

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, August 4, 2026

3:30 PM

Commissioners Board Room

To attend the meeting virtually and comment online please visit:
www.laramiecountywy.gov - Commissioner meeting

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for July 21, 2026.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes July 21, 2026](#)

Consent Agenda

2. Consideration of a legal services agreement between Laramie County, WY, and Deep Waters Law, LLC, to provide representation to indigent parents in accordance with WS 14-3-422(b) and to comply with county's obligation pursuant to WS 14-3-434(b) at a rate of \$150 per hour.

Dept: County Attorney

Agent: Mark Voss

Applicant: Deep Waters Law, LLC

Attachments: [Legal Services Agreement, Deep Waters Law, LLC](#)

3. Consideration of an agreement between Laramie County, WY, the city of Cheyenne and the Cheyenne Animal Shelter for animal shelter services as specifically described in the agreement. The term of the agreement shall be from July 1, 2026, through June 30, 2027.

Dept: Commissioners

Agent: Commissioners

Applicant: Cheyenne Animal Shelter

Attachments: [Agreement, City of Cheyenne and Cheyenne Animal Shelter](#)

4. Consideration of the ratification of a professional services agreement RFP 0011 between Laramie County, WY, and Artaic Group, LLC, in the amount of \$251,790 for HVAC renovation at 2020 Carey Ave in accordance with the scope of services attached as exhibit A.

Dept: Building Maintenance

Agent: Jason Smallwood

Applicant: Artaic Group, LLC

Attachments: [Agreement RFP 0011, Artaic Group, LLC](#)

5. Consideration of the ratification of change order No 1 to contract 0001 Chalk Bluff Rd (CR 203) Improvements Project (260421-15) between Laramie County, WY, and Connell Resources, Inc, to increase the contract by \$22,214.50 for an additional mailbox turnout and mailbox cluster as shown in Attachment 1.

Dept: Public Works

Agent: Molly Cook

Applicant: Connell Resources, Inc

Attachments: [Change Order No 1, Connell Resources, Inc](#)

6. Consideration of the ratification of amendments to extend the terms of the six original agreements (240702-21A), (240917-22A), (240618-12), (240917-22B), (240702-21C) and (240702-21D) between Laramie County, WY, and AVI P: Ayres, Assoc, Inc; Benchmark Engineers, PC; HDR Engineering, Inc; Jones Land Surveying, Inc; and Trihydro Corp, for specific services described therein.

Dept: Public Works

Agent: Molly Cook

Applicant:

Attachments: [Amendments, AVI PC, Ayres, Assoc, Inc, BenchMark Engineers, PC, HDR Engineering, Inc, Jones Land Surveying, Inc, and Trihydro Corp](#)

7. Consideration of a grant agreement between Cheyenne Regional Medical Center and Laramie County, WY, in the amount of \$3,000 to provide funds to the Coroner's office to support suicide prevention efforts to run through June 15, 2028.

Dept: Grants

Agent: Sandra Bay

Applicant: Coroner

Attachments: [Grant Agreement, CRMC, Coroner](#)

8. Consideration of a grant agreement between Cheyenne Regional Medical Center and Laramie County, WY, in the amount of \$5,127.55 to fund certification training for the Sheriff's office and to purchase DARE educational materials to run through June 15, 2028.

Dept: Grants

Agent: Sandra Bay

Applicant: Sheriff

Attachments: [Grant Agreement, CRMC, Sheriff](#)

9. Consideration of a grant agreement between Cheyenne Regional Medical Center and Laramie County, WY, for a Community Benefit grant award in the amount of \$1,500 to provide funds to Law Enforcement Assisted Diversion Program for client food and beverages to run through June 15, 2027.

Dept: Grants

Agent: Sandra Bay

Applicant: Sheriff

Attachments: [Community Benefit Award, CRMC, LEAD](#)

10. Consideration of a grant agreement between Cheyenne Regional Medical Center and Laramie County, WY, for a Community Benefit grant award in the amount of \$2,000 to provide funds to the Coroner's office for suicide prevention materials and resources to run through June 15, 2027.

Dept: Grants

Agent: Sandra Bay

Applicant: Coroner

Attachments: [Community Benefit Award, CRMC, Coroner](#)

11. Consideration of the ratification of a resolution authorizing the submission of a grant application to the WY Dept of Health for a FY27 and FY28 community prevention grant in the amount of \$901,640 for community-based prevention services.

Dept: Grants

Agent: Sandra Bay

Applicant:

Attachments: [Grant Application, WDH Community Prevention](#)

12. Consideration of a grant agreement between the WY Dept of Health, Public Health Division, and Laramie County, WY, for a grant award in the amount of \$901,640 to prevent the use, misuse, or abuse of tobacco, alcohol, or controlled substances, and activities designed to prevent suicide, to run through June 30, 2028.

Dept: Grants

Agent: Sandra Bay

Applicant:

Attachments: [Prevention Grant Agreement, WDH](#)

13. Consideration of a juvenile housing agreement between Laramie County, WY, and the city of Cheyenne to outline the terms and agreement for housing juvenile detainees.

Dept: Sheriff

Agent: Perry Rockvam

Applicant: City of Cheyenne

Attachments: [Agreement, City of Cheyenne, Juvenile Housing](#)

14. Consideration of an agreement between Laramie County, WY, and the city of Cheyenne at a rate of \$135 per city prisoner per day and \$70 per city prisoner for book and release from July 1, 2026, through June 30, 2028.

Dept: Sheriff

Agent: Perry Rockvam

Applicant: City of Cheyenne

Attachments: [Agreement, City of Cheyenne, Adult Housing](#)

15. Consideration of the ratification of a two-day catering permit submitted by Maurice W Brown, Inc, dba Town & Country Supermarket Liquor, for an event on July 31 and Aug 1, 2026, at 516 S Greeley Hwy.

Dept: County Clerk

Agent: Debra Lee

Applicant: Town & Country

Attachments: [24-hour Permit, Town and Country Supermarket Liquors, July 31 and Aug 1, 2026](#)

16. Consideration of a catering permit submitted by Laramie County Community College, dba LCCC Dining Services, for an event on Aug 22, 2026, at Hynds Lodge, Curt Gowdy State Park.

Dept: County Clerk

Agent: Debra Lee

Applicant: LCCC Dining Services

Attachments: [24-hour Permit, LCCC Dining Services, Aug 22, 2026](#)

17. Consideration of a nonattest accounting services agreement between Laramie County, WY, and RLR, LLP, in an amount not to exceed \$29,500 for nonattest accounting services.

Dept: County Clerk

Agent: Stanley Walker

Applicant: RLR, LLP

Attachments: [FY26 Nonattest Accounting Services Agreement, RLR, LLP](#)

18. Consideration of an audit services agreement between Laramie County, WY, and CliftonLarsonAllen, LLP, in an amount not to exceed \$114,975 to audit financial statements of Laramie County for the fiscal year ending June 30, 2026.

Dept: County Clerk

Agent: Stanley Walker

Applicant: CliftonLarsonAllen, LLP

Attachments: [FY26 Audit Services Agreement, CliftonLarsonAllen, LLP](#)

19. Consideration of the following fees collected by various county entities for June 2026: County Clerk, \$135,151.55; Sheriff, \$154,862.96; Clerk of District Court, \$22,943.00; Shooting Sports, \$15,548.97; Planning & Development, \$536,215.03; Circuit Court, \$65,920.00; DUI Court, \$1,446.00; Drug Court, \$650.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [June Fees 2026](#)

20. Consideration of the following part-time salaries in the amount of \$72,877.01 for July 2026: Planning, \$992.23; Shooting Sports, \$9,910.15; Buildings/Maintenance, \$26,243.32; Sheriff Operations, \$6,345.77; Detention, \$23,615.88; Events, \$1,351.95; District Court, \$4,417.71.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [July Part-time Salaries 2026](#)

Warrants

21. Consideration of warrants in the amount of \$7,296,998.95 for July 2026.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [July Warrants 2026](#)

Contract/Agreement/Leases

22. Consideration of change order No 1 to the construction contract 0007 (260602-14) between Laramie County, WY, and A-1 Chipseal Co to adjust the contract cost for an additional \$189,433.25 and change the description of work as shown in attachment 1.

Dept: Public Works

Agent: Molly Cook

Applicant: A-1 Chipseal Co

Attachments: [Change Order No 1, A-1 Chipseal Co](#)

23. Consideration of a services agreement between Laramie County, WY, and InControl, Inc, in the amount of \$236,908.35 to upgrade the Archer Complex water tower control panel system as described in Exhibit A.

Dept: Public Works

Agent: Molly Cook

Applicant: InControl, Inc

Attachments: [Services Agreement, InControl, Inc](#)

24. Consideration of an addendum between Laramie County, WY, and Novo Connection Analytics, LLC, to modify the client services agreement as attachment A.

Dept: Human Resources

Agent: Heather Rudy

Applicant: Novo Connection

Attachments: [Addendum, Novo Connection Analytics, LLC](#)

- 25.** Consideration of a modification of an intergovernmental agreement (250204-16) between the US Dept of Justice, US Marshals Service (USMS), and Laramie County, WY, to add the per-diem rate of \$224 for juveniles residing outside of the Laramie County School District #1 boundaries to the IGA listed in box 1.

Dept: Sheriff

Agent: Perry Rockvam

Applicant: USMC

Attachments: [Modification to an Intergovernmental Agreement, USMC](#)

- 26.** Consideration of a master subscription agreement between Laramie County, WY, and eMaint Enterprises, LLC, in the amount of \$28,770 for an enterprise edition annual subscription.

Dept: Building Maintenance

Agent: Jason Smallwood

Applicant: eMaint Enterprises, LLC

Attachments: [Master Subscription Agreement, eMaint Enterprises, LLC](#)

Land Use:Variances/Board App./Plats

- 27.** PUBLIC HEARING regarding review and final action on a site plan for the Bit-O-Wyo Ranch and Events, located in a portion of land situated in the NE1/4 of Sect 11, T14N, R70W, of the 6th PM, Laramie County, WY.

Dept: Planning & Development

Agent: Riedel Ventures, LLC

Applicant: Tania Riedel

Attachments: [Bit-O-Wyo Ranch Site Plan](#)

- 28.** PUBLIC HEARING regarding a small subdivision permit and plat for Billy O Gartside Reserve, located in a portion of the S1/2 of Sect 28, T15N, R68W, of the 6th PM, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: G & G Enterprises

Attachments: [Small subdivision Permit and Plat, Billy O Gartside](#)

- 29. PUBLIC HEARING** regarding a zone change from Urban Residential Low Density (URLD) to a Planned Unit Development (PUD) zone district for Aspen Valley Subdivision.

Dept: Planning & Development

Agent: Aspen Valley, LLC

Applicant:

Attachments: [Zone Change, Aspen Valley Subdivision](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or humanresources@laramiecountywy.gov at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.