

[25 - 553](#)

**Attachments:** [Addendum, Saffire, LLC](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Thompson, Heath, Hollingshead,  
Zwonitzer

11. Consideration of contract modification #5 to the Martin/Martin WY agreement (230516-23) for additional scope of design services required for the Archer sewer connection.

[25 - 557](#)

**Attachments:** [Modification #5, Martin/Martin WY](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Thompson, Heath, Hollingshead, Zwonitzer

**Land Use:Variances/Board App./Plats**

12. PUBLIC HEARING regarding a vacation of Tracts 21 and 22, Bell Pasture Subdivision, 2nd Filing, and approval of a modest plat for Bell Pasture Subdivision, 3rd Filing. [25 - 550](#)

**Attachments:** [Warren Livestock, LLC, Vacation and Modest Plat, Bell Pasture Subdivision, 3rd Filing](#)

Justin Arnold, Planning, said AVI, PC, on behalf of Warren Livestock, LLC, submitted a modest plat application for Bell Pasture, 3rd Filing to replat of Tracts 21 and 22, Bell Pasture Subdivision, 2nd Filing. He said the subject property is located at 1501 and 1603 Wineglass Rd. Arnold said the purpose of the application is to change the internal lot line common to Tracts 21 and Tract 22 so both lots will have property abutting the parcel to the south currently owned by the State of Wyoming.

Arnold said based on evidence provided, staff recommends approval with the adoption of findings of fact a and b with two conditions: 1) All agency review comments must be addressed prior to recordation of Bell Pasture and 2) The vacation of Tracts 21 and 22, Bell Pasture Subdivision, 2nd Filing, will become effective upon the recordation of Bell Pasture, Subdivision, 3rd Filing.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Commissioner Zwonitzer, seconded by Commissioner Hollingshead, to approve a vacation of Tracts 21 and 22, Bell Pasture Subdivision, 2nd Filing, located in a portion of Sect 36, T15N, R67W, of the 6th PM, Laramie County, and approve the modest plat for Bell Pasture, 3rd Filing, with two conditions and adopt the findings of fact a and b of the staff report. The motion carried by the following vote:

**Aye:** Malm, Thompson, Heath, Hollingshead, Zwonitzer

13. PUBLIC HEARING regarding a vacation of Lot 2, Block 1, Swan Ranch Rail Park, 3rd Filing, and subdivision permit and plat for Swan Ranch Rail Park, 19th Filing, Laramie County, WY. [25 - 551](#)

**Attachments:**

[Swan Ranch Properties, LLC, Vacation and  
Subdivision Permit and Plat, Swan Ranch Rail Park,  
19th Filing](#)

Justin Arnold, Planning, said AVI, PC, on behalf of Swan Ranch Properties, LLC, submitted an application for approval of the Swan Ranch Rail Park, 19th Filing, subdivision permit and plat located at Lot 2, Block 1, Swan Ranch Rail Park, 3rd Filing. He said the subject property is located at 6355 Clear Creek Pkwy. Arnold said the proposed subdivision will create two tracts from the 5.42-acre parcel.

Arnold said based on evidence provided, staff recommends approval of the adoption of findings of fact a and b with one condition: All agency comments will be addressed and/or corrected prior to recordation.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Commissioner Hollingshead, seconded by Commissioner Zwonitzer, to approve the vacation of Lot 2, Block 1, Swan Ranch Rail Park, 3rd Filing, located in a portion of Sects 27 and 34, T13N, R67W, of the 6th PM, Laramie County, and approve the subdivision permit and plat for Swan Ranch Rail Park, 19th Filing, with one condition and adopt the findings of fact a and b of the staff report. The motion carried by the following vote:

**Aye:** Malm, Thompson, Heath, Hollingshead, Zwonitzer

**The meeting adjourned at 3:53 pm.**

**CERTIFICATION**

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, Nov 18, 2025.

Approved by : Debra K. Lee, County Clerk

Reviewed by : Gunnar Malm, Chairman,  
Board of County Commissioners

**Reasonable Accommodations**

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or [humanresources@laramiecountywy.gov](mailto:humanresources@laramiecountywy.gov) at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at [laramiecountywy.gov](http://laramiecountywy.gov).