

Board of County Commissioners

Minutes of the Proceedings - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, January 21, 2025

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Vice Chairman Troy Thompson, Commissioner
Linda Heath, Commissioner Don Hollingshead,
Commissioner Ty Zwonitzer

Excused: Chairman Gunnar Malm

Minutes

1. Consideration of the Minutes of Proceedings for Jan 7, 2025.

[25 - 035](#)

Attachments: [Draft Minutes Jan 7, 2025](#)

A motion was made by Commissioner Heath, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Heath, Hollingshead, Zwonitzer

Excused: Malm

2. Consideration of the Minutes of Proceedings for the special meeting Jan 14, 2025.

[25 - 043](#)

Attachments: [Draft Minutes Special Meeting Jan 14, 2025](#)

A motion was made by Commissioner Heath, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Heath, Hollingshead, Zwonitzer

Excused: Malm

Consent Agenda

Approval of the Consent Agenda

A motion was made by Commissioner Hollingshead, seconded by Commissioner Heath, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Thompson, Heath, Hollingshead, Zwonitzer

Excused: Malm

3. Consideration of an agreement between Laramie County, WY, and The Adventure Zone, Inc, in the amount of \$17,700 to provide games and inflatable attractions at the Laramie County Fair. [25 - 044](#)

Attachments: [Agreement, Adventure Zone, Inc](#)

This agenda item was approved.

4. Consideration of the ratification of a memorandum of understanding between WY Dept of Transportation and Laramie County, WY, to establish the responsibilities associated with the purchase and installation of signage at various locations throughout the county. The MOU will remain in full force and effect until Dec 31, 2026. [25 - 037](#)

Attachments: [MOU, WY Dept of Transportation](#)

This agenda item was approved.

5. Consideration of the ratification of a resolution authorizing submission of a grant application to Firehouse Subs Public Safety Foundation to request funding in the amount of \$44,722.20 to purchase 20 AEDs for the Sheriff's office. [25 - 030](#)

Attachments: [Grant Application, Firehouse Subs Public Safety Foundation](#)

This agenda item was approved.

6. Consideration of the ratification of a resolution authorizing acceptance of a grant award from the Dept of Justice for a FY24 Edward Byrne Memorial Justice Assistance Grant in the amount of \$61,863 to run through Sept 30, 2027. The grant funds will be used jointly by the Sheriff's office (\$15,006) and the city of Cheyenne Police Dept (\$46,857) for duty gear, overtime and training. [25 - 036](#)

Attachments: [FY24 Byrne JAG Grant Award, Dept of Justice](#)

This agenda item was approved.

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7. Consideration of a catering permit submitted by S&W Properties, LLC, dba Vinos Wine and Spirits, for an event on Feb 22, 2025, at the Archer Complex. [25 - 042](#)

Attachments: [24-hour Permit, Vinos Wine and Spirits, Feb 22, 2025](#)

This agenda item was approved.

8. Consideration of a catering permit submitted by The Knotty Pine Saloon for an event on Feb 1, 2025, at the Riata Ranch Event Center, 826 Arena Ln. [25 - 029](#)

Attachments: [24-hour Permit, The Knotty Pine Saloon, Feb 1, 2025](#)

This agenda item was approved.

9. Consideration of a two-day microbrewery malt beverage permit submitted by Blue Raven Brewery, LLC, dba Blue Raven Brewery, for an event on Feb 15 and 16, 2025, at the Archer Complex. [25 - 034](#)

Attachments: [24-hour Permit, Blue Raven Brewery, Feb 15 and 16, 2025](#)

This agenda item was approved.

Report & Public Petitions

10. PUBLIC HEARING regarding a request for the vacation of a portion of the existing 80-ft of the public right-of-way of Rd 103 also known as BCH CR 10 and McLees Rd, as identified on exhibit A. [25 - 031](#)

Attachments: [Viewer's Report, Road 103, RP# 512](#)

Molly Bennett, Public Works, and Scott Larson, appointed viewer, reported to the board that they recommend granting the vacation.

Acting Chairman Thompson opened the hearing for PUBLIC COMMENT. Bonnie Reider, applicant, spoke in support of the vacation for security reasons. Hearing no further PUBLIC COMMENT, Acting Chairman Thompson closed the hearing.

Acting Chairman Thompson said he received an email from Charlie Farthing, resident, in favor of the vacation.

A motion was made by Commissioner Heath, seconded by Commissioner Zwonitzer, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Heath, Hollingshead, Zwonitzer

Excused: Malm

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11. PUBLIC HEARING regarding a request for the vacation of a portion of the existing 80-ft of the public right-of-way of Knowlwood Rd, as identified on exhibit A.

[25 - 039](#)

Attachments: [Viewer's Report, Knowlwood Rd, RP# 513](#)

Molly Bennett, Public Works, and Scott Larson, appointed viewer, reported to the board that they recommend denying the petition for public health, safety, and welfare reasons. Larson stated that under Laramie County Land Use Regulations, subdivisions with 12 or more lots are required to have secondary access for emergencies. He noted there are plans to develop vacant lots and the existence of a floodplain underscores the need for secondary access. He said it is his understanding that property owners and developers want to build a road and there are advantages to having two accesses. He informed that if the road were to be vacated, it would be difficult to get the right-of-way back in the future.

Acting Chairman Thompson said he received a public comment from Steven Olmstead, who opposed the vacation and contended public notice was not timely received. Acting Chairman Thompson asked Bennett about the notification process. She said notices were published and sent per state statute and included both a notice in the Wyoming Tribune Eagle and letters sent to property owners within a 1000-ft radius.

Curtis Mack, applicant, spoke in favor of the vacation and stated the road would cost around \$2 million to build. Mack said other access points would be better and cost less.

Acting Chairman Thompson opened the hearing for PUBLIC COMMENT. Levi Martin, resident, spoke at length in opposition to the vacation. He said the flood issue was inconsequential and there are other emergencies that necessitate a secondary access. He echoed Larson's statement that if access is removed through the vacation process, we will never get it back. Georgia Spicer, resident, spoke in favor of the vacation. An email comment from Robert Downey, resident, was in favor of the vacation. Hearing no further PUBLIC COMMENT, Acting Chairman Thompson closed the hearing.

A motion was made by Commissioner Heath to approve the vacation. The motion failed for lack of second.

A motion was made by Commissioner Zwonitzer, seconded by Commissioner Hollingshead, to deny the request to vacate.

Commissioner Heath said she agreed with the viewer's report, and she did not want to landlock parcels because the easement already exists.

Commissioner Zwonitzer discussed the safety issue if the road was vacated and homes were built on the northern property of the two parcels.

The motion carried by the following vote:

Aye: Thompson, Heath, Hollingshead, Zwonitzer

Excused: Malm

Resolutions

12. Consideration of a resolution rescinding Stage 1 fire restrictions for Laramie County, WY.

[25 - 033](#)

Attachments: [Resolution, Rescinding Stage 1 Fire Restrictions](#)

A motion was made by Commissioner Zwonitzer, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Heath, Hollingshead, Zwonitzer

Excused: Malm

Contract/Agreement/Leases

13. Consideration of a memorandum of understanding concerning road construction and cost-sharing agreement between Laramie County, WY, and TGE Wyoming 222, LLC, for the reconstruction of County Rd 203, also known as Chalk Bluff Rd in relation to the Cowboy Solar Site Plan (PZ-24-00015).

[25 - 038](#)

Attachments: [MOU, TGE Wyoming 222, LLC](#)

A motion was made by Commissioner Heath, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Heath, Hollingshead, Zwonitzer

Excused: Malm

Land Use:Variances/Board App./Plats

14. PUBLIC HEARING regarding board approval for a dog boarding kennel located on Tract 8, Stearns Subdivision, Laramie County, WY.

[25 - 028](#)

Attachments: [Hurbis, Board Approval](#)

Justin Arnold, Planning, said Steil Surveying Services, LLC, on behalf of Louis Hurbis, submitted a board approval and site plan application for a dog boarding kennel located at 6912 Christensen Rd.

Arnold said based on evidence provided, staff recommends approval of the dog boarding kennel with the adoption of findings of fact a and b with no conditions.

Acting Chairman Thompson opened the hearing for PUBLIC COMMENT. Acting Chairman Thompson said he received an email from Jeff Teasley, resident, who was in support of the application. Hearing no further PUBLIC COMMENT, Acting Chairman Thompson closed the hearing.

A motion was made by Commissioner Hollingshead, seconded by Commissioner Zwonitzer, to grant the board approval for a dog boarding kennel and adopt the findings of fact a and b of the staff report. The motion carried by the following vote:

Aye: Thompson, Heath, Hollingshead, Zwonitzer

Excused: Malm

The meeting adjourned at 4:21 pm.

CERTIFICATION

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, Jan 21, 2025.

Approved by : Debra K. Lee, County Clerk

Reviewed by : Gunnar Malm, Chairman,
Board of County Commissioners

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or humanresources@laramiecountywy.gov at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.