

Board of County Commissioners

Minutes of the Proceedings - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, March 3, 2026

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Chairman Gunnar Malm, Vice Chairman Troy Thompson, Commissioner Linda Heath, Commissioner Don Hollingshead, Commissioner Ty Zwonitzer

Minutes

1. Consideration of the Minutes of Proceedings for Feb 17, 2026.

[26 - 096](#)

Attachments: [Draft Minutes Feb 17, 2026](#)

A motion was made by Commissioner Heath, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead, Zwonitzer

Consent Agenda

Approval of the Consent Agenda

A motion was made by Vice Chairman Thompson, seconded by Commissioner Zwonitzer, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead, Zwonitzer

2. Consideration of a contract modification to extend the term of agreement (250506-19) through Dec 31, 2026, between Laramie County, WY, and Top Flight Maintenance.

[26 - 094](#)

Attachments: [Contract Modification, Top Flight Maintenance](#)

This agenda item was approved.

3. Consideration of a legal services agreement between Laramie County, WY, and Bennett Law Group, PC, to provide representation to indigent parents in accordance with WS 14-3-422(b) and to comply with county's obligation pursuant to WS 14-3-434(b) at a rate of \$150 per hour. [26 - 104](#)

Attachments: [Legal Services Agreement, Bennett Law Group, PC](#)

This agenda item was approved.

4. Consideration of a legal services agreement between Laramie County, WY, and Hope Mead Law, LLC, to provide representation to indigent parents in accordance with WS 14-3-422(b) and to comply with county's obligation pursuant to WS 14-3-434(b) at a rate of \$150 per hour. [26 - 102](#)

Attachments: [Legal Services Agreement, Hope Mead Law, LLC](#)

This agenda item was approved.

5. Consideration of a legal services agreement between Laramie County, WY, and Remi Bullock, to provide representation to indigent parents in accordance with WS 14-3-422(b) and to comply with county's obligation pursuant to WS 14-3-434(b) at a rate of \$150 per hour. [26 - 098](#)

Attachments: [Legal Services Agreement, Remi Bullock](#)

This agenda item was approved.

6. Consideration of a legal services agreement between Laramie County, WY, and SAS Legal Group, LLC, to provide representation to indigent parents in accordance with WS 14-3-422(b) and to comply with county's obligation pursuant to WS 14-3-434(b) at a rate of \$150 per hour. [26 - 099](#)

Attachments: [Legal Services Agreement, SAS Legal Group, LLC](#)

This agenda item was approved.

7. Consideration of a legal services agreement between Laramie County, WY, and Steiner, Fournier & Zook, LLC, to provide representation to indigent parents in accordance with WS 14-3-422(b) and to comply with county's obligation pursuant to WS 14-3-434(b) at a rate of \$150 per hour. [26 - 107](#)

Attachments: [Legal Services Agreement, Steiner, Fournier, Zook, LLC](#)

This agenda item was approved.

8. Consideration of a legal services agreement between Laramie County, WY, and Thorpe Law Office, to provide representation to indigent parents in accordance with WS 14-3-422(b) and to comply with county's obligation pursuant to WS 14-3-434(b) at a rate of \$150 per hour. [26 - 108](#)

Attachments: [Legal Services Agreement, Thorpe Law Offices](#)

This agenda item was approved.

9. Consideration of a legal services agreement between Laramie County, WY, and Woodhouse Roden Ames & Brennan, LLC, to provide representation to indigent parents in accordance with WS 14-3-422(b) and to comply with county's obligation pursuant to WS 14-3-434(b) at a rate of \$150 per hour. [26 - 100](#)

Attachments: [Legal Services Agreement, WRA & B, LLC](#)

This agenda item was approved.

10. Consideration of a legal services agreement between Laramie County, WY, and Wyld Law, LLC, to provide representation to indigent parents in accordance with WS 14-3-422(b) and to comply with county's obligation pursuant to WS 14-3-434(b) at a rate of \$150 per hour. [26 - 103](#)

Attachments: [Legal Services Agreement, Wyld Law, LLC](#)

This agenda item was approved.

11. Consideration of a resolution authorizing the submission of a grant application to the WY State Forestry Division, Urban and Community Forestry Program, for a cost-share grant in the amount of \$5,000 with a cash match of \$5,125 to purchase and plant up to 38 trees at the Laramie County Events RV Park. [26 - 095](#)

Attachments: [Grant Application, WY State Forestry Division](#)

This agenda item was approved.

12. Consideration of an agreement between Laramie County, WY, and Alpacaglobo, LLC, to provide balloon-twisting entertainment at the Laramie County Fair. The county shall pay the amount of \$6,120. [26 - 092](#)

Attachments: [Agreement, Alpacaglobo, LLC](#)

This agenda item was approved.

13. Consideration of the deletion from the Sheriff's fixed asset inventory of a Spectrum body scanner to be scrapped. [26 - 088](#)

Attachments: [Asset Deletion, Sheriff, Spectrum Body Scanner](#)

This agenda item was approved.

14. Consideration of the following fees collected by various county entities for Jan 2026: County Clerk, \$126,620.43; Sheriff, \$650,282.30; Clerk of District Court, \$24,488.27; Shooting Sports, \$23,957.46; Planning & Development, \$147,824.98; Circuit Court, \$77,354.00; DUI Court, \$815.00; Drug Court, \$620.00. [26 - 097](#)

Attachments: [Jan Fees 2026](#)

This agenda item was approved.

15. Consideration of the following part-time salaries in the amount of \$51,464.77 for Feb 2026: Planning, \$757.86; Shooting Sports, \$6,668.33; Buildings/Maintenance, \$16,840.12; Sheriff Operations, \$2,186.10; Detention, \$24,288.26; Events, \$119.70; District Court, \$604.40. [26 - 101](#)

Attachments: [Feb Part-time Salaries 2026](#)

This agenda item was approved.

Warrants

Commissioner Thompson announced he had a conflict of interest with agenda item #16.

16. Consideration of warrants in the amount of \$4,771,215.84 for Feb 2026. [26 - 115](#)

Attachments: [Feb Warrants 2026](#)

A motion was made by Commissioner Zwonitzer, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Heath, Hollingshead, Zwonitzer

Recused: Thompson

Proclamations

17. Consideration of a resolution proclaiming March 2026 as Red Cross Month. [26 - 086](#)

Attachments: [Resolution Proclaiming March 2026 as Red Cross Month](#)

Janet Lewis, Red Cross executive director, read the resolution into the record.

A motion was made by Vice Chairman Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

Grants

18. Consideration of an agreement between Laramie County, WY, and Bulldogger Services, Inc, in an amount not to exceed \$44,000 to purchase a sod mulcher as described in exhibit A. [26 - 109](#)

Attachments: [Agreement, Bulldogger Services, Inc](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Zwonitzer, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

19. Consideration of an agreement between Laramie County, WY, and Great Western Installation in an amount not to exceed \$59,998.35 to provide and install playground equipment at Orchard Valley Park. The project shall be completed no later than Oct 31, 2026. [26 - 084](#)

Attachments: [Agreement, Great Western Installation](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

- 20.** Consideration of an agreement between Laramie County, WY, and Quality Electric in an amount not to exceed \$74,850 to provide and install retrofitted wall sconces with LED lights at the Laramie County Governmental Complex, 309 W 20th St.

[26 - 083](#)

Attachments: [Agreement, Quality Electric](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

Contract/Agreement/Leases

- 21.** Consideration of a human services supplemental agreement between Laramie County, WY, and United Way of Laramie County for a one-time supplemental contract for FY26 of \$250,000.

[26 - 089](#)

Attachments: [FY26 Supplemental Agreement, United Way of Laramie County](#)

Chairman Malm said the county is providing additional/supplemental funding from its 5th Penny allocation, a portion of which is designated for the Human Services Advisory Council (HSAC) which works through United Way to provide funds for local nonprofits.

Chairman Malm emphasized the importance of the 5th Penny dollars, noting the money raised supports community partners doing on-the-ground work that government cannot. He expressed appreciation for voter support for the tax measure over the past 40 years.

Chris Whitfield, United Way executive director, said the supplemental funding will help four additional nonprofits, bringing the total supported to 24.

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

- 22.** Consideration of an addendum to the human services agreement for FY26 (250916-28) between Laramie County, WY, and United Way of Laramie County to clarify contractor's community services.

[26 - 090](#)

Attachments: [Addendum to the FY26 Agreement, United Way of Laramie County](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

- 23.** Consideration of an addendum to a three-year select service agreement between Laramie County, WY, and TRANE US, Inc, to provide HVAC maintenance and repair for Laramie County Senior Services at 4100 E Pershing Blvd. The county shall pay annually: year one \$27,537, year two \$28,363 and year three \$29,213 for services detailed in attachment A.

[26 - 091](#)

Attachments: [Addendum, Three-Year Agreement, TRANE US, Inc](#)

A motion was made by Commissioner Hollingshead, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

- 24.** Consideration of an addendum to extend agreement (240618-14) between Laramie County, WY, and Stasis Design PC from Nov 1, 2025 to Nov 1, 2027.

[26 - 114](#)

Attachments: [Addendum, Stasis Design PC Exhibit A, Stasis Design PC](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

License/Permits

25. Consideration of a two-day catering permit submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for an event on March 21 and 22, 2026, at 3847 Rd 152, Meriden, WY. [26 - 093](#)

Attachments: [24-hour Permit, Hell on Wheels Package Liquor, March 21 and 22, 2026](#)

Dale Davis, chief deputy of the Laramie County Clerk, explained that the event is located at 3847 Rd 152, Meriden, rather than at the Archer Complex.

A motion was made by Vice Chairman Thompson, seconded by Commissioner Zwonitzer, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

Resolutions

26. Consideration of a resolution adopting the Cheyenne/Laramie County Emergency Operations Plan. [26 - 111](#)

Attachments: [Resolution, Cheyenne-Laramie County EOP Presentation, Cheyenne-Laramie County EOP](#)

Jeanine West, Emergency Management, presented a resolution to adopt the Cheyenne-Laramie County Emergency Operations Plan (EOP), which must be updated every two years. She said the EOP covers all jurisdictions in Laramie County, including Cheyenne, Burns, Pine Bluffs, and the town of Albin.

Commissioners Hollingshead and Heath expressed appreciation for EMA's work, noting the team's strong statewide reputation, support to smaller counties, and ability to meet the challenges of changing federal requirements.

A motion was made by Commissioner Zwonitzer, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

Chairman Malm explained agenda items #27 through #31 were related and would be read into the record first, followed by an overview of speed studies by Inberg Miller Engineers. Public comment would then be taken on each item, followed by a vote of the board.

John Poelma, Public Works, introduced Gary Steele and Brooke Bulgrin of Inberg Miller Engineers, who conducted county road speed studies using the WY Dept of Transportation Traffic Studies Manual.

Steele explained that a 2011 WY legislative action set default speed requirements for rural roads and mandated a formal, legislatively compliant speed study to justify lowering speeds below the defaults. He said the process involved placing traffic counters on roads to measure traffic volume and drivers' speeds. Steele described the key metrics: 85th-percentile speed (85% of vehicles travel at or below this speed), used as an upper reference for setting limits, and 50th-percentile speed (median; half above/half below), used as a lower reference.

Steele said research indicates that setting speed limits too low can reduce compliance and potentially create safety issues (e.g., driver frustration, unsafe passing, speed differentials).

27. Consideration of a resolution to change the speed limit for one segment of Rd 131, Reese Rd (south of US Hwy 30), from mile post 0.0 to 0.5.

[26 - 121](#)

Attachments: [Resolution, Speed Limit, Rd 131 Reese Rd \(North\), MP 0.5 to 2.5](#)
[Resolution, Speed Limit, Rd 131 Reese Rd \(South\) \(South of US30\), MP 0.0 to 0.5](#)
[Speed Study, N Reese Rd](#)
[Speed Study, S Reese Rd](#)

Steele noted there is no posted speed limit on the **Reese Rd South** segment. He presented results of the speed study which recommended a speed limit of 50 miles per hour (mph). John Poelma, Public Works, confirmed they agreed with the recommendation.

Chairman Malm opened the meeting for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the comment period.

A motion was made by Commissioner Zwonitzer, seconded by Vice Chairman Thompson, to adopt the speed limit of 50 miles per hour of the southern half of Reese Rd right-of-way. The motion carried by the

following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

Steele presented results of the **Reese Rd North** speed study which recommended a limit of 65 mph. He noted, however, that Public Works requested the limit be set at 55, and the engineers did not object to the lower limit.

Commissioner Zwonitzer questioned whether additional development/subdivisions would prompt another speed study as the community grows. Chairman Malm noted that studies are cycled over time as the community grows, and another study could be considered if significant development occurred.

Justin Arnold, Planning, discussed ways to manage access and traffic impacts that might result from growth.

Chairman Malm opened the meeting for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the comment period.

A motion was made by Vice Chairman Thompson, seconded by Commissioner Zwonitzer, to set the speed limit on Reese Rd (north of Highway 30) to 55 miles per hour. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

- 28.** Consideration of a resolution to change the speed limit for one segment of Rd 132, Westedt Rd, from mile post 0.0 to 2.00.

26 - 120

Attachments: [Resolution, Speed Limit, Rd 132, Westedt Rd, MP 0.0 to 2.00](#)
[Speed Study, Westedt Rd](#)

Steele reported the results of the Westedt Rd speed study which recommended a speed limit of 50 mph.

Chairman Malm opened the meeting for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the comment period.

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, to change the speed limit on Westedt Rd (north of Hwy 30) to 50 miles per hour. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

29. Consideration of a resolution to change the speed limit for one segment of Rd 129, Whitney Rd, from mile post 1.3 to 5.00.

[26 - 119](#)

Attachments: [Resolution, Speed Limit, Rd 129, Whitney Rd, MP 1.3 to 5.00](#)
[Speed Study, Whitney Rd](#)
[Resolution, Speed Limit, Rd 129, Whitney Rd, MP 1.3 to 5.00, Revised](#)

Steele presented the results of the Whitney Rd study which recommended a speed limit of 55 mph.

Chairman Malm opened the meeting for PUBLIC COMMENT. Michael White and Randy Byers, residents, spoke against raising the speed limit. Concerns included: eventual annexation; a high-risk road; the need for input from the city council and the sheriff's office; the need for better signals; no shoulders/turn lanes; bicycle traffic; and limited visibility at several locations.

Steele acknowledged the study did not directly incorporate factors such as joggers/bicyclists. He suggested cautionary signage for curves/intersections could be utilized. Commissioner Thompson said Public Works had been directed to install S-curve warning signs and intersection-ahead signs.

Hearing no further PUBLIC COMMENT, Chairman Malm closed the comment period.

The board discussed balancing measured travel speeds with known hazards, such as the S-curve and limited sight distance at certain intersections, and anticipated development/growth impacts.

A motion was made by Commissioner Zwonitzer, seconded by Commissioner Heath, to change the speed limit on Whitney Rd to 50 miles per hour. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

30. Consideration of a resolution to change the speed limit for one segment of Rd 130, Christensen Rd, from mile post 0.0 to 2.25.

[26 - 118](#)

Attachments: [Resolution, Speed Limit, Rd 130, Christensen Rd, MP 0.0 to 2.25](#)
[Speed Study, Christensen Rd](#)

Steele presented the results of the Christensen Rd study which recommended a

speed limit of 55 mph.

Chairman Malm opened the meeting for PUBLIC COMMENT. Michael White, resident, commented on consistency across jurisdictions and expressed concerns about fatalities and a 55 mph speed limit. Chairman Malm explained the speed limit is tied to roadway classification (local/residential vs. collectors/arterials) and that arterial-type roads use speed studies to help determine appropriate limits.

Hearing no further PUBLIC COMMENT, Chairman Malm closed the comment period.

Commissioners Thompson and Zwonitzer noted that Christensen Rd differs from Whitney Rd in that it is wider, straighter, and does not have blind corners.

A motion was made by Vice Chairman Thompson, seconded by Commissioner Zwonitzer, to increase the speed limit on Christensen Rd north of Highway 30, from the 0.65 mile marker/milepost northward, to 55 miles per hour. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

- 31.** Consideration of a resolution to change the speed limit for two segments of Rd 215, Iron Mountain Rd, from mile post 0.0 to 2.00 and mile post 2.00 to 5.0.

[26 - 117](#)

Attachments: [Resolution, Speed Limit, Rd 215, Iron Mountain Rd, MP 0.0 to 2.00 and 2.00 to 5.00](#)
[Speed Study, Iron Mountain E](#)
[Speed Study, Iron Mountain W](#)

Steele presented the results of the study on two segments of Christensen Rd. He said the speed limit is currently posted at 45 mph and their original recommendation was 60 mph. However, they agreed with Public Works' recommendation that the limit be 55 mph to maintain continuity with the segment from Yellowstone Rd to I-25. He noted 55 mph was within the appropriate range.

Chairman Malm opened the meeting for PUBLIC COMMENT. Lucinda Braden, resident, spoke in opposition to increasing the speed limit and said it felt like "rewarding" speeders. She expressed concerns about safety, fatal crashes, drivers running stop signs at intersections, high-speed motorcycle noise, and livestock in the area.

Commissioner Zwonitzer asked Public Works whether a flashing stop sign at Powderhouse was scheduled. John Poelma, Public Works, said none had been ordered, but it could be done if the board wanted. Poelma pointed to existing safety

measures: rumble strips and advanced stop warning signs in the eastbound lane approaching Powderhouse; rumble strips eastbound approaching Whitney Rd; and rumble strips, flashing stop signs and advanced stop warnings at the Riding Club-Powderhouse intersection.

A motion was made by Commissioner Hollingshead, seconded by Commissioner Zwonitzer, to change both sections of Iron Mountain Rd from 45 miles per hour to 55 miles per hour. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

Land Use:Variances/Board App./Plats

- 32.** PUBLIC HEARING regarding a subdivision permit and plat for Merrell Meadows, a portion of land in Sect 32, T13N, R62W, of the 6th PM, Laramie County, WY.

26 - 106

Attachments: [Subdivision Permit and Plat, Merrell Meadows](#)

Justin Arnold, Planning, said Off the Grid Surveying, on behalf of Ward Properties, LLC, submitted a small subdivision permit and plat application for Merrell Meadows subdivision situated in a portion of Sec 32, T13N, R62W, Laramie County, WY. He said the subject property is located at the intersection of Rd 149 and State Hwy 214 in Carpenter, WY, and that the subdivision divides the existing 38.99-acre tract into two lots. Arnold said Lot 1 will be 5.25 acres in size and used for residential purposes, while the remaining 33.74-acre lot will remain vacant.

Arnold said based on evidence provided, staff recommends approval with the adoption of findings of fact a and b with one condition: All agency review comments must be addressed prior to recordation of Merrell Meadows subdivision permit and plat.

Commissioner Thompson requested clarification about the existing unplatted 40-foot easement from Rd 149. Arnold confirmed it is an existing easement running past the existing residence.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Commissioner Hollingshead, seconded by Vice Chairman Thompson, to approve the Merrell Meadows subdivision permit and plat, located in a portion of Sect 32, T13N, R62W, of the 6th PM, Laramie County, with one condition and adopt the findings of fact a and b of the staff report. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

- 33.** Consideration of the postponement of a PUBLIC HEARING regarding a subdivision permit and plat for North View Subdivision, 4th Filing, Laramie County, WY.

[26 - 113](#)

Attachments: [Postponement Subdivision Permit and Plat, North View Subdivision, 4th Filing](#)

Justin Arnold, Planning, requested a postponement of the item until March 17, 2026, to allow time to complete agency reviews.

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, to postpone this item until March 17, 2026.

The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

The meeting adjourned at 5:10 pm.

CERTIFICATION

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, March 3, 2026.

Approved by : Debra K. Lee, County Clerk

Reviewed by : Gunnar Malm, Chairman,
Board of County Commissioners

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or humanresources@laramiecountywy.gov at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.