

**LARAMIE COUNTY PUBLIC WORKS/PLANNING DEPARTMENT
PROFESSIONAL SERVICES CONTRACTOR AGREEMENT
LARAMIE COUNTY, WYOMING / AYRES ASSOCIATES INC.**

THIS AGREEMENT is made and entered into by and between Laramie County, Wyoming, P.O. Box 608, Cheyenne, Wyoming 82003-0608, (COUNTY) and Ayres Associates Inc., 214 W. Lincolnway, Suite 22, Cheyenne, WY 82009 (CONTRACTOR). The parties agree as follows:

I. PURPOSE

The purpose of this Agreement is to set forth the terms and conditions by which CONTRACTOR will provide the services to COUNTY as described in Attachment 'A' (Request for Proposals, attached hereto and incorporated herein) and Attachment 'B' (Proposal submitted by CONTRACTOR, attached hereto and incorporated herein).

II. TERM

This Agreement shall commence on the date last executed by the duly authorized representatives of the parties to this Agreement, and shall remain in full force and effect until June, 30, 2026.

This Agreement may be extended once for an additional two years at the COUNTY's option. There is no guarantee for any extension and any extension of this Agreement shall be at COUNTY's sole discretion. Any extension will be based upon written agreement and executed contract extension by both parties. Fees and scope of work may be updated at time of extension through the written agreement. COUNTY will provide written notice to CONTRACTOR of the intent to renew on or before April 1, 2026.

III. RESPONSIBILITIES OF COUNTY

COUNTY shall pay CONTRACTOR on an as needed basis per the fee schedule within Attachment 'B'. Payment will be made upon receipt of the CONTRACTOR'S invoice to the COUNTY. No payment shall be made before the last signature is affixed to this Agreement. Payments shall be in accordance with Wyo. Stat. ' 16-6-602 (as amended).

IV. RESPONSIBILITIES OF CONTRACTOR

A. CONTRACTOR shall be a resource for services described in Attachment A and Attachment B and these services shall be utilized by COUNTY during the period of the operation of this Agreement. By signature below, CONTRACTOR agrees that nothing in this Agreement operates to provide an exclusive right to CONTRACTOR to provide such services to COUNTY. CONTRACTOR agrees that this Agreement does not bind COUNTY in any manner to offer or provide work to CONTRACTOR. Further, nothing in this clause or agreement limits COUNTY in the choice of entities to which it may offer these services.

B. CONTRACTOR agrees to retain all required records for three (3) years after the County makes final payment and all other matters relating to the Agreement are concluded. CONTRACTOR agrees to permit access by the COUNTY or any of its duly authorized representatives to any books, documents, papers and records of the CONTRACTOR which are

directly pertinent to this specific Agreement for purposes including but not limited to audit, examination, excerpts, and transcriptions. It is agreed that finished or unfinished documents, data or reports, prepared by CONTRACTOR under this contract shall be considered the property of the COUNTY and upon completion of the services to be performed, or upon termination of this Agreement for cause, or for the convenience of the COUNTY, will be turned over to the COUNTY.

V. GENERAL PROVISIONS

A. Independent Contractor: The services to be performed by CONTRACTOR are those of an independent contractor and not as an employee of COUNTY. CONTRACTOR is not eligible for Laramie County Employee benefits and will be treated as an independent contractor for federal tax filing purposes. CONTRACTOR assumes responsibility for its personnel who provide services pursuant to this contract and will make all deductions required of employers by state, federal and local laws and shall maintain liability insurance for each of them. CONTRACTOR is free to perform the same or similar services for others.

B. Preference-Wyoming Labor Should the subject of this agreement constitute the construction, reconstruction, improvement, enlargement, alteration, or repair, of any Public Works project or improvement, by signature below CONTRACTOR acknowledges the requirement for the use of Wyoming labor pursuant to W.S.§16-6-203 as amended, except in circumstances as provided by law including, but not limited to W.S.§16-6-201 et seq.

C. Acceptance Not Waiver: COUNTY approval of the reports, and work or materials furnished hereunder shall not in any way relieve CONTRACTOR of responsibility for the technical accuracy of the work. COUNTY approval or acceptance of, or payment for, any of the services shall not be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

D. Termination: This Agreement may be terminated (a) by either party at any time for failure of the other party to comply with the terms and conditions of this agreement; (b) by either party, with thirty (30) days' prior written notice to the other party; or (c) upon mutual written agreement by both parties.

E. Entire Agreement: This Agreement (5 pages), Attachment >A= (12 pages), Attachment >B= (33 pages), and Attachment >C= (Insurance information – 5 pages) represent the entire and integrated agreement and understanding between the parties and supersedes all prior negotiations, statements, representations and agreements, whether written or oral.

F. Assignment: Neither this Agreement, nor any rights or obligations hereunder shall be assigned or delegated by a party without the prior written consent of the other party.

G. Modification: This Agreement shall be modified only by a written agreement, duly executed by all parties hereto.

H. Invalidity: If any provision of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, or if the COUNTY is advised of any such actual or potential invalidity or unenforceability, such holding or advice shall not invalidate or render unenforceable any other provision hereof. It is the express intent of the parties that the provisions of this Agreement are fully severable.

I. Applicable Law and Venue: The parties mutually understand and agree this Agreement shall be governed by and interpreted pursuant to the laws of the State of Wyoming. If any dispute arises between the parties from or concerning this Agreement or the subject matter hereof, any suit or proceeding at law or in equity shall be brought in the District Court of the State of Wyoming, First Judicial District, sitting at Cheyenne, Wyoming. The foregoing provisions of this paragraph are agreed by the parties to be a material inducement to CONTRACTOR and to COUNTY in executing this Agreement. This provision is not intended nor shall it be construed to waive COUNTY's governmental immunity as provided in this Agreement.

J. Contingencies: CONTRACTOR certifies and warrants no gratuities, kick-backs or contingency fees were paid in connection with this Agreement, nor were any fees, commissions, gifts or other considerations made contingent upon the award of this Agreement.

K. Discrimination: All parties agree they will not discriminate against any person who performs work under the terms and conditions of this Agreement because of race, color, gender, creed, handicapping condition, or national origin.

L. ADA Compliance: All parties agree they will not discriminate against a qualified individual with disability, pursuant to a law as set forth in the Americans With Disabilities Act, P.L. 101-336, 42 U.S.C. ' 12101, *et seq.*, and/or any properly promulgated rules and regulations relating thereto.

M. Governmental/Sovereign Immunity: COUNTY does not waive its Governmental/Sovereign Immunity, as provided by any applicable law including W.S. § 1-39-101 *et seq.*, by entering into this Agreement. Further, COUNTY fully retains all immunities and defenses provided by law with regard to any action, whether in tort, contract or any other theory of law, based on this Agreement.

N. Indemnification: To the fullest extent permitted by law, CONTRACTOR agrees to indemnify and hold harmless COUNTY, its elected and appointed officials, employees and volunteers from any and all liability for injuries, damages, claims, penalties, actions, demands or expenses due to CONTRACTOR's negligent acts, errors, or omissions for work performed by CONTRACTOR for COUNTY CONTRACTOR shall carry liability insurance sufficient to cover its obligations under this provision and provide COUNTY with proof of such insurance.

O. Third Parties: The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to the Agreement, and shall inure solely to the benefit of the parties to this Agreement.

P. Conflict of Interest: COUNTY and CONTRACTOR affirm, to their knowledge, no CONTRACTOR employee has any personal beneficial interest whatsoever in the agreement described herein. No staff member of CONTRACTOR, compensated either partially or wholly

with funds from this Agreement, shall engage in any conduct or activity which would constitute a conflict of interest relative to this Agreement.

Q. Force Majeure: Neither party shall be liable to perform under this Agreement if such failure arises out of causes beyond control, and without the fault or the negligence of said party. Such causes may include, but are not restricted to, Act of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. In every case, however, a failure to perform must be beyond the control and without the fault or the negligence of said party.

R. Limitation on Payment: COUNTY's payment obligation is conditioned upon the availability of funds which are appropriated or allocated for the payment of this obligation. If funds are not allocated and available for the continuance of the services and equipment provided by CONTRACTOR, the Agreement may be terminated by COUNTY at the end of the period for which funds are available. COUNTY shall notify CONTRACTOR at the earliest possible time of the services which will or may be affected by a shortage of funds. At the earliest possible time means at least thirty (30) days before the shortage will affect payment of claims, if COUNTY knows of the shortage at least thirty (30) days in advance. No penalty shall accrue to COUNTY in the event this provision is exercised, and COUNTY shall not be obligated or liable for any future payments due or for any damages as a result of termination under this provision. This provision shall not be interpreted or construed to permit COUNTY to terminate this Agreement in order to acquire similar services from another party.

S. Notices: All notices required and permitted under this Agreement shall be deemed to have been given, if and when deposited in the U.S. Mail, properly stamped and addressed to the party for whom intended at such parties' address listed herein, or when personally delivered personally to such party. A party may change its address for notice hereunder by giving written notice to the other party.

T. Compliance with Laws: CONTRACTOR shall comply with all applicable laws, regulations and ordinances, whether Federal, State or Local.

U. Agreement Controls: As indicated herein, this Agreement contemplates the potential for future services from CONTRACTOR. CONTRACTOR agrees and understands that the only binding and effective signatory to an agreement with COUNTY is the Board of Laramie County Commissioners. It is the intent and agreement of the parties that the terms and conditions of this Agreement control in any future agreement for services between the parties. With the contemplated exception of additional costs, descriptions of services and/or any materials for future services, the terms or conditions herein may not be abrogated or modified nor may additional terms be added. Additional terms and conditions or changes to same to this Agreement, outside the aforementioned costs, description of services and/or materials, must be approved by the governing body of Laramie County and CONTRACTOR in order to be binding. In the event that additional terms, conditions or inclusions appear in a subsequent writing, they are a nullity and this provision controls. In addition, in the event of any conflict with subsequent writings or agreements, the terms and conditions of this Agreement control.

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Signature Page

LARAMIE COUNTY, WYOMING

By: _____ Date _____
Chairman, Laramie County Commissioners

ATTEST:

By: _____ Date _____
Laramie County Clerk

AYRES ASSOCIATES INC.:

By:  _____ Date 08/15/2024
Bill Boltze, PE – Transportation Manager

This Agreement is effective the date of the last signature affixed to this page.

REVIEWED AND APPROVED AS TO FORM ONLY:

By:  _____ Date 8-28-24
Laramie County Attorney's Office



REQUEST FOR PROPOSALS

FOR

ENGINEERING AND SURVEYING SERVICES

Submittals Due
May 9, 2024

LARAMIE COUNTY BOARD OF COMMISSIONERS
REQUEST FOR PROPOSALS
FOR
ENGINEERING AND SURVEYING SERVICES

Advertisement:

Laramie County seeks to contract with no more than 10 (ten) qualified firms for consulting services in the areas of land development review, drainage engineering, traffic engineering, floodplain management, construction inspection, development planning, comprehensive land use planning, and land surveying.

Consultants will be required on an as-needed basis to provide the aforementioned services to Laramie County.

Please submit your firm's qualification statement and cost proposal outlining the services requested by the County. More information on the proposal requirements and qualifications are listed later in this document. The County will make a selection based on the proposals received proving the ability of the agency to meet the schedule and needs of the County.

Proposals shall be received by **May 9, 2024 by 2:00PM.**

Scope of Services (including but not limited to):

Laramie County is seeking a consultant who can accomplish the following under the direction and supervision of the Laramie County Director of Public Works and the Planning and Development Program Manager:

Development Review

- 1) Review of site plans and similar development applications.
- 2) Preparation of engineering-specific Conditions of Approval related to site plans and subdivision permit applications.
- 3) Review of subdivision plat applications for conformance with the State and County regulations.
- 4) Review of subdivision, site and development improvement plans for both onsite improvements and public right-of-way improvements for compliance with grading, drainage, WYPDES, transportation and County design standards.
- 5) Review of hydrology maps and hydraulic calculations for private and public storm drain systems for compliance with State and County requirements.
- 6) Review of engineer's estimates for public and private improvements that may be subject to bonding requirements, verification of quantities and preparation of fee calculations.

- 7) Proactively communicating with private developers and associated design professionals by telephone, e-mail, written correspondence, and face-to-face meetings at the County or consultant offices, whichever is requested by the applicant, to discuss plan check review comments.
- 8) Review of NEPA documents, geotechnical investigations, traffic studies, and similar engineering reports to understand issues that may impact the design of private subdivision or development improvements, and/or public streets or utility infrastructure.
- 9) Preparation of reports to the Board regarding engineering issues.
- 10) Other assignments not specifically listed above but required during the engineering review of development applications.
- 11) Assignments shall be completed to meet specified deadlines. Firms and individuals shall demonstrate sufficient depth of resources to assure timely service delivery and redundant capability.

Floodplain Management

- 1) Review all development permit applications to determine the permit requirements of the regulations have been satisfied.
- 2) Review all development permit applications to determine all necessary permits have been obtained from Federal, State, or local governmental agencies from which prior approval is required.
- 3) Review all development permit applications to determine if the proposed development is located in the floodway. If located in the floodway, assure the encroachment provisions are met.
- 4) When base flood elevation data have not been provided in accordance with the regulations, obtain, review, and reasonably utilize any base flood elevation and floodway data available as criteria for requiring that new construction, substantial improvements, or other development in Zone A are administered in accordance with the regulation's Specific Standards.
- 5) Identify maintenance specifications for altered or relocated portions of watercourses so that flood-carrying capacity is not diminished.
- 6) Provide interpretation as to the location of F.I.R.M. boundaries of the Areas of Special Flood Hazard.
- 7) Assist the County with the Community Rating System (CRS) program. This could include compiling information, reports for compliance purposes and any other needs related to the County CRS program. Note: The Community Rating System (CRS) is a voluntary program for National Flood Insurance Program (NFIP)-participating communities.

Projects and miscellaneous needs for Public Works:

The Consultant's role will be to support County staff by performing engineering and technical design work for the construction of Civil Engineering projects. These projects could include but are not limited to: retaining walls, slope stabilizations, pavement rehabilitation, culvert rehabilitation, bio-retention and drainage projects, structural design, and other roadway and drainage related design tasks; and to perform related duties as required.

All plans and drawings must be done using AutoCAD 2020, or an earlier version. All engineering design data shall be provided in a format that integrates with the latest version of ArcGIS. All design data using said programs shall be made available to Laramie County upon request and shall become the property of Laramie County for active and future projects. Plans, specifications, and project related documents must be completed according to current County and/or State and/or Federal standards.

All work shall be done under the direction of a Professional Engineer licensed in the State of Wyoming.

The work to be performed may include, but is not limited to, any or all of the following:

1. Initial project planning, including identifying key milestones, scope description and design, delivery schedule
2. Assisting County staff with project documentation for Division Manager, Department Head and Board of Supervisors approval
3. Preparation of technical specifications using the County's style and formatting
4. Preparation of plans, technical specifications, bid documents, project manual, etc. using the County's standards
5. Bid support and construction administration including Construction Inspection Services specific to county roads, development improvements and other appurtenances as designated by the Public Works Director
6. Land Surveying Services: General survey work including, but not limited to, records research, road location survey, encroachments, monumentation, plat preparation and construction-oriented work
7. Solicitation and management of subconsultants and vendors needed to support design (material testing, potholing, bores, geotechnical, etc.)
8. Pavement management plan support (to include design and review)
9. Design of footings, retaining walls or other structures
10. Drainage/erosion control design

11. Provide general current and comprehensive planning assistance as needed including, but not limited to:
 - a. Review of development submittals for planning issues.
 - b. Review of development submittals for conformance with comprehensive plan.
 - c. Preparation of zoning and regulation changes as needed.
 - d. Preparation of reports and presentations to the Planning Commission and Board as necessary.

Fee, Rates, and Estimated Costs:

The services of this RFP will be provided on an hourly basis. The County may seek to negotiate with the firm prior to award of the contract. Fee proposals shall include:

- 1) Hourly rate sheet.
- 2) Itemized list of fees for additional services.

All fee proposals shall include all insurance required by the County, printing, mailing, documentation, reporting, office overhead, profit, etc.

Should contract negotiations with the selected firm be unsuccessful, the County reserves the right to move to the next firm and begin negotiations.

Qualifications:

The County will retain the services of the 10 (ten) most qualified consulting firms specializing in engineering and land surveying that demonstrate expertise in the services listed herein.

Qualifications or expectations to be considered:

- 1) Professional experience and technical competence of the firm and individuals to be assigned with respect to the scope of services.
- 2) The capacity and capability of the firm to perform the work in question within the time limitations fixed for completion of each assigned project.
- 3) Past record of performance with respect to factors such as control of costs, quality of work and ability to meet schedules.
- 4) A successful track record, as measured by complexity of engagements and number of years in the field.
- 5) Demonstration of knowledge of Wyoming practices.
- 6) Ability to respond to requests on short notice.
- 7) Licensed to perform engineering and surveying services in the State of Wyoming.

Proposal Requirements:

The proposal should include the following information:

- 1) A letter of introduction.
- 2) A narrative describing the company size, organization, locations, experiences or expertise, names and qualifications/credentials of individuals who will provide services.
- 3) List or examples of similar work or projects completed along with list of references (include names and phone numbers). Include as many as possible specific to other municipalities.
- 4) A narrative describing abilities to respond and perform at a level above the competition.
- 5) Proposed fee structure for this type of engagement.
- 6) Indicate any and all areas of specialty your firm may practice.
- 7) Please limit the proposal to no more than 30 pages (not including resumes).

Proposals shall be received by email (subject line: Engineering RFP Proposal for “Firm Name”) to molly.bennett@laramiecountywy.gov by **May 9, 2024 by 2:00PM.**

In addition and if desired, two paper copies of the proposal could be delivered by **2:00 p.m., May 9, 2024** to:

Molly Bennett, Director of Public Works
13797 Prairie Center Circle, Cheyenne, Wyoming 82009
molly.bennett@laramiecountywy.gov

Questions may be directed to Molly Bennett at (307) 633-4302.

The submission of proposals become public records and may be viewed upon request.

It is the responsibility of the respondent to ensure that their responses are received on or before the submission date and time. Allow sufficient delivery time to ensure receipt by the date and time specified.

CLARIFICATIONS OR SUPPLEMENTS TO REQUEST FOR PROPOSAL: If it becomes necessary to revise any part of this RFP, a notice of any clarifications will be emailed to each respondent who received the original RFP at the required website. It is the responsibility of respondents, prior to submission date, to inquire as to addenda issued and to ensure their response reflects all changes. The County will maintain a register of holders of this RFP via the required website. Laramie County will accept questions until **April 16, 2024 at 4:30pm** and will respond to all questions to all firms who have requested proposal by end of day **April 23, 2024 by 4:30pm.**

INCURRING COSTS: The County is not liable for any cost incurred by respondents prior to issuance of a legally executed contract. No property interest, of any nature, shall accrue until a contract is awarded and signed by all concerned parties.

RFP CANCELLATION: The County reserves the right to cancel this Request for Proposal at any time, without penalty.

NON-DISCRIMINATION: The respondent shall comply with all applicable state and federal laws, rules and regulations involving non-discrimination on the basis of race, color, religion, national origin, age, sex, or sexual orientation.

AVAILABILITY OF FUNDS: Financial obligations of the County payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available. In the event funds are not appropriated, any resulting contract will become null and void, without penalty to the County.

Evaluation and Award:

- 1) The RFP is designed to be a competitive negotiation platform, where price is not the sole determinative factor.
- 2) The evaluation team will be composed of the Director of Public Works and the County Planning and Development Program Manager.
- 3) The proposals will be reviewed within the context of specific experience in the disciplines required.
- 4) The County may require additional information, documentation, or additional data to clarify or elaborate on materials submitted.

Additional Conditions:

- 1) The successful respondent will be expected to enter into a contract, including insurance requirements for one (1) year, with Laramie County upon terms acceptable to the County. The contents of this RFP, the respondent responses to same and all provisions of the successful qualifier deemed pertinent by the County may be incorporated into a contract and become legally binding. Upon expiration of the initial contract, the County may offer respondent a contract extension for an additional one (1) year.
- 2) The County reserves the right to award the contract to the respondent(s) that the County deems to offer the best overall proposal(s). The County is therefore not bound to accept a proposal based on lowest price. The County reserves the right to reject any or all proposals submitted and/or to waive or ignore any irregularities and/or omissions in any submission and to accept any proposal, portion of proposal, combination of proposal and/or to reject or accept any proposal for any reason in its discretion.

- 3) The County at its sole discretion, reserves the right to cancel this RFP, to modify the services sought, to reject any and all proposals, to waive any and all informalities and/or irregularities, or to re-advertise with either the identical or revised specifications, if it is deemed to be in the best interest of the County to do so. The County also reserves the right to make multiple awards, based on experience and qualifications if it is deemed to be in the County's best interest.
- 4) Laramie County does not waive its Governmental/Sovereign Immunity, as provided by any applicable law including W.S. § 1-39-101 et seq., by issuing this Request and/or entering into any agreement with any successful respondent. Further, Laramie County fully retains all immunities and defenses provided by law with regard to any action, whether in tort, contract or any other theory of law, based on this RFP and any subsequent agreement(s).
- 5) Any errors or omissions discovered in this request for proposal, or any additional information needed to clarify any issues in the request, will be communicated to all firms who have expressed an interest in the engagement. The communication will amend the requests accordingly.
- 6) If a respondent discovers any ambiguity, conflict, discrepancy, exclusionary specifications, omission, or other error in this document, the respondent shall immediately notify the County's representative. If the respondent fails to notify the County of any error, ambiguity, conflict, discrepancy, exclusionary specifications, or omission in this RFP, the respondent shall submit a response at its own risk and under such conditions. If the respondent is awarded a contract, then such respondent will not be entitled to additional compensation, relief, or time by reason of the error or its later correction.
- 7) It is incumbent upon each respondent to carefully examine all specifications, terms, and conditions contained herein and in all referenced data and documents. Any inquiries, suggestions, or requests concerning interpretation, clarification or additional information shall be made in writing, through the County contact named above. The County will not be responsible for any oral representation(s) given by any employee, representative or others. The issuance of a written addendum is the only official method by which interpretation, clarification or additional information can be given.
- 8) Respondents are advised that Laramie County is a governmental entity in the State of Wyoming. Public Works projects, such as those referenced herein, carried out by governmental entities are subject to certain legal and regulatory requirements which may or may not be applicable to private entities. Any contract with a successful respondent will contain a requirement to monitor and secure compliance on the project with all applicable laws and regulations including, but not limited to, those contained in Wyoming statute W.S. § 16-6-101 et seq.

- 9) If it becomes necessary for the County to revise or amend any part of this RFP, notice may be obtained by accessing the County website. Respondents in their proposal must acknowledge receipts of amendments. Each respondent should ensure that they have received all addenda and amendments to this RFP before submitting their proposal. Please check the Laramie County web site at <https://www.laramiecountywy.gov/Request-for-Proposals> for a copy of the RFP and addenda.
- 10) All proposals submitted in response to this request become property of the County and public records, so they may be subject to public review. The laws of Wyoming require that the contents of all proposals shall be placed in the public domain and be open to inspection by interested parties. Trade secrets or proprietary information that are recognized as such and are protected by law may be withheld if clearly identified as such in the proposal. The respondent must mark in bold red letters the term “CONFIDENTIAL” on that part of the response, which the respondent believes to be confidential. The respondent may be required to submit in writing specific detailed reasons, including any relevant legal authority, stating why the respondent believes the material to be confidential. Vague and general claims as to confidentiality will not be accepted. Laramie County will be the sole judge as to whether a claim is general and/or vague in nature. The entire proposal cannot be designated as proprietary or a trade secret. If a request is received to examine portions designated as proprietary or a trade secret, Laramie County will notify the respondent to permit the respondent to defend the proprietary nature of the information.
- 11) The County reserves the right to request additional information, or request clarification, or reject in its sole discretion any and all proposals. Firms may submit a joint proposal.
- 12) Invalidity: If any provision of this RFP is held invalid or unenforceable by any court of competent jurisdiction, or if the County is advised of any such actual or potential invalidity or inability to enforce, such holding or advice shall not invalidate or render unenforceable any other provision hereof. It is the express intent of that the provisions of this RFP are fully severable.
- 13) By submitting in response to this RFP, respondent agrees and understands that this RFP as well as any subsequent agreements shall be governed by and interpreted pursuant to the laws of the State of Wyoming. If any dispute arises between the parties from or concerning this RFP or the subject matter hereof, any suit or proceeding at law or in equity shall be brought in the District Court of the State of Wyoming, First Judicial District, sitting at Cheyenne, Wyoming. The foregoing provisions of this paragraph are agreed by the parties to be a material inducement to Responders and to County. This provision is not intended nor shall it be construed to waive County’s governmental immunity as provided in this Agreement.



AYRES

Engineering and Surveying Services

Laramie County, Wyoming

May 9, 2024

Ingenuity, Integrity, and Intelligence.

www.AyresAssociates.com



May 9, 2024

Molly Bennett, Director of Public Works
Laramie County, Wyoming
13797 Prairie Center Circle
Cheyenne, WY 82009

RE: Request for Proposals for Engineering and Surveying Services

Dear Ms. Bennett and Selection Panel:

Ayres is pleased to submit our proposal to Laramie County for Professional Engineering and Survey Services. We are excited about the opportunity to assist you in managing and improving your community. Ayres' foundation is in local government and we take pride in working closely with our municipal clients.

When you select Ayres, you're partnering with a team of experienced professionals who are focused on your needs, are deeply interested in understanding your challenges, and are intent on capitalizing on your successes. We do not wish to provide you with "standard" services or solutions; rather, we excel at developing client-, context-, and site-specific solutions that maximize the value of every dollar you spend on your infrastructure. Though that may sometimes mean a "quick fix," we want to work with you to identify and address challenges with long-term solutions before they become critical issues. And we want to do it with exceptional value to you!

Ayres can help you navigate challenges on the back end of issues (engineering), but we are also familiar with assisting our clients in identifying and securing funding to alleviate challenges on the front end of projects. Our work in Westcliffe, Colorado, for the past two years, through a project-specific RFQ and then an engineering on-call, has centered exclusively on delivering grant-funded design and construction plans and providing engineering support to pursue funding for multiple additional transportation projects. This engineering support has been instrumental in securing funds for projects the Town could never have built out of general funds. **This is the attention we will bring to the County.**

In our proposal, you will find an overview of our team and projects that highlight several key aspects of our experience and approach that we believe are important to your request.

Timeliness, responsiveness, meeting the project schedule, maintaining the budget, and accommodating the County's needs are critical elements in making this relationship successful. Our team is experienced, client friendly, and adaptable to any situation. Our internal and external collaboration has proved successful on past projects, and our teaming for this project brings you high-quality service and outstanding innovation and problem solving.

Sincerely,

Ayres Associates Inc.



Bill Boltze, PE
Transportation Manager – Western Region
970.222.1281
BoltzeB@AyresAssociates.com



Western Offices/ Expertise

In the West, we have offices in Cheyenne, Wyoming, and Fort Collins, Colorado, with 65 employees.

Our staff includes expertise in:

- Development review
- Stream and stormwater engineering
- Floodplain management
- Drainage engineering
- Transportation and traffic engineering
- Bridge and vertical structural engineering
- Construction management
- Subsurface utility engineering
- Planning
- Mechanical, Electrical, and Plumbing (MEP)

Company Information

Introducing Ayres



Size/Expertise: Ayres is an employee-owned, multi-specialty consulting firm with 12 offices in seven states, employing approximately 400 people. Our corporate headquarters are in Eau Claire, Wisconsin. We also have offices in Cheyenne, Wyoming; Fort Collins, Colorado; Madison, Waukesha, Green Bay, and River Falls, Wisconsin; St. Paul, Minnesota; Tampa and Titusville, Florida; Burlington, North Carolina; and Los Angeles, California.

Our tools and expertise include civil and municipal engineering, transportation, structural design and inspection, river engineering and water resources, architecture, mechanical/electrical/plumbing engineering, landscape architecture, environmental, geospatial, planning and development, and telecommunications and SUE.

Organization/Leadership: Ayres is an employee-owned firm, with approximately one-sixth of the corporation's employees individual stockholder investors. Other employees that meet eligibility requirements are beneficial owners of the business through the Employee Stock Ownership Plan. Day-to-day corporate management is delegated to the firm's executive committee, vice presidents, and managers of operations.

Consulting Partners

In addition to the variety of services Ayres' offers, we are excited to partner with **Yeh and Associates, Inc.** (Yeh) and **Jones Land Surveying, Inc.** (Jones) to provide additional services and increase our project capacity.

Yeh is a Colorado-based consulting firm committed



to providing high-quality

geotechnical engineering, construction management/inspection, and materials testing solutions to the public sector. They take pride in employing quality staff who offer expertise in all our areas of service throughout six Colorado offices. With their top-notch staff, they provide an excellent understanding and expertise of the requirements and project activities expected under this contract.

Jones is a full-service land surveying firm based in Cheyenne and has numerous years of experience working in Wyoming on various projects. Cotton



Jones, PLS, is the owner and president of Jones Land Surveying and has previously been employed by other surveying and engineering firms doing work in Cheyenne and Laramie County. Cotton's experience covers a range of surveying activities throughout the western states as well as projects in Wyoming for various municipalities and agencies.

On-Call Contract Philosophy

Our philosophy when it comes to on-call service contracts is to make our clients' lives easier. Delegating tasks is always a question of efficiency – if it's easier to get it done yourself, then what's the point?


We view our clients as partners from the first handshake forward. We invest as much time into the strength and stability of our client relationships as we do into the projects themselves. Our partners know they can count on us to roll up our sleeves with them, year after year; provide clear, consistent communication; involve them in the decision-making process for the length of their project; and deliver a quick, intelligent resolution for any concern or challenge.

Good communication between the client and the Project Manager (PM) is the most critical element for a successful project. Regularly scheduled communication between our PM and the County will ensure that we know what potential projects are coming our way so our leads are ready to mobilize our team as needed and on a moment's notice. We have established a track record of quick response to address our clients' concerns.


Accountability is critical for on-call contracts. Our team logs every hour with a notation regarding the project and type of activity. We will work with the County to establish billing and tracking standards to meet your needs. Each application can be separately tracked to ensure there is a clear record regarding how much time has been spent on any one project. Upon receiving direction from the planning and/or engineering managers in writing regarding a specific project or activity, our team will establish a clear "task order" describing the scope of services, major milestones, and clear deadlines. The ticket will then be established as a "Task" in our accounting system to ensure that hours can be tracked.

Why Ayres?


We are a nationwide team of **experts** and **innovative problem-solvers**. We stand behind thousands of our projects that strengthen communities and our country's infrastructure, economy, and environment every day. Ayres' five core values are more than simple statements; these are the values that drive the decisions we make as partners each day.




Smart, creative solutions. Through completion of thousands of projects nationwide, we've developed the knowledge necessary to solve challenges in new and creative ways, always with a keen and resourceful eye toward timeline and budget.




Clients as partners. From the first handshake forward, we invest as much time into the strength and stability of our partner (client) relationship as we do into the projects themselves. Our partners know they can count on us, year after year.



Business with integrity. It's about treating our partners in a way that shows them how much we value their trust, and how greatly we value our relationship with them. We hold tight and true to delivering what we promise.



Challenge, support, and recognize our employee owners. Each member of our team is personally invested in the success of what we do. We recognize and reward their commitment with opportunities to develop long and fulfilling careers.



Commitment to community. We live, work, and play in many of the communities we serve. They're part of our success, and we're proud to help where we can.

Project Management

Ayres takes pride in our project managers' ability to translate and transform every engineering detail into understandable, actionable, and well-coordinated pieces to deliver a successful project. This is accomplished through transparent and effective communication, which performs two critical functions: to achieve educated and intentional decisions, and to reveal and understand impacts to the project scope and schedule. Our job is to make sure the entire team understands how design decisions affect schedules. Both are important at different times and for different reasons, but ultimately, they both come down to ensuring we deliver your project on schedule within the agreed-upon budget.

Side-by-side with the County, Bill Boltze will serve as the confident, communicative navigator at the helm of your project. Regularly scheduled communication between our project manager (PM) and the County will ensure that we know what potential projects are coming our way so our leads are ready to mobilize our team as needed and on a moment's notice.

We have established a track record of quick response to address our clients' concerns. Meeting minutes are distributed to the client within one week of occurrence. Telephone calls are returned within one day. We establish open communication lines with backup individuals to respond if the primary individual is out of the office.

Good communication among the various disciplines within the company and our subconsultants is also critical. Ayres has a company-wide network to share files quickly and effectively among disciplines that are collaborating on a project, no matter where they are. In addition to regular monthly or biweekly progress meetings, our PMs frequently schedule off-week phone calls with the client's PM. We recommend this additional contact and coordination point when multiple projects are awarded to our team or if the project schedules require short-term time-critical coordination to stay on track.



Project Controls

Bill will be responsible for controlling our fees and working with our team and the County to manage the scope and cost estimate to deliver a project that will stay within the budget. We understand very well the need to keep our effort streamlined and efficient to make the most of the County's limited funds. Our job is to minimize costs while delivering high-quality services to our client partners.

Ayres' work will be tracked on a weekly basis to make sure overruns and under runs are caught early so that course corrections can be made before problems arise. At each month's end, Bill will track the progress of the team's work efforts, compare the work completed to actual costs to determine overall budget status, and report this information to the County.

Bill will coordinate with internal staff and subconsultants to develop the project schedule and maintain the overall schedule throughout the project. He will be responsible for ensuring staff is available for timely completion of all tasks, keeping the project on its critical path and hitting key milestones. This involves keeping County staff apprised of upcoming submittal and review periods to ensure review milestones are met as well. Ayres and our subconsultants recognize the importance of project schedules to County funding and delivery process, and we will drive your project's critical path deliverables while ensuring other elements receive support.

Staff Team and Organization

Our proposed core team includes **local experts who are all registered in the State of Wyoming or certified nationally in their respective roles**; Professional Engineer (PE), Professional Land Surveyor (PLS), Professional Geologist (PG), Certified Floodplain Manager (CFM), American Institute of Certified Planners (AICP), and Certified Urban Designer (CUD).

Our team also provides you with access to our local experts in environmental services, grant writing, landscape architecture (specializing in native and drought tolerant designs to minimize long-term costs), land use planning, facilities design (both structural and mechanical/electrical/plumbing), and more. Our team is available any time to provide general consulting services, guidance, and support on a variety of infrastructure and asset questions or issues that may come up in the day-to-day operation or future planning efforts of the Public Works Department or the County at large.

Ayres will be the prime consultant, and Project Manager Bill Boltze (BoltzeB@AyresAssociates.com or 970.222.1281) will be your point of contact, at the helm of the engineering team, administering the contract and task orders; managing the scope, schedule, and budget; and facilitating communications between the team members and the County. Bill will be right alongside you for the project duration, facilitating communication and coordination while the disciplines are getting things done. Despite being a mixed team, rest assured we will act and perform as a single entity in your interest and on your behalf.

While we strive to keep our project teams lean and efficient, our proposed core and supplemental team is just the beginning of our depth of staff. Ayres' Cheyenne and Fort Collins offices have nearly 65 staff capable of supporting our core team to deliver high quality, on-time projects to our clients. We prefer to keep a comfortable rather than aggressive workload, allowing our staff to have a healthy work-life balance. That culture results in the built-in capacity within our organization, keeping our technical staff almost 100% available for project work.



Bill Boltze, PE

Project Manager

Bill has extensive experience managing roadway design and construction projects, provides public involvement and pre-construction meeting facilitation, and performs design and construction engineering tasks.

Responsibilities

- Primary contact
- Task order schedule and fee estimates
- Schedule management
- Resource management
- Submittal design reviews
- Quality assurance and quality control (QA/QC)

Total Experience
21 years

Years with Firm
3 years

Registrations
Professional Engineer,
CO, WY, UT



Nathan Silberhorn, PE

Roadway Lead/Deputy Project Manager

Nathan's experience includes management, design oversight, public engagement, and stakeholder and utility coordination for urban multi-modal improvement projects in numerous municipalities along the North Front Range. His ability to communicate the engineering aspects of a project to a broad spectrum of clients, stakeholders, and utilities, and incorporate input from those parties into meaningful designs, makes him a valuable addition to his project teams.

Responsibilities

- Task order schedule and fee support
- Project management
- Roadway design lead
- Regular design reviews (initial QA)

Total Experience
25 years

Years with Firm
4 years

Registrations
Professional Engineer,
CO, WY



Erick Berry, PE, PTOE, RSP1

Traffic Engineer

Erick is a registered professional traffic engineer with seven years of experience in the traffic and transportation engineering industry, including development of signing and pavement marking, traffic signals, roadway lighting, and impact and assessment studies.

Total Experience
7 years

Years with Firm
2 years

Registrations
Professional Engineer,
CO, WY, AZ

Project Experience

- Crow Creek Greenway Plan, Cheyenne, WY
- Bellco Credit Union, Brighton, CO
- On-Call Engineering Services, Greeley, CO
- W. 70th Ave., Pecos to Kidder, Adams County, Brighton, CO
- Transportation Alternative Program Improvements, Westcliffe, CO



PJ Shaw, EIT

Transportation/Construction Engineer

PJ's background is in transportation construction observation and civil engineering on highway projects. His responsibilities include construction engineering, including solving field issues, measuring quantities, testing materials, and providing oversight on projects for state, local, and private sector clients, as well as design engineering services.

Total Experience
6 years

Years with Firm
2 years

Registrations
Engineer In Training,
CO

Project Experience

- Laramie County On-Call Services
- W. 70th Ave., Pecos to Kidder, Adams County, Brighton, CO
- Transportation Alternative Program Improvements, Westcliffe, CO
- Cameron Peak Fire Mitigation, Greeley, CO



Dylan Armstrong, PE

Hydraulic Engineer

Dylan has extensive engineering project skills experience including GIS, 1D and 2D hydraulic modeling, floodplain permitting, scour calculations, scour countermeasure and design, low-tech process-based engineered approaches, culvert design, bridge design, hydraulic structure design, dam investigations, flow monitoring, field assessments, habitat analyses, AutoCAD design, stream rehabilitation and river corridor grading, and technical report writing.

Total Experience
7 years

Years with Firm
7 years

Registrations
Professional Engineer,
CO, WY, WA

Project Experience

- Rocksol-Jamestown LOMR, CO
- Monument Creek at Uintah Street Bank Protection, Colorado Springs
- DEA-CDOT R1 Essential Culvert Repairs, Various, CO



Colin Barry, PG, CFM

Geomorphologist

Colin has more than five years of experience using geomorphic analyses that integrate hydrology, hydraulics, sediment transport, geology, and geomorphology to develop process-based understandings of fluvial system dynamics for a wide range of projects and clients.

Total Experience
9 years

Years with Firm
4 years

Registrations
Professional Geologist,
WY, WA

Project Experience

- Greeley EWP Design 2022, Larimer County, CO
- RSH-SH 7 Lower Permanent Repairs VE Phase, Lyons, CO
- WSS - Cameron Peak Fire Support, Larimer County, CO
- MDT Statewide Bridge Scour Study, MT
- Emergency Mitigation of Reservoir, Cameron Peaks Fire, Greeley, CO



Matt Ashby, AICP CUD

Principal Urban Planner

Matt brings a wealth of public experience to the communities he works with, leveraging urban planning expertise into tangible, value-added deliverables for clients.

Project Experience

- Greeley Land Development Code Update
- Brighton Land Use Development Code Update
- Estes Park On-Call Planning Services
- Laramie County Planning and Development On-Call Services
- Town of Windsor Downtown Development Services
- City of Evans Master Plan Update

Total Experience
23 years

Years with Firm
9 years

Certifications
American Institute of Certified Planners
Certified Urban Designer



Josh Olhava, AICP, PCCP

Urban Planner/Development Review

With a strong background in community and strategic planning, Josh is well versed in land use planning policies, procedures, and regulations, including their impact on the built environment. Josh has experience working in the public sector as a community planner on policy and plan implementation, code amendments, development review, and organizational process improvements.

Project Experience

- Town of Windsor Downtown Development Services
- Estes Park On-Call Planning Services
- City of Evans Master Plan
- City of Greeley On-Call Planning Services
- Johnstown, CO, Development Code Update and On-Call Planning Services

Total Experience
12 years

Years with Firm
3 years

Certifications
American Institute of Certified Planners,
Prosci Certified Change Practitioner



Dan Sydow, PE

Structural Engineer

Dan's project responsibilities include project management and engineering for highway and pedestrian bridges, buildings, dams, retaining walls, tunnels, existing structure assessments and renovations, and structural repairs. His building experience includes a variety of education, office, industrial, government, residential, recreational, fleet maintenance, and public utility facilities.

Project Experience

- I-180 Bridge Railing Enhancement Project, Cheyenne, WY
- City of Red Wing Retaining Wall Design, MN
- Vernon County Highway Shop, Viroqua, WI

Total Experience
23 years

Years with Firm
23 years

Registrations
Professional Engineer,
WY, CO, WI,
MN, IL



Blair Harris, PE

Structural Engineer – Vertical

Blair has provided design, project management, and design team leadership on commercial, office, industrial, and residential building projects. He also has provided structural evaluations, and he has worked extensively on challenging historic preservation and adaptive reuse projects.

Project Experience

- Liberty Ranch Park Restroom Building and Park Enhancements, Mead, CO
- Bellco Credit Union, Erie, CO
- Plaza Design, San Luis, CO
- Sonnentag Project Services, Eau Claire, WI
- Bush Brothers General Engineering Civil, Augusta, WI

Total Experience
8 years

Years with Firm
1 years

Registrations
Professional Engineer,
CO, WY, SD, WI



Kasey Hayes
Subsurface Utility Engineering Lead

Kasey is a subsurface utility engineering (SUE) technician who is responsible for outside plant (OSP) engineering design, engineering mathematics, communications system analysis, and review of design and equipment installations. He has well over a decade of experience in designating underground utilities, including damage prevention and on-call.

Project Experience

- Hover Street Improvements, Longmont, CO
- Centennial Pool, Greeley, CO
- Timberline Road Widening, Fort Collins, CO
- Salisbury Homes Gas Line, Timnath, CO

Total Experience
16 years

Years with Firm
4 years



Cotton Jones
Survey Lead



Cotton is the owner and president of Jones Land Surveying and has previously been employed by other surveying and engineering firms in Cheyenne and Laramie County doing work. Cotton's experience covers a range of surveying activities throughout the western states as well as numerous projects throughout Wyoming working for various municipalities and agencies.

Project Experience

- Bureau of Land Management GCDB Enhancement Project, WY
- As-built surveys
- ALTA/NSPS surveys
- FEMA Flood Zone Surveys
- Misc. construction staking

Total Experience
18 years

Registrations
Professional Land Surveyor, WY, CO, MT, ID, ND, SD, UT, NV



Brett Arpin, PE, PG
Geotechnical Engineer

Brett has 12 years of experience in civil and highway-related construction. His areas of expertise include landslide and rockfall analysis and mitigation, shallow and deep foundations, foundation ground improvement, geological and surficial mapping, and geological and geotechnical site investigation.

Project Experience

- US 14 Ranchester Bridge Bi-Directional Static Load Test, WYDOT, Sheridan County, WY
- Peaks to Plains Trail, Jefferson County, CO
- Wyoming DOT Master Agreement for Off-System Bridge Formula and Geologic Services
- Colorado DOT Non-Project Specific Contract for Geohazards and Geotechnical Engineering

Total Experience
12 years

Registrations
Professional Engineer, WY, CO, UT, TX

Professional Geologist, WY



“The Town of Westcliffe has worked with the Ayres team for over a year and a half on the Westcliffe Improvements Phase II project. The expertise, knowledge, and attention to detail are invaluable. Nathan and his team have worked very closely with us to ensure the best possible outcome for this project. It has been a pleasure working with them. I would highly recommend Ayres.”

Kathy Reis, CMC
Town Clerk and Administrator,
Westcliffe, CO

Scope of Services

Development Review

Time is short, and the pressure to perform is intense. More local governments are exploring the benefits of on-call development review services to help supplement full-time staff efforts. This response enables the best of both worlds – when demand is high, the consultant team flexes to fill the need. In the event activity slows down, the local department isn't overstaffed and facing cuts. Having spent time managing a Planning and Development Office, our Development Review Lead for this project understands the inner workings of running a municipal department, having worked for the City of Broomfield and the Town of Windsor, Colorado. We are enthused to offer seasoned planner Josh Olhava as one of your primary project staffers.

At Ayres, we look to become a seamless extension of the County staff so we can anticipate your needs and improve efficiency. When considering development review, customer service is essential. Not only is the County our customer, but the applicants (who are the County's "clients") are also our customers as well. Treating the entire cross-section of participants with respect is essential to building positive long-term relationships. Additionally, having the professional knowledge to explain the rationale behind a regulation is also important. If a developer, property owner, or business can't see the logic behind a regulation or process, they can quickly become frustrated. Where possible, we facilitate applicant understanding through our processes, staff reports, and presentations.

Our team has experience reviewing and conditioning entitlements while working for local municipalities and leading teams with the capacity and engineering expertise to help the County diligently complete timely reviews of development plans, reports, and studies. Ayres has worked with several northern Colorado municipalities as a trusted engineering partner.

Our team is well-versed and has extensive experience working on a variety of current planning, long-range



planning, and organization-wide initiatives for local municipalities. Appreciating this blend of perspectives helps our team differentiate our recommendations by providing a greater depth of insight. We've generated comprehensive plans, updated land development codes, executed grant strategies, and negotiated development agreements. Our seasoned team of planners brings you a wide diversity of skills to tap into.

Grant Writing Services

Securing a grant involves more than an innovative idea and a funding source. It takes a team experienced in funding acquisition – one who understands funding programs and uses its staff creatively. A successful grant strategy requires recipients to identify long- and short-term goals, the proposed project priorities, and the strengths and limitations of the project from the perspective of the funders.

Ayres' strategic funding plan lays out grant recipients' priorities over time through a process of identifying community needs, and then laying out a course of action to secure funding. The strategic grant plan provides a logical basis for prioritizing your organization's work, including preparation and submission of grant proposals and identification of match monies for the grants. Ayres grant writers have secured over \$268 million in grants and loans for our clients – and then our scientists, engineers, and urban planners have completed the work needed to realize our clients' dreams. We can do the same for Laramie County.

Development Review Project Experience

City of Greeley On-Call Services

Client: City of Greeley

Contact: Don Threewitt, Deputy Community Development Director;
970.350.9802; don.threewitt@greeleygov.com

Ayres was selected by the City of Greeley Community Development to perform Planning and Engineering Development Review services in support of City staff. Work includes fielding various application reviews through the City's Permit portal, completing comprehensive planning and engineering reviews, referring plans and documents to other disciplines at the City (Planning, Stormwater, Water/Sewer, Fire, Building Permits, etc.), coordinating referral comments, and returning combined review comments to the applicant. Work requires a comprehensive understanding of City Codes and Criteria, numerous Master Plans, and several processes as well as the ability to communicate clearly with both applicants and City staff.

On-Call Planning Services

Ayres' implementation expertise is repeatedly tapped to help organizations develop strategies to implement goals and adopt plans and regulations. Our team's availability and immersion in the local environment help provide continuity of knowledge and services during staffing changes and fluctuating development pressures. Our on-call technical planning services often include, but are not limited to:

- ◆ Development review
- ◆ Code analysis and revisions
- ◆ Master and strategic planning
- ◆ Corridor studies
- ◆ Grant writing and administration
- ◆ Specialty analysis and studies (e.g., housing, economic, brownfield and environmental)

Development review is an important benefit we provide to our partners. Our team's background is rooted in public sector planning, having served as senior-level planning staff. We understand the importance for development review services to maintain deadlines and to provide excellent customer service. We approach every project and task with a solutions-oriented mindset. Some of our partner communities in the region where we provide technical planning services include:

- ◆ Laramie County, Wyoming (2019-present)
- ◆ Larimer County, Colorado (2021-present)
- ◆ Greeley, Colorado (2021-present)
- ◆ Estes Park, Colorado (2017-present)
- ◆ Severance, Colorado (2021-present)

Contacts:

- ◆ Jessica Garner, AICP, Community and Economic Development Director, City of Arvada (former Director in Estes Park); 720.898.7435; jgarner@arvada.org
- ◆ Nicholas Wharton, MPA, ICMA-CM, Town Manager, Town of Severance; 970.686.1218; nwharton@townofseverance.org



City of Greeley



Estes Park



Severance

Floodplain Management

Ayres' Fort Collin's-based Stream and Stormwater team has a long history of working on rivers and drainages in Colorado and across the country. We are nationally recognized in hydrologic and hydraulic analysis, urban drainage design, floodplain and floodway mapping, river engineering, and erosion and sedimentation control. We have accrued valuable experience working together to solve hydraulics-related problems both in the aftermath of the major Colorado floods in 2013 and on the Hydraulic Non-Project Specific contract for the Colorado Department of Transportation (CDOT).

The Ayres team also includes co-authors of the Federal Highway Administration (FHWA) documents on bridge hydraulics, scour evaluation, stream stability, scour countermeasure design, and sediment transport (HDS 7, HEC-18, HEC-20, HEC-23, and HDS 6, respectively), and serve as instructors of the FHWA national courses on the same topics, in addition to the HEC-RAS 1D and SRH-2D modeling courses. **Ayres has proudly been serving FHWA for over 35 years.**

In addition, staff members from our offices have been under contract for multiple years with the National Highway Institute to teach courses across the country in:

- 2-Dimensional Hydraulic Modeling of Rivers at Highway Encroachments
- Culvert Analysis and Design
- HEC-RAS River Modeling
- Urban Drainage Design
- River Engineering for Highway Encroachments
- Stream Stability and Scour at Bridges
- Countermeasure Design for Stream Instability and Scour
- Introduction to Highway Hydraulics



With Ayres' current Hydraulic NPS contract with Colorado Department of Transportation, we have successfully completed over 72 task orders. In addition to our CDOT projects, Ayres has recently completed the following local Colorado projects, many of which were in support of transportation design efforts:



- Post-Construction Floodplain Permitting on multiple projects for the City of Loveland on the Big Thompson River
- Local drainage and channel stabilization on 37th Street and GLIC projects for the City of Loveland
- Matrix riprap construction oversight support for Larimer County
- Projects on the Cache la Poudre River for Larimer County and the City of Greeley
- Studies on the South Platte River for the City of Evans
- Floodplain permitting support and a LOMR on James Creek for the Town of Jamestown
- Channel stabilization and rehabilitation on Fossil Creek, Spring Creek, and Mail Creek for the City of Fort Collins

Additionally, we have completed many projects for the Town of Windsor, CO including a successful FEMA Risk-map appeal for areas along the Cache la Poudre river through town and the CO392/WCR13 intersection project, which was a CDOT local agency project.

Our team is experienced with the current versions of Autodesk products AutoCAD and Civil3D and the use of WYDOT's standards for these programs. We are using ArcMap and ArcGIS Pro and are proficient in generating ArcGIS online maps for design team coordination and public outreach on large projects, including the creation of offline maps in ESRI's Field Maps application. Our hydraulic engineers frequently use Civil 3D, HEC-RAS, SMS and SRH-2D, HY-8, FHWA's Hydraulic Toolbox, WMS and HEC-HMS, HEC-SSP, StormCAD, and SWMM/PCSWMM.

We have 4 Certified Floodplain Managers in our Fort Collins office.

Floodplain Management Project Experience



US 34 Big Thompson Canyon Permanent Repair Hydraulic Consulting

Client: Colorado Department of Transportation

Contact: James Usher, CDOT Region 4;
970.350.2103; james.usher@state.co.us

Description: This was a reconstruction project to repair the extensive damage to US Highway 34 after severe flooding in 2013. Ayres was responsible for the design of countermeasures to improve corridor resiliency and prevent the destruction of the highway embankment and several bridges in future floods. The extreme hydraulic conditions and budget constraints demanded innovative countermeasure designs. Ayres collaborated with the multi-disciplinary design team and with the CM/GC contractor to develop embankment protection designs that were much more cost effective than loose riprap options. The cost efficiency of the design was enhanced by Ayres' use of 2D hydraulic modeling to pinpoint the areas where the heaviest protection was needed. Will deRosset was ultimately responsible for Ayres' extensive work (\$1.7 million in fees). He was also the primary innovator on the embankment protection designs. In 2019, ENR magazine named this project its national "Best of the Best" award winner.



Fort Collins Stream Rehabilitation and Habitat Enhancement

Client: City of Fort Collins

Contact: Jason Stutzman, PE;
970.221.6212; jstutzman@fcgov.com

Description: This project involves providing planning, design, construction administration services, and obtaining appropriate permits from resource agencies for the City of Fort Collins Stream Rehabilitation and Habitat Enhancement Capital Improvement Projects. This program is part of the City's Alternative Project Delivery System (APDS), which involves the collaboration of a project team from start to finish, including the client manager, engineer, construction contractor, and other subconsultants as necessary.

Project goals include stabilizing stream channel morphology, restoring or creating new native in-stream and riparian habitat to attract and support native fish and wildlife populations, and promoting best management practices to improve water quality. Work includes incorporation of stormwater infrastructure improvements when appropriate.

Specific projects completed to date include developing overall vision for Fossil Creek Basin, site design for priority reaches of Fossil Creek, Spring Creek, and Mail Creek, and construction support services for Fossil Creek and Spring Creek.

Floodplain Management Project Experience

Glendo Revetment Analysis

Client: Wyoming State Parks & Cultural Resources

Contact: Lance Marrs, PE; 307.777.6325; lance.marrs@wyo.gov

Description: Ayres was tasked with the hydraulic analysis and revetment design for the Glendo boat ramp. This analysis included a design flow determination, a hydraulic analysis with HEC-RAS, scour evaluation, revetment sizing, and layout. Site survey was provided by Steil Surveying Services.



CDOT State Highway 7 Lower Master

Client: Subconsultant to RS&H

Owner: Colorado Department of Transportation, Region 4

Contact: Brian Varrella, PE, Project Manager;
970.350.2140; brian.varrella@state.co.us

Description: Project developed preliminary (FIR-level) designs for permanent repair of lower SH 7 corridor in wake of September 2013 flooding and subsequent emergency repairs. Managed major drainage design and coordinated GIS map book development. Design included 5 miles of channel rehabilitation design to repair damage to river and floodplain caused by emergency repair activities, preliminary floodplain impact analysis of entire corridor using HEC-RAS and SRH-2D to support environmental and floodplain regulatory compliance efforts, and FIR-level embankment protection design to improve emergency access and roadway resiliency.



Monument Creek at Uintah Street Bank Protection

Client: Colorado Springs Utilities

Contact: Kyle Hinton; 719.668.7640

Description: Monument Creek just upstream of Uintah Street has degraded and down cut over the years into the claystone soft bedrock layer. In this area, the sanitary sewer line in the eastern bank, which is in the claystone layer, was discovered to only be endangered by the eroding cut bank created as the channel incised. This precipitated the need for an emergency design effort to have an interim bank protection constructed by runoff of 2020.

Colorado Springs Utilities retained Ayres to evaluate roughly 1,000 feet of Monument Creek using SRH-2D hydraulic modeling. Using the 2D hydraulic modeling and updated channel and bank topography, Ayres mobilized quickly to design stream and bank stabilization measures including a proposed grouted boulder wall and single boulder drop structures for the emergency fix, working in close collaboration with the Utility.



Public Works

We know that Public Works wears the most hats out of any division within the County and is always stretched thin when it comes to manpower resources. Which is why our philosophy when it comes to on-call service contracts is to make our clients' lives easier.

Contract Administration Experience

Ayres is familiar with the administration of project-specific and on-call contracts. Our Fort Collins office is currently under contract for numerous on-call and Non-Project Specific (NPS) contracts in Colorado and Wyoming as well as Federally. Below is a summary of a few contracts we currently hold:

- Laramie County, WY – Public Works General Engineering On-call
- Town of Westcliffe – General Engineering On-call
- Town of Mead – Public Works General Engineering On-call
- City of Greeley – On-call Planning and Development Review
- Town of Severance – On-call Planning and Development Review
- Larimer County – On-call Planning Services
- Colorado Department of Transportation – Region 4 Hydraulics NPS
- Colorado Department of Transportation – Statewide Bridge Scour NPS
- FHWA/NHI – ID/IQ for Development and Delivery of Hydraulic Training Courses (25 years)

Engineering and Design

The Ayres team represents decades of design and project management expertise in the municipal transportation market. Our experience includes everything from simple intersections to large complex roundabouts and interchanges and from local collector streets to major urban arterials. Our landscape architects and urban planners specialize in community-specific Complete Streets applications as well.

Ayres anticipates and will provide a combination of transportation design services, including the following:

- Review the County's requested project or task and provide preliminary consultation, research, and evaluation recommendations.
- Provide planning, roadway and structural engineering and design, environmental, utility, traffic, hydraulics, survey, geotechnical, construction phasing, drafting, mapping services, and right-of-way design.
- Prepare construction plans, cost estimates, and specifications, bid support, project construction administration, and project closeout.
- Prepare and review of legal descriptions for easements, rights-of-way, etc.
- Assist County with presentations and recommendations.
- Attend progress meetings, such as scoping and 30/60/90% plan reviews.

Traffic Engineering, Systems, and Operations Engineering and Design

Our traffic and safety engineering services may be useful to the County in quick tasks like passing zone evaluations, intersection control evaluations, crash history reviews, or simple access management recommendations and strategies. Our traffic engineering team holds a combined 45 years of experience with several certified professional transportation operations engineers (PTOEs), as well as a certified road safety professional (RSP), who are all devoted to understanding your specific needs as a County. We work with our clients to bring value to their programs. Ayres' traffic engineering team has delivered numerous small traffic studies, including corridor studies, traffic impact studies, parking management studies, site circulation studies, and safety studies to municipal and county clients.

Project Rightsizing

Ayres' approach to projects of this nature is to focus on finding creative ways for you to deliver projects in a manner that maximizes the construction budget. We want to work closely with you as a partner to realize your goals for your projects by helping you to prioritize improvements and simplify the design of required elements. In fact, our entire Westcliffe project is built around maximizing the Town's leverage and funding capacity by developing cleverly designed solutions that will minimize design and construction costs.

Construction Support

Ayres has played a big part helping our clients bring plans off the drawing board and into the built environment – constructed on-time and within budget. Our construction management and administration professionals are prepared to expertly manage your construction project, large or small, from start to finish. We can handle everything from pre-construction meetings to project layout, public relations to materials testing, and construction observation to review of contractor pay requests. Our local construction engineers have experience in a multitude of environments including interstate construction, local roads and highways, river engineering and flood repair, and much more.

Value Engineering/Contractor Coordination

Because most of our team has field experience, the Ayres' team is extremely familiar with working in the contractor arena to ensure the best product is constructed for our clients. A majority of our design team have been on design-build or alternative project delivery teams for projects of all sizes.

Bill and Nathan were both on the CDOT project team for the largest design-build project in CDOT Region 4 history (I-25 Segments 7&8 Reconstruction). This 13-mile project had many challenges, and required daily coordination between the designer, contractor, and owners/representatives to ensure the funds were being used to provide high-quality construction while still meeting the aggressive delivery schedule.

Most recently, Bill was the Construction Project Engineer for a multimillion-dollar post-fire mitigation project in Larimer County. Ayres was the designer and on-site construction manager working daily with the contractor to construct flood mitigation measures to protect structures and prevent erosion. Much of this work required real time on-site "field-fit" decisions, adjusting the planned installation to create a better product for the stakeholders.

Cost Estimating

Bill will be responsible for controlling our design fees and working with our team and the County to manage the construction scope and cost estimate to develop a design



project that will stay within the anticipated total budget. We understand the need to keep our efforts streamlined and efficient to make the most of the County's limited funds. Our in-house construction expertise allows us to minimize design costs while delivering high-quality plans.

Our construction expertise also allows us to have a good understanding of construction techniques, contractor tendencies, and general market conditions so we can prepare an accurate construction cost estimate. Our construction staff maintains relationships with contractors and support vendors including quality assurance and materials testers, concrete and asphalt suppliers, and traffic control firms, which helps us understand and predict how the industry will try to construct a project. We use this knowledge to both develop accurate bid estimates and predict contractor questions, challenges, and changes.

QA/QC Plan

Ayres understands the need to develop a design that works for the client as well as high-quality, accurate, and complete construction plans that work for the contractor. In the end, unexpected changes during construction can make or break the financial success of a project. We understand our reputation is on the line as well as your budget, and we make great effort to review our deliverables with a focus on how they will be used by a regulatory agency or contractor in the field.

To ensure we are providing top-quality products, we employ a three-pronged approach to Quality at Ayres: (1) daily attention to knowledge, personal responsibility, and accountability on an individual basis; (2) regular design and deliverable reviews by an experienced discipline lead; and (3) independent review by a senior engineer unrelated to the project.

Public Works Project Experience



MMOF & TAP Street and Pedestrian Improvements

Client: Town of Westcliffe

Contact: Kathy Reis, Town Clerk; 719.783.2282;
townclerk@townofwestcliffe.com

Description: Ayres was selected by the Town of Westcliffe to perform evaluation and street design for six blocks of MMOF- and TAP-funded improvements that will provide widening for parking, sidewalks, and drainage facilities to accommodate the large volume of visitors the Town gets on summer weekends and during annual festivals. Design included pedestrian crossings and ADA ramps, innovative drainage solutions to avoid storm sewer, and significant efforts to design curb and gutter around existing utility, residential, and historical conflicts while maintaining positive flow along curb lines.

Unique elements of this project include custom surface drainage features and drop inlets in lieu of new storm sewer, coordination with and land acquisitions of a federally funded residential facility and 4f/6f park, and protection of a historical hotel built in 1881. The Town is completely dependent on grant funding to construct this project, so Ayres worked to develop innovative solutions to common issues, like maximizing surface drainage capacity to avoid storm sewer, minimizing full-depth reconstruction, maximizing existing infrastructure instead of replacing it, etc. A primary feature of the construction plan development is the use of a base project and multiple bid options to account for any bid situation as well as the possibility of additional funds becoming available. The project schedule has also been revised to reach final design and PS&E plans in late fall to allow for winter bidding to leverage the winter market in the Town's favor (anticipated completion Summer 2024).



Converse Avenue Reconstruction Plan

Client: Cheyenne Metropolitan Planning Organization

Contact: Tom Mason, Cheyenne Metropolitan Organization (MPO) Director; 307.637.6299;
tmason@cheyennecity.org

Description: Ayres and Summit Engineering were contracted by the Cheyenne MPO to perform a corridor study and 35% design plans for a 0.6-mile segment of Converse Avenue, including development of traffic projections, evaluation of lane configurations and median treatments, pedestrian and bicycle accommodations, storm sewer extension and relocation, access management, and virtual and in-person public involvement.

Ayres used effective public involvement to solicit feedback and incorporate community-driven pedestrian and multi-modal elements into the Plan recommendations. Ayres also worked closely with MPO and City staff to develop specific design elements to accommodate City requests like variable-height median curbs, limited landscaping to reduce water use, inclusion of a roundabout at the Gateway-like intersection of Carlson Street, and corridor-specific lane configurations tailored to the immediate needs of the corridor.

Public Works Project Experience

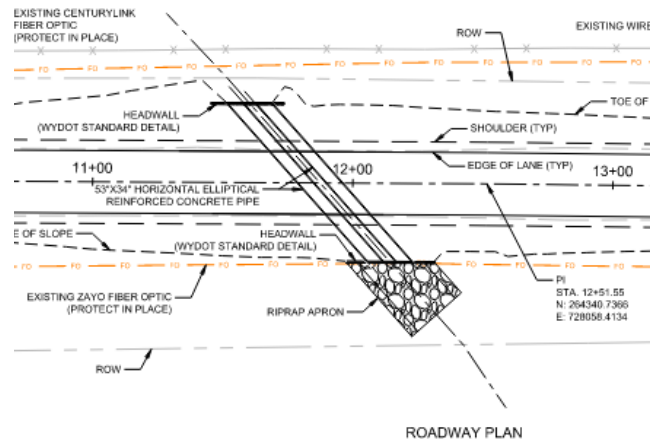


I-180 Bridge Railing Enhancement Project

Client: City of Cheyenne

Contact: Nathan Beauheim, Former Assistant City Engineer; 307.637.6268

Description: The Wyoming Department of Transportation (WYDOT) was required to put up a fence on the Interstate 180 bridges over the Union Pacific rail yard in Cheyenne. The City of Cheyenne desired a more decorative fence than WYDOT planned to install, so the City retained Ayres to design a fence that will fit in with the City's theme for the renewal of the downtown area. The fence was to be aesthetically pleasing as well as protect railroad workers in the rail yard from objects dropped from the bridges. Ayres provided the railing design and traffic control design for fence construction. In addition to aesthetic considerations, the design incorporated lighting WYDOT was replacing.



Telephone Road at Ninemile Draw

Client: Laramie County

Contact: Molly Bennett, Director of Public Works; 307.369.7195; molly.bennett@LaramieCountyWY.gov

Description: Ayres was selected to perform roadway and drainage design for the Telephone Road crossing of Ninemile Draw in northwest Cheyenne, serving three adjacent rural subdivisions. The project goal was to incorporate effective means to convey storm flows with minimal impact to the County's CIP budget and minimal long-term maintenance needs. Ayres developed complete plans and bid documents as well as performed on-site construction management.



Public Works Project Experience

City of Cheyenne As-Needed Land Survey Services



Client: City of Cheyenne

Contact: Wes Bay, PE, Deputy City Engineer; 307.638.4315; wbay@cheyennecity.org

Description: City of Cheyenne on-call surveying services to perform surveying activities for the City Engineering Department.

Key responsibilities included:

- ◆ Technical advisor to the City Engineer on survey-related matters.
- ◆ Review and process tract maps, parcel maps, lot line adjustments, grants of easement, and street rights-of-way for recondition.
- ◆ Prepare legal descriptions and exhibits.
- ◆ Coordinate with the City's GIS Department for performing GPS Surveys and data acquisition.
- ◆ Perform land surveys for property line, easement, and right-of-way locations, water rights, aerial photography, monitoring wells, and benchmark establishment.
- ◆ Provide research of City and County records for deeds, easements, and other documents to determine ownership and rights to property.
- ◆ Provide public assistance with information regarding plats, aerial photos, construction drawings, utility locations, benchmarks, property lines, and survey control.

Ranchester Bridge Bi-Directional Static Load Test



Client: Wyoming Department of Transportation

Contact: Kirk Hood, PG, Principal Geologist; 307.777.4418; kirk.hood@wyo.gov

Description: Yeh performed a bi-directional load test to evaluate the axial resistance of a sacrificial drilled shaft. An 81-foot-long drilled shaft was installed with a bi-directional load cell placed at a depth of 51 feet, which was used to push up on the upper portion of the shaft and down on the lower portion of the shaft. Strain gauges were installed along the length of the shaft and load vs. movement curves were developed to determine the end-bearing and skin-friction resistance of the shale. The data obtained from this test was used to optimize the design of the production shafts used to support a proposed bridge over the BNSF Railroad on U.S. Highway 14.

County Road 66 and 41, Weld County, CO



Client: Weld County

Contact: Johnny Olson, PE, Colorado Director of Transportation and Operations; 970.381.2206; johnny.olson@horrocks.com

Description: For this \$9 million project, Yeh conducted a geotechnical investigation and pavement design for the addition of turn lanes, slight realignment, and construction of a new box culvert at the intersection of Weld County Roads 66 and 41 in Weld County, CO. As part of the investigation, Yeh evaluated the geotechnical characteristics of the site soils and provided recommendations for foundation design of the box culvert. Project challenges included mitigation of soft soils and shallow groundwater.

Proposed Fee Structure

2024 FEE SCHEDULE

Billing Category	(\$)
Principal	\$ 240.00
Senior Project Manager	\$ 210.00
Project Manager II	\$ 190.00
Project Manager I	\$ 160.00
Senior Professional IV	\$ 220.00
Senior Professional III	\$ 200.00
Senior Professional II	\$ 185.00
Senior Professional I	\$ 170.00
Professional IV	\$ 160.00
Professional III	\$ 150.00
Professional II	\$ 140.00
Professional I	\$ 125.00
Engineering Technician	\$ 90.00
Senior Designer	\$ 145.00
SUE/Survey Lead	\$ 140.00
SUE/Survey Technician	\$ 110.00
Field Technician	\$ 85.00
Project Administrator	\$ 120.00
Administrative Assistant	\$ 90.00

DIRECT PROJECT CHARGES

Actual costs incurred. Includes subcontractors, analytical services, printing/graphic services, freight and courier services and use of outside vendors for supplies and materials.

ASSOCIATED PROJECT CHARGES

Associated Project Costs (APC) based on labor fees.....4.85%
 APC includes PPE, construction monitoring software, in-house supplies, telecommunications charges, postage (excluding freight costs and courier service), project specific materials and/or small equipment needed, and routine in-house reproduction. Printing and large volume reproduction costs will be invoiced as an outside service.

OTHER COSTS

Ayres Reimbursable Expense Schedule for company owned equipment, vehicles, and software is attached. In addition, reasonable employee's expenses, including meals and lodging incurred during authorized travel, are billed at actual cost or the current CONUS per diem rate. Automobile rental and airfare costs will be invoiced at actual cost.

An administration fee of ten (10) percent will be applied on all direct charges (including subcontractors, travel, direct costs, and service providers).

2024 FEE SCHEDULE

SUE + Survey Services

Billing Category	(\$)
Principal	\$ 240.00
Senior Project Manager	\$ 210.00
Project Manager II	\$ 190.00
Project Manager I	\$ 160.00
Senior Professional I	\$ 170.00
Professional II	\$ 140.00
Professional I	\$ 125.00
Engineering Technician	\$ 90.00
Senior CAD Designer	\$ 145.00
CAD Designer	\$ 125.00
SUE/Survey Lead	\$ 140.00
SUE/Survey Technician	\$ 110.00
Field Technician	\$ 85.00
Project Administrator	\$ 120.00
Administrative Assistant	\$ 90.00

DIRECT PROJECT CHARGES

Actual costs incurred. Includes subcontractors, analytical services, printing/graphic services, freight and courier services and use of outside vendors for supplies and materials.

FIELD PROJECT CHARGES

Field Project Costs (FPC) based on labor fees.....6.25%

FPC includes PPE, construction monitoring software, in-house supplies, project specific materials or small equipment, telecommunications charges, postage (excluding freight costs and courier service), and routine in-house reproduction. Printing and large volume reproduction costs will be invoiced as an outside service.

OTHER COSTS

Ayres Reimbursable Expense Schedule for company owned equipment, vehicles, and software is attached. In addition, reasonable employee's expenses, including meals and lodging incurred during authorized travel, are billed at actual cost or the current CONUS per diem rate. Automobile rental and airfare costs will be invoiced at actual cost.

An administration fee of ten (10) percent will be applied on all direct charges (including subcontractors, travel, direct costs, and service providers).



Reimbursable Expense Schedule (Revised May 7, 2023)

Policy: It's the policy of Ayres Associates that costs associated with equipment and supplies identified as having been used on a specific project be charged to that project and not to general overhead. All equipment rates are based on actual costs and are reviewed/updated annually.

Company-Owned Equipment

ENVIRONMENTAL MONITORING, SAMPLING, TESTING:

FID/PID/OVA	\$175.00	Day
FLOW 3D Model Processing	\$0.60	Core hour
Flowmeter	\$220.00	Month
Groundwater Sampling	\$11.65	Sample
Nuclear Density	\$75.40	Day
Peristaltic Pump	\$63.00	Day
Soil Sampling	\$6.60	Sample
Temp/pH Conductivity Meter	\$8.35	Day
Water Level Meter	\$12.00	Day

CONSTRUCTION TESTING AND SAMPLING:

Concrete/Testing Equipment	\$95.00	Day
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PHOTOGRAMMETRIC AND SURVEYING:

Digital Photogrammetric Workstation	\$8.85	Hour
Drone	\$135.00	Day
GPS	\$72.40	Day
High Precision Digital Level	\$25.35	Day
Laser/Automatic Level	\$38.65	Day
Total Station (Robotic)	\$110.00	Day
TX8 HD LiDAR System	\$655.00	Day
360 Camera	29.90	Day

STRUCTURAL ABOVE/UNDER WATER INSPECTION:

Air Tank	\$13.75	Tank
NDT/Testing Equipment	\$380.00	Day
Resistograph	\$320.00	Day

SUBSURFACE UTILITY EQUIPMENT:

Hammer Drill & Accessories	\$40.00	Day
RD Electronic Locating Device	\$110.00	Day
RD Ground Penetrating Radar	\$150.00	Day
VAC Truck	\$1080.00	Day

TRAFFIC DATA COLLECTION:

Miovision Scout VCU	\$48.30	Day
Traffic Counter	\$62.20	Day

TRANSPORTATION:

All-Terrain Utility Vehicle (ATV/UTV)	\$235.00	Day
Boat/Motor/Trailer	\$465.00	Day
Company Trucks	\$1.15	Mile
Personal Auto	Current IRS Rate	

Rented Equipment

Employee-owned Dive Gear	\$15.00	Day
Employee-owned Wet Suit	\$10.00	Day
Rental Bucket Lift Truck	\$800.00	Day



**COLORADO FRONT RANGE (Denver, Co Springs, Greeley)
STANDARD FEE SCHEDULE EFFECTIVE JANUARY 2024**

Professional Services:

<u>Classification</u>	<u>Basic Rate</u>
Principal	\$235/hr
Senior Project Manager	\$225/hr
Senior Project Specialist	\$210/hr
Project Manager	\$205/hr
Senior Project Engineer or Geologist	\$175/hr
Project Engineer or Geologist	\$150/hr
Staff Engineer or Geologist	\$135/hr
Engineer or Geologist Intern	\$85/hr
Resident Construction Engineer	\$220/hr
Construction Manager	\$200/hr
Construction Observer III	\$160/hr
Construction Observer II	\$145/hr
Construction Observer I	\$130/hr
Technician Leader or Supervisor	\$170/hr
Laboratory Supervisor	\$150/hr
Technician III	\$125/hr
Technician II	\$110/hr
Technician I	\$100/hr
CAD Designer	\$155/hr
CAD Technician	\$100/hr
Project Controller	\$165/hr
Administrative Assistant	\$100/hr

***Overtime rates for Construction Inspection, Technicians and Office Staff is 1.5 x rates shown.*

Laboratory tests are quoted on separate schedule or cost plus 10 percent for outside laboratory testing when applicable. Fees for expert witness preparation, testimony, court appearances, or depositions will be billed at the rate of \$350 per hour.

Rates do not include prevailing wage rates for field services. Prevailing wages will be determined on a project-by-project basis.

Other Direct Charges:

	<u>Rates</u>
Subcontracted services, copying and rented equipment	Cost Plus 10%
Travel, subsistence, and expenses	Cost Plus 10%
Vehicle	\$ 80/day
Automobile Mileage	\$ Current IRS Rate



6750 Say Kally Rd., Cheyenne, Wyoming 82009

Off. (307) 637-7107

FAX (307) 778-3979

www.joneslandsurvey.com

2024 General Fee Schedule

Personnel

Professional Land Surveyor/Projector Manager.....	\$ 155.00/Hr.
Professional Land Surveyor/Expert Witness.....	\$ 475.00/Hr.
Crew Chief/Senior Designer-Drafter.....	\$ 120.00/Hr.
Field Assistants.....	\$ 75.00/Hr.
CADD Technician.....	\$ 85.00/Hr.
Administration.....	\$ 75.00/Hr.

Survey Crew

1 Man Survey Crew	\$ 120.00 Hr. + Equipment
2 Man Survey Crew	\$ 195.00 Hr. + Equipment
3 Man Survey Crew	\$ 270.00 Hr. + Equipment

Lodging and Meals

Per Diem/Per Employee/Meals.....	\$ 75.00/Day
Lodging	Actual Cost + 10%

Survey Equipment

Robotic Electronic Total Station.....	\$ 600.00/ Day
Robotic Electronic Total Station.....	\$ 75.00 Hr.
Survey Grade RTK GPS System.....	\$ 600.00/ Day
Survey Grade RTK GPS System.....	\$ 75.00 Hr.

Vehicles

Survey Vehicle 4WD.....	\$ 75.00 Day + \$1.50 Mi.
ATV's/UTV's/Snowmobiles	\$ 350.00/ Day
Equipment Trailers	\$ 50.00/ Day

Rentals

Rental Equipment (Vehicles).....	At Cost + \$1.25 Mi.
All other rental equipment.....	At Cost + 10%

Materials

4' Lath.....	\$ 65.50/bundle
16" Stakes.....	\$ 31.00/bundle
8" Guineas.....	\$ 30.00/bundle
Field Supplies.....	At Cost + 10%
(Rebar, Aluminum Caps, etc.)	

Reimbursable Expenses

Mylar Sheets (24x36).....	\$ 20.00/Sheet
24x36 B&W Sheets.....	\$ 6.00/Sheet
Color Sheets (24x36).....	\$ 12.00/Sheet
Photocopies.....	\$ 0.25/Sheet

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Appendix: Resumes



Bill Boltze, PE

Project Manager

Bill joined Ayres' transportation group as a leader in the west with over 20 years of management experience and a proven track record of leading cross-functional teams to deliver complex projects on time and within budget. He has extensive experience in project planning, budgeting, and resource allocation. He is an expert in developing project schedules, identifying risks, and managing stakeholder expectations. He has a strong background in engineering principles and practices, which enables him to provide technical guidance to his team members. He is an excellent communicator and collaborator who can work effectively with people from diverse backgrounds.

Total Experience

21 Years

Registrations

Registered Professional Engineer, CO, WY, UT

Education

BS, Civil Engineering Technology (Structures & Construction), Metropolitan State University of Denver

Select Experience

- Culvert for Ninemile Draw Tributary at Telephone Road, Laramie County, WY – Design and Construction Project Manager
- Region 4 Pavement Markings and Rumble Strips, CDOT Region 4 – Project Engineer
- Cameron Peak Fire Mitigation - U.S. Forest Service, City of Greeley, CO – Project Manager
- I-25 Reconstruction (SH 392 to SH 14) Design-Build Oversight Services, Colorado Department of Transportation, Region 4, Loveland/Fort Collins, CO – Construction Engineer



Nathan Silberhorn, PE

Roadway Lead/Deputy Project Manager

Nathan is a senior project manager with over two decades of transportation experience in the private and public sectors. He has extensive experience providing highway design and plan production for the Departments of Transportation in Colorado, Iowa, Illinois, Texas, Wyoming, and New Mexico as well as the Federal Highway Administration. Nathan's ability to nurture teamwork and elicit smart, creative solutions sets him apart. He cultivates long-term relationships with clients, co-workers, agency representatives, and project stakeholders by demonstrating that their contributions are valued. These traits serve Nathan well as he takes the lead managing transportation work in Colorado and Wyoming and taking good care of our clients.

Total Experience

25 Years

Registrations

Registered Professional Engineer, CO, WY

Education

BS, Civil Engineering, Iowa State University

Select Experience

- Converse Avenue Corridor Plan, Cheyenne, WY; Project Manager
- W 70th Avenue Multi-modal Design, Adams County, CO; Project Manager
- WYO 220 Reconstruction, Goose Egg Road to Casper, WY; Roadway Design and Engineer of Record
- US 34 and 35th Avenue and US 34 and 47th Avenue Interchanges, Greeley, CO; CDOT Project Manager
- US 34 and CO 402 Access Control Plan, Loveland, CO; CDOT representative at public meetings and focus groups



Erick Berry, PE, PTOE, RSP1 Traffic Engineer

Erick is a registered professional traffic engineer with seven years of experience in the traffic and transportation engineering industry. He is passionate about delivering traffic projects that not only implement current engineering practices and meet required standards but also go above and beyond his clients' expectations. His design experience includes the development of signing and pavement marking, traffic signal, roadway lighting, construction zone maintenance of traffic, and intelligent transportation systems (ITS) designs for freeways, highways, arterial, collector, and local roadways. His traffic research and analysis experience includes the development of traffic impact studies (TIS), traffic signal optimization studies, road corridor assessment reports, and safety studies.

Total Experience

7 Years

Registrations

Registered Professional Engineer, CO, WY, AZ

Education

BS, Civil Engineering, Arizona State University; MS, Civil, Environmental, & Sustainable Engineering, Arizona State University

Select Experience

- Crow Creek Greenway Plan, Cheyenne, WY
- Bellco Credit Union, Brighton, CO
- On-Call Engineering Services, Greeley, CO
- W. 70th Ave., Pecos to Kidder, Adams County, Brighton, CO
- Transportation Alternative Program Improvements, Westcliffe, CO
- 38th West Study, Wheat Ridge, CO



PJ Shaw, EIT Transportation/Construction Engineer

PJ's background is in transportation construction observation and civil engineering on highway projects. He really cares about the safety, functionality, and quality of the engineering and construction observation work Ayres does in the West. His top priority is improving transportation infrastructure as part of a team that has the diverse expertise to deliver solutions covering every aspect of our clients' projects. His responsibilities include construction engineering, including solving field issues, measuring quantities, testing materials, and providing oversight on projects for state, local, and private-sector clients. He also provides design engineering services and assists with public involvement and coordination with public agencies. He is proficient in AutoCAD and Bluebeam.

Total Experience

6 Years

Registrations

Engineer in Training, CO

Education

BS, Civil Engineering and Construction Management, Colorado State University

Select Experience

- On-Call Services, Larimer County, CO
- W. 70th Ave., Pecos to Kidder, Adams County, Brighton, CO
- Transportation Alternative Program Improvements, Westcliffe, CO
- Cameron Peak Fire Mitigation, Greeley, CO
- 38th West Study, Wheat Ridge, CO



Dylan Armstrong, PE

Hydraulic Engineer

Dylan, who joined Ayres in 2017, is a hydraulic engineer with specializations in stream rehabilitation and river mechanics. Dylan has worked on a diverse range of projects, including the planning, analysis, design, and construction administration phases of water resource and civil engineering projects. Dylan's duties include 1-dimensional and 2-dimensional hydraulic modeling and analysis, bridge scour analysis, habitat analysis, stream rehabilitation and river corridor grading, scour countermeasure analysis and design, data management, technical report writing, permitting applications, and field investigations.

Total Experience

7 Years

Registrations

Registered Professional Engineer, CO, WY, WA

Education

MS, Civil Engineering, Colorado State University, 2017

BS, Environmental Engineering, Colorado State University, 2014

Select Experience

- Rocksol-Jamestown LOMR, Jamestown, CO
- Monument Creek at Uintah Street Bank Protection, Colorado Springs, CO
- State Parks - Glendo State Park, Platte River Ramp Replacement, Cheyenne, WY
- DEA-CDOT R1 Essential Culvert Repairs, Various, CO
- Amen Pit Floodplain Permitting, Greeley, CO



Colin Barry, PG, CFM

Geomorphologist

Colin is a highly capable and proficient geomorphologist with more than five years of experience using geomorphic analyses that integrate hydrology, hydraulics, sediment transport, geology, and geomorphology to develop process-based understandings of fluvial system dynamics for a wide range of projects and clients. He's been working along the Colorado Front Range on projects that include city-wide master planning, post-wildfire hydrologic modeling, process-based stream design, fluvial hazard delineation, and geomorphic assessments. Colin develops and deploys stream assessment and prioritization strategies highlighting spatial variation throughout riparian systems with cost-effective collection methods. With a Masters in Hydrologic Science, Colin is a qualified and experienced hydrologist using a range of software and methods to define hydrologic drivers and uncertainties.

Total Experience

9 Years

Registrations

Professional Geologist, WY, WA

Education

BS, Geology, Bates College, 2012

MS, Hydrologic Science, Colorado School of Mines, 2014

Select Experience

- Greeley EWP Design 2022, Larimer County, CO
- RSH-SH 7 Lower Permanent Repairs VE Phase, Lyons, CO
- WSS - Cameron Peak Fire Support, Larimer County, CO
- Emergency Mitigation of Reservoir, Cameron Peaks Fire, Greeley, CO
- MDT Statewide Bridge Scour Study, Statewide, MT



Matt Ashby, AICP CUD

Principal Urban Planner

Matt brings a wealth of public experience to the communities he works with, leveraging urban planning expertise into tangible, value-added deliverables for clients. After eight years serving as Planning Services Director for Cheyenne, Wyoming, Matt brings a unique perspective to the Ayres multidisciplinary team. His enthusiasm for vibrant community development sharpens the focus of Ayres' work. Matt's eye for innovation has been recognized by his peers, with project accolades including the American Planning Association's Daniel Burnham Award. Leading strategic plans for numerous Urban Renewal Authorities and Main Street organizations, Matt understands the nuances required to convert great ideas into groundbreaking projects.

Total Experience

23 Years

Certifications

American Institute of Certified Planners Certified Urban Designer

Education

BS, Environmental Design, University of Colorado; MS, Urban and Regional Planning, University of Colorado; MS, Urban Design, University of Colorado

Select Experience

- Land Development Code Update, Greeley, CO
- Land Use Development Code Update, Brighton, CO
- On-Call Planning Services, Estes Park, CO
- Planning and Development On-Call Services, Laramie County, WY
- Downtown Development Services, Windsor, CO
- Comprehensive Plan and Zoning Code Update, Gering, NE
- Master Plan Update, Evans, CO



Josh Olhava, AICP, PCCP

Urban Planner/Development Review

With a strong background in community and strategic planning, Josh is well-versed in land-use planning policies, procedures, and regulations. Josh has experience working in the public sector as a community planner on policy and plan implementation, code amendments, development review, and organizational process improvements. While working for Broomfield and Windsor in Colorado, Josh managed complex development cases and led multidisciplinary teams on special city projects and initiatives. As an urban planner at Ayres, Josh is responsible for devising local and regional land-use programs and plans; grants and strategies relating to new development and redevelopment initiatives; public outreach; meeting facilitation; and policies affecting land use, zoning, public infrastructure, and transportation. Josh evaluates any potential impacts of construction plans; administers grants and loans; and prepares reports, applications, and special needs assessments.

Total Experience

12 Years

Certifications

American Institute of Certified Planners, Prosci Certified Change Practitioner

Education

BS, Community and Regional Planning, Iowa State University; MS, Community Planning, University of Cincinnati

Select Experience

- Downtown Development Services, Windsor, CO
- On-Call Planning Services, Estes Park, CO
- Master Plan, Evans and Lamar, CO
- Fee Study Analysis: Larimer County, Estes Park, and Greeley, CO



Dan Sydow, PE

Structural Engineer

Dan's project responsibilities include project management and engineering for highway and pedestrian bridges, buildings, dams, retaining walls, tunnels, existing structure assessments and renovations, and structural repairs. As a structural engineer, his responsibilities include project management and engineering of various types of highway, railroad, and pedestrian bridges and related structures, including long-span bridges, curved bridges, and highly skewed bridges; bridge rehabilitation; and structural repairs. Dan's experience on large projects and his consistent attention to detail mean he delivers solid structural engineering whether the project involves a culvert, a multiple-span bridge, or a building.

Total Experience

23 Years

Registrations

Registered Professional Engineer, WY, CO, WI, MN, IL

Education

BS, Civil and Environmental Engineering, University of Wisconsin-Madison, 2001

Select Experience

- I-180 Bridge Railing Enhancement Project, Cheyenne, WY
- Polk County Highway Garage, Balsam Lake, WI
- City of Red Wing Retaining Wall Design, Red Wing, MN
- Rusk CTH "D" over Deer Tail Creek Bridge Replacement, Rusk County, WI
- Yuma 12th Street (Avenue A to Avenue B) (CIP No. 5.9702 and No. 5.9811), Yuma, AZ
- Vernon County Highway Shop, Viroqua, WI



Blair Harris, PE

Structural Engineer - Vertical

Blair joined Ayres' Structural Engineering Group in January 2023, bringing seven years of previous professional experience in structural engineering of various types of buildings. He has provided design, project management, and design team leadership on commercial, office, industrial, and residential building projects. He also has provided structural evaluations, and he has worked extensively on challenging historic preservation and adaptive reuse projects. He provides structural engineering of new buildings as well as condition assessment, repair, and renovation of existing buildings. He manages projects, meets with clients, and coordinates with design engineers and technicians to guide development of successful building designs.

Total Experience

8 Years

Registrations

Registered Professional Engineer, WY, CO, SD, WI

Education

BS, Civil Engineering, Metropolitan State University of Denver; BA, Historic Preservation & Urban Planning, College of Charleston

Select Experience

- Liberty Ranch Park Restroom Building and Park Enhancements, Mead, CO
- Bellco Credit Union, Erie, CO
- Plaza Design, San Luis, CO
- Sonnentag Project Services, Eau Claire, WI
- Bush Brothers General Engineering Civil, Augusta, WI



Total Experience

16 Years

Memberships

Weld County Damage Prevention Council, Member

Utility Notification Center of Colorado, Member

Kasey Hayes

Subsurface Utility Engineering Lead

Kasey is a subsurface utility engineering (SUE) technician who has well over a decade of experience in designating underground utilities. Kasey has experience working in and around underground utilities ranging from common utilities to high-profile infrastructure. This experience has been gained throughout northern Colorado over the past 14 years. Recognizing that utility owners and infrastructure differs from city to city, Kasey is adept in utility locating, designating, identification, and risk management involved with every type of existing utility. Kasey is a recognized Damage Prevention Specialist known for his rapid response to clients' needs and commitment to quality.

Select Experience

- Longmont Hover Street Improvements, Nelson Road to Highway 119, Longmont, CO
- Greeley Centennial Pool, Greeley, CO
- Timberline Road Widening Project, Fort Collins, CO
- Salisbury Homes Gas Line, Timnath, CO
- SH 392 and CR 13 Road Widening, Windsor, CO
- Taft & Highway 34 Road Improvements, Loveland, CO



Total Experience

18 Years

Registrations

Professional Land Surveyor, WY, CO, MT, ID, ND, SD, UT, NV

Education

BS, Business Administration, University of Wyoming, 1988

Cotton Jones, PLS

Survey Lead

Cotton is the owner and president of Jones Land Surveying and has previously been employed by other surveying and engineering firms in Cheyenne and Laramie County doing work. Cotton's experience covers a range of surveying activities throughout the western states as well as numerous projects throughout Wyoming working for various municipalities and agencies. As a professional land surveyor, he performs initial project area evaluations and facilitates contact with the adjacent landowners and public. His proficiency in advising and communicating with the public facilitates successful project coordination.



Cotton performs all tasks necessary to provide clientele with professional deliverables on a wide range of projects including:

- Bureau of Land Management, GCDB Enhancement Project, Southeastern Wyoming. 2010
- As-built surveys
- Legal descriptions and Exhibits
- ALTA/NSPS surveys
- Boundary retracement surveys, subdivisions, and lot line adjustments
- FEMA Flood Zone Surveys (determine Base Flood Elevation, prepare Elevation Certificates, and prepare Letter of Map Amendments)
- Construction Staking for misc. projects, including retaining walls, trails, and roads



Brett Arpin, PE, PG Geotechnical Engineer



Brett has 12 years of experience in civil and highway related construction, with most of his projects being in Colorado and Wyoming. His areas of expertise include landslide and rockfall analysis and mitigation, shallow and deep foundations, foundation ground improvement, retaining wall analyses and design, geological and surficial mapping, and geological and geotechnical site investigation.

Select Experience

- Wyoming DOT Master Agreement for Off-System Bridge Formula Program Management, 2023-Present
- US 14 Ranchester Bridge Bi-Directional Static Load Test, WYDOT, Sheridan County, WY
- Peaks to Plains Trail, Jefferson County Open Space, Jefferson County, CO
- Wyoming DOT Master Agreement for Geologic Services On-Call Contract, 2018-Present
- Colorado DOT Non-Project Specific Contract for Geohazards and Geotechnical Engineering, 2020-Present
- DIP Landslide, WYDOT, Park County, WY
- Bear River Landslide, WYDOT, Teton County, WY

Total Experience

12 Years

Registrations

Professional Engineer, WY, CO, UT, TX; Professional Geologist, WY

Education

BS, Geological Engineering, Colorado School of Mines;
MS, Geological Engineering, Colorado School of Mines

Attachment C

Insurance Requirements for Professional Services

Contractor shall procure and maintain for the duration of the contract, *and for 5 years thereafter*, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees, subcontractors, contractors, or consultants.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury, and personal & advertising injury with limits no less than \$1,000,000 per occurrence, and endorsed with Stop Gap coverage providing Employers Liability insurance with limits no less than \$1,000,000 per accident for bodily injury or disease. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
2. **Automobile Liability:** Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), with limits no less than \$1,000,000 per accident for bodily injury and property damage.
3. **Umbrella or Excess Liability:** Contractor may achieve required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella liability insurance policies result in same or greater coverage as coverages required in paragraphs 1 and 2 above, and in no event shall any excess or umbrella liability insurance provide narrower coverage than primary policy. Excess policy shall not require exhaustion of underlying limits only through actual payment by underlying insurers.
4. **Workers Compensation** as required by the State of Wyoming, with Statutory Limits.
5. **Professional Liability** with limits no less than \$1,000,000 per occurrence or claim, and \$2,000,000 policy aggregate.

If Contractor maintains broader coverage and/or higher limits than minimums shown for insurance, including but not limited to umbrella or excess liability insurance, Laramie County requires and shall be entitled to the broader coverage and/or higher limits maintained by Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the Laramie County.

Self-Insured Retentions

Self-insured retentions must be declared to and approved by the Laramie County. At the option of the Laramie County, either: the Contractor shall cause the insurer to reduce or eliminate such self-insured retentions as respects the Laramie County, its officers, officials, employees, and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the Laramie County guaranteeing payment of losses and related investigation, claim administration, and defense expenses.

Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. **Laramie County, its officers, officials, employees, and volunteers are to be covered as additional insureds** on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations and automobiles owned, leased, hired, or borrowed by or on behalf of the Contractor. General liability coverage can be provided in the form of an endorsement to the CONTRACTOR's insurance (at least as broad as ISO Form CG 20 10, CG 11 85 or **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 forms if later revisions used).
2. For any claims related to this project, the **Contractor's insurance coverage shall be primary and noncontributory** insurance coverage at least as broad as ISO CG 20 01 04 13 as respects Laramie County, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by Laramie County, its officers, officials, employees, or volunteers shall be excess of the Lead's insurance and shall not contribute with it.

Each insurance policy required by this clause shall provide that coverage shall not be canceled, except with notice to Laramie County.

Claims Made Policies

If any coverage required is written on a claims-made coverage form:

1. The retroactive date must be shown, and this date must be before the execution date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of contract work.
3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a retroactive date prior to the contract effective, or start of work date, the CONTRACTOR must purchase extended reporting period coverage for a minimum of five (5) years after completion of contract work.
4. A copy of the claims reporting requirements must be submitted to Laramie County for review.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of no less than A: VII, unless otherwise acceptable to Laramie County.

Waiver of Subrogation

Contractor hereby agrees to waive rights of subrogation which any insurer of Contractor may acquire from Contractor by virtue of the payment of any loss. Contractor agrees to obtain any endorsement that may be necessary to effect this waiver of subrogation.

Verification of Coverage

Contractor shall furnish Laramie County with original certificates and amendatory endorsements, or copies of the applicable insurance language, effecting coverage required by this contract. All certificates and endorsements are to be received by Laramie County within 2 weeks of work commencing. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. Laramie County reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by these specifications, at any time.

Subcontractors

Contractor shall require and verify that all subcontractors, contractors, or consultants maintain same insurance meeting all requirements stated herein. Contractor shall ensure that Laramie County is an additional insured on insurance required from subcontractors, contractors, or consultants. For CGL coverage subcontractors, contractors, or consultants shall provide coverage with a form at least as broad as CG 20 38 04 13.

Special Risks or Circumstances

Laramie County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other circumstances.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/20/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, LLC 245 South Executive Drive Suite 200 Brookfield WI 53005	CONTACT NAME: Sharon Bannach PHONE (A/C. No. Ext): 262-792-2214 E-MAIL ADDRESS: Sharon_Bannach@ajg.com		FAX (A/C. No): 262-792-1712													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Crum & Forster Specialty Insurance Co</td> <td>44520</td> </tr> <tr> <td>INSURER B : Zurich American Insurance Company</td> <td>16535</td> </tr> <tr> <td>INSURER C : American Guarantee and Liability Ins Co</td> <td>26247</td> </tr> <tr> <td>INSURER D : Zurich American Insurance Company of IL</td> <td>27855</td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>			INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Crum & Forster Specialty Insurance Co	44520	INSURER B : Zurich American Insurance Company	16535	INSURER C : American Guarantee and Liability Ins Co	26247	INSURER D : Zurich American Insurance Company of IL	27855	INSURER E :		INSURER F :
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INSURED AYRES ASSOCIATES INC 3433 Oakwood Hills Parkway Eau Claire WI 54701-7698	AYREASS-02															

COVERAGES

CERTIFICATE NUMBER: 1889863943

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
D	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	GLO429634702	1/1/2024	1/1/2025	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> \$1,000 Comp <input checked="" type="checkbox"/> \$1,000 Coll			BAP429634802	1/1/2024	1/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			SXS426197902	1/1/2024	1/1/2025	EACH OCCURRENCE \$8,000,000 AGGREGATE \$8,000,000 Products/Comp Ops \$8,000,000
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC429634602	1/1/2024	1/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
A	Contractor's Pollution Liability			CPL114253	7/12/2022	7/12/2024	Per Claim \$2,000,000 Aggregate \$2,000,000 Deductible \$5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

VAC Truck comp & collision deductible \$5,000
 Laramie County, its officers, officials, employees, and volunteers are included as additional insured for General Liability on primary and non contributory basis as required by written contract. Waiver of Subrogation for Additional Insureds as required by written agreement as respects to General Liability.

CERTIFICATE HOLDER**CANCELLATION**

Laramie County, Wyoming
 P.O. Box 608
 Cheyenne, WY 82003-0608

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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