

Board of County Commissioners

Minutes of the Proceedings - Final

2020 Carey Ave
2nd Floor Meeting Room
Cheyenne, WY 82001



Tuesday, April 1, 2025

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Chairman Gunnar Malm, Vice Chairman Troy Thompson, Commissioner Linda Heath, Commissioner Don Hollingshead, Commissioner Ty Zwonitzer

Minutes

1. Consideration of the Minutes of Proceedings for March 18, 2025.

[25 - 127](#)

Attachments: [Draft Minutes March 18, 2025](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead, Zwonitzer

Consent Agenda

Approval of the Consent Agenda

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead, Zwonitzer

2. Consideration of a lease agreement between Laramie County, WY, and Southeast WY RC Club. This lease agreement shall remain in full force and effect until Dec 31, 2027.

[25 - 125](#)

Attachments: [Lease Agreement, Southeast WY RC Club](#)

This agenda item was approved.

3. Consideration of the deletion from Public Works fixed asset inventory of two 2004 Peterbilt semis, a 2009 Peterbilt truck with water tank, a paver, and a 2013 pintle hook equipment trailer to be sold.

[25 - 129](#)

Attachments: [Asset Deletions, Public Works, 2004, 2009 Peterbilt, Paver and 2013 Pintle](#)

This agenda item was approved.

4. Consideration of an agreement between Laramie County, WY, and Riata Water to purchase water at a rate of \$9.50 per one thousand gallons. [25 - 130](#)

Attachments: [Water Purchase Agreement, Riata Water](#)

This agenda item was approved.

5. Consideration of amendment No 1 to agreement (240319-22) between Laramie County, WY, and MedTrust, LLC, dba MedHealth, to extend the agreement from March 27, 2025, through and including June 30, 2025, to provide correctional health care services. [25 - 134](#)

Attachments: [Amendment No 1, MedHealth](#)

This agenda item was approved.

6. Consideration of an agreement between Laramie County, WY, and Codex Corp, dba Guardian RFID, in the amount of \$16,218 to provide a system comprised of hardware, support services, and web-based software as a service platform to deliver inmate management, monitoring and tracking solutions at the Juvenile Services Center. The annual renewal fee is \$12,324. [25 - 121](#)

Attachments: [Agreement, Codex Corp, dba Guardian RFID, Juvenile](#)

This agenda item was approved.

7. Consideration of the ratification of an addendum between Laramie County, WY, and QLess, Inc, in the amount of \$14,883 to provide a mobile queuing and appointment platform for the Laramie County Clerk's office. [25 - 118](#)

Attachments: [Addendum, QLess, Inc](#)

This agenda item was approved.

8. Consideration of a catering permit submitted by S&W Properties, LLC, dba Vinos Wine and Spirits, for an event on May 2, 2025, at the Archer Complex. [25 - 117](#)

Attachments: [24-hour Permit, Vinos Wine and Spirits, May 2, 2025](#)

This agenda item was approved.

9. Consideration of the following fees collected by various county entities for Feb 2025: County Clerk, \$112,948; Sheriff, \$141,867.28; Clerk of District Court, \$20,511.08; Shooting Sports, \$14,418.36; Planning & Development, \$108,440.86; Circuit Court, \$58,362.00; DUI Court, \$680.00; Drug Court, \$1,685.00. [25 - 136](#)

Attachments: [Feb Fees 2025](#)

This agenda item was approved.

10. Consideration of the following part-time salaries in the amount of \$53,173.01 for March 2025: Planning, \$683.56; Shooting Sports, \$6,764.30; Buildings/Maintenance, \$17,756.76; Sheriff Operations, \$2,061.18; Detention, \$23,009.79; Drug/DUI Courts, \$2,897.42. [25 - 137](#)

Attachments: [March Part-time Salaries 2025](#)

This agenda item was approved.

Warrants

11. Consideration of warrants in the amount of \$3,759,542.19 for March 2025. [25 - 135](#)

Attachments: [March Warrants 2025](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Zwonitzer, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

Proclamations

12. Consideration of a resolution proclaiming April 2025 as the month of the military child. [25 - 124](#)

Attachments: [Resolution Proclaiming April 2025 Month of the Military Child](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion

carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

- 13.** Consideration of a resolution proclaiming April 2025 as Child Abuse Awareness and Prevention Month.

[25 - 128](#)

Attachments: [Resolution Proclaiming April 2025 Child Abuse Awareness and Prevention Month](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Zwonitzer, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

Resolutions

- 14.** Consideration of a resolution approving Wyoming Downs, LLC, to conduct parimutuel wagering on live horse racing, historic horse racing and simulcast events at Terry Ranch Business Park, Tract 4, Laramie County, WY.

[25 - 126](#)

Attachments: [Resolution, Wyoming Downs, LLC, Parimutuel Wagering](#)

Kyle Ridgeway, Wyoming Downs, LLC, said the request is approval for a transfer of location. He said the license would be used at the current location until construction is completed at the new location. He said the new location would be state-of-the-art and bring in additional revenue from out-of-state.

Chairman Malm opened the meeting for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the comment period.

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

- 15.** Consideration of a revision of a resolution changing the name regarding a subdivision permit and plat for Recco Ranch nka Fertig Ranch (250204-19), situated in the NW1/4 of Sect 11, T14N, R65W of the 6th PM, Laramie County, WY, original action approved on Feb 4, 2025.

[25 - 122](#)

Attachments: [Resolution, Recco Ranch Subdivision nka Fertig Ranch](#)
[Final Minutes of Proceedings Feb 4, 2025](#)

Dale Davis, County Clerk Chief Deputy, said the developer changed the subdivision's name after the board approved the subdivision under Recco Ranch. He requested the revised resolution be approved to show the name change to Fertig Ranch.

A motion was made by Vice Chairman Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
 Zwonitzer

Appointments

16. Consideration of a resolution appointing a member to the Eastern Laramie County Solid Waste Disposal District for a three-year term expiring March 31, 2028.

[**25 - 123**](#)

Attachments: [Eastern Laramie Co Solid Waste Disposal Dist Appointment](#)

A motion was made by Commissioner Zwonitzer, seconded by Vice Chairman Thompson, reappoint Dennis Michaud. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
 Zwonitzer

License/Permits

Items #17 through #19 were consolidated into one motion.

17. PUBLIC HEARING regarding a seasonal fireworks permit submitted by Breanna Elliott, dba Jurassic Fireworks, located at 201 I-25 Service Rd Bldg A.

[**25 - 131**](#)

Attachments: [Permit, Jurassic Fireworks, 201 I-25 Service Rd Bldg A Permit Conditions](#)

County Attorney Mark Voss and Bruce Asay, attorney for the applicant, requested that Items #17, 18, and 19 be postponed. Voss said additional documents were filed with him, and he would like to review them.

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, to postpone agenda items #17, 18 and 19. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

18. PUBLIC HEARING regarding a seasonal fireworks permit submitted by Breanna Elliott, dba Artillery World Fireworks, located at 237 I-25 Service Rd, Bldg B.

[25 - 132](#)

Attachments: [Permit, Artillery World Fireworks, 237 I-25 Service Rd Bldg B](#)
[Permit Conditions](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, to postpone agenda items #17, 18 and 19. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

19. PUBLIC HEARING regarding a seasonal fireworks permit submitted by Breanna Elliott, dba Artillery World Fireworks, located at 237 I-25 Service Rd, Bldg C.

[25 - 133](#)

Attachments: [Permit, Artillery World Fireworks, 237 I-25 Service Rd Bldg C](#)
[Permit Conditions](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, to postpone agenda items #17, 18 and 19. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

The meeting adjourned at 3:53 pm.

CERTIFICATION

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, April 1, 2025.

Approved by : Debra K. Lee, County Clerk

Reviewed by : Gunnar Malm, Chairman,
Board of County Commissioners

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or humanresources@laramiecountywy.gov at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.