

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE CHEYENNE COMMUNITY PUBLIC RECREATION DISTRICT, FOR FUNDING TOWARDS A PLAYGROUND TO BE LOCATED ADJACENT TO THE ORCHARD VALLEY COMMUNITY CENTER, ON BEHALF OF THE GOVERNING BODY OF LARAMIE COUNTY, WYOMING IN PARTNERSHIP WITH THE LARAMIE COUNTY RECREATION PLANING AND ADVISORY BOARD IN THE AMOUNT OF \$50,000.

FOR THE PURPOSE OF: REQUESTED FUNDS WILL BE USED BY THE COUNTY TO REMOVE AND REPLACE THE PLAYGROUND EQUIPMENT LOCATED ADJACENT TO THE ORCHARD VALLEY COMMUNITY CENTER.

WITNESSETH

**WHEREAS**, the Governing Body of Laramie County desires to participate in the Cheyenne Community Public Recreation District grant by sponsoring this grant application to assist in financing this project; and

**WHEREAS**, the Governing Body of Laramie County has been provided with preliminary cost estimates and information on this project; and

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LARAMIE COUNTY** that a grant application in the amount of \$50,000 be submitted to the Cheyenne Community Public Recreation District for consideration of assistance in funding a playground at the Orchard Valley Recreation Area. A match of \$5,000 is being provided by the Laramie County Recreation Planning and Advisory Board.

**BE IT FURTHER RESOLVED** that Sandra Bay, or her successor in the position of Laramie County Grants Manager, is appointed as agent of the Laramie County Board of Commissioners to execute and submit applications and certifications for these funds and to receive funds and implement the programs funded under this grant.

**PASSED, APPROVED AND ADOPTED THIS 3<sup>rd</sup> DAY OF JUNE 2025.**

By: \_\_\_\_\_  
Chairman Laramie County Commissioners

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Debra Lee, Laramie County Clerk

Date: \_\_\_\_\_

Received and Approved as to Form only By:

  
\_\_\_\_\_  
Laramie County Attorney's Office

Date: 5-27-25

CHEYENNE COMMUNITY PUBLIC RECREATION DISTRICT  
PROJECT SUBMISSION FORM

Cost Estimate Form

School, Department or Government Entity: Laramie County, Wyoming

Project: Orchard Valley Recreational Area Playground Equipment 2025

Funding Sources:	
Requested from Rec Board	\$ 50,000.00
Matching Funds	\$2,500.00
PTO Contributions	\$ -
In-Kind Contributions	\$ 2,500.00
Services to be provided	
by District:	
Installation & Shipping	
Total Funding Sources	\$ 55,000.00

Estimated Cost:	
Item Description:	
Play Equipment	\$ 28,300.00
Walkway/ground prep	\$ 3,200.00
Picnic Tables/pads	\$ 5,000.00
Installation	\$ 12,500.00
Freight Estimation	\$ 4,000.00
Removal of existing playground equipment	\$ 2,000.00
Total Estimated Cost	\$ 55,000.00

Please note the following items:

- Total funding sources and total estimated cost MUST balance
- Funding sources must include ALL funds available for the project
- **For assistance in preparing estimates, please contact any of the personnel listed on the cover letter to the application.**
- Please include source documentation for cost estimates (i.e. catalog pages, vendor information, quotes, etc.)

**Responsible for Project Installation if Required:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title/Position

<p>For Official District Use Only</p> <p>Reviewed by:</p> <p>Date:</p> <p>(Reviewed subject to final approval by Rec Board)</p>
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**CHEYENNE COMMUNITY PUBLIC RECREATION DISTRICT  
PROJECT SUBMISSION FORM**

School, Department or Government entity requesting project: Laramie County, Wyoming

*Please complete the following questions on a separate sheet of paper and attach to the project submission form with required signatures.*

- 1) Describe the need for the requested project based on the current situation.
- 2) Outline your proposed resolution to the above stated need. (i.e., scope of work, equipment, time frame, other mitigating factors)
- 3) Who in LCSD #1 and the community will benefit from the project? (i.e., specific groups/users, general public, visitors, community-wide residents, etc.) Approximately how many people will benefit from the project?
- 4) Provide an itemized list of project equipment and cost. If there is a specific source/vendor you would like to use for your project, please identify. Please also include any PTO, activity or general funds and in-kind donations that will be contributed to the project. If you would like assistance preparing your cost estimate, please contact any of the personnel listed in the application instructions.
- 5) Provide contact information for all project sponsors, including summer contact information.
- 6) Please attach project documentation (i.e., catalog pages, vendor information, pictures, maps, drawings, etc.).

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Signature of Principal/Chairman

Date

Gunner Malm

Print Name

Chairman

Title/Position

# Grant Proposal: Orchard Valley Recreational Area Improvement

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Applicant: Laramie County, Cheyenne, Wyoming in Partnership with the Laramie County Recreation and Planning Advisory Board

Project Title: Orchard Valley Recreational Area Improvement

Funding Amount Requested: \$50,000

## 1. Needs Statement

Laramie County respectfully requests \$50,000.00 in grant funding to enhance the Orchard Valley recreational area, located adjacent to the Orchard Valley Community Center at 2111 South 1st Street, Cheyenne, Wyoming 82007. The proposed improvements include the replacement of an aging playground structure with the addition of two concrete picnic tables and pads. These enhancements are intended to increase the safety, functionality, and aesthetic quality of the space, transforming it into a vibrant, welcoming environment.

This project addresses a critical need for safe and accessible outdoor recreation in a historically underserved area. The Orchard Valley neighborhood is home to numerous families with limited access to public play areas that meet modern safety standards. Upgrading this facility will create a more inclusive community space that supports healthy physical activity, social engagement, and overall well-being. The playground site is owned by Laramie County, which will manage all installation and maintenance activities, ensuring the long-term sustainability of the improvements.

The existing playground structure is over 20 years old, and shows wear due to aging, weather exposure, and repeated instances of graffiti and vandalism. This outdated structure not only raises public safety concerns but also limits access to the area's amenities due to its small size and deteriorating condition. The proposed new playground structure will address these issues, while also creating an inclusive and safe environment for children of all ages and abilities to engage in physical play and social interaction.

The funding request directly responds to several pressing needs within the community. The existing playground structure is no longer adequate to meet the demands of the growing community. A replacement will address these issues while providing a modern, inclusive design that promotes active engagement for children of all abilities. Additionally, replacing the playground structure will enhance the overall aesthetic appeal of the recreation space, helping to make the area more attractive and welcoming for residents.

The upgraded recreational area will encourage physical activity and support the development of essential gross motor skills in children. With the rise of childhood obesity, it is more important than ever to have accessible spaces that foster physical health and wellness. The new playground structure will encourage children to climb, run, and engage in physical play, promoting both fitness and social-emotional learning. Furthermore, the additional picnic tables will provide parents, caregivers, and residents with comfortable seating, allowing them to relax while supervising children or simply enjoying the outdoors.

## **2. Proposed Resolution**

The primary objectives of this project are to replace the existing, deteriorated playground structure with a new, safe, and inclusive design, and to add two cement picnic tables set on concrete pads, to enhance seating options. The recreational area will offer a welcoming and functional environment for families, children, and community members. This project is designed to improve physical and mental health outcomes by encouraging outdoor activities and social interaction. Additionally, it will enhance the overall safety and attractiveness of the Orchard Valley Recreational Area, leading to increased community usage and engagement.

The privately owned Orchard Valley Community Center, which is located just a few feet from the park, hosts a variety of community events, such as meetings, weddings, veteran functions, and birthday parties. The park improvements will complement the community center's activities by providing a more vibrant and functional outdoor space for gatherings. Currently, the limited recreational area amenities do not support the full potential use of this space. By upgrading the area's infrastructure, we anticipate increased usage of both the park and the community center, making the area a hub for social interaction and outdoor activities. These upgrades will foster a sense of community pride and ownership, which will, in turn, encourage more frequent use of the space by families and individuals of all ages.

The Orchard Valley Recreation area is located adjacent to a greenway. The Greater Cheyenne Greenway is a 10-foot wide, reinforced concrete path that was built to accommodate pedestrians and bicyclists throughout the city and portions of the county. The Greenway runs through the Orchard Valley Recreational Area which safely separates users from vehicular traffic and roadways. The Greenway currently consists of 45 miles that connects parks, schools and neighbors in the greater Cheyenne area.

Having the Greenway run through the Orchard Valley Recreational Area brings additional people into this space and introduces them to its playground equipment and other amenities. The Greenway encourages greater use of the area, and creates new opportunities for community events, such as fun runs, bike rides, and nature walks. This increased presence not only boosts awareness of Orchard Valley Recreational Area but also strengthens community engagement and promotes a more active, connected lifestyle. Current goals for the Greenway system also include ongoing efforts to fill in existing gaps in

the system and to make connections that serve all neighborhoods and accommodate future growth.

If selected for funding, we could start immediately with the formal bid process to select qualified vendors to provide this equipment and improvements. We have started conducting basic research into existing vendors who might be interested in our project; some of the documentation is included showing the type of equipment we are requesting. However, please note that we have not decided on a design or vendor pertaining to our request. Depending upon award, we hope to have this project completed in the Summer of 2026.

### **3. Who will benefit from the project**

The Orchard Valley Recreational Area is an important green space for local families and students. It is located just an 11-minute walk from Rossman Elementary School, which serves 288 children in pre-kindergarten through sixth grade. Afflerbach Elementary School, which serves 353 students in the same grade range, is a 50-minute walk away. Together, these two schools represent a total of 641 students who would benefit from having a safe and accessible recreational area nearby.

The closest alternative park, David R. Romero South Cheyenne Community Park, is over an hour's walk away, and the nearest dog park at the Animal Shelter is over an hour away on foot. The limited availability of nearby parks means that many families and students lack safe outdoor spaces to gather and engage in outdoor activities.

### **4. Budget Request**

The total amount requested from the Cheyenne Community Recreation District is \$50,000, which will cover the costs associated with the replacement of the playground structure and the purchase and installation of two cement picnic tables with cement pads underneath them. Specifically, \$45,000 will be allocated to the purchase and installation of the play structure, while \$5,000 will cover the cost of the picnic tables, including installation. The Laramie County Recreation Planning and Advisory Board has already purchased a playground spinner that is valued at \$2,500 and is listed out in the in-kind matching section of our budget. The Laramie County Recreation Planning and Advisory Board is also contributing another \$2,500.00 in cash towards this project. Laramie County is committed to working closely with the selected vendor to ensure that the project remains within budget while meeting the needs of the community. Any overages will be the responsibility of Laramie County.



## 5.Laramie County Contacts

- a. Gunner Malm – Chairman  
310 W. 19<sup>th</sup> Street, Suite 300  
Cheyenne, Wyoming 82001  
307-633-4260  
[commissioners@laramiecountywy.gov](mailto:commissioners@laramiecountywy.gov)
- b. Kathi Wilson – Laramie County Grants Writer  
310 W. 19<sup>th</sup> Street  
Cheyenne, Wyoming 82001  
307-633-4535  
[kathi.wilson@laramiecountywy.gov](mailto:kathi.wilson@laramiecountywy.gov)
- c. Sandra Bay-Laramie County Grants Manager  
310 W. 19<sup>th</sup> Street  
Cheyenne, WY 82001  
307-633-4201  
[Sandra.Bay@laramiecountywy.gov](mailto:Sandra.Bay@laramiecountywy.gov)
- d. Laramie County Recreation Planning and Advisory Board  
Brad Emmons-president  
[Emmons@avipc.com](mailto:Emmons@avipc.com)

## 6. Project Documentation Attachments

See Attachment A, pages 8 & 9 for examples of the playground structure and concrete tables provided by GameTime c/o Great Western Recreation, and Vaugh Concrete Products, Inc.

## Conclusion

The proposed improvements to the Orchard Valley Recreational Area are essential for revitalizing this important community space. By replacing the aging playground structure and adding seating, we will create a safer, more inviting, and accessible environment for children, families, and community members. These improvements will enhance the health, safety, and overall well-being of the residents of Orchard Valley, and will ensure that the recreational area continues to serve as a vibrant community resource for many years to come.

Laramie County appreciates your consideration of this funding request and looks forward to the opportunity to bring this project to life. Should you require additional information or clarification, please reach out.

## Attachment A

# Orchard Valley Playground Equipment Request

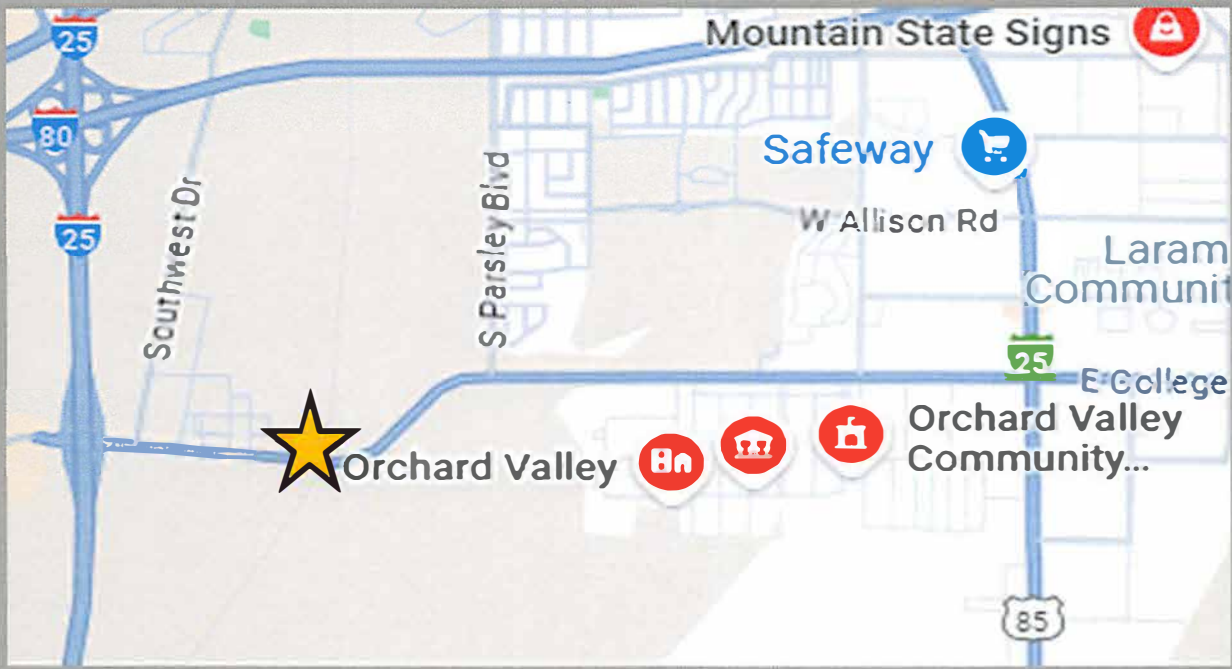
Located adjacent to the Orchard Valley Recreation  
Center 211 South 1st Ave, Cheyenne, Wyoming 82007

Existing playground structure and  
surface looking to the south.

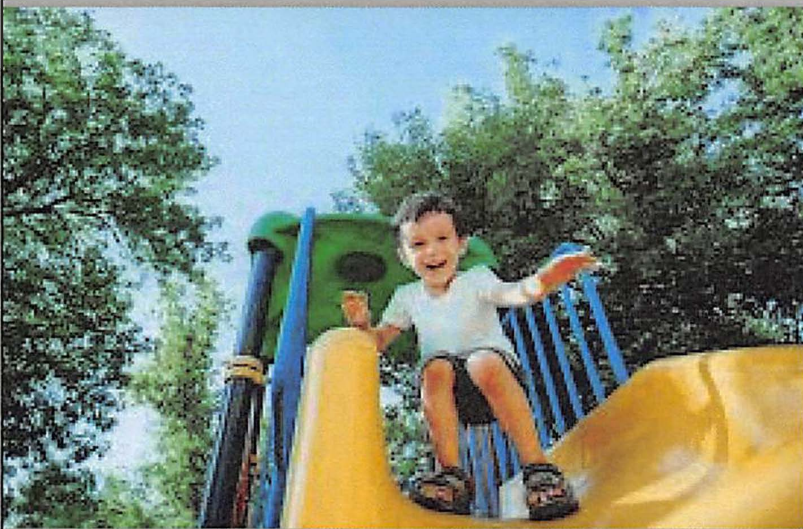


Property is owned by Laramie County.





Orchard Valley has seen a boom in the past several years. Black Hills Energy has updated electric conduit, the county has added Allison Draw Greenway project, South Cheyenne Water & Sewer has replaced old water lines, and many new homes no older than 2016 are being built.



With this economic boost comes new community members with their children.

Currently, Orchard Valley serves as the sole public gathering space available to residents in this section of the community.

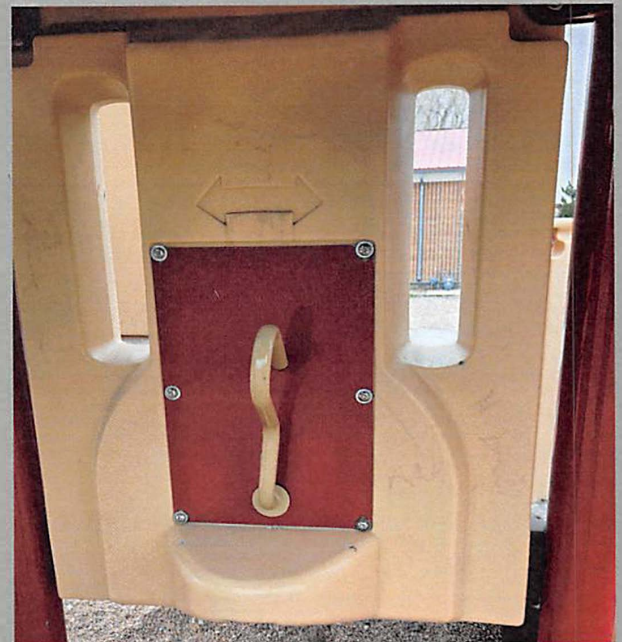
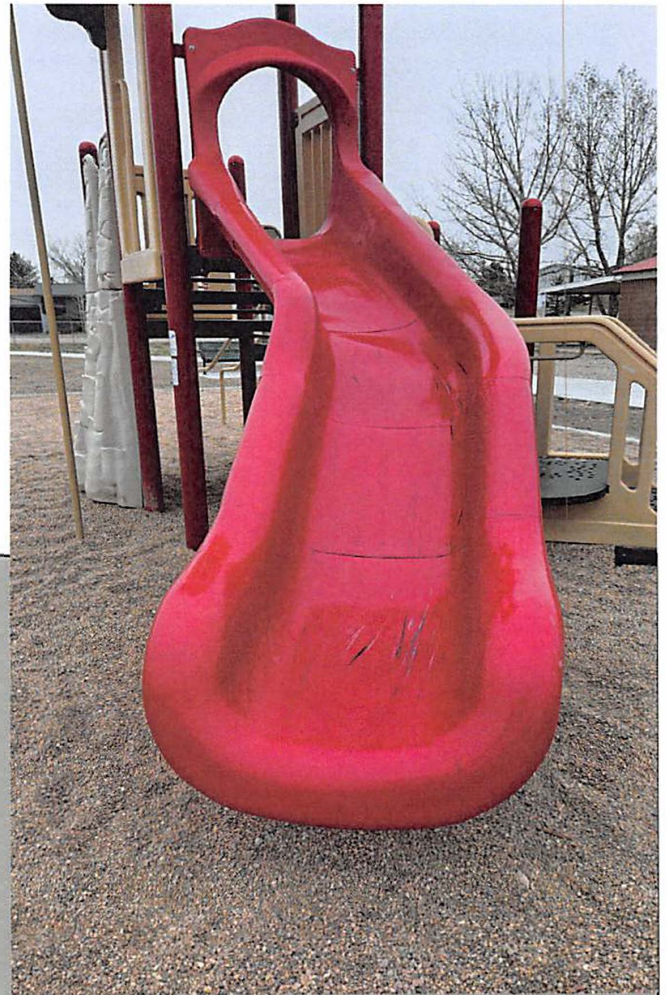


Graffiti can be found all over the structure. Some of the movable toys no longer work.

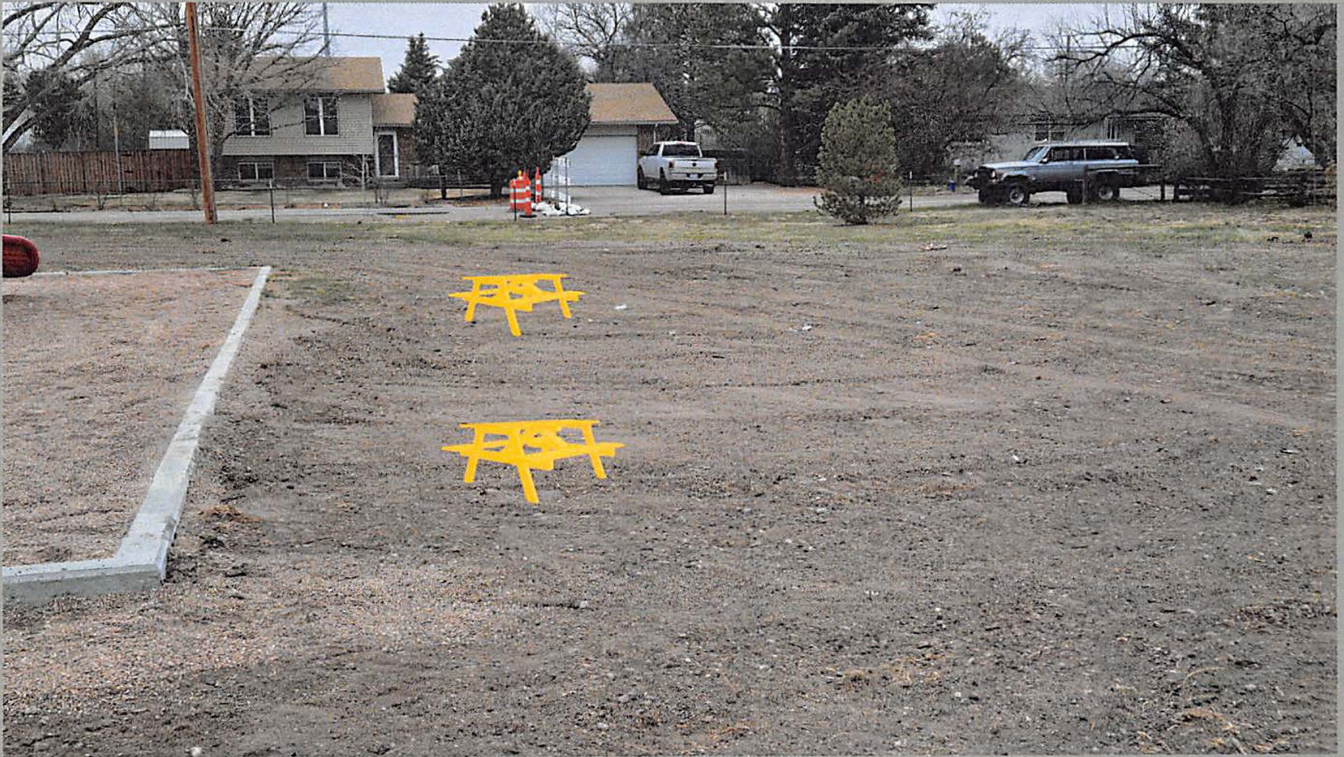
There are dangerous tripping hazards.



The current play structure is around twenty years old. The structure and pad need to be upgraded for safety standards, inclusion of a new design for children with physical challenges, and for enhancing the overall appearance of the area.







The proposal includes the addition of two permanent concrete tables with pads. The tables would be located to the south of the play structure.



A big bonus is that the Greenway runs right though the Orchard Valley Recreational Area.



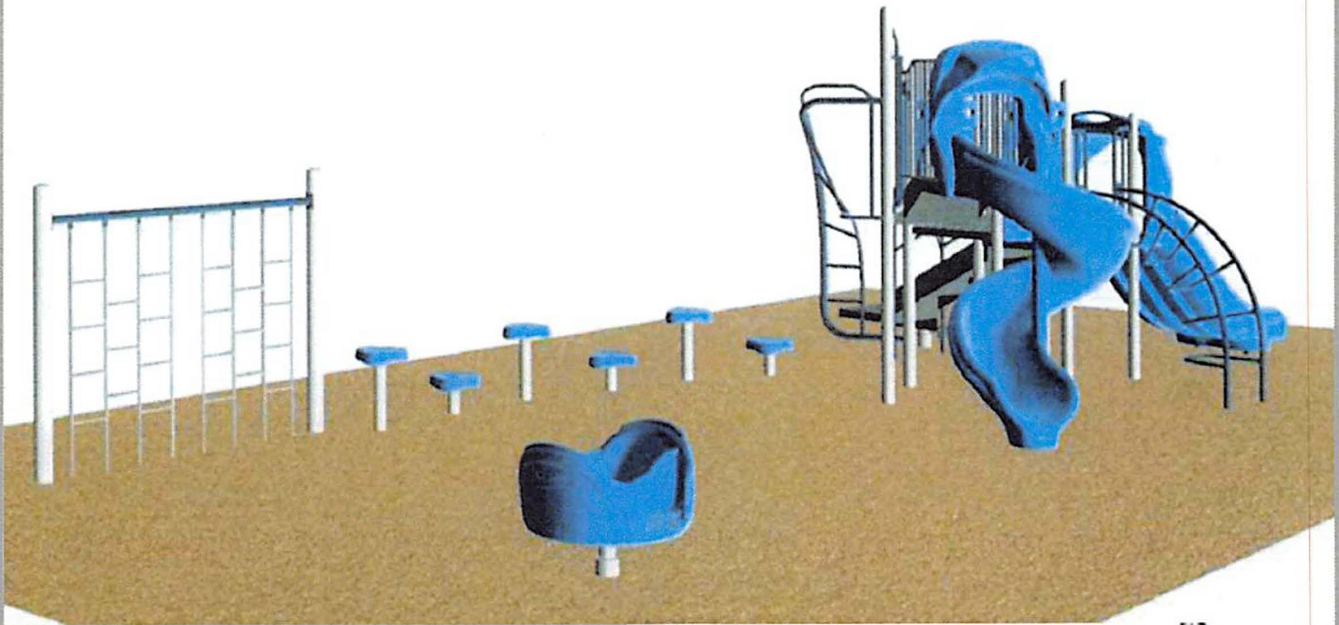




Aerial view of Orchard Valley Recreational Area showing property lines and the Greenway.







Example of a  
potential playground  
structure.

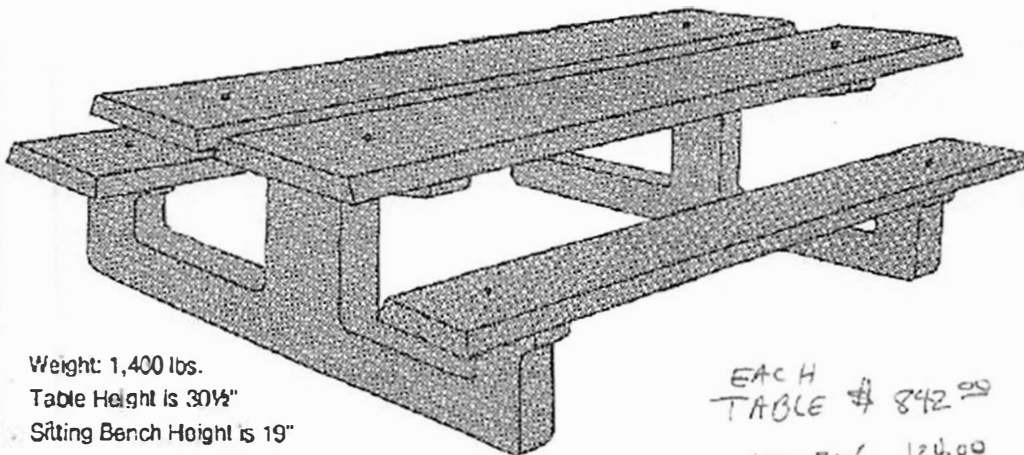


Example of a potential  
concrete table.

Precast Concrete

## PICNIC TABLE

Treat Yourself To A  
**VAUGHN CONCRETE PRODUCTS**  
Picnic Table Complete With Benches



Weight: 1,400 lbs.

Table Height is 30 1/2"

Sitting Bench Height is 19"

EACH  
TABLE \$ 842.00  
ASSEMBLY 124.00

### DESIGN:

Constructed of 6 pieces that bolt together for ease & simplicity of installation. Makes a table top area of 2 1/2 ft. x 6 ft. Benches are 13 in. x 72 in. Bolt holes may be filled & grouted to conceal bolt head.

### DURABILITY:

Tough, steel reinforced precast concrete for long life.

### MAINTENANCE:

Smooth finish, no painting required, won't rot or splinter. Sturdy, vandal resistant, won't tip over.

\$6,600 x 80 = \$528,000  
10X8 concrete pad

Actual dimensions of concrete products may vary slightly.

**vaughn**  
**concrete products, inc.**

UPDATED 11/97

## **Conclusion**

The proposed improvements to the Orchard Valley Recreational Area are essential for revitalizing this important community space. By replacing the aging playground structure and adding more seating, we will create a safer, more inviting, and accessible environment for children, families, and community members. These improvements will enhance the health, safety, and overall well-being of the residents of Orchard Valley, and will ensure that the recreational area continues to serve as a vibrant community resource for many years to come.

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END