

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, May 21, 2019

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for May 7, 2019.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [DRAFT OF THE 05-07-19 MINUTES](#)

Consent Agenda

2. Consideration of the disposal of one Automatic Fingerprint Machine and eight SCUBA bottles.

Dept: Sheriff

Agent: Rich Hillegas

Applicant: Sheriff's Dept.

Attachments: [Asset Deletion - Automatic Fingerprint Machine and SCUBA Bottles](#)

3. Consideration of Amendment No. 7 to food service contract between Laramie County, WY, and Summit Food Service, LLC, for the purpose of providing management of food service operations at the Laramie County Juvenile Center. The agreement is for one additional year, effective July 1, 2019, through June 30, 2020.

Dept: Sheriff

Agent: Mike Sorenson

Applicant: Summit Food Service

Attachments: [Amendment No. 7 Summit LLC Food Service Contract - \(Juvenile\)](#)

4. Consideration of Amendment No. 13 to food service contract between Laramie County, WY, and Summit Food Service, LLC, for the purpose of providing management of food service operations at the Laramie County Jail. The agreement is for one additional year, effective July 1, 2019, through June 30, 2020.

Dept: Sheriff

Agent: Mike Sorenson

Applicant: Summit Food Service

Attachments: [Amendment No. 13 Summit LLC Food Service Contract - \(Adult\)](#)

5. Consideration of a legal services contract between Laramie County, WY, and Wallace Stock and/or his designee. The purpose of the agreement is to provide hearing officer services to Laramie County for administrative hearings as well as legal counsel to the Laramie County Commissioners acting as the Laramie County Board of Equalization.

Dept: Commissioners

Agent: Commissioners

Applicant: Wallace Stock

Attachments: [Legal Service Contract-Wally Stock](#)

6. Consideration of a resolution authorizing the ratified submission of a grant application to FireHouse Subs Public Safety Foundation to request funding for the Laramie County Coroner's Office to purchase a lights and sirens package for an existing vehicle in the amount of \$6,671.40.

Dept: Grants

Agent: Sandra Newland

Applicant: Coroner's Office

Attachments: [FireHouse Subs Application \\$6,671.40](#)

7. Consideration of five malt beverage permits submitted by The Knotty Pine Saloon for the Bulls and Barrels located at the Archer Complex: June 7, 14, 21, 23, and 28.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Knotty Pine Malt Beverage Permits](#)

- 8. Consideration of the ratification of a catering permit submitted by The Knotty Pine Saloon for the LCCC Alumni Banquet located at Hereford Ranch on May 17, 2019.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Knotty Pine Catering Permit](#)

- 9. Consideration of a catering permit submitted by Little America for outside catering located at Hereford Ranch Arena on June 3, 2019.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Little America Catering Permit](#)

Proclamations

- 10. Consideration of a resolution proclaiming May 2019 as Drug Court Month.

Dept: Drug Court and DUI Court

Agent: Kurt Zunker

Applicant: Drug and DUI Court progra

Attachments: [Resolution Proclaiming May as Drug Court Month](#)

Resolution

- 11. Consideration of a resolution designating a public records person pursuant to 2019 legislation from the Wyoming Legislature (Senate Enrolled Act No. 72). Each governmental entity is required to designate prior to July 1, 2019, a person to receive all applications for public records.

Dept: Commissioners

Agent: Mark Voss

Applicant:

Attachments: [Resolution Designating Public Records Person](#)

- 12. Consideration of a resolution delegating authority to the Laramie County Events Department Director to enter into contracts and agreements on behalf of the Laramie County Events Department.

Dept: Commissioners

Agent: Commissioners

Applicant: Mark Voss

Attachments: [Resolution Delegating Authority](#)

Contract/Agreement/Leases

- 13. Consideration of a software license and maintenance agreement between Laramie County, WY, and Northpointe, Inc., dba equivalent.

Dept: Information Technology

Agent: Rick Fortney

Applicant: Northpointe dba equivalent

Attachments: [Software license and maintenance agreement](#)

- 14. Consideration of a license agreement between Laramie County, WY, and Centennial Woods, LLC. The purpose of this agreement is to construct, repair, and maintain snow fences in Laramie County.

Dept: Public Works

Agent: Dave Bumann

Applicant: Centennial Woods LLC.

Attachments: [Centennial Woods LLC. License Agreement](#)

License/Permits

- 15. PUBLIC HEARING regarding a yearly fireworks permit submitted by Phantom Fireworks Showrooms, LLC, located at 227 I-25 Service Road East.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Phantom Fireworks](#)

16. PUBLIC HEARING to consider the following liquor license applications for 2019-2020: Little Bear Inn, Retail Liquor License; Travel Centers of America, County Retail Liquor License; Cheyenne Shrine Club, Fraternal Club; Outlaw Saloon, Retail Liquor License; Terry Bison Ranch, Retail Liquor License; Moose Lodge, Fraternal Club; Town & Country Supermarket Liquors, Retail Liquor License; The Den Gentleman’s Club, Retail Liquor License; VFW Post 4343, Veterans' Club; T-Joe’s Bar & Lounge, Retail Liquor License; Tumbleweed Bar, Retail Liquor License; Forum 619, Social Club; Little America Hotel, Retail Liquor License; Bhagat LLC, Antelope Truck Stop, County Retail Liquor License; Kartar, LLC, Antelope Truck Stop, Retail Liquor License; Bunkhouse Bar, Retail Liquor License; Tortilla Factory, Bar & Grill; Intermountain Speedway, County Retail Liquor License.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [2019 Liquor License Application](#)

Land Use:Variances/Board App./Plats

17. PUBLIC HEARING regarding a Subdivision Permit and Plat for Mesa Tracts, 3rd Filing, a replat of Tract 8, Mesa Tracts, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Holly Allison

Attachments: [Mesa Tracts, 3rd Filing Subdivision](#)

18. PUBLIC HEARING regarding a Zone Change and a Subdivision Permit and Plat for Merrill Estates, 1st Filing, for portions of land located in the SW1/4, Section 30, T. 14N., R. 65W., of the 6th P.M., Laramie County, WY. (Two motions required)

Dept: Planning & Development

Agent: Chauncy J. Merrill & Merrill Inc

Applicant: Chauncy J. Merrill & Merrill

Attachments: [Merrill Estates, 1st Filing Zone Change and Subdivision](#)

19. PUBLIC HEARING regarding a Board Approval for the Hound Haven Resort and Training Center, located on a portion of land in the SW1/4, Section 30, T. 14N., R. 65W., of the 6th P.M., Laramie County, WY.

Dept: Planning & Development

Agent: Merrill Inc.

Applicant: Merrill Inc.

Attachments: [Hound Haven Resort and Training Center Board Approval](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.