

Board of County Commissioners Meeting Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, July 7, 2026

3:30 PM

Commissioners Board Room

To attend the meeting virtually and comment online please visit:
www.laramiecountywy.gov - Commissioner meeting

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for June 16, 2026.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes June 16, 2026](#)

2. Consideration of the Budget Hearing Minutes of Proceedings for June 25, 2026.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft of the Budget Hearing June 25, 2026 Minutes](#)

Consent Agenda

3. Consideration of the ratification of an agreement between Laramie County, WY, and TRANE US, Inc, Trane Proposal ID 8701312, in an amount not to exceed \$29,974.94, Laramie County Shooting Sports VAV replacement, at 13802 Bullseye Blvd.

Dept: Procurement

Agent: JD McCune

Applicant: TRANE US, Inc

Attachments: [Agreement, TRANE US, Inc, Shooting Sports VAV Replacement](#)

4. Consideration of the ratification of an agreement between Laramie County, WY, and TRANE US, Inc, Trane Proposal ID 8699832, in an amount not to exceed \$11,740, Laramie County OCH pump replacement, at 310 W 19th St.

Dept: Procurement

Agent: JD McCune

Applicant: TRANE US, Inc

Attachments: [Agreement, TRANE US, Inc, OCH Pump Replacement](#)

5. Consideration of a FY27 contract between the WY Office of the Attorney General, Division of Victim Services, and Laramie County, WY, to provide services to victims of all crimes in the amount of \$149,068 to run through June 30, 2027.

Dept: Grants

Agent: Sandra Bay

Applicant: Sheriff

Attachments: [FY27 Contract, Office of AG, Victim/Witness Program](#)

6. Consideration of four FY26 annual compensation agreements between Laramie County, WY, and the University of Wyoming.

Dept: Extension Service

Agent: Brenda Madrid

Applicant: University of Wyoming

Attachments: [FY26 Annual Compensation Agreements, UW Extension](#)

7. Consideration of a legal services contract between Laramie County, WY, and Law By Lund, SC, to provide services related to real estate and other matters on behalf of the county in the amount of \$275 per hour.

Dept: County Attorney

Agent: Mark Voss

Applicant: Brad Lund, Law by Lund

Attachments: [Legal Services Contract, Brad Lund, Law By Lund, SC](#)

8. Consideration of a legal services contract between Laramie County, WY, and Ronnie Lopez and/or his designee to provide hearing officer services for administrative hearings and legal counsel to the Laramie County Board of Equalization, and to serve as hearing officer for the 2026 CBOE appeal hearings at a rate of \$280 per hour.

Dept: Commissioners

Agent: Mark Voss

Applicant: Ronnie Lopez

Attachments: [Legal Services Contract, CBOE, Ronnie Lopez](#)

9. Consideration of an agreement between Laramie County, WY, and Wyo Window Cleaning, LLC, in the amount of \$6,760 to provide window cleaning services as described in attachment A.

Dept: Building Maintenance

Agent: Jason Smallwood

Applicant: Wyo Window Cleaning

Attachments: [Agreement, Wyo Window Cleaning, LLC](#)

10. Consideration of the ratification of a grant agreement between WY Office of State Lands and Investments and Laramie County, WY, in an amount not to exceed \$10,869.56 to reimburse services based on a WY Office of Homeland Security-approved proposal for technological changes and upgrades to critical infrastructure in accordance with 2024 Wyoming Session Laws 139.

Dept: County Clerk

Agent: Debra Lee

Applicant: WY Office of SLIB

Attachments: [Grant Agreement, WY Office of State Lands and Investments](#)

11. Consideration of a catering permit submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for an event on July 25, 2026, at 575 Valley View Dr.

Dept: County Clerk

Agent: Debra Lee

Applicant: DeLancey Enterprises

Attachments: [24-hour Permit, Hell on Wheels Package Liquor, July 25, 2026](#)

12. Consideration of the following fees collected by various county entities for May 2026: County Clerk, \$129,358.85; Sheriff, \$142,598.95; Clerk of District Court, \$19,591.50; Shooting Sports, \$17,525.44; Planning & Development, \$135,246.20; Circuit Court, \$55,502.00; DUI Court, \$890.00; Drug Court, \$170.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [May Fees 2026](#)

13. Consideration of the following part-time salaries in the amount of \$52,011.18 for June 2026: Planning, \$832.16; Shooting Sports, \$6,441.16; Buildings/Maintenance, \$19,373.76; Sheriff Operations, \$2,142.38; Detention, \$18,921.14; Events, \$1,134.15; District Court, \$3,166.43.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [June Part-time Salaries 2026](#)

Warrants

14. Consideration of warrants in the amount of \$3,457,976.74 for June 2026.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [June Warrants 2026](#)

Resolutions

15. Consideration of a resolution between Laramie County, WY, and Spectrum Pacific West, LLC, to extend the franchise agreement (161018-08).

Dept: Commissioners

Agent: Marion Marchetti

Applicant: Spectrum Pacific West

Attachments: [Resolution, Spectrum Pacific West, LLC, Extending Franchise Agreement](#)

16. Consideration of a resolution adopting portions of WS 31-18-802 for Chalk Bluff Rd (CR 203), pertaining to oversize and overweight vehicles traveling along the construction route.

Dept: Public Works

Agent: Molly Cook

Applicant:

Attachments: [Resolution, Chalk Bluff Rd CR 203, Oversized and Overweight Vehicles](#)

Contract/Agreement/Leases

17. Consideration of a professional services agreement between Laramie County, WY, and The Design Studio, Inc, in the amount of \$131,256 to renovate existing coroner offices within the next year, with scope of services in exhibit A.

Dept: Procurement

Agent: JD McCune

Applicant: The Design Studio, Inc

Attachments: [Professional Services Agreement, The Design Studio, Inc](#)

18. Consideration of a memorandum of understanding between Laramie County, WY, and the University of WY for the Laramie County 4-H Program to participate in the Laramie County Fair and conduct 4-H program activities throughout the year.

Dept: Events

Agent: Nicholle Watkins

Applicant: UW, Laramie Co 4-H

Attachments: [MOU, UW 4-H Program](#)

19. Consideration of an agreement between Laramie County, WY, and Blue Titanium Media, LLC, to film/tape and record the principals, employees, contractors, inmates and vendors at and around the detention center. (Postponed from June 16, 2026)

Dept: Sheriff

Agent: Perry Rockvam

Applicant: Blue Titanium Media, LLC

Attachments: [Agreement, Titanium Media, LLC](#)

20. Consideration of amendment #1 to agreement (231205-17) between Laramie County, WY, and HDR Engineering, Inc, in the amount of \$77,880 to add additional scope of services, extend the completion date to Aug 31, 2026, and bidding assistance completion date to Feb 26, 2027, for street and infrastructure upgrades to Division Ave and Wallick Rd. (SPOT - 6th Penny project)

Dept: Public Works

Agent: Molly Cook

Applicant: HDR Engineering, Inc

Attachments: [Amendment #1, HDR Engineering, Inc](#)

Land Use:Variances/Board App./Plats

21. Consideration of the postponement of a PUBLIC HEARING regarding a vacation of Tracts 13, 14, 15, 16, 17, and 18, Lucky Star Ranch Subdivision, and approval of a modest subdivision permit and plat for Lucky Star Ranch, 2nd Filing.

Dept: Planning & Development

Agent: AVI, PC

Applicant: Green Acres, LLC

Attachments: [Green Acres, LLC Vacation, and Modest Subdivision Permit and Plat, Lucky Star Ranch, 2nd Filing](#)

22. PUBLIC HEARING regarding a subdivision permit and plat for Fertig Ranch subdivision, situated in the NW1/4 of Sect 11, T14N, R65W of the 6th PM, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Recco, Inc

Attachments: [Subdivision Permit and Plat, Fertig Ranch](#)

23. PUBLIC HEARING regarding a zone change for the Archer Complex PUD to amend the uses allowed within the Gateway Zone and the Interstate Transition Zone, located within a portion of the N1/2 of Sect 27, T14N, R65W, of the 6th PM, Laramie County, WY.

Dept: Planning & Development

Agent: Fritchle Energy, LLC

Applicant: Jason Crowder

Attachments: [Zone Change, Archer Complex PUD, Amend Uses](#)

24. PUBLIC HEARING regarding a vacation of Tract 1, Thunder Basin Estates, 5th Filing, and Tract 19, Thunder Basin Estates, 2nd Filing, and approval of a small subdivision permit and plat for Roots to Branches End, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Gregory and Erin Brim

Attachments: [Vacation Brim, Small Subdivision Permit and Plat, Roots to Branches End](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or humanresources@laramiecountywy.gov at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.