

Board of County Commissioners

Minutes of the Proceedings - Draft

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, April 16, 2024

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Chairman Brian Lovett, Vice Chairman Gunnar Malm, Commissioner Linda Heath, Commissioner K. N. Buck Holmes, Commissioner Troy Thompson

Minutes

1. Consideration of the Minutes of Proceedings for April 2, 2024.

[24 - 186](#)

Attachments: [Draft Minutes April 2, 2024](#)

A motion was made by Commissioner Holmes, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

Consent Agenda

Approval of the Consent Agenda

A motion was made by Commissioner Thompson, seconded by Commissioner Holmes, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

2. Consideration of an agreement between Laramie County, WY, and Simon Contractors for the County Road 142 Reconstruction project.

[24 - 190](#)

Attachments: [Agreement, Simon Contractors](#)

This agenda item was approved.

3. Consideration of the ratification of a resolution authorizing submission of a grant application to Cheyenne Regional Medical Center, General Community Benefit Program, to purchase suicide prevention materials for the Coroner's office in the amount of \$2,500.

[24 - 173](#)

Attachments: [General Community Benefit Application, CRMC](#)

This agenda item was approved.

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4. Consideration of the ratification of a resolution authorizing submission of a grant application to Cheyenne Regional Medical Center for the Laramie County Prevention Grant FFY25 and FFY26 requesting funds to purchase suicide prevention materials for the Coroner's office in the amount of \$10,000. [24 - 174](#)

Attachments: [FFY25 and FFY26 Prevention Grant Application, CRMC](#)

This agenda item was approved.

5. Consideration of the ratification of five separate agreements between Laramie County, WY, and Mark Dexter, Bradley J Halter, Jared Frakes, Amanda Clawson and Chancey Duncan to provide advanced impaired driving detection training throughout the State of Wyoming under the DRE grant. [24 - 175](#)

Attachments: [Agreements, DRE Instructors](#)

This agenda item was approved.

6. Consideration of the ratification of an addendum between Laramie County, WY, and Laramie Fire Protection in an amount not to exceed \$187,695 to provide and install a replacement fire panel in the Historic Courthouse. [24 - 188](#)

Attachments: [Addendum, Laramie Fire Protection](#)

This agenda item was approved.

7. Consideration of the ratification of an agreement between Laramie County, WY, and Quality Electric to provide electrical contractor services for replacement of a fire panel in the Historic Courthouse as described in attachment A. [24 - 189](#)

Attachments: [Agreement, Quality Electric](#)

This agenda item was approved.

8. Consideration of the deletion from the Sheriff's fixed asset inventory of a 2014 Ford Taurus to be sold at public auction. [24 - 196](#)

Attachments: [Asset Deletion, Sheriff, 2014 Ford](#)

This agenda item was approved.

9. Consideration of a 10-day catering permit submitted by Bullseye Operations, LLC, dba Outlaw Saloon, for events on July 19 through 28, 2024, at 312 S Greeley Hwy, lot area. [24 - 179](#)

Attachments: [24-hour Permit, Bullseye Operations, July 19 - 28, 2024](#)

This agenda item was approved.

10. Consideration of two one-day catering permits submitted by S&W Properties, LLC, dba Vinos Wine and Spirits, for events on April 27 and May 4, 2024, at the Archer Complex.

[24 - 180](#)

Attachments: [24-hour Permit, Vinos Wine and Spirits, April 27 and May 4, 2024](#)

This agenda item was approved.

Proclamations

11. Consideration of a resolution proclaiming April 2024 as the month of the military child.

[24 - 187](#)

Attachments: [Resolution Proclaiming April 2024 Month of the Military Child](#)

A motion was made by Commissioner Heath, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

Resolutions

12. Consideration of a resolution approving 307 Horse Racing, Inc, to conduct parimutuel wagering on live horse racing, historic horse racing and simulcast events at 3310 Ridge Rd, Cheyenne, Laramie County, WY.

[24 - 198](#)

Attachments: [Resolution, 307 Horse Racing, Inc, Parimutuel Wagering](#)

Mark Voss, County Attorney, explained the purpose of the resolution is to add another location in Laramie County, and the board of county commissioners will have more oversight over the operation.

Chairman Lovett opened the meeting for PUBLIC COMMENT. Kyle Ridgeway, applicant, noted the services provided by the Pershing Blvd facility and said there is a need for a second facility to meet increasing demand. Ridgeway said the resolution provides more local control in terms of reporting, monitoring, the ability to revoke, and time periods for renewal. Hearing no further PUBLIC COMMENT, Chairman Lovett closed the comment period.

Commissioner Thompson expressed his appreciation for 307 Horse Racing's proactive approach and resolution for additional local control.

A motion was made by Commissioner Thompson, seconded by Vice Chairman Malm, that this agenda item be approved. The motion carried by

the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

Grants

- 13.** PUBLIC HEARING and consideration of a resolution authorizing the submission of four combined applications from Laramie County, WY, to the WY Dept of Family Services for the FFY25 Temporary Assistance to Needy Families, Community Program Initiative, requesting funding for the Boys and Girls Club of Cheyenne (\$80,000), CLIMB WY (\$75,000), Greater WY Big Brothers Big Sisters (\$15,000), and My Front Door (\$9,171.43) in the amount of \$179,171.43.

[24 - 184](#)

Attachments: [FFY25 TANF Grant Applications](#)

Sandra Newland, Grants, explained the purpose of the program.

Chairman Lovett opened the hearing for PUBLIC COMMENT. Molly Kruger, CLIMB WY, Brenda Birkle, My Front Door, and Kristin Custis, Big Brothers and Big Sisters, spoke about their programs and how the funding is used and thanked the board for their continued support. Hearing no further PUBLIC COMMENT, Chairman Lovett closed the hearing.

A motion was made by Commissioner Thompson, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

Public Hearings/Rules & Reg's

- 14.** Consideration of a resolution issuing an emergency rule amending the Laramie County Fireworks Permit application, amending certain filed applications for fireworks permits; and providing notice to applicants.

[24 - 197](#)

Attachments: [Resolution, Emergency Rules, Correcting Fireworks Permit Applications](#)

Mark Voss, County Attorney, presented the resolution and explained that it modifies the application's wording and applies the change to current applications that have already been submitted. He said that at the next meeting, a notice will start the comment period to adopt the changes permanently.

Chairman Lovett opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Lovett closed the hearing.

A motion was made by Vice Chairman Malm, seconded by Commissioner

Thompson, that this agenda item be approved. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

License/Permits

Items #15, #18, #19 and #20 were consolidated into one public hearing and motion with separate votes.

- 15.** PUBLIC HEARING regarding a seasonal fireworks permit submitted by Breanna Elliott, dba Jurassic Fireworks, located at 201 I-25 Service Rd Bldg A. (Item postponed from April 2, 2024, meeting) [24 - 181](#)

Attachments: [Permit, Jurassic Fireworks, 201 I-25 Service Rd Bldg A](#)

Dale Davis, County Clerk Chief Deputy, said the applications were in order, and Matt Butler, Fire Warden, said the inspections were completed.

Chairman Lovett opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Lovett closed the hearing.

A motion was made by Vice Chairman Malm, seconded by Commissioner Thompson, that this agenda item be approved.

Commissioner Thompson talked about how the applicant had previously treated county staff. He referenced complaints received last summer from surrounding businesses about the applicant's behavior disrupting other businesses. Commissioner Thompson stated he was not in favor of the applicant receiving a permit. Commissioner Holmes expressed the same concerns and noted the multiple times the sheriff was called to the area.

The motion failed by the following vote:

Aye: Lovett

Nay: Malm, Heath, Holmes, Thompson

- 18.** PUBLIC HEARING regarding a yearly fireworks permit submitted by Breanna Elliott, dba Artillery World, located at 237 I-25 Service Rd, Bldg A. [24 - 191](#)

Attachments: [Permit, Artillery World, 237 I-25 Service Rd Bldg A](#)

A motion was made by Vice Chairman Malm, seconded by Commissioner Thompson, that this agenda item be approved. The motion failed by the following vote:

Aye: Lovett, Malm

Nay: Heath, Holmes, Thompson

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19. PUBLIC HEARING regarding a seasonal fireworks permit submitted by Breanna Elliott, dba Artillery World, located at 237 I-25 Service Rd, Bldg B. [24 - 192](#)

Attachments: [Permit, Artillery World, 237 I-25 Service Rd Bldg B](#)

A motion was made by Vice Chairman Malm, seconded by Commissioner Thompson, that this agenda item be approved. The motion failed by the following vote:

Aye: Lovett, Malm

Nay: Heath, Holmes, Thompson

20. PUBLIC HEARING regarding a seasonal fireworks permit submitted by Breanna Elliott, dba Artillery World, located at 237 I-25 Service Rd, Bldg C. [24 - 193](#)

Attachments: [Permit, Artillery World, 237 I-25 Service Rd Bldg C](#)

A motion was made by Vice Chairman Malm, seconded by Commissioner Thompson, that this agenda item be approved. The motion failed by the following vote:

Aye: Lovett, Malm

Nay: Heath, Holmes, Thompson

Items #16 and #17 were consolidated into one motion.

16. PUBLIC HEARING regarding a yearly fireworks permit submitted by Phantom Fireworks Showrooms, LLC, located at 227 I-25 Service Rd East. (Item postponed from April 2, 2024, meeting) [24 - 182](#)

Attachments: [Permit, Phantom Fireworks, 227 I-25 Service Rd East](#)

Dale Davis, County Clerk Chief Deputy, said the applications were in order, and Matt Butler, Fire Warden, said the inspections were completed.

Chairman Lovett opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Lovett closed the hearing.

A motion was made by Vice Chairman Malm, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

17. PUBLIC HEARING regarding a yearly fireworks permit submitted by Phantom Fireworks Showrooms, LLC, located at 239 I-25 Service Rd East. (Item postponed from April 2, 2024, meeting)

[24 - 183](#)

Attachments: [Permit, Phantom Fireworks, 239 I-25 Service Rd East](#)

A motion was made by Vice Chairman Malm, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

21. PUBLIC HEARING regarding a seasonal fireworks permit submitted by Jim Landis, dba USA Fireworks, located at 102 W College Dr.

[24 - 194](#)

Attachments: [Permit, USA Fireworks, 102 W College Dr](#)

Dale Davis, County Clerk Chief Deputy, said the applications were in order, and Matt Butler, Fire Warden, said the inspections were completed.

Chairman Lovett opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Lovett closed the hearing.

A motion was made by Commissioner Heath, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

Land Use: Variances/Board App./Plats

- 22.** PUBLIC HEARING regarding approval for a vacation of Lot 1, Block 1, Swan Ranch Rail Park, 12th Filing, located in the NW1/4 of the NW1/4 of Sect 27 and in the NE1/4 of the NE1/4 of Sect 28, T12N, R67W, of the 6th PM, Laramie County, WY, and approval of an administrative plat, Swan Ranch Rail Park, 17th Filing.

[24 - 185](#)

Attachments: [Cheyenne Rail HUB, LLC, Board Approval Vacation and Administrative Plat, Swan Ranch Rail Park, 17th Filing](#)

Justin Arnold, Planning, said AVI, PC, on behalf of Cheyenne Rail HUB, LLC, submitted an administrative plat application for Lot 1, Block 1, Swan Ranch Rail Park, 12th Filing, Laramie County, WY. He said the property is located at 5648 Berwick Dr. Arnold said the application was submitted to move the existing lot line southwesterly to include the 60-foot access and utility easement within the bounds of the plat and northerly to include the fenced parcel that is currently outside the bounds of the plat, through a vacation of the original plat. He noted this action does not create any additional lots.

Arnold said based on evidence provided, staff recommends approval with the adoption of findings of fact a and b with one condition.

Chairman Lovett opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Lovett closed the hearing.

A motion was made by Commissioner Holmes, seconded by Commissioner Thompson, to approve the vacation of Lot 1, Block 1, Swan Ranch Rail Park, 12th Filing, located in the NW1/4 of the NW1/4 of Sect 27 and the NE1/4 of the NE1/4 of Sect 28, T12N, R67W and approve the Swan Ranch Rail Park, 17th Filing, administrative plat and adopt the findings of fact a and b of the staff report and with the following condition: All agency review comments shall be addressed.

The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

- 23.** PUBLIC HEARING regarding a site plan for ATR Landscaping, located at Tract 6, Antelope Hills, 1st Filing, Laramie County, WY.

[24 - 195](#)

Attachments: [ATR Landscaping Site Plan](#)

Justin Arnold, Planning, said Suzy Troncin, on behalf of ATR Landscaping, submitted a site plan application for a previously approved landscaping business on the property located at Tract 6, Antelope Hills, 1st Filing, Laramie County, WY, and an assigned address of 6607 Highland Rd, Cheyenne, WY 82009.

Commissioner Malm asked about the screening area on the site plan along Highland Dr. Suzy Troncin and Shaw Teasley, applicants, said there is existing shrubbery.

Arnold said based on evidence provided, staff recommends approval with the adoption of findings of fact a and b with the following condition: Per the Cheyenne/Laramie County Environmental Health Division, the septic system shall be engineered for the site prior to the issuance of a Certificate of Review.

Chairman Lovett opened the hearing for PUBLIC COMMENT. Steve Harrington, resident, welcomed the business and thanked the county for the road work. Hearing no further PUBLIC COMMENT, Chairman Lovett closed the hearing.

A motion was made by Commissioner Holmes, seconded by Commissioner Thompson, to approve the site plan with one condition and adopt findings of fact a and b of the staff report.

A motion was made by Vice Chairman Malm, seconded by Commissioner Thompson, to amend the motion to include that the applicant will obtain an access permit from Laramie County Public Works after the road is done. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

The board asked Teasley if he was agreeable to the additional condition. Teasley acknowledged his agreement with the amendment.

The motion as amended carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

- 24.** PUBLIC HEARING regarding approval for a vacation of Lots 3 and 4, Block 1, Apple Valley, a parcel in the SW1/4 of the NE1/4 of Sect 18, T13N, R66W, and approval of an administrative plat, Apple Valley, 2nd Filing, Laramie County, WY.

[24 - 199](#)

Attachments: [Rice, Board Approval Vacation and Administrative Plat, Apple Valley, 2nd Filing](#)

Sonny Keen, Planning, said AVI, PC, on behalf of Karen and Stephen Rice, submitted an administrative plat application for the property located in Lot 3 and 4, Block 1, Apple Valley, located at 1319 Green Acres Ct, Cheyenne, WY. The application request is to vacate lots 3 and 4 in order to form one larger, single parcel, considered Apple Valley, 2nd Filing, Lot 1.

Keen said based on evidence provided, staff recommends approval with the adoption of findings of fact a.

Chairman Lovett opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Lovett closed the hearing.

A motion was made by Vice Chairman Malm, seconded by Commissioner Thompson, to approve the vacation of lots 3 and 4, Block 1, Apple Valley, a parcel of land in the SW1/4 of the NE1/4, Sect 18, T13N, R66W of the 6 PM and approve the Apple Valley, 2nd Filing, administrative plat and adopt the findings of fact a of the staff report with no conditions.

The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

The meeting adjourned at 4:28 pm.

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or humanresources@laramiecountywy.gov at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.