

# Planning Commission Minutes of the Proceedings - Draft

2020 Carey Avenue  
Cheyenne, WY 82001

Laramie County Planning Commission  
Prepared by the Laramie County Planning & Development Office  
Laramie County, Wyoming

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**Thursday, April 24, 2025**

**3:30 PM**

**Commissioners Board Room**

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To attend the meeting virtually and comment online please visit the link below.

<https://us02web.zoom.us/j/83324508468#success>

*Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.*

## Call To Order

Chairman Caughey called the meeting to order at 3:30 at the County Annex Meeting Room at 2020 Carey Avenue. Guests were welcomed to the meeting and the assembly joined in the Pledge of Allegiance.

## Roll Call

<b>Present</b>	Jason Caughey, Natacha Gaspar, Johnny J Tafoya II
<b>Excused</b>	Jack Stadel, John Watkins

## Approval of Minutes

5. Consideration of the Minutes of the Proceedings for April 10, 2025.

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**Attachments:** [4.10.25 Draft](#)

Natacha Gaspar moved, seconded by Johnny J. Tafoya, II to approve the Minutes of the Proceedings for April 10, 2025. Vote 3-0.

## Land Use:Variances/Board App./Plats

6. Public Hearing regarding a review and recommendation of the Capitol Tracts, 4th Filing Subdivision Permit and Plat.

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**Attachments:** [PC Mtng Pkt 4.24.25](#)

Cate Cundall, Associate Planner, reported that Marc and Jane Harrington has applied for a Subdivision Permit and Plat for Capitol Tracts, 4th Filing. The proposed subdivision will create two residential tracts from the 4.13 acre parcel. Originally submitted as an administrative plat action the project was changed to a subdivision

permit and plat since a one-time statutory lot split had occurred on this parcel in 1992. Regulations state that any parcel created previously through administrative approval must go through a subdivision permit and plat approval process for any revision.

The subject parcel lies in two zone districts - the Community Business and the Medium Density Residential. Currently the property is used as a storage facility with surface storage and storage units. The surrounding area consists of residential and commercial uses.

The subdivision will be accessed via Hellwig Road and West College Drive.

Based on evidence provided, staff recommends that the Planning Commission recommend approval to the Laramie County Board of Commissioners with one condition - changes to the plat need to be completed to reflect the change from an Administrative Plat to a Subdivision Permit and Plat.

Chairman Caughey opened the Public Hearing. Receiving no comments the hearing was closed and a motion and discussion called for.

Johnny J. Tafoya, II moved, seconded by Natacha Gaspar to recommend the approval of the Subdivision Permit and Plat for Capitol Tracts. 4th Filing located at Tract 4, Capitol Tracts, Laramie County, WY, to the Board of County Commissioners, with one condition and adopt the findings of fact a, b, and c of the staff report. Vote 3-0.

### **Adjournment**

There being no further business the meeting adjourned at 3:36 p.m.