

Board of County Commissioners

Minutes of the Proceedings - Draft

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, August 20, 2019

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Chairman Linda Heath, Vice Chairman Amber Ash, Commissioner K. N. Buck Holmes, Commissioner Gunnar Malm, Commissioner Troy Thompson

Minutes

1. Consideration of the Minutes of Proceedings for the August 5, 2019, Public Hearing, 2019 Laramie County Mill Levies. [19 - 342](#)

Attachments: [Draft Minutes August 5, 2019 Mill Levies Hearing](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

2. Consideration of the Minutes of Proceedings for August 6, 2019. [19 - 341](#)

Attachments: [Draft Minutes August 6, 2019](#)

A motion was made by Commissioner Holmes, seconded by Commissioner Malm, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

Consent Agenda

Approval of the Consent Agenda

A motion was made by Vice Chairman Ash, seconded by Commissioner Malm, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

3. Consideration of a catering permit submitted by Kimberly Wides Stewart, S & W Properties, dba Vino's Wine and Spirits, to cater the Peak Wellness annual board meeting at the Archer Complex on September 27, 2019. [19 - 319](#)

Attachments: [Vino's Wine and Spirits 24-hour Catering Permit September 27, 2019](#)

This agenda item was approved.

4. Consideration of a resolution to approve the cell phone reimbursement stipend. [19 - 340](#)

Attachments: [Resolution to Approve the Cell Phone Reimbursement Stipend](#)

This agenda item was approved.

5. Consideration of a memorandum of understanding between Laramie County, WY, and Laramie County School District #1 for the Sheriff's Department to provide law enforcement services at various school and school-related events with an effective date from September 1, 2018, through August 31, 2019. [19 - 321](#)

Attachments: [2018-2019 MOU to Provide Law Enforcement Services for School District #1](#)

This agenda item was approved.

6. Consideration of a memorandum of understanding between Laramie County, WY, and Laramie County School District #1 for the Sheriff's Department to provide law enforcement services at various school and school-related events with an effective date from September 1, 2019, through August 31, 2020. [19 - 324](#)

Attachments: [2019-2020 MOU to Provide Law Enforcement Services for School District #1](#)

This agenda item was approved.

7. Consideration of the deletion from the Sheriff's fixed asset inventory of 49 MVX 1000 mobile cameras and 73 XTL 5000 mobile radios, to be disposed of as no longer supported or serviceable. [19 - 327](#)

Attachments: [Asset Deletion Sheriff's Department MVX 1000 Mobile Cameras](#)
[Asset Deletion Sheriff's Department XTL 5000 Mobile Radios](#)

This agenda item was approved.

8. Consideration of an agreement between Laramie County, WY, and Audiomatrix, Inc., for the rental of audio equipment at the Laramie County Motorsports Park in the amount of \$5,042. [19 - 329](#)

Attachments: [Audiomatrix, Inc. - Agreement to Rent Audio Equipment](#)

This agenda item was approved.

9. Consideration of an agreement between Laramie County, WY, and Audiomatrix, Inc., for the operation of audio equipment at the Laramie County Fair in the amount of \$9,230. [19 - 330](#)

Attachments: [Audiomatrix, Inc. - Agreement to Operate Audio Equipment](#)

This agenda item was approved.

10. Consideration of the ratification of a grant agreement between the City of Cheyenne; Laramie County, WY; Cheyenne Regional Airport Board; and the Federal Aviation Administration for airport development or noise program implementation in the amount of \$245,960. [19 - 335](#)

Attachments: [FAA Grant Agreement](#)

This agenda item was approved.

Grants

11. Consideration of a resolution authorizing the acceptance of a grant award between Laramie County, WY, and the Cheyenne Community Recreation District to fund playground equipment for Leadership Park at Archer in the amount of \$44,357. [19 - 322](#)

Attachments: [Resolution to accept the Cheyenne Community Recreation District Grant Award \\$44,357](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

12. Consideration of a resolution authorizing the ratified submission of a Congestion Mitigation Air Quality grant application to the Wyoming Department of Transportation in the amount of \$129,653.60 with a match of \$32,413.40. Grant funds will be used for applying magnesium chloride on 26 miles of County Roads 203, 215, and 222. [19 - 328](#)

Attachments: [FY 2020 WYDOT CMAQ Grant Application](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Ash, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

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13. Consideration of a subgrantee agreement between Laramie County, WY, and the City of Cheyenne for a 2019 Byrne Justice Assistance grant in the amount of \$32,919 for the purchase of National Incident Based Reporting System equipment and overtime costs associated with community policing efforts on bicycle and foot patrols to run through September 30, 2022. [19 - 326](#)

Attachments: [2019 Byrne JAG Subgrantee Agreement between the County and the City of Cheyenne](#)

A motion was made by Commissioner Holmes, seconded by Vice Chairman Ash, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

14. Consideration of a resolution approving the submission of a grant application to the U.S. Department of Justice for a 2019 Justice Assistance grant in the amount of \$45,419 with no matching funds. If successful, the City of Cheyenne Police Department will receive \$32,919 for National Incident Based Reporting software and overtime enforcement. The Laramie County Sheriff's Office will receive \$12,500 for National Incident Based Reporting software and a de-escalation training program for patrol officers. [19 - 331](#)

Attachments: [2019 Byrne JAG Application](#)

A motion was made by Vice Chairman Ash, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

15. Consideration of an agreement between Laramie County, WY, and JCB Underground, LLC, for the purchase and installation of a redundant water tower fiber path at the Archer Complex in the amount of \$155,918.70. [19 - 337](#)

Attachments: [JCB Underground LLC - Agreement for Redundant Water Tower Fiber Path at the Archer Complex](#)

Sandra Newland, Grants, spoke about the project and noted it was coming in under budget by approximately \$20,000.

A motion was made by Commissioner Malm, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

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16. Consideration of the fiscal year 2020 contract between Laramie County, WY, and the State of Wyoming, Office of the Attorney General, Division of Victim Services for the Sheriff's Department victim witness program in the amount of \$139,484 with matching funds in the amount of \$35,990.66. [19 - 323](#)

Attachments: [FY2020 Victim Witness Program Contract \\$139,484](#)

A motion was made by Vice Chairman Ash, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

Contract/Agreement/Leases

17. Consideration of a change order to the contract between Laramie County, WY, and FCI Constructors of Wyoming, LLC, for the Courthouse renovation project in the amount of \$370,376 for work to upgrade the existing fire alarm system and to repair and repaint drywall in the stairwell. [19 - 336](#)

Attachments: [FCI Change Order #013](#)

A motion was made by Vice Chairman Ash, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

18. Consideration of a change order to the contract between Laramie County, WY, and FCI Constructors of Wyoming, LLC, for the Laramie County Detention Center HVAC modification project in the amount of \$186,346. [19 - 338](#)

Attachments: [FCI Change Order #003](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

19. Consideration of an addendum to service agreement between Laramie County, WY, and EventBooking.com, LLC, providing integrated web-based services as described in attachment 1. [19 - 332](#)

Attachments: [Eventbooking.com, LLC - Addendum to Service Agreement](#)

A motion was made by Vice Chairman Ash, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

- 20.** Consideration of an agreement and notice to proceed between Laramie County, WY, and Simon Contractors for a full-depth reclamation and paving project on a portion of north Yellowstone Road.

[19 - 333](#)

Attachments: [Simon Contractors - Agreement and Notice to Proceed Yellowstone Road Project](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Ash, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

- 21.** Consideration of an agreement and notice to proceed between Laramie County, WY, and JTL Group Inc., dba Knife River, for Venture Drive overlay project.

[19 - 339](#)

Attachments: [JTL Group Inc., dba Knife River - Agreement and Notice to Proceed for Venture Drive Overlay](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Malm, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

The meeting adjourned at 3:46 p.m.

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.