

RESOLUTION NO.

ENTITLED: "CONSIDERATION OF A RESOLUTION TO APPROVE THE RATIFIED SUBMISSION OF THE FY 2027 and FY 2028 VICTIM WITNESS GRANT APPLICATION TO THE WYOMING OFFICE OF THE ATTORNEY GENERAL, DIVISION OF VICTIM SERVICES, TO PROVIDE FUNDING TO SUPPORT THE LARAMIE COUNTY SHERIFF'S OFFICE VICTIM WITNESS PROGRAM IN THE AMOUNT OF \$310,192.69."

FOR THE PURPOSE OF: REQUESTED FUNDS WILL BE USED FOR THE LARAMIE COUNTY SHERIFF'S OFFICE VICTIM WITNESS PROGRAM FOR PERSONNEL AND OPERATIONS.

WITNESSETH

WHEREAS, the Governing Body of Laramie County desires to participate in the Wyoming Division of Victim Services grant program by sponsoring this grant to assist in financing Laramie County Sheriff's Office Victim Witness Program; and

WHEREAS, the Wyoming Division of Victim Services requires that certain criteria be met, as described in the division's rules governing the program, and to the best of our knowledge this application meets those criteria; and

WHEREAS, the Governing Body of Laramie County has been provided with preliminary cost estimates and information on the project; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LARAMIE COUNTY that a grant application be submitted to the Wyoming Division of Victim Services in the amount of \$310,192.69 for consideration of funding the Laramie County Sheriff's Office Victim Witness Program for FY2027 and FY2028.

Laramie County commits matching funds not to exceed \$95,488.06 (\$46,580.27 for FY 2027 and \$48,907.79 for FY2028) for salaries, benefits and payroll taxes. These funds will be included in Laramie County's FY2027 and FY2028 budgets. Laramie County commits in-kind matching funds valued at \$21,462 over the two-year period for grant administration, office supplies, equipment, emergency assistance donation funds, email and internet services.

BE IT FURTHER RESOLVED, that Amy Gorbey, or her successor in the position of Laramie County Grant Specialist, is appointed as agent of the Laramie County Board of Commissioners to execute and submit applications and certifications for these funds and that Sandra Bay, or her successor in the position of Laramie County Grants Manager is appointed as agent of the Laramie County Board of Commissioners to receive funds and implement the programs funded under this grant.

PASSED, APPROVED AND ADOPTED THIS 17th DAY OF MARCH 2026.

By: _____
Chairman Laramie County Commissioners

ATTEST:

Debra Lee, Laramie County Clerk

Date

Received and Approved as to Form only By:



Laramie County Attorney's Office



Date

Sandra Bay

From: webgrants@wyo.gov
Sent: Tuesday, March 10, 2026 8:51 AM
To: Sandra Bay
Cc: Amy Gorbey; Tracy Grover
Subject: WebGrants - WY AG - DVS - Application - 1113 - Submitted

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The following Application has been submitted:

Number: 1113

Name: Laramie County Sheriff's Department Victims Witness Program FY 2027 & 2028

Program Area: Consolidated Grant Program

Grantee Organization: Laramie County Sheriff's Office

Grantee: Sandra Bay

You may now log into the WebGrants system at the following location:

<https://wyag.webgrantscloud.com/>



1113 - Laramie County Sheriff's Department Victims Witness Program FY 2027 & 2028

Application Details

Funding Opportunity: 1062-SFY 2027 & 2028 Victim Service Funding
Funding Opportunity Due Date: Mar 15, 2026 5:00 PM
Program Area: Consolidated Grant Program
Status: Editing
Stage: Final Application

Initial Submit Date:
Initially Submitted By:
Last Submit Date:
Last Submitted By:

Contact Information

Primary Contact Information

Name*: Mrs. Sandra Lynn Bay
Salutation First Name Middle Name Last Name
Title: Grants Manager
Email*: Sandra.bay@laramiecountywy.gov
Address*: 310 W. 19th Street
Suite 410
Cheyenne Wyoming 82001
City State/Province Postal Code/Zip
Phone*: 307-633-4201 Ext. Phone

Fax: 307-633-4201
####

Organization Information

Name*: Laramie County Sheriff's Office
Organization Type*: County Government
Tax Id: 83-6000111
Organization Website: <https://www.laramiecountywy.gov/County-Government/Elected-Officials/Laramie-County-Sheriffs-Office>
Address*: 1910 Pioneer Ave

Cheyenne Wyoming 82001-
City State/Province Postal Code/Zip

Phone*: (307) 633-4762 Ext.
###-###-####

Fax: ###-###-####

County(ies) Served*: Laramie

UEI*: E9DLJC1HGNQ8
(Must be 12 characters, composed of only letters and numbers, and all caps)

EIN*: 83-600011
(Must be 9 characters and composed of only numbers)

SAM Validation:

SAM Expiration Date:

SAM Exclusion Flag:

SAM Last Updated:

Project Information

Project Information

Governmental/Non Profit*: Governmental

Previously Funded/New Applicant*: Previously Funded

Program Type*: VW

Funding

Please select the options for funding streams your organization would like to be considered for. Please refer to the Administrator's Guide for each fund's eligibility requirements.

Formula Funding*: State Formula DV/SA ,State Formula Surcharge,State Formula V/W
Select all that apply.

Competitive Funding*: VAWA STOP Discretionary,VOCA
Select all that apply.

Provide a brief explanation for increase/decrease in funding request. Detailed explanation for increases/decreases per line item are required in the budget section of the application.

Increase/Decrease*:

The County requests an increase in funding for the Department of Victim Services for the 2027-2028 grant cycle to cover projected payroll cost increases. Budgets for FY27 and FY28 are based on FY26 actuals, with a projected 5% increase to allow for potential merit raises based on annual evaluations. Total payroll for the two-year period is \$337,423.60 (\$184,112.30 in FY27 and \$193,311.30 in FY28). This is the largest cost of the program. We are requesting that 80% of the Coordinator salary and benefits be funded with grant money and that 75% of the advocates salary and benefits be grant funded. Payroll taxes and other benefits are expected to rise in proportion to salary. These line items account for the increase in our request for BFY27 & BFY28.

We are also requesting funding for publications and outreach activities, consistent with prior applications, though this line was not funded in the FY25 and FY26 cycle and will be removed if it is determined to be an ineligible expense.

Staffing

How many full time staff members does the program have?

Full-Time*: 2

How many part time staff members does the program have?

Part-Time*: 0

How many volunteers does the program have?

Volunteers*: 2

What is your agency's Workers Compensation rate?

Rate*: 2.60%

What is your agency's Unemployment Insurance rate?

Rate*: 0.00%

Mission Statement

Provide the program mission statement.

Mission Statement*:

The purpose and goal of the Laramie County Sheriff's Office Victim Witness Program is to enhance the treatment of victims and survivors of crime, and non-criminal crisis situations by providing victims with the assistance and services necessary to speed their recovery; to support and aid them through the criminal justice system; and make referrals to appropriate agencies.

Services

What hours are services available?* Twenty-four hours a day, seven days a week.

Who does your program serve?* Adults, Children
Select all that apply.

How do crime victims find the program and access services?

Include outreach activities and how the program enhances awareness of victims' issues and services in the community.

Community Outreach*:

The Victim Witness Program provides: emotional support and community service referrals, crisis intervention services, emergency financial assistance, hospital response, assistance in filing compensation claims, information about the status of a case, information on court proceedings, assistance with court ordered restitution, response to crime scene at victim's request, safety and security planning, extra patrol (law enforcement intervention), orientation to the criminal justice system and provides written information on the Wyoming Statewide Automated Victim Information and Notification System (VINE).

Through these services, the Coordinator and Advocate provide quality care to clients to aid them with the assistance and services they need to recover from the crime(s). Victims access services primarily through referrals; however, information is also included on flyers, brochures, social media posts and the program's website. The sheriff deputies are the main point of contact for victims following a crime. Deputies provide domestic violence victims with a brochure, which includes contact information for the Victim Witness Program. The Victim Coordinator and the Victim Advocate review the law enforcement crime reports to identify potential cases for follow up. The Coordinator provides comprehensive training to deputies to provide them with a better understanding of the victim's needs, improve skills in law enforcement-based victim assistance and become familiar with the resources offered through the program. This process is key to victims accessing services as the deputies are the main point of contact. Occasionally, victims are referred by Safehouse Services or the Cheyenne Regional Medical Center to the program, if the client receives services there before the Coordinator and Advocate has identified the case in crime reports.

The program maintains a strong outreach strategy to raise public awareness of victim issues and available services, with staff participating in numerous community events throughout the year. The Coordinator and Advocate are very active during Sexual Assault Awareness Month (SAAM), attending events with Safehouse, the Cheyenne Police Department and F.E. Warren Air Force Base alongside community members, and elected officials. The team also participates in activities, recognizing Child Abuse Awareness Month with Safe Harbor and the Wyoming Children's Trust Fund. In addition, they take part in the Suicide Awareness Walks and the newly established Purple Partner Resource Fair, held at the Laramie County Library to raise awareness of domestic violence.

The team coordinates with the Laramie County Sheriff's Office Community Relations Officer to distribute information to local news outlets and post events on the Sheriff's Facebook page. The team engages in outreach activities with F.E. Warren Airbase's Sexual Assault and Prevention & Response team and community events, such the Touch-A-Truck Event at the Archer Events Center. During these events, the team distributes information, brochures and answers questions to enhance the public's awareness of victims' issues and community services. This year the team, Sheriff's Deputies and the Cheyenne Police Department were invited to speak about victims' issues and resources at the General Federation of Women's Club's Bags of Hope event, where the club collected supplies for and assembled essentials bags for victims of sexual assault and human trafficking.

The team will continue developing outreach strategies in collaboration with the Laramie County Community College to increase awareness among students and provide materials, support and forums addressing sexual assault and victimization issues specific to the college environment at least twice annually. The team also plans to expand outreach efforts in Eastern Laramie County. A deputy with close ties to the Victim Witness Program

who lives in Pine Bluffs, provides a valuable opportunity to strengthen community partnerships and enhance awareness of victims' issues and local resources in the area.

What underserved populations has your program identified within your service area? How do the identified populations access services?

Underserved Populations*:

The Victim Witness Program serves a variety of underserved populations, each requiring specific strategies to improve access to services. Underserved populations include victims with limited English proficiency (LEP), victims of elder abuse, sex trafficking, victims living in very rural parts of the County, and high-risk populations, particularly those experiencing mental health and addiction issues.

In calendar year 2025, 41 victims, 9.6% of the 428 victims served, identified as Hispanic/Latino. Of these 41 cases, 5 were Limited English Proficiency (LEP) and needed translation assistance. While LEP victims are not a large, underserved population in Laramie County, the Victim Witness Program does on occasion need language translation assistance. Fortunately, the District Attorney's Office Advocate and two Sheriff's deputies are fluent in Spanish and available to assist. The Coordinator has used Google Translate, and the program provides domestic violence brochures and other information in Spanish. Additionally, HealthWorks, a partner agency, to which clients are frequently referred, provides language translation services for their case workers. These combined resources help LEP victims have access to services.

Outreach efforts to very rural areas in the County are an ongoing challenge for the Program, with a staff of two employees and a very large service area. To ensure that victims in very rural areas can access services, the Program has coordinated with the Pine Bluffs Police Department on outreach efforts to address the needs of underserved populations in Pine Bluffs, Albin, Carpenter, and Hillsdale. Pamphlets and information are displayed in town halls and community centers. The Coordinator is actively working to recruit local residents and deputies who live in rural areas to help expand outreach during national awareness campaigns. Carla Thurin, the Executive Director of Safehouse, lives in Pine Bluffs and plans to volunteer with cases in Pine Bluffs and Eastern Laramie County. Her involvement will significantly enhance victims' access to services by providing a highly experienced advocate with a vast referral network ensuring rural victims receive timely, community-based assistance.

Elderly victims, and victims with health and substance abuse issues represent other underserved populations in Laramie County. Elderly victims can have mobility and health challenges (physical and cognitive) that prevent them from accessing services. They can also encounter challenges with technology. Mental Health and Substance abuse clients can sometimes be without phones or transportation. These issues tied together can also be a part of a homeless or transient lifestyle. Law enforcement is the best referral point of contact for victims with mental health, substance abuse issues or suicidal ideation. Occasionally, the Civil Process Division will identify an elderly person when an eviction notice is being served and provide a referral to the Victim Witness Program.

The Program has had two potential sex trafficking victims in the past year but encountered challenges with continued communication. Addiction is often used as a tool of control by traffickers, making it difficult to remain in contact or access services. The Coordinator and Advocate have provided cell phones, which have been lost or damaged, preventing them from maintaining communication or providing support to these clients. The Coordinator hopes to take training on Sex Trafficking, to identify methods to better serve this population.

Sustainability

What percentage of your overall budget is covered by DVS funding?

Percentage*: 76.00%

What efforts has your program taken to enhance financial resources apart from DVS funding?

Efforts*:

The Victim Witness Program enhances DVS financial resources through direct funding from the County, on-going fundraising efforts through the Victim Services Foundation of Laramie County, coordination with Laramie County Court staff, local agencies, and non-profits to provide victims with essential support while reducing duplicative efforts.

Laramie County Government remains committed to supporting the program through direct financial resources from the County's General Fund. The Laramie County Sheriff's Office will budget \$197,844.63 for FY27 for the Victim's Assistance Program this includes an anticipated amount of \$151,264.36 of grant funding. In addition, the County invests employee resources from the District Attorney's Office, Sheriff's deputies, and the DUI and Drug Courts to assist victims as they navigate the criminal justice system. This direct and in-direct support demonstrates the County's commitment to the Program's mission: to provide victims with the assistance and services necessary to speed their recovery; to support and aid them through the criminal justice system; and make referrals to appropriate agencies.

In 2019, the Victim Services Foundation of Laramie County was founded to address the unmet needs of victims of crime. The Foundation holds an annual golf tournament fundraiser every Summer. In 2024, the event raised \$14,000, with proceeds primarily used to provide emergency financial assistance to victims. This funding covers immediate need items such as food, clothing, fuel, gift cards etc... The Program is currently assisting the Foundation with preparation for the 2026 golf tournament.

The Coordinator and Advocate are highly effective in securing donated items and services. Recent examples include assisting a witness whose

partner was stabbed by arranging donated food when she lost her household income. The Coordinator has obtained donated car parts from local dealerships and collaborated with County Commissioners who support the local animal shelter to cover veterinarian costs for a victim's pet. Each of these efforts help to boost the program's capacity and stretch grant dollars while helping meet victims' immediate needs.

With a staff of two, the program has limited capacity to meet the needs of a large service area beyond what the current staff budget alone can sustain. The program's capacity is enhanced by trained volunteers who assist with critical aspects of service delivery, including case management and data access. Volunteers increase the program's outreach to remote rural residents and assist rural deputies and partner agencies, particularly in Eastern Laramie County. Together, these coordinated efforts sustain and expand the program's financial base, strengthening its long-term capacity to assist victims beyond the support of the DVS funding.

How will community trust, credibility, and support for the program be sustained?

Program Support*:

The Victim Witness Program's credibility and community support are sustained through the consistent compassionate service, robust community engagement and effective collaboration with local partners. The program is led by an experienced Coordinator with extensive training, who has established a strong community network and grown the program's reputation. The Coordinator is assisted by an Advocate who, while new to her role, is very passionate about the work and is gaining experience quickly.

Because deputies are often the main point of contact with victims, building trust between program staff, volunteers and the deputies is essential to successfully supporting victims of crime. The Coordinator and Advocate have a reputation in the Sheriff's Office for being consistent and reliable, resulting in a more effective partnership with deputies, who have learned that they can depend on the Coordinator and Advocate for help with victims. This trust and credibility help to ensure the victim's interactions with law enforcement and the justice system are handled in a victim-centered way, leading to improved short-and long-term recovery outcomes.

Community partners such as Safehouse, Safe Harbor and the Wyoming Children's Trust Fund, count on the Victim Witness Program's support and participation during awareness campaigns and events. The Coordinator regularly invites deputies, County commissioners and department directors to attend these events, helping to combat stigma, build trust and demonstrate that Laramie County takes victims' rights seriously and stands in solidarity with victims.

Trust and credibility are also demonstrated in relationships with other advocates, including the Cheyenne Police Department Victims Advocate and the District Attorney's Office Advocates, resulting in victims having a supportive experience navigating the criminal justice and law enforcement systems. Participation in collaborative groups such as the Community Coordinated Response Team (CCRT) and the Adult and Child Protection Teams strengthens the community network, keeps partners informed about new services and helps identify and address gaps. The Coordinator and Advocate will begin attending Behavioral Health Action Team meetings at Laramie County Community Partnership to learn about additional resources for victims with behavioral health needs. Effective collaboration with the Cheyenne Regional Medical Center, F.E. Warren Airbase Sexual Assault and Prevention Program, the District Attorney's Office, and the Laramie County Coroners' Office have further built community trust in the program and demonstrated the need to sustain resources to support victims.

What are your program's goals for long-term sustainability?

Goals*:

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resources for victims with behavioral health needs. Effective collaboration with the Cheyenne Regional Medical Center, F.E. Warren Airbase Sexual Assault and Prevention Program, the District Attorney's Office, and the Laramie County Coroners' Office have further built community trust in the program and demonstrated the need to sustain resources to support victims.

Collaboration

What is your agency's idea of successful collaboration with other community partners and how does your agency work to achieve your collaboration goals? Briefly describe how conflict resolution works in your community. Briefly describe how conflict resolution between collaborative agencies works in your community.

Community Partners*:

Successful collaboration means partner agencies and deputies actively refer cases to the Victim Services Program. This enables the Coordinator and Advocate to address victim needs with local agencies, Court advocates and Sherriff's deputies, empowering and informing victims as they navigate the criminal justice system without duplication of efforts.

The program achieves these goals by managing emergency financial needs through timely referrals to partner agencies, ensuring victims have the best possible short- and long-term outcomes. Interagency collaborations, like the Coordinated Community Response Team (CCRT) strengthen these relationships.

While the program formally measures success by the number of victims served, the services that are provided, and the referrals made, positive feedback from deputies, community members and nonprofit partners illustrate successful collaboration. Victims' surveys are challenging, as many victims are not in a state to complete them and our return rate is low.

The Victim Services Team collaborates closely with a wide network, including:

Law Enforcement and Courts: Cheyenne Police Department Victim Assistance Program, Laramie County District Attorney's Office Victim/Witness Program, LCCC Student Services, CASA of Laramie County and Equal Justice Wyoming.

Medical and Forensic: Cheyenne Regional Medical Center (Sexual Assault Nurse Examiner) SANE Program, Life Choice Pregnancy Center, Home Instead, HealthWorks and LIV Health Services.

Shelters and Advocacy: Safehouse Sexual Assault Services, F.E Warren Air Force Base Sexual Assault and Prevention and Response Office, Department of Family Services (Family Support, Case Managers and Benefit Support Specialists), Community Action of Laramie County, and Volunteers of America counselors.

Community Resources: Churches, nonprofits, private counseling services, schools, PEEPS Program at LCSD#1, and Laramie County Wyoming 211.

In 2025, the program served 428 clients, including 69 who were domestic violence victims. The Program utilized its partnership with Safehouse Services to connect victims with shelter resources, including housing, civil/ legal support, and emergency financial assistance. Frequent communication with Safehouse aligns services and keeps all parties apprised of the victim's needs.

During 2025 the program assisted 193 victims with the following crime classifications of identity theft/fraud (50), theft (91), burglary (49), vehicle victimization (14), and robbery (3). The Coordinator and Advocate work with local businesses, credit bureaus, legal services, the District Attorney's Victim-Witness Unit, local nonprofits to address safety needs. The program provided 322 services, including transportation, assisting with Crime Victim Compensating claims, Criminal justice information, and emergency aid, leading to faster case resolutions, better access to compensation and improved safety.

Community partners do not experience conflict situations often, but when they arise and an agency in the community presents a conflict, the Coordinator and Advocate will work with the agency to identify steps to overcome the situation. Both the Coordinator and the Advocate have had conflict resolution training. If the conflict was not able to be resolved, the program team would leverage alternatives and redirect services through a neutral party. The CCRT partnership also helps to strengthen the relationships with other agencies in Laramie County thus minimizing conflict in Laramie County victim services. A recent example of a successful resolution involved victim who requested assistance with filing a sexual assault protection order but had reservations about visiting Safehouse or work with certain employees. The Coordinator and the victim met with a neutral staff, and the solution reached was satisfactory to the client. member and the solution satisfied the client. This meeting resulted in further collaboration between Safe House and District Attorney's office to develop additional victim-centered approaches that would not impact the criminal case. The conflict resolution will improve the victim's justice-system outcome and will help to restore her trust in Safehouse.

Identify any training or technical assistance needs to assist your agency in more collaboration with other community organizations?

Assistance*:

The Coordinator and the Advocate plan to attend the mandatory DVS Victim Witness Meeting and the Wyoming Children's Justice Joint Symposium in 2027. In addition, two deputies will participate in the Joint Symposium each year. The Coordinator and the Advocate will also alternate attending the Crimes Against Women Conference in Dallas, Texas, ensuring ongoing training of national best practices for victim advocacy.

Domestic violence cases represent the highest percentage of the program's caseload (16%), specialized training focused on serving those victims is essential. The Laramie County Sheriff's Office will be providing training on sex trafficking to all employees this year which the program team will participate in. Victim-centered training on both sex trafficking and domestic violence for deputies will significantly enhance the agency's ability to coordinate effectively with community partners.

Services

Types of Victimization

Child Physical Abuse or Neglect*:	Yes
Percentage:	2.10
Child Sexual Abuse/Assault*:	Yes
Percentage:	1.90%
Adult Sexual Assault*:	Yes
Percentage:	1.00%
Domestic and/or Family Violence*:	Yes
Percentage:	16.12%
Elder Abuse or Neglect*:	Yes
Percentage:	1.00%
Stalking/Harassment*:	Yes
Percentage:	2.30%
Teen Dating Victimization*:	No
Other Victimizations:	Various crimes: theft, burglary, robbery, destruction of property, Adult physical assault, court
Percentage:	75.58%
Total Percentage:	100.00%
	Total should add up to 100%

Narratives

Narratives

Statement of Need

Please describe how the proposed project will address the needs of crime victims in your community.

Use trends and statistical information of the state, region, and community, as well as any other information deemed necessary to justify the request for funding to serve victims of crime.

Needs*:

The Victim Witness Program seeks Wyoming Division of Victims Services funding to cover staff salaries, training, and outreach/publication expenses for FY27 and 2028. This support will enable the Coordinator and Advocate to meet victim needs across Laramie County, including underserved populations.

Victim cases have steadily declined from 713 in 2023 to 541 in 2024 and 428 in 2025. This positive trend reflects enhanced prevention efforts and coordinated responses from the Sheriff's Office and the Victim Witness Program. The program's consistent, reliable support speeds victim recovery, reduces re-victimization and ongoing service needs, and frees resources for outreach to very rural areas and strategies supporting underserved populations.

Laramie County's jurisdiction covers a vast 2,686.9 square miles outside of Cheyenne city limits, serving 36,079 residents. The 2025 U.S. Census shows continued growth: the total Laramie County population rose 22.6% from 83,000 in 2000 to 101,783 in 2025. As Wyoming's most populated county (17-18% of state total), even with declining crime rates, the rising population demonstrates ongoing need for victim services.

Three communities within our jurisdiction, Metropolitan Cheyenne, remote rural settings, and small towns under 200 residents, require specialized

victim services. Metropolitan Cheyenne (U.S. Census-defined MSA) includes rural outskirts, eastern plains, and smaller communities beyond city limits, often marginalized geographically and socio-economically (9.9% poverty rate, 2019-2023 ACS). Remote rural areas feature agricultural production, unimproved prairie, seclusion, long distances from jobs, subsistence lifestyles, and isolation; crimes trend toward domestic violence, property issues like vehicle thefts, and rising sexual assaults. Small, incorporated towns include Albin (167 residents), Burns (372), and Pine Bluffs (1,156, 2021 Census), plus unincorporated Carpenter and Hillsdale (both under 100). Most small-town residents commute to Cheyenne or Nebraska; crimes focus on burglaries and domestic violence.

Program data shows clear patterns: 146 domestic violence victims served in 2023, 92 in 2024 (with only one employee), and 69 in 2025 (after hiring an Advocate in April). Of 428 total 2025 cases, 69 involved domestic violence. The Laramie County Sheriff's 2025 law enforcement map shows 66 domestic disturbances, 40 domestic violence cases, 11 custody exchanges, and 10 stalking. The program provided 69 services to domestic violence victims and 61 to adult physical assault victims, demonstrating the need for awareness campaigns, town halls, local events, and English/Spanish materials.

LEP cases fluctuate (5 in 2023, 1 in 2024, 5 in 2025), but Spanish materials and translation remain priorities. The racial demography for the County is 80.1% White, 13.8% Hispanic, 2.7% Black, 3.4% other races. Laramie County 2019-2023 Census data shows that 7.2% of residents speak a language other than English. These groups face further victimization risks from isolation or economic dependence. Spanish brochures help, but varying dialects have been a challenge for program staff. Outreach has shown the team that Spanish-only speakers in remote rural/small towns struggle with service access and hesitate to contact law enforcement. We rely on Sheriff's Office deputies and a dedicated volunteer for dialect translation.

Elderly victims (age 60+) declined from 151 (2023) to 98 (2025). While this trend is encouraging, the program needs to address their unique needs and continue to raise awareness on elder abuse and identity theft to prevent future crimes in Laramie County.

Based on your statement of need, how do you plan to prioritize DVS funding to meet your program's objectives?

Prioritize DVS Funding*:

The Victim Witness Program is requesting \$137,532.04 in Department of Victim Services funding for FY27 to help cover payroll and benefits for the Coordinator and Advocate, plus \$13,732.32 for publications, outreach, communication, training-related expenses, and emergency assistance.

All requested line items are essential to our program's objectives for FY27 and FY28:

1. Provide consistent, high-quality victim-centered services.
2. Strengthen and sustain collaborative community partnerships to ensure victims of crime in Laramie County receive comprehensive, compassionate, and rights-focused services.
3. Increase outreach efforts to remote rural populations, limited-English proficiency populations, and the elderly to engage more effectively and build trust with underserved populations.

Having two full-time staff members dedicated to responding to all victims of crime within Laramie County ensures no victims are overlooked. Our staff contacts each victim identified by law enforcement via face-to-face, email, mail, or phone communications to distinguish what services they might need, meeting Objective 1.

DVS funding helps us continue to connect and work with community partners to guarantee victims receive the best care possible, providing warm hand-offs to other agencies and addressing their complete, sometimes comprehensive needs (Objective 2).

Finally, funding will help us educate and mobilize resources surrounding victims of crime in the community. We will continue outreach efforts throughout the county to bring awareness and responsiveness to victims' needs per case, targeting rural, LEP, and elderly groups (Objective 3).

The Victim Witness team will work hard to represent the Division of Victim Services and honor the Victim Bill of Rights. DVS funding will support the complete program and help us better serve victims in our community.

What are the most essential line items that DVS funding will be used for?

Essential Items*:

Similar to other agencies and organizations, overhead operations and personnel are the costliest items to running a program. The Laramie County Sheriff's Office Victim Witness Program is no exception. The support of personnel costs is essential to the success and sustainability of our department. Without these positions, we would not be able to serve victims of crime within our community. For FY27 and FY28, DVS funding will be used for the Coordinator and Advocate's payroll expenses, of which 80% would be covered by DVS funding for the Coordinator position and 75% for the Advocate with respective matches of 20% and 25% from the County. These line items include salaries, health & dental insurance, other benefits and payroll taxes. Other line items included in the proposed budget, such as communications, emergency services, travel, and registration are also critical to the success of the program. If funded in full, these line items will help our program achieve the goals, activities and measures

included in the Expectation Table. DVS continued support is critical and without the funding for payroll and benefits for the Coordinator and Advocate, the program would not be sustainable.

Are you applying for VAWA STOP funds?* Yes

How does your agency address sexual assault, including stranger rape, alcohol or drug facilitated rape, and rape within the context of intimate partner relationships?'

Addressing sexual Assault:

The Coordinator and Advocate attend the Coordinated Community Response Team (CCRT) meetings and partners with the Safehouse Sexual Assault and Domestic Violence Program, FE Warren Air Force Base Coordinator, Cheyenne Police Department Victim Assistance Program, City/County Health Department, Sexual Assault Nurse Examiner, District Attorney, Child Protection Team, and Adult Protection Team to provide services for sexual assault and domestic violence victims. During these meetings child physical and sexual abuse cases are reviewed, service plans are developed, and follow-up is coordinated with partner agencies.

The team actively participates in Sexual Assault Awareness events, Violence against Women Awareness events and other fundraising activities held within the community to raise awareness and funds to support crime victims throughout the year. The Coordinator and Advocate has increased partnership and involvement with the Laramie County Community College and frequently provides outreach materials, support and forums to discuss sexual assault and victimization issues specific to the college atmosphere. The team educates teenagers on the dangers of predators on the internet, dating violence and sexual assault when requested.

Are you applying for VAWA-CS funds?* No

Evaluation/Outcomes

How does your program evaluate its success in providing meaningful services to victims of crime?

* Describe how the program will measure outcomes and evaluate quality services. Identify the data that will be collected to address your outcomes and how the data will be used to improve services.

Outcomes and Evaluation*:

The Victim Witness Program's effectiveness is measured directly by the victims the program serves, their feedback, outcomes and trust generated from the support provided. The Coordinator and the Advocate contact victims by phone, direct contact, or through email and mail. The victim's information is collected using a victim intake form, which records contact made and the services that are provided. In the upcoming grant cycle, the program will work to achieve three established goals:

- 1) Provide consistent, high-quality victim-centered services.
- 2) Strengthen and sustain collaborative community partnerships to ensure victims of crime in Laramie County receive comprehensive, compassionate, and rights-focused services.
- 3) Increase outreach efforts to remote rural populations, limited-English proficiency populations, and the elderly to engage more effectively and build trust with underserved populations.

Client data includes age, race, gender, economic status, employment, address or housing status, contact information, relations, rural remoteness, LEP and special needs/disabilities. The team uses the data to address and fine-tune the program's response efforts for meeting the community's evolving needs. The team measures the quality of services provided to victims through personal contact and feedback from the victims themselves, collaboration on victim information with responding deputies/detectives, statistical information and follow-up contact and case review. In these circumstances, the team leverages community partnerships and donated funds to help meet victims' needs. DVS desk reviews and site visit feedback also informs programmatic decisions.

The Victim Witness Program will use specific measures to track outcomes for the program's activities to evaluate progress in meeting its FY27 and FY28 goals. To achieve progress in meeting the goal of providing consistent, high-quality victim-centered services the program team Coordinator and Advocate will provide and track referrals including which agencies victims are referred to with a periodic survey to those agencies to assess the quality of the collaboration. The Coordinator will facilitate training and participate in training to strengthen victim-centered services and recruit volunteers to build the program's capacity to provide services. To help meet the goal of the program to strengthen and sustain collaborative community, the Coordinator and Advocate will track the number of interagency meetings and community events attended, new victims' referrals, number of partner organizations supported, numbers of attendees at campaigns and events, and number of materials distributed.

To measure the program's effectiveness in community engagement, the team will increase outreach efforts to remote rural populations, limited-English proficiency populations and the elderly to engage more effectively and build trust with underserved populations. To do this, the program will utilize volunteers and rural deputies to assist in very rural areas and smaller communities as needed. The team will attend town hall meetings in very rural areas of the county to familiarize community members and local officials with the Victim Witness Program services and distribute bilingual victim services materials. The team will track the number meetings they attend, keep a distribution list of very rural locations where information is distributed, and track number of bilingual victim services materials produced and distributed.

Finally, the team will expand their efforts to assist elderly victims in Laramie County by strengthening their community network with agencies who

serve this population. They will participate in targeted outreach and learn and implement best practices for serving elderly victims of crime. The Coordinator will attend DFS Adult Protection Team meetings and the team will distribute information about identifying theft/ fraud and elder abuse to senior centers and other community centers. The data that is tracked will be reviewed to assess progress and identify trends. Partner and deputy surveys will also be reviewed to help determine areas of improvement. Using the specific measures included in the Expectation Table will help the team track progress in accomplishing the activities. Through this intentional effort we hope to identify outcomes more effectively in FY27 and FY28.

Describe how your program collects information from community stakeholders and collaborating agencies to identify gaps in services. Additionally, how do you use this information to reduce inefficiencies and duplication of services?

Information Collection*:

The Coordinator and Advocate collect information from stakeholders and partner agencies through interagency meetings and direct feedback to identify service gaps and to help assess the program's effectiveness and responsiveness. The team attends monthly CCRT (Combined Community Response Team) and Child Protection Team meetings, where representatives from each organization have the opportunity to provide information about new programs and services, and open discussions about challenges and barriers their clients face. The group brainstorms solutions, exchanges best practices, and recommends resources to address them. The Coordinator has a monthly meeting with the Court Advocate and Police Department Coordinator to discuss specific issues between the agencies and develop solutions for victims. The team also debriefs with partner agencies regularly to identify gaps in service, inefficiencies and to reduce duplications.

Volunteers

Describe how your agency utilizes volunteers.

Please include the total number of hours volunteers contributed in the past year.

Volunteers*:

The program is fortunate to have the ongoing support of its current volunteer, Heidi Teasley, a former Victim Advocate whose experience significantly strengthens the program's ability to serve clients with diverse needs. The Coordinator works closely with the Sheriff's Command and County Human Resources staff to ensure volunteers receive the necessary clearances. Generally, volunteers are trained to be competent in any situation and work hard to provide an equivalent level of service to all clients we serve as paid program staff. Volunteers will be cleared to access criminal information and victim files. A number of community members assist with the annual Victim Witness Program Golf Tournament Fundraiser. In the last year, volunteers contributed 140 hours to deliver victims services and fundraise for the program.

In the case of the Limited English-speaking populations, the program has used volunteers to assist with translation. Having volunteers that represent the very rural parts of the county and their specific needs, and more general volunteer support will support the long-term sustainability of the program. We have included volunteer recruitment as an activity in the Expectation Table. We are hopeful that the measures included in the table will help us recruit and retain volunteers in the upcoming grant cycle.

Goals / Objectives / Activities

DVS Expectations

Expectations	Objectives	Activities	Measures
Fundamental Services to Victims of Crime	Provide consistent, high-quality victim-centered services.	1) Provide referrals to other Victims Service Programs to improve victims' short- and long-term outcomes. 2) Facilitate training with new deputies, attend domestic violence and sex trafficking trainings with deputies to strengthen victim-centered services to better serve victims of these types of crimes. 3) Recruit two volunteers during FY27 and FY28 who complete the DVS-required training to assist with increasing the program's capacity to provide victim services.	ACTIVITY 1: Referrals 1.A) Track the number of clients that the team connects to services through referrals and which agencies victims are referred to. 1.B) Survey those agencies annually to assess the efficiency of the handoff and the outcomes for the victims. ACTIVITY 2: Trainings 2.A) Facilitate training with new deputies through the Sheriff's Office ground school. 2.B) Collect a short survey at the beginning and end of the training that identifies if the deputies feel that they have a better understanding of the services offered through the program and that they have a better understanding of the victim's needs. 2.C) Attend the new Sheriff's trainings on sex trafficking and continue to attend domestic violence trainings. ACTIVITY 3: Volunteers 3.A) Post volunteer recruitment flyers at the Senior Center, the Laramie Community College and other community centers. 3.B) Post the notice for volunteers on the Victim Services webpage under the Sheriff's Office. 3.C) Take flyers about the volunteer program to community events to aid recruitment efforts.

Strong Community Collaboration	Strengthen and sustain collaborative community partnerships to ensure victims of crime in Laramie County receive comprehensive, compassionate, and rights-focused services.	1) Attend interagency meetings to learn new about services and programs offered by partners and best practices that will ensure victims receive comprehensive, compassionate, and rights-focused services. 2) Attend advocacy events and support partners in campaigns to raise awareness for victim's rights. 3) Share information about community events and increase awareness by inviting elected officials to events to run the annual Victims Services Foundation Golf Tournament fundraiser. 4) Attend community events at clubs, churches and large community events to speak about victims' rights and/or provide information to the community about victim's issues and services offered to assist victims and the need for donations and support.	ACTMITY 1: Interagency Meetings 1.A) Track the number of meetings that the program team attends each quarter. 1.B) Record any shared resources and new victims' referrals from interagency meeting partners. ACTMITY 2: Advocacy Events 2.A) Track the number of community events attended and partner organizations the program supported. 2.B) Record the estimated number of individuals reached and materials distributed. ACTMITY 3: Event Promotion 3.A) Document the number of events shared or promoted. 3.B) Track the number of elected officials who attend. 3.C) Track overall event attendance. ACTMITY 4: Community Education 4.A) Help organize, promote and run the annual Victims Services Foundation Golf Tournament fundraiser. 4.B) Track the number of events attended, the estimated attendance at the event and materials distributed.
Community Engagement	Increase outreach efforts to remote rural populations, limited-English proficiency populations and the elderly to engage more effectively and build trust with underserved populations.	1) Utilize volunteers and our rural deputies to satellite staff locations in Albin, Pine Bluffs and Burns and other smaller communities as needed. 2) Attend at least two townhall meetings annually in Albin, Burns and Pine Bluffs to familiarize elected and appointed officials with the services that extend to Eastern Laramie County. 3) Continue to produce and distribute bilingual victim services materials, including foreign language VINE resources, to ensure accessibility for non-English-speaking populations. 4) Expand efforts to assist the elderly victim population in Laramie County by strengthening their community network, participating in outreach and implementing best practices for serving elderly victims of crime.	ACTMITY 1: Rural Support 1.A) Track the number and type of services provided by the Victim Services volunteers in satellite locations in Albin, Pine Bluffs and Burns and other smaller communities as needed. 1.B) Debrief with the volunteer who provided the rural area services to assess the effectiveness of the services. ACTMITY 2: Targeted Rural Outreach 2.A) Track the number of townhall meetings that the program's team attends in Albin, Burns and Pine Bluffs. 2.B) Keep a distribution list of very rural locations that information is distributed to for Victim Services. ACTMITY 3: Limited English Proficiency Outreach 3.A) Track the number of bilingual victim services materials produced and distributed. 3.B) Add a link on the Victim Services Website to Spanish language brochures and victim service documents. ACTMITY 4: Elderly Victim Services 4.A) Attend the DFS Adult Protection Team meetings to network with other agencies who serve senior populations. 4.B) Identify training opportunities on best practices focused on serving elderly victims. 4.C) Distribute information about identifying theft/ fraud and elder abuse to senior centers and other community centers. Keep an updated distribution list, including the number of materials distributed.

Additional Goals

Goal	Objectives	Activities	Measures
No Data for Table			

SFY 27 Budget

Budget

Category	Expense	Description	DVS Requested Funds	Other Funding	Total
Emergency Assistance	Emergency Financial Assistance	Emergency Assistance	\$3,600.00	\$5,000.00	\$8,600.00
Operating Expenses	Supplies - Office	Office Supplies	\$0.00	\$1,000.00	\$1,000.00
Operating Expenses	Communications/E-mail/Internet	Land line and cell phone	\$1,842.72	\$1,666.00	\$3,508.72
Operating Expenses	Travel/Hotels/Meals, Travel/Mileage	In-State mileage for community response	\$440.00	\$0.00	\$440.00
Operating Expenses	Other	In-kind car	\$0.00	\$1,000.00	\$1,000.00
Operating Expenses	Equipment - Leases/Maintenance	computer and laptop	\$0.00	\$1,000.00	\$1,000.00
Operating Expenses	Professional Fees/Services	Audit and Financial Services	\$0.00	\$1,065.00	\$1,065.00
Other	Publications/Advert./Outreach/Engagement	Publication and outreach materials	\$2,000.00	\$0.00	\$2,000.00

Personnel	Salaries	Coordinator Salary	\$48,380.62	\$12,095.16	\$60,475.78
Personnel	Salaries	Advocate Salary	\$34,464.14	\$11,488.05	\$45,952.19
Personnel	Health Insurance/Medical Benefits	Coordinator Health Insurance and Medical Benefits	\$16,615.29	\$4,153.83	\$20,769.12
Personnel	Health Insurance/Medical Benefits	Advocate Health Insurance and Medical Benefits	\$22,751.10	\$7,583.70	\$30,334.80
Personnel	Other	Coordinator "other benefits" Retirement and Life Insurance	\$4,586.06	\$4,769.62	\$9,355.68
Personnel	Other	Advocate "Other Benefits" Retirement and Life Insurance	\$3,278.79	\$3,845.93	\$7,124.72
Personnel	Payroll Taxes	Coordinator Social Security, Medicare, Workers Comp	\$4,354.26	\$1,384.89	\$5,739.15
Personnel	Payroll Taxes	Advocate Social Security, Medicare, Workers Comp	\$3,101.78	\$1,259.09	\$4,360.87
Training	Travel/Hotels/Meals	Travel, Hotel, Meals, MIage	\$4,024.60	\$0.00	\$4,024.60
Training	Registration	Training registration fees	\$1,825.00	\$0.00	\$1,825.00
			\$151,264.36	\$57,311.27	\$208,575.63

SFY 28 Budget

Projected Year 2 Budget

Category	Expense	Description	DVS Requested Funds	Other Funding	Total
Operating Expenses	Communications/E-mail/Internet	Land line and cell phone	\$1,842.72	\$1,666.00	\$3,508.72
Emergency Assistance	Emergency Financial Assistance	Emergency Assistance	\$3,600.00	\$5,000.00	\$8,600.00
Operating Expenses	Equipment - Leases/Maintenance	computer/ laptop	\$0.00	\$1,000.00	\$1,000.00
Personnel	Health Insurance/Medical Benefits	Coordinator	\$17,446.05	\$4,361.52	\$21,807.57
Personnel	Health Insurance/Medical Benefits	Advocate	\$23,888.66	\$7,962.89	\$31,851.55
Operating Expenses	Other	In-kind car	\$0.00	\$1,000.00	\$1,000.00
Personnel	Other	Coordinator "other benefits" Life insurance and retirement	\$4,812.73	\$5,007.44	\$9,820.17
Personnel	Other	Advocate "other benefits" Life Insurance and Retirement	\$3,440.25	\$4,037.40	\$7,477.65
Personnel	Payroll Taxes	Coordinator S.S., Medicare and WC	\$4,571.97	\$1,454.13	\$6,026.10
Personnel	Payroll Taxes	Advocate S.S., Medicare and WC	\$3,256.87	\$1,322.05	\$4,578.92
Operating Expenses	Professional Fees/Services	Audit/ Financial services	\$0.00	\$1,065.00	\$1,065.00
Other	Publications/Advert./Outreach/Engagement	Publication/ outreach materials	\$2,500.00	\$0.00	\$2,500.00
Training	Registration	Registration	\$1,825.00	\$0.00	\$1,825.00
Personnel	Salaries	Coordinator	\$50,799.66	\$12,699.91	\$63,499.57
Personnel	Salaries	Advocate	\$36,187.34	\$12,062.45	\$48,249.79
Operating Expenses	Supplies - Office	Office Supplies	\$0.00	\$1,000.00	\$1,000.00
Operating Expenses	Travel/Hotels/Meals,Travel/Mileage	In-state mileage for community response	\$440.00	\$0.00	\$440.00
Training	Travel/Hotels/Meals	Travel, Hotel, Meals, MIage	\$4,317.08	\$0.00	\$4,317.08
			\$158,928.33	\$59,638.79	\$218,567.12

Justification - Budget

Budget Justification

Operating Expenses*:

The communication line item will include expenditures for landlines and cell phones. For FY27 and FY28 we are basing our budget off actuals for FY26. Total tablet/cell phone per month is \$139.68 (12 months \$1,676.16), total landline per month averages \$13.88 per month (12 months is \$166.56). Total request for FY27/28 is \$3,685.44 (\$1,842.72 per FY). All equipment is in place for the continued operations of the program to utilize the landlines and cellphones. Communication efforts will be measured by the usage of devices to connect with victims of crime and community partners. Using multiple media platforms helps victims access and receive information on the program easily. Email, internet and office supplies are being used for in-kind matching. These are services and supplies that the County provides for the Victim Witness Program. For email/internet needs, County IT provides services to all departments, and this is estimated to be a value of \$1,666 per year (services, repairs, on call around \$139 per month). This total has not been updated for over five years. For office supplies, the Sheriff's Office provides these to the program through their County budget. We estimate the value of these supplies' averages \$1,000 per year (\$83.00 for two positions per month), for a total of \$2,000 for FY27 & FY28. Operational support from the County allows our program to continue with the level of services our victims deserve. All resources for the continued success in FY27 and FY28 have been established within the program. These estimates are unchanged from FY26. The travel/mileage line item covers expenditures for in state mileage for community outreach and for providing direct services to victims. The Sheriff's Office has provided a vehicle to the Coordinator, but the Advocate uses her personal vehicle to respond to calls and provide outreach services. The mileage line covers Mrs. Robinett's mileage for providing services within the community. Our request has been lowered for FY27 and FY28 from our previous application, based on mileage usage. The mileage line item allows the Advocate to be available at various locations throughout the County to provide services. We are requesting \$440 (Federal mileage rate of .725) allows over 607 miles each year. Total line-item request is \$880.00. Requested mileage is primarily used for travel to the smaller jurisdictions such as Albin, Burns and Pine Bluffs and to provide direct services within the surrounding areas of Cheyenne. In this line item, we show in-kind matching for the Coordinator's vehicle for \$1,000 per year (\$2,000 total) to include fuel and vehicle maintenance (this is a conservative estimate as the vehicle is a 2025 model). Access to services can often be roadblock for many victims in a rural community. Travel and mileage allow our advocates to reach out to victims of crime where they are. Additional operating budget items are being used for in-kind matching and include administration and equipment. The County provides audit and financial services to the Laramie County Victim Witness Program at an estimated value of \$1,065 per year (\$2,130 for two years); this is based on what the County is charged for audit services. The County also provides equipment including desktop computers, printers, scanners, and telephones from County resources valued at \$1,000.00 per year (\$2,000 for two years). The support to the program through administration and equipment allows the Coordinator and the Advocate to focus on providing services to victims.

Emergency Assistance*:

The Victim Witness Program currently averages around 428 cases a year; however, not all cases require financial emergency assistance. The emergency assistance line item is where we see the largest impact to our program, as it allows us to provide direct services to victims. For FY26 we are on track to utilize our total amount of \$3,600, and we use donation funding to cover our additional needs. We spend on average \$1,000 for emergency shelter needs, \$3,000 for repairs and services, and \$3,000 for other emergent needs such as damaged property from a crime. Emergency assistance funds are needed to support the victim services program clients. The emergency assistance line item is where the program is able to reach out and effect a large number of victims. Our program is able to provide fundamental services such as repairs, safe housing assistance, transportation, job coordination, and crisis intervention. Our program works with community partners to develop, plan and implement these services in the County. These partnerships are well established and secure moving into 2027 and 2028. We are requesting the max amount of \$3,600 per year for a total request of \$7,200 for the two-year period. The victims we serve, what we can provide, and the feedback we receive, measure success. The program also provides matching funds through a donation line item that a 501 (c) (3) manages. This donation line item comes from community activities and is used to supplement and enhance the program. We are estimating that we will use a minimum of \$5,000 in FY27 and \$5,000 in FY28 out of the donations account. These donations allow the program to fund items not eligible for grant funding and help meet any gaps in federal and state funding. Donation funds are a critical resource to help victims address needs that exceed the grant capabilities and that are vital for recovery and long-term stability.

Training*:

Below are the three courses we would like to be considered for in FY27. Mandated VW Meeting in 2027: costs estimated at Casper prices for up to two individuals to attend (Coordinator and the Advocate). No registration fee, hotels \$220.00 (\$110.00 per night, two rooms), meals \$204.00 (2 days for two people based on travel per diem rate of \$51.00. Program to use County Vehicle that is provided. Total of \$424.00. Joint Symposium 2027: Estimated Casper prices for up to four personnel to attend (Coordinator, Advocate, and two deputies). Registration fee for four individuals for a total of \$1,200.00 (\$300 per person). Hotel for 2 nights for the four individuals (\$110 rate per night) x 4 people \$880.00. Per Diem will be used for two travel days of \$51 each and one full day at \$68. Total cost per person for meals will be \$170 (4 people total cost of \$680.00). Program will use County vehicle that is provided. Total cost of \$2,760.00. Crimes Against Women Conference in Dallas, TX: Estimated costs based on FY26 actuals and using GSA per diem rates for Dallas, Texas. The registration fee is \$625.00 for one person, hotel for 6 nights x \$170 (federal rate) is \$1,020.00. Meals will be for a total of 6 days (2 travel \$60 x 2 = \$120.00, 4 full x \$80 = \$320.00) total of \$440.00. Flight estimated round trip basic airfare to Dallas, TX from Denver \$300. Additional cost of mileage \$156.60 (216 round trip at .725), parking \$84.00 (14 per day x 6 days), and Ubers/ground transportation for Dallas \$40 (2 trips to and from airport to hotel). Total cost is \$2,665.60. In FY27 the Coordinator will attend. We are requesting \$5,849.60 (\$1,825.00 in registration & \$4,024.60 in Travel/Meals/Lodging) for FY27. We would like to attend the same training courses in FY28: Mandated VW Meeting in 2028: costs estimated at Casper prices for up to two individuals to attend (Coordinator and the Advocate). No registration fee, hotels \$220.00 (\$110.00 per night, two rooms), meals \$204.00 (2 days for two people based on travel per diem rate of \$51.00). Program to use County provided vehicle for trip. Total of \$424.00 Joint Symposium 2028: Estimated Casper prices for up to four personnel to attend (Coordinator, Advocate, and two deputies). Registration fee for four individuals for a total of \$1,200.00 (\$300 per person). Hotel for 2 nights for the four individuals (\$110 rate per night) x 4 people \$880.00. Per Diem will be used for two travel days of \$51 each and one full day at \$68. Total cost per person for meals will be \$170 (4 people total cost of \$680.00). Program to use provided County vehicle. Total cost of \$2,760.00. Crimes Against Women Conference in Dallas, TX: Estimated costs based on FY26 actuals and using GSA per diem rates for Dallas,

Texas. The registration fee is \$625.00 for one person, hotel for 6 nights x \$170 (federal rate) is \$1,020.00. Meals will be for a total of 6 days (2 travel x \$60 = \$120.00, 4 full days x \$80 = \$320.00) total of \$440.00. Flight estimated round trip basic airfare to Dallas, TX from Denver \$300. Additional cost of mileage \$156.60 (216 round trip at .725), parking \$84.00 (14 per day x 6 days), and Ubers/ground transportation for Dallas \$40 (2 trips to and from airport to hotel). Total cost is \$2,665.60. In FY28 the Advocate will attend. We have added an additional 5% (\$292.48) for unknown costs in FY28 on the base amount of \$5,849.60. This extra amount would only be used for additional registration or travel expenses related to inflation. We are requesting \$6,142.08 (\$1,825.00 in registration and \$4,317.08 in Travel/Meals/Lodging) for FY28. Total training request for the two-year period is \$11,991.68. Training success will be evaluated by the Coordinator and Advocate's ability to apply new knowledge and incorporate best practices into our program. As the Advocate is relatively new, these opportunities will significantly support her professional development. The program also utilizes local training opportunities and free webinars to supplement these training courses and meet community needs.

Other*:

The Victim Witness Program uses the publications/outreach line item to provide printed materials such as brochures, handouts, and business cards to our clients. We use the brochures to describe our services in both English and Spanish. We also offer brochures on sexual assault to give to our deputies to use on calls. Our program would like to request \$1,000 for FY27 and \$1,000 for FY28 to cover these expenses. This request is based off actuals and should be noted that our request is the same from our previous application. We print on average of 1000-1500 brochures per year based on need, at a cost under \$2.00 per brochure. Publications are a critical component to the ability for our program to share information on victims' rights and concerns within the community. Most of our services are provided to victims who have heard of our program through outreach activities, prior to needing the services. Having a strong community presence helps citizens move from being uniformed to informed and may help prevent victimization.

We are also requesting funds to carry out further outreach activities within the community at schools, churches, and business presentations and events. We would like to be able to purchase items such as T-shirts, stress balls, tote bags, mugs, pencils, and pens. The values calculated below are based on FY26 actuals. We are requesting \$1,000 in FY27; this will allow us to purchase 250 Stress Balls (\$250 at \$1.00 each), 60 mugs (\$210 at \$3.50 each), 140 tote bags (\$361.20 at \$2.58 each), 100 pencils (\$110.00 at \$1.10 each) and 55 pens (\$68.75 at \$1.25 each). We are also requesting \$1,500 in FY28 for these purposes, see breakdown for FY27. This is not an increase over the last application; however, this line was not funded in the 2025/2026 application. We recognize that this line item may be determined ineligible, and we will remove this request if it is not allowed.

For FY27, our request is \$2,000 (\$1,000 for publications and \$1,000 for outreach activities). In FY28, we are requesting \$2,500 (\$1,000 for publications and \$1,500 for outreach items). Outreach services allow our program to connect with the community and promote our services. In FY27 and FY28, we will continue to participate in social organizations and community events. Success will be measured by community engagement levels and feedback from participants and partners.

Eligibility Documents

For Non-Profit and Government Organizations ONLY

Is your organization a Non-Profit (501c3) organization?*	No
Is your organization a Government agency?*	Yes
Current Certificate of Good Standing with the unemployment insurance requirements of Wyoming (exempt if fewer than 4 employees or employees work less than 20 weeks in a calendar year.):	GoodStandWC227386_022426095739.pdf
Current Certificate of Good Standing with the Wyoming Worker's Safety and Compensation Act:	GoodStandUI227915_030226044602.pdf

During the last fiscal year, did the anticipated contracting agency expend an aggregate of \$1,000,000 or more in federal funds? Please note, this includes all federal funds and not just DVS funds.

\$1,000,000 or more*: Yes

Circular A-133 Audit: 2025 ACFR Final .pdf

Additional Attachments

Mandatory Attachments

Named Attachment	Required	Description	File Name	Type	Size	Upload Date
Personnel Budget Detail	✓	Personnel Budget Fy27 28	Application Personnel Budget 27 28 DVS Grant.pdf	pdf	110 KB	03/09/2026 04:46 PM
Governing Entity Approval	✓	Governing Approval Form	Governing Entity Approval Form.pdf	pdf	41 KB	03/09/2026 04:45 PM

Position Description

Description	Attachment
Victim Advocate position	Position Description Advocate.pdf
Victim Coordinator Position	Position Description Coordinator.pdf

Additional Supporting Documentation

Description	File Name	Type	Size	Upload Date
Additional Excel form with payroll breakdowns between grant and matching.	Payroll Breakdown between grant and match.pdf	pdf	424 KB	03/09/2026 02:47 PM



Mark Gordon
Governor

**State of Wyoming
Department of Workforce Services**

5221 Yellowstone Rd
Cheyenne, WY 82002
307.777.6763 - Fax:307.777.5298
<https://dws.wyo.gov>



Elizabeth Gagen, J.D
Director

Recipient:

Employer:

LARAMIE COUNTY GOVERNMENT
Attn: GAVIN LOBMEYER
310 WEST 19TH STREET
CHEYENNE, WY 82001

LARAMIE COUNTY
310 W 19TH ST
STE 140
CHEYENNE, WY
82001-4449

WORKERS' COMPENSATION CERTIFICATE OF GOOD STANDING

Mail Date: 2/24/2026
EXPIRATION DATE: 2/24/2027
Job Reference: Risk Management

This is to certify that the above named employer is in compliance with the Wyoming Workers' Compensation Act. The account is in good standing as of the above date.

Wyoming Workers' Compensation monthly/quarterly payroll reports shall be submitted and payments made on or before the last day of the month following the month for which the earnings are computed and paid. Prime contractors may verify good standing of a sub-contractor's business by contacting the Division by telephone, after the initial certificate has been issued.

In private work, a contractor is liable for the payment of Workers' Compensation premiums for the employees of any subcontractor, if the subcontractor primarily liable has not paid the premiums as provided in the Act, pursuant to Wyoming Statute 27-14-206. Contractors should request a Certificate of Good Standing from the subcontractor before making final settlement of the contract.

If you have any further questions or concerns, please contact our office at 307-777-6763.

Sincerely,

Office Support Specialist
Division of Workers' Compensation



Mark Gordon
Governor

State of Wyoming
Department of Workforce Services

Unemployment Tax
P.O. Box 2760
Casper, WY 82602 2760
Phone 307-235-3217
Fax 307-235-3278
<https://dws.wyo.gov>



Elizabeth Gagen, J.D
Director

LARAMIE COUNTY GOVERNMENT
GAVIN LOBMEYER
310 WEST 19TH STREET
CHEYENNE, WY 82001

UNEMPLOYMENT INSURANCE CERTIFICATE OF GOOD STANDING

CERTIFICATE

NUMBER: 227915
ONLY VALID AS ISSUED TO: LARAMIE COUNTY GOVERNMENT
EFFECTIVE DATE: 3/2/2026
EXPIRATION DATE: 3/2/2027

PROJECT: Risk Management

A review of the Division files indicates that LARAMIE COUNTY is in compliance with the Wyoming Unemployment Insurance requirements as of the effective date shown above.

This certificate holds you, the recipient, harmless for unpaid Unemployment Insurance debt owed by the certified company during the period set forth above. If you continue to use LARAMIE COUNTY after the expiration date of this certificate, you may be held liable for their unpaid Unemployment Insurance debt pursuant to Wyoming Statute 27-3-502(f).

LARAMIE COUNTY
310 W 19TH ST
STE 140
CHEYENNE, WY 82001-4449

**SFY 2027 & 2028 Victim Service Funding
Governing Entity Approval and Assurances**

Organization of Agency Name Laramie County Sheriff's Office

Proposal Development Assurances

Any use of artificial intelligence (AI) tools and/or professional grant writing assistance in the development of this proposal must be disclosed at the time of submission. The applicant remains fully responsible for the accuracy, originality, and compliance of the proposal.

- Artificial Intelligence and/or professional grant writing assistance was not utilized in the development of this proposal.
- This grant proposal was developed with assistance from AI tools and/or a professional grant writing service.

Name of grant writing organization, individual, and/or AI tool:

Submission Assurances

- I have reviewed W.S. 1-40-118.
- I have reviewed the DVS Current Rules Chapters 1 through 11

*Rules Search Criteria
Agency: Select Attorney General
Program: Select Victim Services
Rule Type: Select Current Rules and Regulations

- I have thoroughly read, reviewed, and approved this request for funding.

Certification

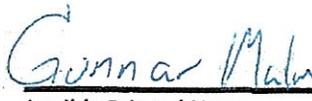
The undersigned affirms that the information contained in this document is true and accurate to the best of their knowledge.



Original Signature
Governing Entity

3/8/26

Date



Legibly Printed Name

**WYOMING DIVISION OF VICTIM SERVICES
PERSONNEL BUDGET**

Program Name: Laramie County Sheriff's Office Victim Se

	SFY 2027 DVS Proposed	SFY2027 Anticipated Other Resources	SFY 2027 Total	SFY 2028 DVS Proposed	SFY2028 Anticipated Other Resources	SFY2028 Total
Salaries	\$ 82,844.76	\$ 23,583.21	\$ 106,427.97	\$ 86,987.00	\$ 24,762.36	\$ 111,749.36
Payroll Taxes	\$ 7,456.04	\$ 2,643.98	\$ 10,100.02	\$ 7,828.84	\$ 2,776.18	\$ 10,605.02
Health Insurance	\$ 39,366.39	\$ 11,737.53	\$ 51,103.92	\$ 41,334.71	\$ 12,324.41	\$ 53,659.12
Other Benefits	\$ 7,864.85	\$ 8,615.55	\$ 16,480.40	\$ 8,252.98	\$ 9,044.84	\$ 17,297.82
Subtotal	\$ 137,532.04	\$ 46,580.27	\$ 184,112.31	\$ 144,403.53	\$ 48,907.79	\$ 193,311.32
1 -POSITION TITLE: Coordinator						
Salary	\$ 48,380.62	\$ 12,095.16	\$ 60,475.78	\$ 50,799.66	\$ 12,699.91	\$ 63,499.57
Taxes	\$ 4,354.26	\$ 1,384.89	\$ 5,739.15	\$ 4,571.97	\$ 1,454.13	\$ 6,026.10
Health Insurance	\$ 16,615.29	\$ 4,153.83	\$ 20,769.12	\$ 17,446.05	\$ 4,361.52	\$ 21,807.57
Other Benefits	\$ 4,586.06	\$ 4,769.62	\$ 9,355.68	\$ 4,812.73	\$ 5,007.44	\$ 9,820.17
Subtotal	\$ 73,936.23	\$ 22,403.50	\$ 96,339.73	\$ 77,630.41	\$ 23,523.00	\$ 101,153.41
2 -POSITION TITLE: Advocate						
Salary	\$ 34,464.14	\$ 11,488.05	\$ 45,952.19	\$ 36,187.34	\$ 12,062.45	\$ 48,249.79
Taxes	\$ 3,101.78	\$ 1,259.09	\$ 4,360.87	\$ 3,256.87	\$ 1,322.05	\$ 4,578.92
Health Insurance	\$ 22,751.10	\$ 7,583.70	\$ 30,334.80	\$ 23,888.66	\$ 7,962.89	\$ 31,851.55
Other Benefits	\$ 3,278.79	\$ 3,845.93	\$ 7,124.72	\$ 3,440.25	\$ 4,037.40	\$ 7,477.65
Subtotal	\$ 63,595.81	\$ 24,176.77	\$ 87,772.58	\$ 66,773.12	\$ 25,384.79	\$ 92,157.91
3 -POSITION TITLE: (Enter Position Title)						
Salary			\$ -			\$ -
Taxes			\$ -			\$ -
Health Insurance			\$ -			\$ -
Other Benefits			\$ -			\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4 -POSITION TITLE: (Enter Position Title)						
Salary			\$ -			\$ -
Taxes			\$ -			\$ -
Health Insurance			\$ -			\$ -
Other Benefits			\$ -			\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

	SFY 2027 DVS Proposed	SFY2027 Anticipated Other Resources	SFY 2027 Total	SFY 2028 DVS Proposed	SFY2028 Anticipated Other Resources	SFY2028 Total
5 -POSITION TITLE: (Enter Position Title)						
Salary			\$ -			\$ -
Taxes			\$ -			\$ -
Health Insurance			\$ -			\$ -
Other Benefits			\$ -			\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6 -POSITION TITLE: (Enter Position Title)						
Salary			\$ -			\$ -
Taxes			\$ -			\$ -
Health Insurance			\$ -			\$ -
Other Benefits			\$ -			\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7 -POSITION TITLE: (Enter Position Title)						
Salary			\$ -			\$ -
Taxes			\$ -			\$ -
Health Insurance			\$ -			\$ -
Other Benefits			\$ -			\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8 -POSITION TITLE: (Enter Position Title)						
Salary			\$ -			\$ -
Taxes			\$ -			\$ -
Health Insurance			\$ -			\$ -
Other Benefits			\$ -			\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9 -POSITION TITLE: (Enter Position Title)						
Salary			\$ -			\$ -
Taxes			\$ -			\$ -
Health Insurance			\$ -			\$ -
Other Benefits			\$ -			\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10 -POSITION TITLE: (Enter Position Title)						
Salary			\$ -			\$ -
Taxes			\$ -			\$ -
Health Insurance			\$ -			\$ -
Other Benefits			\$ -			\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

	SFY 2027 DVS Proposed	SFY2027 Anticipated Other Resources	SFY 2027 Total	SFY 2028 DVS Proposed	SFY2028 Anticipated Other Resources	SFY2028 Total
11 -POSITION TITLE: (Enter Position Title)						
Salary			\$ -			\$ -
Taxes			\$ -			\$ -
Health Insurance			\$ -			\$ -
Other Benefits			\$ -			\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12 -POSITION TITLE: (Enter Position Title)						
Salary			\$ -			\$ -
Taxes			\$ -			\$ -
Health Insurance			\$ -			\$ -
Other Benefits			\$ -			\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13 -POSITION TITLE: (Enter Position Title)						
Salary			\$ -			\$ -
Taxes			\$ -			\$ -
Health Insurance			\$ -			\$ -
Other Benefits			\$ -			\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14 -POSITION TITLE: (Enter Position Title)						
Salary			\$ -			\$ -
Taxes			\$ -			\$ -
Health Insurance			\$ -			\$ -
Other Benefits			\$ -			\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15 -POSITION TITLE: (Enter Position Title)						
Salary			\$ -			\$ -
Taxes			\$ -			\$ -
Health Insurance			\$ -			\$ -
Other Benefits			\$ -			\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Wyoming Division of Victim Services Position Description Template

- A Position Description must be completed for each DVS-funded position included in the proposal.
- Position Descriptions must be provided using this template. Do not upload the agency position description.
- Once complete, upload each Position Description to the Attachments section of the application.

Position Title: **Victim Advocate**

Direct Supervisor: **Tracy Grover**

Weekly Hours (Average): **40**

Salary Annual Salary (Gross): \$ 45,925.19 OR Hourly Hourly Wage: \$
Position Previously Funded Through DVS? Yes No

Agency Health Benefit Contribution (Annual): \$ 7,583.70

Agency 'Other Benefit' Contribution (Annual): \$ 3,845.93

Brief description of duties:

The Advocate assists the coordinator in reviewing and processing crime reports and serving victims of crime. This position works with victims to provide immediate crisis intervention. Kayla Robinett has been the Victim Advocate since April 2025. Mrs. Robinett notifies victims of case status, criminal proceedings, trials, court hearings, case dispositions and is responsible for providing clients with information on resource programs.

This position provides direct services at a rate of 100%. We are basing our calculations off FY26 actuals with a 5% increase in both FY27 and FY28. Total salary for the two-year period is \$94,201.97 (\$45,952.18 in FY2027 and \$48,249.79 in FY2028). We are requesting 75% of the salary from grant funds for a total of \$70,651.48 (\$34,464.14 in FY2027 and \$36,187.34 in FY2028). Match for payroll is a total of \$23,550.50 (\$11,488.05 for FY2027 and \$12,062.45 for FY2028).

How does this position support one or more of the DVS Expectations?

This position assistas the coordinator in supporting all of the DVS Expectations for FY27 and FY28. The Advocate fullfills the expectation to provide fundamental Services for victims of crime by providing consistent, high-quality victim-centered services. The position also assists the Coordinator in advancing the DVS expectation of strong community collaboration by sustaining existing and developing new ones to ensure victims of crime in Laramie County receive comprehensive, compassionate, and rights-focused services. Additionally, the Advocate supports the Coordinator in the DVS Expectation to strengthen community engagement by continually expanding outreach efforts to remote rural populations, limited English proficiency populations, and the older adults to build trust and improve access to underserved populations

Brief description of the agency's contribution to health, dental, and/or vision benefits:

Health insurance for the Victim Advocate is based on FY26 actuals with an 8% projected increase. Our finance office have advised that they are being told to plan for up to an 8% increase each year for Health and Dental insurance. We are basing our amounts on FY26 actuals and predicting an 8% increase in FY27 and FY28. For FY27 an estimated 8% increase would bring it to \$28,871.28 (\$2,405.94 per month) Health insurance for the two-year period is a total cost of \$59,186.12 (\$28,871.28 for FY27 and \$30,314.84 for FY28). Our grant request for the period is at 75% of the expense rate for a total of \$44,389.59 (\$21,653.46 in FY2027 and \$22,736.13 in FY2028). Match (25%) total for the two-year period is \$14,796.53 (\$7,217.82 for FY27 and \$7,578.71 for FY28).

Dental insurance is also based on FY26, with an 8% projected increase in FY27 and FY28. Total expense for dental insurance is \$3,000.22 for the two-year period (\$1,463.52 for FY27 and \$1,536.70 for FY28). Total grant request is \$2,250.17, 75% of the total (\$1,097.64 for FY27 and \$1,152.53 for FY28). Match (25%) for dental insurance for the two-year period is \$750.06 (\$365.88 for FY27 and \$384.18 for FY28).

Total medical benefit expenses are \$62,186.34 with the 75% requested reimbursement rate bringing the total grant request to \$46,639.76 (\$22,751.10 in FY27 and \$23,888.66 in FY28). The remaining amount of \$15,546.59 will be matched (\$7,583.70 in FY2027 and \$7,962.89 in FY28), to support the Victim Advocate position. The County strives to offer competitive benefits to employees to retain the quality of services provided to victims.

Brief description of the agency's contribution to any additional fringe (i.e. retirement, life insurance, etc.):

Other benefits that are included within our budget are retirement and life insurance and were increased by 5% over FY26 actuals.

Retirement is calculated at the county level at 14.87% of payroll. The county currently pays the 8.87% for the county portion, and the 6% that the county pays for the employee. We recognize that this rate exceeds the grant-eligible percentage, so our calculations for the grant request uses the 9.37% rate for our 75% split. The match will cover the difference, which is higher than 25%. Total retirement costs for the two-year period are \$14,470.37 (\$7,058.72 in FY27 and \$7,411.65 in FY28). Using 9.37% brings our total to \$8,826.73 (\$4,305.72 for FY27 and \$4,521.01 for FY28). We are requesting 75% under the grant for a total of \$6,620.04 (\$3,229.29 for FY27 and \$3,390.75 for FY28). Match for retirement for the two-year period will be \$7,850.33 (\$3,829.43 for FY27 and \$4,020.90 for FY28), which includes both the 25% share of the eligible amount and the local cost above 9.37%.

Life insurance was also estimated based off FY2026 actuals. Total expense for life insurance is \$132.00 (\$66.00 for FY27 and \$66.00 for FY28). The requested rate at 75% is \$99.00 (\$49.50 in FY2027 and \$49.50 in FY28). Match (25%) will be a total of \$33.00 (\$16.50 for FY27 and \$16.50 for FY28).

Total expenses for the "other benefits" category are \$14,602.37 for the FY27/28 application period, of which we are requesting expenses for \$6,719.04 (\$3,278.79 in FY27 and \$3,440.25 in FY28), and a match of \$7,883.33 (\$3,845.93 in FY27 and \$4,037.40 FY28), please see breakdown above for details.

Wyoming Division of Victim Services Position Description Template

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- Position Descriptions must be provided using this template. Do not upload the agency position description.
- Once complete, upload each Position Description to the Attachments section of the application.

Position Title: **Victim Services Coordinator**

Direct Supervisor: **Lt. Robert Gaskins**

Weekly Hours (Average): **40**

Salary Annual Salary (Gross): \$ 60,475.78 OR Hourly Hourly Wage: \$
Position Previously Funded Through DVS? Yes No

Agency Health Benefit Contribution (Annual): \$4,153.83

Agency 'Other Benefit' Contribution (Annual): \$4769.62

Brief description of duties:

The Victim Coordinator is responsible for reviewing law enforcement crime reports and victim files in order to communicate with victims of crimes and act as a liaison with law enforcement and prosecutors. The Coordinator notifies victims of case status, criminal proceedings, trials, court hearings, and case dispositions and educates victims regarding the rights afforded to them under the law. This position provides direct services to victims and witnesses, assesses victim needs in the community, and manages the administrative components. The Coordinator is the supervisor to the Advocate. This position dedicates over 90% of its time to providing direct services, and 10% of its time conducting administrative duties. Laramie County has a grants manager that oversees the majority of administrative tasks for the program.

How does this position support one or more of the DVS Expectations?

This position supports all of the DVS Expectations for FY27 and FY28. The Coordinator fulfills the expectation to provide fundamental Services for victims of crime by providing consistent, high-quality victim-centered services. The current Coordinator has served in her role for over five years and has built a strong community reputation for being consistent, trustworthy, compassionate, and highly collaborative. The position also advances the DVS expectation of strong community collaboration by sustaining existing and developing new ones to ensure victims of crime in Laramie County receive comprehensive, compassionate, and rights-focused services. Additionally, the Coordinator supports the DVS Expectation to support community engagement by continually expanding outreach efforts to remote rural populations, limited English proficiency populations, and the older adults to build trust and improve access to underserved populations.

Brief description of the agency's contribution to health, dental, and/or vision benefits:

Health insurance for the Victim Coordinator is based on FY26 actuals with an 8% projected increase. Our finance office have advised that they are being told to plan for up to an 8% increase each year for Health and Dental Insurance. Health insurance for the two-year period is a total cost of \$40,352.36 and our grant request for the period is at 80% of the expense rate for a total of \$32,281.88 (\$15,747.26 in FY27 and \$16,534.62 in FY28). Match (20%) total for the two-year period is \$8,070.48 (\$3,936.82 for FY27 and \$4,133.66 for FY28). We are also requesting funding for dental insurance and this is combined into the medical benefits section. Dental insurance has also been increased by 8% over FY26 actuals. Total expense for dental insurance is \$2,224.33 for the two-year period (\$1,085.04 in FY27 and \$1,139.29 in FY28). Total grant request is \$1,779.46, 80% of the total (\$868.03 for FY27 and \$911.43 for FY28). Match (20%) for dental insurance for the two-year period is \$444.87 (\$217.01 for FY27 and \$227.86 for FY28).

Total medical benefit expenses are \$42,576.69 with the 80% requested reimbursement rate bringing the total grant request to \$34,061.34 (\$16,615.29 in FY27 and \$17,446.05 in FY28), with the remaining amount of \$8,515.35 to be match (\$4,153.83 in FY27 and \$4,361.52 in FY28), to support the Victim Coordinator position. The County strives to offer competitive benefits to employees to retain the quality of service provided to victims

Brief description of the agency's contribution to any additional fringe (i.e. retirement, life insurance, etc.):

Retirement is calculated at the county level at 14.87% of payroll. The county currently pays the 8.87% for the county portion, and the 6% that the county pays for the employee. We recognize that this amount is above what is eligible, so our calculations for the grant request uses the 9.37% rate and uses this to base our 80% split. The match will cover the difference, which is higher than 20%. Total Retirement costs for the two-year period are \$19,043.85 (\$9,289.68 in FY27 and \$9,754.17 in FY28). The 80% of the allotted 9.37% rate request brings our total to \$9,293.19 (\$4,533.26 for FY27 and \$4,759.93 for FY28). Match for retirement for the two-year period is \$11,609.30, which includes both the 20% share of eligible amount and the difference between the County's 14.87% and the allowable 9.37%.

Life insurance was also estimated based off FY26 actuals. Total expense for life insurance is \$132.00 (\$66.00 FY27 and \$66.00 for FY28). The requested rate at 80% is \$105.60 (\$52.80 in FY27 and \$52.80 in FY28). Match (20%) will be a total of \$26.40 (\$13.20 for FY27 and \$13.20 for FY28).

Total expenses for the "other benefits" category are \$19,175.85 for the FY27/28 application period, of which we are requesting expenses in the amount of \$9,397.95, and a match of \$9,777.06, as outlined above. These amounts reflect a 5% increase from our FY26 actuals (excluding life insurance).

2027 Victim Coordinator Position (Tracy)

	Total Comp 2027	80%	20%	Allowed Percentages	Total Amount	New 80% Total	New Match Total
Payroll	\$ 60,475.78	\$ 48,380.62	\$ 12,095.16				
WC	\$ 1,112.75	\$ 890.20	\$ 222.55	1.35%	\$ 816.42	\$ 653.14	\$ 459.61
Retire	\$ 9,289.68	\$ 7,431.74	\$ 1,857.94	9.37%	\$ 5,666.58	\$ 4,533.26	\$ 4,756.42
Health	\$ 19,684.08	\$ 15,747.26	\$ 3,936.82				
Dental	\$ 1,085.04	\$ 868.03	\$ 217.01				
SS	\$ 3,749.50	\$ 2,999.60	\$ 749.90	6.20%			
Medicare	\$ 876.90	\$ 701.52	\$ 175.38	1.45%			
Life	\$ 66.00	\$ 52.80	\$ 13.20				
	\$ 96,339.73	\$ 77,071.78	\$ 19,267.95				

2028 Victim Coordinator Position (Tracy)

	Total Comp 2028	80%	20%	Allowed Percentages	Total Amount	New 80% Total	New Match Total
Payroll	\$ 63,499.57	\$ 50,799.66	\$ 12,699.91				
WC	\$ 1,168.30	\$ 934.71	\$ 233.58	1.35%	\$ 857.24	\$ 685.80	\$ 482.59
Retire	\$ 9,754.17	\$ 7,803.34	\$ 1,950.83	9.37%	\$ 5,949.91	\$ 4,759.93	\$ 4,994.24
Health	\$ 20,668.28	\$ 16,534.62	\$ 4,133.66				
Dental	\$ 1,139.29	\$ 911.43	\$ 227.86				
SS	\$ 3,936.97	\$ 3,149.58	\$ 787.39	6.20%			
Medicare	\$ 920.74	\$ 736.59	\$ 184.15	1.45%			
Life	\$ 66.00	\$ 52.80	\$ 13.20				
	\$ 101,153.41	\$ 80,922.73	\$ 20,230.68				

2027 Victim Advocate Position (Kayla)

	Total Comp 2027	75.00%	25.00%	Allowed Percentages	Total Amount	New 75% Total	New Match Total
Payroll	\$ 45,952.18	\$ 34,464.14	\$ 11,488.05				
WC	\$ 845.52	\$ 634.14	\$ 211.38	1.35%	\$ 620.35	\$ 465.27	\$ 320.25
Retire	\$ 7,058.72	\$ 5,294.04	\$ 1,764.68	9.37%	\$ 4,305.72	\$ 3,229.29	\$ 3,829.43
Health	\$ 28,871.28	\$ 21,653.46	\$ 7,217.82				
Dental	\$ 1,463.52	\$ 1,097.64	\$ 365.88				
SS	\$ 2,849.04	\$ 2,136.78	\$ 712.26	6.20%			
Medicare	\$ 666.31	\$ 499.73	\$ 166.58	1.45%			
Life	\$ 66.00	\$ 49.50	\$ 16.50				
	\$ 87,772.57	\$ 65,829.43	\$ 21,943.14				

2028 Victim Advocate Position (Kayla)

	Total Comp 2028	75.00%	25.00%	Allowed Percentages	Total Amount	New 75% Total	New Match Total
Payroll	\$ 48,249.79	\$ 36,187.34	\$ 12,062.45				
WC	\$ 887.80	\$ 665.85	\$ 221.95	1.35%	\$ 651.37	\$ 488.53	\$ 399.27
Retire	\$ 7,411.65	\$ 5,558.74	\$ 1,852.91	9.37%	\$ 4,521.01	\$ 3,390.75	\$ 4,020.90
Health	\$ 30,314.84	\$ 22,736.13	\$ 7,578.71				
Dental	\$ 1,436.70	\$ 1,152.53	\$ 284.18				
SS	\$ 2,991.49	\$ 2,243.62	\$ 747.87	6.20%			
Medicare	\$ 699.62	\$ 524.72	\$ 174.91	1.45%			
Life	\$ 66.00	\$ 49.50	\$ 16.50				
	\$ 92,157.89	\$ 69,118.42	\$ 23,039.47				

FY27 \$ 184,112.30

FY28 \$ 193,311.30

Retirement 5.50%
 Retirement 9.37%
 SS 6.20%
 Medicare 1.45%
 WC-Hazard 1.84%