

RESOLUTION # _____

“RESOLUTION APPOINTING ADULT COMMUNITY CORRECTIONS BOARD”

BE IT RESOLVED by the governing body of Laramie County, Wyoming, _____ shall be and is hereby appointed as a member of the Board of Directors of the Adult Community Corrections Board to perform the duties of said Board according to law and to complete the four-year term of Shaina Smith which will expire December 31, 2026.

PRESENTED, READ AND ADOPTED the ____ day of _____, 2024.

BOARD OF LARAMIE COUNTY COMMISSIONERS

Chairman

ATTEST:

Debra Lee, Laramie County Clerk

Reviewed and approved as to form:



Laramie County Attorney's Office

OATH OF APPOINTMENT

THE UNDERSIGNED does solemnly swear (or affirm) to honor and sustain the constitution of the United States, the constitution of the State of Wyoming, and to faithfully, honestly and impartially discharge all duties as a member of the Board of Directors of the Laramie County Adult Community Corrections Board.

LARAMIE COUNTY ADULT COMMUNITY
CORRECTIONS BOARD MEMBER

Signature

Date

Witness

Date

APPOINTMENT APPLICATION

Board/committee/commission: Laramie County Adult Community Corrections

Name: Patricia Mahelona Preferred Name: Patty

Mailing Address: PO Box 4064 Home Address: 215 W. 8th Street
Cheyenne, WY 82003 Cheyenne, WY 82007

Phone: 307-284-0020 Spouse: N/A

Occupation: Substance Abuse Counseling Self-Employed? NO

Employer/Name of business: Ciara Coral, LLC

Address / Zip: 433 E 19th St. #2 82001 Phone: 307-426-4021

Year Employed: 1 Years of Laramie County Residency: 108

Fax: 307-426-4023 Email: info@ciaracoralrecovery.com Cell: _____

Education/Degrees: AA Sociology, 4 years college worked toward BA
29 years working experience in Substance Use Disorders

Other community memberships: Please SEE Resume (Attached)

Please explain your interest in serving on this Board/Committee/Commission (attach additional pages if needed):

For 29 yrs I've worked with clients usually involved in the
legal system, mostly substance use related, Also worked at
Cheyenne Transitional Center with clients coming out of prison,

SEE attached Patricia Mahelona

Date: July 29, 2024

Please return to: Laramie County Commissioner's Office
310 W 19th St, Room 300
Cheyenne, WY 82001
Fax: 307-633-4267
Email: commissioners@laramiecountywy.gov
Phone: 307-633-4260

=====For Office use Only=====

New Appointment: _____ or Reappointment: _____ Term Length: _____ Year(s)

Full Term: _____ or Unexpired Term: _____ Expiration Date: _____

Comments: _____

**Please explain your interest in serving on this board/committee/commission
(Continued)**

During the past 29 years I have worked with clients/persons both involved in the legal system and those with substance use backgrounds. I believe it is beneficial to assess an individual's needs when reintegrating back into their communities. In addition to working with substance abuse clients, I facilitated a Batterer's Re-education program for 14 years and served on the Safe House Board of Directors for five years. This gave me an opportunity to recognize and identify a certain segment of the population who would benefit from certain types of services while transitioning back into their communities. I genuinely care about helping people and getting people motivated to turn their lives around for the better.

I hope that you will consider me for a position on your board. Thank you. I can be reached at 307-286-0020.

Respectfully,

Patty Mahelona

Patricia A. Mahelona

P.O. Box 4064
Cheyenne, WY 82003

(307) 286-0020

EXPERIENCE

CIARA CORAL, LLC, Certified Addictions Practitioner, provided substance abuse treatment in both ASAM Level II.1, Intensive Outpatient, Level I, Outpatient programs utilizing Best Practice curriculum. Facilitate 8 Hour DUI Education classes, Anger Management, Domestic Violence, and TruThought Corrective Thinking classes. Responsibilities and duties included: providing substance abuse treatment, evaluations, recommendations, case management, documentation of client records, orientation, and intake. Collaborate services Probation/Parole, Safehouse, and Courts. **August 16, 23 to Present.**

PATHFINDER, Certified Addictions Practitioner, provided substance abuse treatment in both ASAM Level II.1, Intensive Outpatient, Level I, Outpatient programs utilizing Best Practice curriculums. Provided substance abuse treatment for the Laramie County DUI Court program. Duties included: attending staff meetings, court hearings, and recommendations to the court regarding client's treatment progress. Facilitated Woman specific substance abuse treatment program. Facilitated 8 Hour DUI Education classes, Anger Management, Domestic Violence, and TruThought Corrective Thinking classes. Responsibilities and duties included: providing, evaluations, recommendations, case management, documentation of client records, and orientation and intakes. **April 19, 1995, to June 16, 2003, and November 10, 2010, to March 31, 2022.**

CHOICE COUNSELING, PC, Certified Addictions Practitioner, Provided substance abuse treatment in ASAM Level II.1, Intensive Outpatient and Level I, Outpatient treatment programs. **Coordinator Batterer's Re-Education Program. Anger Management classes, 8 Hour DUI Education Classes.** Responsibilities included: case management, client intakes, orientation, report writing, documentation, **January 2, 2008, to October 31, 2010.**

COMPASS POINT WELLNESS CENTER, Inc., Certified Addictions Practitioner, provided substance abuse treatment services in ASAM Level II.1, and Level I, including: The Laramie County Drug Court Program and the Family Violence Intervention Program. Duties and responsibilities included: evaluations, referrals, education, case management, and groups. Knowledge of addictions, working with the criminal justice system. Social services, probation and parole, medical and mental health providers to assure quality care of clients. Program Coordinator and Facilitator for the Family Violence Intervention Education Program for Domestic Violence Offenders. **November 8, 2000, to June 12, 2007.**

GOODWILL INDUSTRIES OF WYOMING, Client Services Manager, Provided case management services to the adult and adolescent programs. Liaison for clients assisting with court ordered referrals for social services, treatment programs, probation and parole and vocational rehabilitation services. Experience working with CARF Accredited Programs and Quality Assurance Reviews (QR) of client charts. **December 1990 to April 1995.**

PROFESSIONAL PROFILE

- 27 years working experience in substance abuse counseling and treatment
- 14 years' experience Domestic Violence Intervention programs
- Prior experience with Federal Billing forms, Federal client contracts/services

PROFESSIONAL ACHIEVEMENTS

Grant Writer, Wyoming Arts Council, Folk Arts, grant writer for 2004, 2005, and 2006 Cinco de Mayo Festival, a non-profit organization

National Latina Institute for Reproductive Health, Wyoming Chapter, Wyoming Representative, Sacramento, CA February 1998

Wyoming Silent Witness Initiative, Wyoming Attorney General's office Division of Victim Services Advocate *grant recipient*, participant, First Annual March to the Capitol in Washington, D.C. Advocate for victims of domestic violence.

Soil and Water Conservation Society, Awarded Presidential Citation, Wyoming Chapter, nonmember volunteer award April 27, 1998

Facilitator: Initial training for the first Community Advocacy Response Initiative (CARI) Unit, specialized unit within the Cheyenne Police Department designed to respond to Domestic Violence calls in Laramie County. Provided training to police and advocates responding to domestic violence calls involving alcohol and/or drugs and domestic violence

Cinco de Mayo, Citizen of the Year Award, Recipient 2008

PROFESSIONAL ACTIVITIES

VICTIM SERVICES Cheyenne Police Department Certified Advocate/ Victim Assistance Volunteer; On-call volunteer, respond to crime scenes to assist victims and/or family members of crimes when requested by Cheyenne Police Department. 2008

SAFEHOUSE, Board of Directors, past Volunteer and Certified Advocate, provided support services for victims of physical and/or sexual abuse. 2010 to 2015

NEEDS, INC., Board of Directors, member, Treasurer, Vice President 1995 – 2002

HISPANIC ORGANIZATION for PROGRESS and EDUCATION (HOPE), Elected Officer, Educational support for Hispanics, fundraising, scholarship programs. 1992- 1999 **HSSIA, Historical South Side Improvement Association, Board Member**, non-profit organization designed to improve image, market value and physical condition of homes within the boundaries of the Historical Cheyenne South Side. 2016 to 2017

HART CENTER, H.E.A.L, Project Co-coordinator, HIV/AIDS: Health, Education, and Awareness for Latinos. 1997- 1999

REFERENCES AVAILABLE UPON REQUEST